CORPORATION OF HARPERS FERRY

Town Council

DRAFT MINUTES

Regular Meeting **Monday, 14 September 2026** **7:00 p.m.**

Town Hall • 1000 Washington Street, 2nd Floor, Harpers Ferry, West Virginia 25425

The meeting was called to order at 7:00 p.m. by Recorder Carden, followed by a recitation of the Pledge of Allegiance.

Member	Title	Status
Greg Vaughn	Mayor	Present *(through Zoom)*
Kevin Carden	Recorder	Present
Chris Craig	Councilmember	Present
Greg "Storm" DiCostanzo	Councilmember	Present
Jesse Z. Melton	Councilmember	Present
Christian Pechuekonis	Councilmember	Present
David Simmons	Councilmember	Present

The agenda was approved as amended. There were no public comments.

There were no public comments.

1. **Mayor's announcements.**
   Mayor Vaughn announced that the traffic on the streets during Labor Day weekend was quite heavy, so a traffic plan was implemented, which worked well.

2. **Recorder's comments and updates.**
   None.

3. **Community announcements.**
   a. **Hilltop Hotel.**
      None.

   b. **National Park Service.**
      Supervisor Tonya Gossett reported that work is still being conducted on the Byron Bridge. Some work is being done on the exterior of Anthony Hall, as well as a couple of other buildings. Some minor roadway repairs have been approved.

   c. **Other.**

Chris Craig mentioned that the John Brown Walk, from the Kennedy Farm to John Brown's Fort, will take place next weekend. Also, tomorrow is the 164th anniversary of the Battle of Harpers Ferry.

4. Approval of minutes.

a. Regular Council meeting: 10 August 2026.

The 10 August 2026 minutes were approved as corrected.

b. Special Council meeting: 27 February 2026, 20 August 2026, 27 August 2026.

The 27 February 2026 minutes were approved last month. The 20 August 2026 and 27 August 2026 minutes were approved as presented.

5. Town reports.

a. Planning Commission.

i. General report.

Zach Morse reported that the Planning Commission discussed Senate Bill 69 (2026) and parking in Lower Town. No action was taken. A map of lot usage in Town was presented. The goal is to update the map annually.

b. Water Commission.

i. General report from the Public Works Administrator.

Steve Paradis reported that for the last three months combined, work has been ongoing for the new meter system. The new Ford Maverick pickup has been received. A class will be conducted on line flushing. A strategic plan is being developed for upcoming grant work. Leaks are being repaired.

ii. Water Commission report.

None.

c. Treasurer's reports and approvals.

i. Review and approval of financial reports: July 2026.

Motion	Motion to approve the July 2026 financial reports.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	7
NO	0
Result	**MOTION APPROVED**

ii. Approval of invoices and purchases.

Motion	Motion to approve the invoices and purchases as presented.
Motion by	Storm DiCostanzo
Second	Chris Craig

YES	7
NO	0
Result	**MOTION APPROVED**

d. Budget and Finance Commission.

i. Discussion and action regarding Distribution System Phase I.

Storm DiCostanzo said work on easements is complete. Plans are being analyzed for work to be done with leftover funds from the grant.

ii. Discussion and action regarding FY 2024 Distribution System Phase II – Water Meters Resolution 4 and Change Order #1.

Motion	Motion to approve FY 2024 Distribution System Phase II – Water Meters Resolution 4.
Motion by	Storm DiCostanzo
Second	Christian Pechuekonis
YES	7
NO	0
Result	**MOTION APPROVED**

Motion	Motion to approve FY 2024 Distribution System Phase II – Change Order 1.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	7
NO	0
Result	**MOTION APPROVED**

iii. Discussion and action regarding update regarding FY 2026 CDS Distribution System Phase III.

Deb Kelly said some engineering work is being done. It is anticipated a special Town Council meeting will be scheduled to discuss and take action on this item.

iv. Discussion and action regarding maintenance of mains contracting.

Motion	Motion to allocate an additional $10,000 from Renew and Replace to Maintenance of Mains Contracting.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	7
NO	0
Result	**MOTION APPROVED**

v. Discussion and action regarding FY 2027 Water Works pay scale revision.

Motion	Motion to approve the FY 2027 Water Works pay scale revision.
Motion by	Storm DiCostanzo

Second	Christian Pechuekonis
YES	7
NO	0
Result	**MOTION APPROVED**

vi. Discussion and action regarding FY 2027 Water Works Budget revision.

Motion	Motion to approve the FY 2027 Water Works Budget Revision 2 as presented.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	7
NO	0
Result	**MOTION APPROVED**

vii. Discussion and action regarding cash management strategy.

Motion	Motion to authorize the Finance Officer to establish sweep accounts through CNB and to transfer funds to them as deemed appropriate.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	7
NO	0
Result	**MOTION APPROVED**

Motion	Motion to have up to two-thirds of the General Fund operating account moved to the new CNB sweep account.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	7
NO	0
Result	**MOTION APPROVED**

viii. Discussion and action regarding Harpers Ferry Water Works mailing services.

Motion	Motion to allocate up to $1,500 to implement OSG bill processing.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	7
NO	0
Result	**MOTION APPROVED**

ix. Discussion and action regarding streets and grounds engineering contracting.

Motion	Motion to enter into a streets and grounds contracting arrangement with RK&K Engineering via the Task #1 Agreement, as submitted.

Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	7
NO	0
Result	**MOTION APPROVED**

x. Discussion and action regarding hosted telephone service for Town Hall and Water Works.

Motion	Motion to adopt Voice Level 3 hosted telephone system expend up to $3,000 toward installation setup configuration and testing.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	7
NO	0
Result	**MOTION APPROVED**

xi. Discussion and action regarding IT annual contract renewal.

