



CORPORATION OF HARPERS FERRY

Historic Landmarks Commission

MINUTES

Special Meeting **Wednesday, February 19, 2025** **6:30 pm**
Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425

In attendance were Commission members Cat McAteer and George Owens, and Wayne Bishop.
Absent: Steve Sherry, Kim Wheatley . Guest in attendance: 2: Ed Wheeless, Lynn Pechuekonis .

The meeting was called to order by George Owens, Vice Chair, at 6:48 pm.
Opening Statement read by Caitlin McAteer.

Public Comment:

- Lynn Pechuekonis, regarding the purpose in requesting the addition of skylights to the property at 898 Washington Street. She provided examples of other structures with skylights within the town limits.

Approval of Agenda

Motion	Motion to amend the agenda by moving Item 1 (of Old Business) and 6 (of New Business) to the next regular meeting
Motion By	Wayne Bishop
Second	George Owens
Result	MOTION APPROVED UNANIMOUSLY

New Business

1. ZPCA 2025-001

a. Motion to discuss application

Motion By	Motion to discuss the application
Motion	George Owens
Second	Wayne Bishop
Result	MOTION APPROVED UNANIMOUSLY

b. Motion to deny application

Motion By	Motion to deny the application in its entirety as presented
Motion	George Owens
Second	Wayne Bishop
Result	MOTION APPROVED UNANIMOUSLY

The motion denying application ZPCA 2025-001 as submitted as it will alter the historic architecture and character of the building was approved unanimously. Appendix A was referenced as it states: "New dormers, skylights, roof decks, balconies or other additions shall only be introduced on the non-principal facades and additions of this type shall not be prominently in the public view."

2. ZPCA 2025-002

a. Motion to discuss application

Motion By	Motion to discuss the application
Motion	George Owens
Second	Wayne Bishop
Result	MOTION APPROVED UNANIMOUSLY

Commission members asked questions regarding the plans and drawings submitted in order to clarify what changes were being proposed at this time. Mr. Wheelless asserted that the request in the application was to replace the single door and to restore the original front basement window. He specified that the canopy over the basement entryway shown in the concept drawing was not within the scope of Application 2025-002.

b. Motion to approve application

Motion	Motion to approve the application in its entirety
Motion By	George Owens
Second	Wayne Bishop
Result	MOTION APPROVED UNANIMOUSLY

3. ZPCA 2025-007

a. Motion to discuss application

Motion	Motion to discuss the application
Motion By	Wayne Bishop
Second	George Owens
Result	Motion passed

Commission discussed the standards that apply to solar panels, noting that the structure in question was not a contributing structure, and recommended approval of the project permit in its entirety.

b. Motion to approve the application in its entirety

Motion	Motion to approve application ZPCA 2025-007 in its entirety
Motion By	Cat McAteer
Second	Wayne Bishop
Result	MOTION APPROVED UNANIMOUSLY

4. Fiscal Year Funding Request Meeting Discussion

- a. Members discussed what the fiscal needs of the HLC would be for the coming year, and determined to request that the funds already in the Commission's account be maintained at their current level.**

Motion	Motion for George Owens, vice chair, to request that HLC be funded at the same level for FY 2026
Motion By	Wayne Bishop
Second	Cat McAteer
Result	MOTION APPROVED UNANIMOUSLY

A motion was made to adjourn the meeting.

Motion	Motion to adjourn
Motion By	George Owens
Second	Wayne Bishop
Result	MOTION APPROVED UNANIMOUSLY

The meeting was adjourned at 7:24 pm.

Minutes approved on: 3.12.2025