



# CORPORATION OF HARPERS FERRY

## Historic Landmarks Commission

### MINUTES

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**Special Meeting**

**Thursday, June 18, 2026**

**7:00 p.m.**

**Town Hall • 1000 Washington Street, Suite 101, Harpers Ferry, West Virginia 25425**

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In attendance were Commission members \_\_\_Wayne Bishop, George Owens, Cat McAteer, Kim Wheatley\_\_\_. Absent: \_\_Steve Sherry\_\_. Guest in attendance: \_\_\_\_\_.  
Opening Statement was read by \_\_\_Wayne Bishop\_\_\_\_\_. The meeting was called to order by \_\_\_Wayne Bishop\_\_\_\_\_ at \_7\_ pm.

#### Approval of Agenda.

|           |                                                                                                     |
|-----------|-----------------------------------------------------------------------------------------------------|
| Motion    | Motion to approve the agenda with one change proposed by Wayne Bishop to move item 2 before item 1. |
| Motion By | George Owens                                                                                        |
| Second    | Kim Wheatley                                                                                        |
| Result    | Motion Passed Unanimously                                                                           |

#### Unfinished Business

##### 1. Discussion and action regarding correspondence regarding vacant properties.

|           |                                                                                                                                                             |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Motion    | Motion to discuss and send correspondence drafted to address issues of vacant properties and blight, sent to WV Division of Economic Development and others |
| Motion By | Wayne Bishop                                                                                                                                                |
| Second    | Kim Wheatley                                                                                                                                                |
| Result    | Motion Passed Unanimously                                                                                                                                   |

##### 2. Discussion regarding clarifications and qualifications to Appendix A.

#### New Business

##### 1. Discussion and action regarding ZCPA #2026-17, Installation of Porch Railings, 1227 W. Ridge Street.

|        |                                                                                                                                                                             |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Motion | While HLC would recommend using natural & historically appropriate materials, per Appendix A p. 20: 1. Alternative materials are acceptable for use in new construction, on |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|           |                                                                                                                                                             |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
|           | non- contributing structures and on additions to contributing structures provided they are durable and convey the same appearance as traditional materials. |
| Motion By | Wayne Bishop                                                                                                                                                |
| Second    | George Owens                                                                                                                                                |
| Result    | Unanimously                                                                                                                                                 |

2. **Discussion regarding effective recommendations made to the OCO and the Board of Zoning Appeals**
3. **Discussion regarding Historic sites and edifices within the Corporation of Harpers Ferry**
4. **Future Projects/ General discussion**

A motion was made to adjourn the meeting.

|           |                           |
|-----------|---------------------------|
| Motion    | Motion to adjourn         |
| Motion By | George Owens              |
| Second    | Kim Wheatley              |
| Result    | Motion Passed Unanimously |

The meeting was adjourned at \_\_8:28\_\_ pm.

Minutes approved on : \_\_\_\_\_