

Kevin Carden

From: Due Diligence Group Records <records@duediligencegroupllc.com>
Sent: Tuesday, 21 February 2023 17:20
To: Pat Morse
Subject: ATTN: FOIA Request
Attachments: foia-request.pdf

Follow Up Flag: Follow up
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2/21/23

Corporation of Harpers Ferry (WV)

Email: foia@harpersferrywv.us

To Whom It May Concern,

The following request is being made in accordance with the West Virginia Freedom of Information Act (§29-B-1-1 et seq.). I am requesting copies of the following records:

Records by Name/DOB: I am requesting releasable copies of police officer reports, narratives, blotters, rap sheet(s), and arrest records (e.g. photos, fingerprint records, and other processing documents) involving the following (listed below):

- Patrick James Morrissey Born: 12/21/1967, SSN: 092-62-XXXX
- Denise Morrissey (Denise Henry) Born: 6/5/1964, SSN: 195-42-XXXX

Records by Address: I am requesting releasable copies of police officer reports, narratives, 911 phone call logs, 911 call audio, blotters, and arrest records (e.g. photos, fingerprint records, and other processing documents) involving the following (listed below with years to search in parenthesis):

- 126 Rebels Roost Ct. Harpers Ferry, WV Parcel No. 19-06-6L-0008.0000 (2006-2023)

I realize that certain costs may be applicable to this request. Please contact me when you can provide a payment amount for my requests. In the meantime, I authorize an initial expense cap of \$25 to be accrued.

I also request that you state the specific legal and factual grounds for withholding any documents or portions of documents, should you withhold any. Please identify each document that falls within the scope of this request but is withheld from release.

If requested documents are located in, or originated in, another installation or bureau, I would request that you please refer this request, or any relevant portion of this request, to the appropriate installation or bureau. To the extent that the information is available in electronic format, I would prefer to receive that information via email, particularly if providing the information reduces the time or expense involved. Otherwise, I request to receive the information in paper form.

You may email your response to records@duediligencegroupllc.com. If you wish to speak with me, please call 571-229-7325 between 9am and 6pm (CST).

Thank you for your time and attention to this matter.

Sincerely,

Kathleen Casey

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Due Diligence Group, LLC

20711 Holt Avenue, # 982

Lakeville, MN 55044

o) 571-229-7325

f) 202-747-7686

records@duediligencegroupllc.com



CORPORATION OF HARPERS FERRY

Freedom of Information Act (FOIA)

Request Form

1000 Washington Street • PO Box 217, Harpers Ferry, West Virginia 25425
Tel. 304-535-2206 • Fax 304-535-3046 • foia@harpersferrywv.us

APPLICATION MUST BE COMPLETE FOR PROCESSING.

The Corporation of Harpers Ferry (the "Town") is committed to transparency in government. Pursuant to West Virginia Code § 29B1-1 *et seq.*, public records are available to every person for inspection or copying when there has been a request made to the custodian of records, and when those records are not specifically exempted from disclosure by WV Code § 29B-1-4. The request must identify the records the citizen is seeking "with reasonable specificity" as required by WV Code § 29B-1-3(d). The request must be specific enough for existing records to be identified and located. If a record does not exist, under FOIA, the Town is not required to create a new record.

The Town must respond to your request within five working days of receipt by either granting the request or giving written reasons for its denial. "Day One" is the day *after* the request is received. The five-day period does not include weekends or holidays.

Requester's Information					
Name		Kathleen Casey			
Mailing address		20711 Holt Avenue, # 982			
City	Lakeville	State	MN	ZIP Code	55044
Telephone number		571-229-7325			
Email address		records@duediligencegroupllc.com			

Preferred method of delivery			
<input checked="" type="checkbox"/> Email	<input type="checkbox"/> Hard copies	<input type="checkbox"/> Other (specify):	

Records requested (please be as specific as possible)
Please see description in email.

Pursuant to West Virginia Code § 29B-1-1 *et seq.*, I hereby request that the Corporation of Harpers Ferry make the following public records available for inspection and copying. I understand that the cost for providing photocopies is \$0.15 per page (Letter-size documents, 8.5" x 11"). Double-sided copies will be considered two separate copies. CDs / DVDs or USB / Flash thumb drives are provided at actual cost. I agree that the provided information will not be used in any manner that violates or is inconsistent with Federal, State, or Municipal law.

I am willing to pay fees for this request up to a maximum of \$25. If you estimate that the fees will exceed this limit, please inform me first.

Signature



Date of request

2/21/23

FOR OFFICE USE ONLY	Received by		Date received	
Exempt materials? YES / NO	Receipt no.		Date complete	