

**Corporation of Harpers Ferry
Regular Tree Commission Meeting
Thursday, January 25, 2024
Town Hall 1000 Washington Street
Harpers Ferry, West Virginia 25425**

Call to Order 7 pm

Present: Christy Huddle, Vice Chair; Paul Thomas, Planning Commission Liaison; Robert Nelson, recording

Approval of Agenda. Motion to approve the agenda by Paul, second by Robert, passed 3-0.

Election of officers for 2024. Election of officers were postponed until the March meeting.

Approval of minutes

July 27, 2023 minutes. Motion by Paul, second by Robert to approve minutes as written, passed 3-0

August 10, 2023 minutes. Motion by Paul, second by Robert to approve minutes as written, passed 3-0

Unfinished business

Status of the WV 2023 Demonstration City tree grant. Christy gave a status report.

New Business

Fiscal year 2024 town budget request. Christy said we will be asking for the same amount we got last year (\$3,000).

2023 Annual Report to Town Council. The report as drafted by Christy will be forwarded to the Town Council.

Date and possible locations for 2024 Arbor Day celebration. Motion by Robert, Paul a second to set the date for April 27, 2024. Passed 3-0. The location will be determined later. The tree this year will be a Scarlet Maple.

Revisions to the Tree Plan and Standards: additional minor change. Motion to approve by Paul, with a second by Robert to forward to the Town Council. Motion passed 3-0

Tree Work Plan for 2024: initial discussion. Christy is working on a draft work plan but the input from the arborist won't be available until the trees start leafing out. Paul will find out when the next Potomac Edison tree work is scheduled.

To Do list for the Commission

Committee member comments. Paul volunteered to get the Tree USA sign put up. Christy will fill out an Agenda Request form and will ask the Mayor to sign the Arbor Day celebration resolution.

Public comments and public requests for action on trees.

Adjournment Motion to adjourn 7:58 by Paul, second by Robert , passed 3-0