Motion	Motion to approve IT annual contract renewal with Advanced Technologies as presented.
Motion by	Storm DiCostanzo
Second	David Simmons
YES	7
NO	0
Result	**MOTION APPROVED**

xii. Discussion and action regarding FY 2027 funding requests and disbursements.

Mayor Vaughn recused himself from this item.

Motion	Motion to approve FY 2027 funding requests and disbursements as presented.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	**MOTION APPROVED**

xiii. Discussion and action regarding FY 2027 annual snow removal contract.

Motion	Motion to ask the Office Administrator to advertise the upcoming snow and ice removal contract for the upcoming season and to coordinate with the National Park Service.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	7
NO	0

Result	**MOTION APPROVED**

xiv. Discussion and action regarding Town website.

Jesse Melton said work is on track to implement the new website in February 2027.

e. Ordinance Review Committee.

i. Ordinance Review Committee report.

None.

ii. Discussion and action on second and final reading for approval of Ordinance 2026-04 Signs, pertaining to historic and solicitation signage.

Motion	Motion to approve second and final reading of Ordinance 2026-04 Signs, pertaining to historic and solicitation signage.
Motion by	Chris Craig
Second	Christian Pechuekonis
YES	7
NO	0
Result	**MOTION APPROVED**

iii. Discussion and action on second and final reading for approval of Ordinance 2026-05 Dark Sky, pertaining to the protection of the night sky.

Motion	Motion to approve second and final reading of Ordinance 2026-05 Dark Sky, pertaining to the protection of the night sky.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	7
NO	0
Result	**MOTION APPROVED**

iv. Discussion and action on first reading for approval of Ordinance 2026-06 Nominations, appointments, and term, pertaining to appointments to Town commissions, committees, and boards.

Motion	Motion to approve first reading of Ordinance 2026-06 Nominations, appointments, and term, pertaining to appointments to Town commission, committees, and boards.
Motion by	Storm DiCostanzo
Second	Christian Pechuekonis
YES	7
NO	0
Result	**MOTION APPROVED**

v. Discussion and action on first reading for approval of Ordinance 2026-07 Expiration of signed permits, concerning expiration dates for permits.

Motion	Motion to approve first reading of Ordinance 2026-07 Expiration of signed permits, concerning expiration dates for permits.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	7
NO	0
Result	**MOTION APPROVED**

vi. Discussion and action concerning West Virginia Senate Bill 50 (2025) in regard to Town elections.

Motion	Motion to have the Ordinance Review Committee investigate options for adjusting Town elections per West Virginia Code and for potentially implementing staggered terms.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	7
NO	0
Result	**MOTION APPROVED**

f. Internal Office Operations Committee.

i. General report.

David Simmons said a Town Clerk job description has been written. The Committee is having it reviewed at this time.

6. New business.

a. Discussion and action regarding Bee Line DAR Constitution Week Proclamation.

Motion	Motion to approve the Bee Line DAR Constitution Week Proclamation as submitted and authorize the Recorder to sign it.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	7
NO	0
Result	**MOTION APPROVED**

b. Discussion and action regarding County Commission on WV House Bill 2014 (Power Generation and Consumption Act).

Chris Craig said the Jefferson County Commission is looking to have representatives meet with each city and town in the county to discuss this further. Much discussion was held on this item. Further information on this subject will be forthcoming.

c. **Discussion and action regarding turkey vultures damaging public and private properties.**
Various options for dispersing turkey vultures were discussed. A very lengthy discussion was held. Pat Morse will call the US Fish and Wildlife Service for suggestions on how to get rid of the vultures.

d. **Discussion and action regarding implementing an Empty Homes Excise Tax.**
Mayor Vaughn said the City of San Diego has implemented an "Empty Homes Tax" ordinance. He read an excerpt from that ordinance. David Simmons said the Town wishes to bring in more residents to fill empty homes. The Town may be able to implement an ordinance such as this through its Home Rule powers. Multiple options and ideas were discussed, including taxation. It was decided to ask the Harpers Ferry Population Growth Committee to look into this further.

e. **Discussion and action regarding use of official Town logo.**
Storm DiCostanzo said the Town logo was approved in 2025. The Town, as well as all commissions, committees, and boards, are being asked to implement this logo in all applicable places, to include on Town vehicles. The Recorder will complete templates for each commission, committee, and board agenda so that the correct metadata is implemented within the files, along with the new logo. Outside groups that use the Town logo for joint activities will be contacted to as them to use the new logo.

Motion to adjourn by David Simmons, seconded by Chris Craig. Meeting adjourned at 9:38 p.m.

The above minutes are true and correct, as approved.

Mayor: _____ Date: _____

Recorder: _____ Date: _____

Corporation of Harpers Ferry
Town Council
DRAFT MINUTES

Regular Meeting
October 12, 2026 - 7 p.m.

Town Hall 1000 Washington Street, 2nd Floor
Harpers Ferry, WV 25425

The meeting was called to order at 7:00 p.m. by Mayor Vaughn, followed by the Pledge of Allegiance.

Member	Title	Status
Greg Vaughn	Mayor	Present
Kevin Carden	Recorder	Absent
Chris Craig	Councilmember	Present
Greg "Storm" DiCostanzo	Councilmember	Present
Jesse Z. Melton	Councilmember	Present
Christian Pechuekonis	Councilmember	Present
David Simmons	Councilmember	Present

Mr. DiCostanzo and Mr. Craig were appointed as Recording Officers for the meeting

II. Approval of agenda.

- The agenda was approved as amended, to take up item 7.a following item 4.b (Motion Mr. Craig, second by Mr. Simmons, approved 6-0)

III. Public comments on agenda items only.

Public comment was limited to three minutes per speaker and fifteen minutes total. The following persons signed up and spoke:

- Ed Wheeless, on behalf of the Harpers Ferry-Bolivar Historic Town Foundation, regarding agenda item 5.d.vi.
- Melissa Hope, of Kabletown, regarding the proposed transmission line projects.
- Grant Davies, of Mount Hammond, regarding the proposed transmission line projects.
- Zach Morse, regarding the proposed transmission line projects and upcoming Parks and Recreation events.

