

Water Commission Meeting
July 17, 2024
Meeting Minutes

In attendance:

Commission Members

Mike Rock

Kim Wheatley

Joe Howsare

Kevin Ostroski

Public Works Administrator

Stephen Paradis

Meeting was called to order at 4:48pm by Mike Rock

Joe Howsare makes a motion to approve the Agenda, Kevin Ostroski seconds the motion, the motion is voted unanimously.

Joe Howsare makes a motion to approve the Minutes, Kim Wheatley seconds the motion, the motion is voted unanimously.

Joe Howsare makes a motion to approve the amendments as stated with a loss of \$34,000 for May, 2024. Kim seconds the motion and it is voted unanimously.

Financials:

1. At the close of May, 2024, the water department is at a loss of \$44,503.55
2. Adjusted salaries are down by \$6000.
3. Town Council rejected three bids for the WDA Grant work. One of the bids was missing some documents and the other two were over budget. The project was rescope and will be open for bids on August 20, 2024.
4. Town Council has approved a new billing contract package that will integrate with new meters in the future. The new software will be implemented in late Fall.
5. See attached Financial notes.

Public Works Administrator Report:

1. The tanks median are at 89%
2. Greenridge repaired a valve on Day Street.
3. The water department filtered 6.3 million gallons of water and billed for 3.6 million gallons.

4. Rural Water is coming to teach us about leak detecting.
5. Staffing – there is 1 position open, Sean and Ryan are taking their class 2 operator exam. They will be advanced into the class 2 operator position if they pass the exam and a new field operator will be hired.
6. Copper and Lead Survey will be July 30 & 31. Mike, Joe, Kim and Kevin will each deliver 5 testing kits to residents who have agreed to test for copper and lead. The kits will be picked up and delivered to the town office on July 31.
7. Grant status – the funds for the meters might be used for tank repair.

At 6:15pm Joe motions that we adjourn the meeting, Kim seconds the motion.

Meeting adjourned at 6:15pm