



CORPORATION OF HARPERS FERRY

Planning Commission

AGENDA

Regular Meeting

January 16, 2024

7:00 p.m.

Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425

- 1. Call to Order.**
- 2. Approval of Agenda.**
- 3. Public Comment.**
Public Comments on agenda items only. Public Comments shall be limited to 3 minutes per speaker.
- 4. President's Announcements.**
- 5. Approval of Minutes**
 - a. August 22nd Regular Meeting Minutes
 - b. November 21st Regular Meeting Minutes
 - c. December 5th Special Meeting Minutes
- 6. Unfinished Business.**
 - a. Discussion and Action on Review of updates to Appendix A provided by Historic Landmarks Commission
 - b. Update, Discussion, and Action on working with Granicus consultant on short-term rental information
 - c. Update and Discussion on 1090 Putnam Street regarding updated survey required to be submitted to Planning Commission
- 7. New Business.**
 - a. Discussion and Action on Election of Planning Commission Officers
 - i. Review of Harpers Ferry Ordinance 133.01 Planning Commission Elections and Membership
 - ii. Election of President
 - iii. Election of Vice President
 - iv. Election of Secretary
 - b. Discussion and Action on identifying Right of Way widths for all streets in Harpers Ferry as requested by Mayor Vaughn

- c. Discussion regarding new Harpers Ferry administrative policy governing meeting minutes
- d. Discussion and Action on establishing an administrative policy to fairly govern discussion / debate following a motion and second as proposed by the Town
- e. Discussion regarding Snapshot of Housing in Harpers Ferry as of October 2023 (document provided by Lynn Pechuekonis) for potential inclusion in the Comprehensive Plan and questions regarding housing

8. Reports & Announcements

- a) Other reports and plans for upcoming meetings
- b) Other announcements

9. Adjournment.

Agenda posted on
01/11/2024
By: VB