1. Mayor's announcements.

Mayor Vaughn acknowledged volunteers who have worked at the Franklin Street park: Marie and Dan DesJardins, Deborah Lansbury, and Pat Morse, along with Larry Waters.

2. Recorder comments and updates.

No report. The Recorder was absent.

3. Community Announcements.

3.a Hilltop Hotel.

No update.

3.b National Park Service.

No update.

3.c Other.

- Mr. Craig reported that the Byron Bridge closure has been extended through the fall.
- Mr. Craig noted the recognition of Indigenous Peoples' Day.
- Mr. Simmons thanked Officer Corbin for his assistance when Mr. Simmons' mother-in-law fell, and Mr. Craig noted his assistance with a cell phone rescue.

4. Approval of Minutes.

4.a Regular meetings: September 14, 2026.

No action was taken.

4.b Special meetings: July 8, 2026 and September 24, 2026.

- The minutes of the July 8, 2026 special meeting were approved as presented (Motion Mr. Craig, second by Mr. Simmons, approved 6-0)
- The minutes of the September 24, 2026 special meeting were approved as presented (Motion Mr. Craig, second by Mr. Melton, approved 6-0)

Item 7.a was taken up at this point in the meeting under the agenda as amended, and is recorded in agenda order below.

5. Town Reports.

5.a Planning Commission.

5.a.i General report.

A special meeting was held regarding Boundary Street jointly with Bolivar. The Mayor of Bolivar and a member of the Bolivar Planning Commission attended.

5.a.ii Discussion and Action on Addressing Stormwater Runoff Along Boundary Street.

Planning Commission Chair Zach Morse reported on stormwater runoff along Boundary Street, including conditions at the property at the corner of Boundary and Fillmore Streets, and presented the following recommendations:

- That RK&K evaluate stormwater along Boundary Street. Mr. DiCostanzo reported that this recommendation has already been taken up by the Budget and Finance Committee.
- That the Code Enforcement Officer enforce requirements on lots 4, 5, 8, and 9 along Fillmore Street. Mayor Vaughn reported that a letter had already been sent.
- That 15 m.p.h. speed limit signs be installed.

Motion	Move to have the Code Enforcement Officer to enforce erosion control measures lots 4, 5, 8, and 9 along Fillmore Street, and to have two 15 m.p.h. cautionary speed limit signs, or a two-sided sign, placed along Boundary Street.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	**MOTION APPROVED 6-0**

5.a.iii Discussion and Action on Replacing Town Hall Exterior Lights and Fixtures in Accordance with the New Lighting Ordinance.

The exterior fixtures on Town Hall are not in compliance with the new lighting ordinance. It was suggested that the Dark Skies Committee will work with the Code Enforcement Officer on suitable replacement. No action was taken.

5.a.iv Discussion and Action on Reinstalling the Historic Over-Street Light at the Intersection of Washington and Columbia Streets.

Mr. Pechuekonis will speak with the Potomac Edison liaison to explore options for lighting the intersection of Columbia and Washington Streets and for reinstalling the historic light fixture.

5.b Water Commission.

5.b.i General report from the Public Works Administrator.

Public Works Administrator Steve Paradis reported 317 hours on the filters and 6 million gallons produced, with 36 percent unaccounted for water.

Work on Gilbert Street has begun. Rock was encountered at the Harpers Ferry end, and an unanticipated sewer tap was found at a vacant lot.

Sixty-one meters remain to be installed, with 44 targeted for this fall. Sixteen are National Park Service meters. Eighteen are inside sets, ten of them at private homes. All Phase I funds are to be expended by the end of the calendar year.

A chlorine leak occurred at the plant on September 24 at 1:00 p.m., caused by a bad seal on a control valve; emergency responders shut off the gas. The town is considering a move to liquid chlorine, in consultation with GD&F and the State Health Department. Shepherdstown has made the same change; liquid chlorine is more expensive but less hazardous.

A minor leak on Washington Street in Bolivar was repaired by Green Ridge without requiring an additional deployment. A leak on Overview Drive is under investigation.

5.b.ii Water Commission Report.

No separate report. The report was given by the Public Works Administrator under item 5.b.i above.

5.b.iii Discussion and action regarding Water Works staffing.

A Class II Operator candidate has been interviewed. The candidate has worked with and is recommended by former HFWW operators. A background check and reference calls remain to be completed. Chief Operator training is being considered for the PWA, two current Water Operators, and the incoming Class II Operator. The field technician posting remains active.

5.c Treasurer's reports and approvals.

5.c.i Review and approval of financial reports: August 2026.

The Finance Officer presented the financial reports.

Motion	Move to approve the financial reports as presented.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	**MOTION APPROVED 6-0**

5.c.ii Approval of invoices and purchases.

The Finance Officer presented the invoices and purchases.

Motion	Move to approve the invoices and purchases as presented.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	**MOTION APPROVED 6-0**

5.d Budget and Finance Committee.

5.d.i Discussion and action regarding Distribution System Phase I.

The Gilbert Street project is active. The amount of additional funding available will be known on its completion. Improving the chlorine room at the water plant is the leading candidate project.

5.d.ii Discussion and action regarding FY24 Distribution System Phase II — Water Meters.

An update on installations was provided during the October 6. Roughly ten meters will remain unchanged when the phase is complete. Priority is being given to completing the National Park Service and large meters. The customer interface is expected to be deployed within a month. Leak detection training is scheduled for October.

