



CORPORATION OF HARPERS FERRY

Freedom of Information Act (FOIA)

Request Form

1000 Washington Street • PO Box 217, Harpers Ferry, West Virginia 25425
Tel. 304-535-2206 • Fax 304-535-3046 • foia@harpersferrywv.us

APPLICATION MUST BE COMPLETE FOR PROCESSING.

The Corporation of Harpers Ferry (the "Town") is committed to transparency in government. Pursuant to West Virginia Code § 29B1-1 *et seq.*, public records are available to every person for inspection or copying when there has been a request made to the custodian of records, and when those records are not specifically exempted from disclosure by WV Code § 29B-1-4. The request must identify the records the citizen is seeking "with reasonable specificity" as required by WV Code § 29B-1-3(d). The request must be specific enough for existing records to be identified and located. If a record does not exist, under FOIA, the Town is not required to create a new record.

The Town must respond to your request within five working days of receipt by either granting the request or giving written reasons for its denial. "Day One" is the day *after* the request is received. The five-day period does not include weekends or holidays.


Requester's Information					
Name	R N MEADE-CURRY - RESIDENT				
Mailing address	P.O. BOX 171				
City	HARPERS FERRY	State	WV	ZIP Code	25425
Telephone number	813-433-4025				
Email address	RNC40402@AOL.COM				

Preferred method of delivery			
<input checked="" type="checkbox"/> Email	<input type="checkbox"/> Hard copies	<input type="checkbox"/> Other (specify):	

Records requested (please be as specific as possible)
Any and all documents associated with letter received by Town/Mayor W. Bishop and read into the record by Mayor Bishop regarding the Amtrak/Railroad/commuter rail service to and from Harpers Ferry at a Town Council Meeting from 2019 to 2021. And any and all subsequent letters issued to/from Harpers Ferry regarding same from 2019 to 2021. Any an all letters received from Amtrak/Commuter Rail provider regarding service updates/continuing service/ discontinuing service to/from Harpers Ferry from 2019-2021.

Pursuant to West Virginia Code § 29B-1-1 *et seq.*, I hereby request that the Corporation of Harpers Ferry make the following public records available for inspection and copying. I understand that the cost for providing photocopies is \$0.15 per page (Letter-size documents, 8.5" x 11"). Double-sided copies will be considered two separate copies. CDs / DVDs or USB / Flash thumb drives are provided at actual cost. I agree that the provided information will not be used in any manner that violates or is inconsistent with Federal, State, or Municipal law.

I am willing to pay fees for this request up to a maximum of \$ 5.00. If you estimate that the fees will exceed this limit, please inform me first.

Signature  RNCURRY/es Date of request 07/16/2021

FOR OFFICE USE ONLY	Received by	Date received
Exempt materials? YES / NO	Receipt no.	Date complete