5.d.iii Discussion and action regarding FY26 CDS Distribution System Phase III.

The phase covers the water tanks, pressure boosting on Prospect Avenue, and additional distribution line replacements. The engineers' specifications include an emergency backup electric generator. Permits that expired during the delay, including highway, health, and EPA permits, are being renewed.

5.d.iv Discussion and action regarding Water Works tools and equipment.

An equipment list totaling $5,000 was submitted by the Public Works Administrator.

Motion	Move to allocate up to $5,000 for HFWW tools and equipment, to the extent that the Finance Officer determines the HFWW budget allows.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	**MOTION APPROVED 6-0**

5.d.v Discussion and action regarding streets and grounds engineering contracting procedures for engineering projects.

Motion	Move that all coordination with RK&K engineering be done through the Finance Officer, until a more complete procedure is developed.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	**MOTION APPROVED 6-0**

The following projects were identified: the gap between the railroad tie and the macadam at the Town Hall parking lot along Franklin Street; and Boundary Street, in coordination with the Planning Commission, Bolivar Mayor Higdon, and the Bolivar Planning Commission.

Motion	Move that the Finance Officer contact RK&K about scoping solutions for the Franklin Street retaining wall near Town Hall, stormwater mitigation at Boundary Street towards Fillmore Street in consultation with Planning Commission, Henry Clay Street, and potential use and renovation of Old Shipley School.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	**MOTION APPROVED 6-0**

5.d.vi Discussion and action regarding FY'27 funding requests and disbursements.

A new format was presented, bringing all new funding requests together with disbursements of funding that had been provisionally approved, in a single omnibus report for approval.

As with all provisionally approved funding for all organizations, the Harpers Ferry-Bolivar Historic Town Foundation met with the Budget and Finance Committee before spending, in order to confirm that funding is available, that the project cost is within the amount approved, and that the scope of the project remains within the funding parameters.

The Foundation requested that up to $11,766.95 provisionally approved but not spent in FY26 be moved into FY27, and that the funds be applied to architectural and engineering studies instead of basement renovation work.

Mr. DiCostanzo disclosed that he currently acts as the Treasurer of the Foundation, and would recuse himself from any deliberation or voting in regards to it.

Motion	Move to approve the FY27 spending requests and disbursements as submitted, each upon receipt of the appropriate documentation.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	6
NO	0
Result	**MOTION APPROVED 6-0**

The approved requests and disbursements are, up to:

- $6,000 from 440 City Hall for Town Hall Council Chamber A/V equipment and installation.
- $2,500 from 440 Building Maintenance for a concrete ramp behind the Post Office.
- $11,766.95 provisionally approved under 906 (Arts and Historic Preservation) for the Harpers Ferry-Bolivar Historic Town Foundation's First Zion Baptist Church community center renovation project, moved to FY27.
- $5,750 out of 906 (Parks and Beautification) to Parks and Recreation for Children's Park maintenance and repair.
- $1,200 out of 402 (Economic Development) to Parks and Recreation for WiFi at the Children's Park.

5.d.vii Discussion and action regarding town website.

Mr. Melton reported that the site map process and framework are complete and that migration will begin soon.

5.d.viii Discussion and action regarding FY'27 annual snow removal contract.

The town's bidding policy for large-dollar contracts was not previously followed. Snow and ice removal is considered a large-dollar contract because in heavier snowfall years the total spent can be $50,000 or more.

In light of this, a second week of bidding opportunity was recommended, together with contacting contractors who have submitted bids in recent prior years to encourage them to submit bids. Because the bid was live and because of advertising deadlines, the Mayor was consulted about extending the bid, and directed the Financial Officer to contact the paper to extend the advertisement and the bid deadline to October 23.

The following were recommended:

- That the Budget and Finance Committee review the bids on October 26 and that the Town Council award the contract on November 9.
- That in the event of an unseasonably early snowstorm before that date, the Mayor exercise emergency authority to contact one of the bidders for deployment.
- That the Administrative Officer contact all bidders at the close of the bid to advise them of the snow removal emergency plan in the event of an applicable storm prior to November 9.

Motion	Move that Budget & Finance review the snow removal contract bids during its meeting on October 26th and TC schedule meeting later on the same day to act on the recommendation.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	6
NO	0
Result	**MOTION APPROVED 6-0**

5.d.ix Discussion and action regarding FY 2026-2028 Audits.

Motion	Move that the Financial Officer put the State Auditor Office-mandated Audit RFP for Fiscal Years 2026, 2027, and 2028 out to bid for a period of 4 weeks, with distribution through the SAO, and with a bid notice being placed under glass at Town Hall.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	**MOTION APPROVED 6-0**

5.e Ordinance Review Committee.

5.e.i Ordinance Review Committee report.

Mr. Craig reported that the second reading items had not been circulated and therefore could not be brought forward. The Committee met on September 24.

On Senate Bill 659, the Recorder is to speak with the Town Attorney about specifics and to reach out to the bill's sponsor.

Future topics identified by the Committee:

- The definition of "brush pile."
- Codifying the Parking Commission, which is currently ad hoc; to come before the Town Council in November.
- Confusion around Certificates of Appropriateness within the zoning ordinances.

5.e.ii Discussion and action on second and final reading for approval of Ordinance 2026 Nominations, appointments, and terms pertaining to appointments to Town commissions, committees, and boards.

Deferred.

5.e.iii Discussion and action on second and final reading for approval of Ordinance 2026-07, Expiration of signed permits, concerning expiration dates for permits.

Deferred.

5.e.iv Discussion and action concerning West Virginia Senate Bill 50 (2025) regarding Town elections.

Mr. Craig reported that town elections must be synchronized with County elections, in coordination with County staff, by 2032. A move to rotating four-year terms would require a Town Charter. Charles Town's charter dates from 1910; Ranson revised its charter in 1998 and may be the closest model, and Martinsburg may be a model for some elements. Any charter must be voted upon by the residents. The 2029 election was identified as a possible target for completion.

5.f Internal Office Operations.

5.f.i General report.

The committee is scheduled to meet on Thursday, October 15, to discuss town personnel job descriptions.

6. Unfinished Business.

6.a Discussion and action regarding County Commission on WV House Bill 2014 (Power Generation and Consumption Act).

Mr. Melton and Mr. Craig attended the Jefferson County Commission workshop on behalf of the town. The workshop ran approximately three hours. Opposition to the bill was expressed across the board, and the County Commission expressed frustration at its limited options. Discussion covered the County's guardrails document for data centers, revenue sharing, cooling, water, noise, and electrical rates. Municipalities expressed a wish to act in some way. The tone of the workshop was not entirely opposed to data centers, but directed at making them workable. The County's document is going to the Governor.

6.b Discussion and action regarding turkey vultures damaging public and private properties.

A merchant in Lower Town has been feeding the vultures, which is illegal in a chronic wasting disease area. The Code Enforcement Officer will issue a citation.

6.c Discussion and action regarding use of official town logo.

No update.

7. New Business.

7.a Discussion and action regarding A Resolution Opposing the Valley Link North, Gore-Doubs/Goose Creek, and Mid-Atlantic Resilience Link (MARL) Transmission Line Projects.

This item was taken up earlier in the meeting, following item 4.b, under the agenda as amended. Council discussed whether the resolution should follow the same process used for other items before the Council. Reference was made to valleylink.org.

Motion	Motion to table the Resolution until the Town Council is better informed and the proper process has been followed.
Motion by	Christian Pechuekonis
Second	David Simmons
YES	2
NO	4
Result	**MOTION FAILED 2-4**

Motion	Move to adopt the Resolution Opposing the Valley Link North, Gore-Doubs Goose Creek, and Mid-Atlantic Resilience Link (MARL) Transmission Line Projects as submitted.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	4
NO	2
Result	**MOTION APPROVED 4-2**

7.b Discussion and action regarding Office Closure Inclement Weather Policy 2026-27 season.

Motion	Move to adopt the Office Closure Inclement Weather Policy 2026-27 season.
Motion by	Chris Craig
Second	David Simmons
YES	6
NO	0
Result	**MOTION APPROVED 6-0**

7.c Discussion and action regarding Urban Deer Hunting Program.

An amendment to commit the matter to the Planning Commission was moved and adopted, followed by the main motion as amended.

Motion	Move that the Urban deer hunting program be revisited with an eye towards communication, areas, and requirements in relation to ordinance 505.08, and commit the matter to Planning Commission.
Motion by	Jesse Melton
Second	Storm DiCostanzo
YES	6
NO	0
Result	**MOTION APPROVED 6-0**

8. Adjournment.

Adjournment at 9:05 p.m. (Motion by Mr. DiCostanzo, second by Mr. Craig, approved 6-0)

CORPORATION OF HARPERS FERRY

Town Council

DRAFT MINUTES

Special Meeting **Monday, 26 October 2026** **5:30 p.m.**

Town Hall • 1000 Washington Street, 2nd Floor, Harpers Ferry, West Virginia 25425

The meeting was called to order at 5:30 p.m. by Mayor Vaughn.

Member	Title	Status
Greg Vaughn	Mayor	Present *(through Zoom)*
Kevin Carden	Recorder	Present
Chris Craig	Councilmember	Absent
Greg "Storm" DiCostanzo	Councilmember	Present
Jesse Z. Melton	Councilmember	Present
Christian Pechuekonis	Councilmember	Present
David Simmons	Councilmember	Absent

The agenda was approved as amended.

1. **Discussion and action regarding ongoing turkey vulture issues.**
   Mayor Vaughn recapped that many, many turkey vultures have been seen in Lower Town lately. A "Bird Banger" pyrotechnic gun was purchased and discharged in Lower Town. Several fewer birds have been noticed, but some are still present. The Mayor contacted the Park about the vultures, and they searched inside the old power plant to make sure there were no vultures inside; however, there are vultures on the roof there. Pat Morse contacted the US Fish and Wildlife Service. They will be sending a representative here this week to analyze the vultures and come up with an implementation plan, which may be discussed further.

2. **Discussion and action regarding the water / sewer customer billing in March 2026.**
   This item was discussed in executive session. No action was taken.

3. **Discussion and action regarding RK&K Engineering discussions with Town officials.**
   Jesse Melton met with RK&K Engineering. They will be preparing solutions for several problems around Town, including Henry Clay Street and Boundary Street.

4. **Discussion and action regarding snow removal contract.**

Motion	Motion to contract with Cornerstone for the 2026-27 snow and ice season per the submitted contract, and to request an addendum to clear the Town Hall parking lot at 1" of accumulation and to identify "priority areas".
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	5
NO	0
Result	**MOTION APPROVED**

5. **Discussion and action regarding removal procedures for a Town commission member.**
   This item was stricken from the agenda.

6. **Discussion and action regarding Water Works staffing.**
   This item was discussed in executive session.

Motion	Motion to hire the Class II Water Operator, as presented by the Public Works Administrator, at Step 8 starting 1st December 2026, and to move him to Step 9 after a successful implementation period of six months.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	5
NO	0
Result	**MOTION APPROVED**

Motion	Motion to enter executive session, pursuant to WV Code § 6-9A-4(b). The Finance Officer, Public Works Administrator, and Mike Rock were authorized to attend.
Motion by	Storm DiCostanzo
Second	Christian Pechuekonis
Result	**MOTION APPROVED. Executive session began at 6:02 p.m.**

Executive session ended at 6:37 p.m.

Motion to adjourn by Christian Pechuekonis, seconded by Storm DiCostanzo. Meeting adjourned at 6:38 p.m.

The above minutes are true and correct, as approved.

Mayor: _____ Date: _____

Recorder: _____ Date: _____

Attachment Item 5. a. ii.

RECEIVED
NOV 02 2026
BY: PM

CORPORATION OF HARPERS FERRY

- Meeting Agenda Request Form

1000 Washington Street • PO Box 217, Harpers Ferry, West Virginia 25425
Tel. 304-535-2206

Date of request: OCT 30, 2026

Requester's name: Land Marks Comm George Owens

Requester's telephone number: 571-209-7642

Requester's email address: eightorso@gmail.com

Organization (if applicable): Land Marks Commission

Meeting date requested (optional): Nov 9, 2026 Town Council Mtg

12:00 p.m., 5 business days before the Town Council meeting.

Subject (wording of item for agenda): Discussion and Action regarding fulfillment of the State of WV obligation to Honor FOIA Requests by the HLC Filed on June 18, 2026 Attached Second Request filed Aug 17th 2026 Attached

What type of agenda item are you requesting?

____ Information only

X Town Council Decision/Action

____ Funding Request

If this is a funding request, what is the amount? _____

Do you have presentation material for the meeting (e.g., Power Point)? X Yes ____ No

Briefly describe the decision or action you are requesting (if applicable):
Mayor, Recorder, and Council Acknowleded the FOIA Request needs to be fulfilled by the State per WV Code 29B-1 FOIA

Please provide background information to explain the reason for your request including what the impact of your request may have on the community of Harpers Ferry. Attach additional pages if needed. If information is not provided, your request may be denied.
Refer to the Attached Letters for items of impact on the Community.

Recommended motion (the wording of the motion that you would like the relevant body to approve):
Mayor and Council Support of FOIA Request Dated June 18, 2026 and follow up Aug 17, 2026

FOR TOWN USE ONLY – RECOMMENDATION:



HARPERS FERRY HISTORIC LANDMARKS COMMISSION

June 18, 2026

Meghan E. Smith
West Virginia Division of Economic Development
West Virginia Department of Commerce
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305
Meghan.e.smith@wv.gov

Re: Hill Top House Hotel Tourism District
Harpers Ferry Historic District
Freedom of Information Act Request for Records

Ms Smith:

The Harpers Ferry Historic Landmarks Commission writes to you in your capacity as a supervisor or representative of the Hill Top House Hotel Tourism District in Harpers Ferry. The HLC asks for your action in response to our letter and its contents. If you are not the person who has the authority to respond to our letter and its contents, please contact us and identify the person who has the authority to do so.

Harpers Ferry Historic Landmarks Commission

The HLC was created and operates by virtue of Article 131 of the ordinances of the Corporation of Harpers Ferry and W. Va. Code §§ 8-26A-1 *et seq*. Under Section 131.15, it is a priority of the HLC to "make and recommend to Town council a comprehensive plan to protect and foster the preservation and rehabilitation of historic edifices, and to insure the growth of the community commensurate with its historic significance."

Hill Top House Hotel Tourism District

Under W. Va. Code §§ 5B-2E-1 *et seq.*, the State divested the Corporation of Harpers Ferry of much of regulatory jurisdiction and powers over a multi-parcel area including the former historic Hill Top House. The Tourism District was created on the promise and representation of its owner, SWaN Hill Top House Hotel, LLC that it would develop a new hotel

and tourist destination. In exchange for that promise, State appropriated control over the Tourism District to aid the owner and promised more than $40 million in State tax credits and other public subsidies.

The owner has represented to the public a substantial investment in the project site for more than 15 years. The owner convinced the West Virginia Legislature to create the tourism district tax credit program and then applied for enormous public benefits under the program in 2019. The owner promised to invest $140 million into the project including the development of a 110-room hotel and the restoration of seven adjacent historic structures for lodging and guest amenities.

The 2019 agreement recites that the owner anticipates that on or about November 1, 2023 all aspects of the proposed expansion project will have been completed and that a new hotel will have been open for business.

The HLC expresses concerns about the material loss of historic character within the Harpers Ferry Historic District since the creation of the Tourism District. Our concerns include the derelict condition of the site of the demolished Hill Top House, its vacancy's negative effects on the historic resources surrounding the former Hill Top House and the impoverished and deteriorating conditions of the public's restricted right of access to visit and enjoy the iconic views of three States and the Shenandoah and Potomac Rivers.

Meanwhile, the owner has made almost no investment within the Tourism District. The HLC observes that the owner's most significant activity was to demolish the historic Hill Top Hotel, as described in the Notice of Hill Top House Hotel Site Activity #002, dated November 11, 2021. The site has fallen into an unsightly and unused mess, undermining the promised purpose of the Tourism District.

It is the HLC's view that the physical condition of the Hill Top House site constitutes a blight especially in comparison with the extraordinary historic resources of the Town of Harpers Ferry, observed as among the finest assemblage in the United States.

The State has failed to administer the Tourism District or to press the owner either for action on its promises or termination of the Tourism District designation.

Accordingly, the HLC asks that you or the Development Office in writing to explain with specificity:

1. The State's measures for performance or success with respect to the Tourism District;

2. Deficient compliance or noncompliance of the owner with the terms and conditions of the Agreement with respect to the Tourism District;

3. The State's plans, if any, to correct the conditions within the Tourism District;

4. The development standards for new construction within the Tourism District, including the State's efforts to ensure that the development standards harmonize with historic preservation values of the Harpers Ferry Historic District;

5. Whether the State intends to extend the agreement with SWaN Hill Top House Hotel, LLC;

6. Whether the State intends to terminate the agreement with SWaN Hill Top House Hotel, LLC;

7. The nature and extent of the State's communications with SWaN Hill Top House Hotel, LLC about the Tourism District; and

8. Why the State believes, including the justifications for its belief, the TDD District should continue and, if so, for how long.

In the alternative, the HLC respectfully asks that you visit Harpers Ferry in the near future to respond to its questions and concerns.

The HLC asks your for your response and a timeline by which you will respond to the HLC's questions and concerns by July 12, 2026.

Our Requests for Information or Records under FOIA

In addition, the HLC also writes to you in your capacity or capacities as "custodian" under W. Va. Code § 29B-1-2(1) of the *West Virginia Freedom of Information Act* (the "Act"). If you are not the custodian under W. Va. Code § 29B-1-2(1) then we ask that you direct this written request to the custodian for his or her response in accordance with the Act. Unless you notify us in writing to the contrary, we will assume that the custodian will respond to this request in accordance with the Act.

We choose to exercise our right under W. Va. Code § 29B-1-3(a) to inspect or copy, or to receive copies of prepared by the custodian, certain "public records" within the custody of the State of West Virginia under W. Va. Code § 28B-1-2(5) of the following descriptions created or dated during a period beginning January 1, 2018, and ending through the date of this letter:

1. Letters, emails and other correspondence between any employee or representative of the Development Office or its predecessor and any principal, employee, agent or contractor of SWaN Hill Top House Hotel, LLC or any of its parent, subsidiary or affiliate;

2. Reports, studies or data analyzing or projecting the federal, State or local tax revenues that could or would be generated by the Project;

3. Data, reports, and studies including excerpts of those, in relation to the Tourism District in furtherance of the Development Office's obligations to comply with legislative review

under W. Va. Code § 5B-2E-10 for each of the years 2019, 2020, 2021, 2022, 2023, 2024, 2025 and 2026; and

4. Letters, email, documents and other records pertaining to findings, observations or conclusions about properties, including historic resources, within the Tourism District in relation to the State's duties under W. Va. Code §§ 29-1-8, 29-1-8a and 29-1-8b.

For purposes of our request under the Act, a "public record" in this letter has the definition set forth in W. Va. Code § 29B-1-1(5).

If you elect not to disclose a public record for any reason set forth in W. Va. Code § 29B-1-4, then we ask for a *Vaughn* index of those public records.

If you elect to provide copies of such public records in response to this request, then we are prepared to pay the reasonable costs of reproducing those records up to $_550.00_____.

If you believe the costs will equal or exceed $_550.00_____, then we ask that you telephone or email us to advise the projected cost so that we may have the opportunity to approve the expenditure before it occurs.

For the HLC's requests under the Act, we ask for compliance for responses as the Act requires.

We ask that you contact The Town Office by telephone or email at Pmorse@harpersferrywv.us or by U.S. Mail, Federal Express or UPS

We invite you to arrange for the electronic transmission of all records in response to our requests under the Act or, in the alternative, for the physical transmission by overnight delivery or the U.S. mails.

Sincerely yours,

The Harpers Ferry Historic Land Marks Commission June 18 , 2026

Please send all correspondence To: The Harpers Ferry Historic Landmarks Commission
P.O. Box 217 - 1000 Washington Street Suite 200 Harpers Ferry WV 25425
Phone (304) 535- 2206 Ext 4 Administrative Officer Pmorse@harpersferrywv.us

cc: Gov. Patrick Morrisey
Sen. Patricia Rucker
[others]

Corp of Harpers Ferry
Landmarks
Commission
Name HLC
Date JUNE 18 2026
Approved

State of West Virginia

DEPARTMENT OF COMMERCE

July 13, 2026

DELIVERED VIA E-MAIL

The Harpers Ferry Historic Landmarks Commission
P.O. Box 217
1000 Washington Street Suite 200
Harpers Ferry, WV 25425
pmorse@harpersferrywv.us

RE: FOIA request dated June 22, 2026

Dear Ms. Morse:

On June 22, 2026, the West Virginia Department of Commerce ("Commerce") received your Freedom of Information Act (FOIA) request, pursuant to W. Va. Code § 29B-1-1 *et seq.* You requested a response deadline of July 12, 2026.

To ensure a thorough and accurate evaluation of all potentially responsive records, Commerce requires additional time to complete its processing. We appreciate your patience and anticipate providing a final response on or before August 14, 2026.

Thank you for your attention to this matter.

Sincerely,

Alexis L. Kessel
Deputy General Counsel
Department of Commerce



HARPERS FERRY HISTORIC LANDMARKS COMMISSION

Aug 17, 2026

2nd Request

Attn: Alexis L. Kessel, Deputy General Counsel
West Virginia Department of Commerce
1900 Kanawha Boulevard East
Building 3, Suite 600
Charleston, WV 25305

Ms Kessel,

The Harpers Ferry Historic Landmarks Commission is in receipt of your letter dated July 13, 2026. A final response to the Landmarks Commission letter of July 25th 2026 " see letter attached " correspondence was due on August 14th 2026. "See letter Attached".

There has been no response from the West Virginia Department of Commerce to date.

Please be reminded that the Harpers Ferry Historic Landmarks Commission is depending on the Department of Commerce to answer our requests in detail and to assist with accurate information about the proposed schedule and completion of a hotel in the Tourism Development District in the Center of Historic Harpers Ferry.

Box ~~598~~ • Harpers Ferry, West Virginia 25425

We would encourage you to meet with members of the Landmarks Commission onsite or at your office at the State Capitol.

Sincerely yours,

The Harpers Ferry Landmarks Commission August 17, 2026

Please send all correspondence to: The Harpers Ferry Historic Landmarks Commission
P.O. Box 217 - 1000 Washington Street Suite 200 Harpers Ferry WV 25425
Phone (304 535 -2206) Ext 4 Administrative Officer
Pmorse@harpersferrywv.us

Cc Gov. Patrick Morrisey

Corp of Harpers Ferry
Landmarks
Commission
Name
Date AUG 17, 2026
Approved

Outlook

Re: Letter from Harpers Ferry Historic Landmark Commission

From Pat Morse <pmorse@harpersferrywv.us>
Date Tue 8/18/2026 10:02 AM
To Kessel, Alexis L <alexis.l.kessel@wv.gov>
Cc Historic Landmarks Commission <HLC@harpersferrywv.us>

Thanks for your response. I will put a copy of your email in the HLC mailbox.

Pat Morse
Administrative Officer
Corporation of Harpers Ferry
P.O. Box 217
1000 Washington Street, Suite 200
Harpers Ferry, WV 25425
(304) 535-2206, Ext. 4
Pmorse@harpersferrywv.us

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From: Kessel, Alexis L <alexis.l.kessel@wv.gov>
Sent: Tuesday, August 18, 2026 9:54 AM
To: Pat Morse <pmorse@harpersferrywv.us>
Cc: Historic Landmarks Commission <HLC@harpersferrywv.us>
Subject: Re: Letter from Harpers Ferry Historic Landmark Commission

CAUTION: **This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi Pat,

Confirming receipt of your letter dated August 17, 2026.

To clarify, our July 13 correspondence provided an anticipated target timeline. Due to the time needed to evaluate potentially responsive records, Commerce requires additional time to finalize processing. Additionally, while your letter is styled as a "2nd Request," please note we are continuing to process this under your original FOIA filing, rather than treating it as a new request.

We appreciate your continued patience and anticipate providing a final response on or before August 31, 2026.

Alexis

CORPORATION OF HARPERS FERRY

Budget vs Actual (General excluding Water & Coal)

July-September, 2026

	TOTAL			
	Actual	Budget	Over Budget	% of Budget
Income				
General				
296 Restricted Fund Balance		101,300.00	-101,300.00	0.0 %
297 Committed Fund Balance		1,000.00	-1,000.00	0.0 %
298 Assigned Fund Balance		373,800.00	-373,800.00	0.0 %
299 Unassigned Fund Balance		713,600.00	-713,600.00	0.0 %
301-01 Property Tax Current Year	35,064.84	94,959.00	-59,894.16	36.93 %
303 Oil & Gas Severance Tax		1,000.00	-1,000.00	0.0 %
304 Excise Tax on Utilities	3,837.45	7,000.00	-3,162.55	54.82 %
305 Business and Occupation Tax	66,624.46	200,000.00	-133,375.54	33.31 %
306 Liquor & Wine Tax	3,355.88	12,000.00	-8,644.12	27.97 %
307 Animal Control Tax	43.20	110.00	-66.80	39.27 %
308 Hotel Motel	28,079.94	90,000.00	-61,920.06	31.2 %
314 Sales Tax Revenue	88,454.49	300,000.00	-211,545.51	29.48 %
325 Licenses	2,612.65	6,500.00	-3,887.35	40.19 %
326 Building Permit Fees	800.00	5,000.00	-4,200.00	16.0 %
327 Miscellaneous Permits (Parking)	90.00	1,500.00	-1,410.00	6.0 %
328 Franchise Fees	680.69	3,000.00	-2,319.31	22.69 %
330 IRP Fees	617.06	5,000.00	-4,382.94	12.34 %
340 Parks and Rec.		6,000.00	-6,000.00	0.0 %
342 Parking Meter Revenue	**$66,279.41**	**$220,000.00**	**-$153,720.59**	**30.13 %**
345 Rents & Concessions	22,655.20	85,000.00	-62,344.80	26.65 %
365 Federal Government Grants	0.00	5,000.00	-5,000.00	0.0 %
368 Contributions from other Entiti		85,000.00	-85,000.00	0.0 %
376 Table Gaming Income	3,095.34	13,000.00	-9,904.66	23.81 %
380 Interest Earned on Investments	1,494.05	4,000.00	-2,505.95	37.35 %
382 Refunds and Rebates		1,500.00	-1,500.00	0.0 %
397 Lottery	5,364.11	37,000.00	-31,635.89	14.5 %
399 Miscellaneous Revenue	10.00	1,500.00	-1,490.00	0.67 %
405 Board of Zoning-Appeal		150.00	-150.00	0.0 %
49900 Uncategorized Income	250.00		250.00	
Total for General	**$329,408.77**	**$2,373,919.00**	**-$2,044,510.23**	**13.88 %**
Police Department Income				
320 Fines, Fees & Court Cost	6,230.00	20,000.00	-13,770.00	31.15 %
320_399 Police Department Rev Sources	**$3,879.81**	**$20,000.00**	**-$16,120.19**	**19.4 %**
Total for Police Department Income	**$10,109.81**	**$40,000.00**	**-$29,890.19**	**25.27 %**
Total Income	**$339,518.58**	**$2,413,919.00**	**-$2,074,400.42**	**14.07 %**
Gross Profit	**$339,518.58**	**$2,413,919.00**	**-$2,074,400.42**	**14.07 %**
Expenses				
001.402 Economic Development	3,000.00	15,000.00	-12,000.00	20.0 %
001.409 Office of Mayor	**$5,382.51**	**$22,600.00**	**-$17,217.49**	**23.82 %**
001.410 Members of Council	**$5,396.00**	**$21,900.00**	**-$16,504.00**	**24.64 %**
001.411 Office of Recorder	**$1,670.00**	**$6,515.00**	**-$4,845.00**	**25.63 %**

	TOTAL			
	Actual	Budget	Over Budget	% of Budget
001.413 Office of Treasurer	**$24,693.36**	**$99,821.31**	**-$75,127.95**	**24.74 %**
001.415 Office of City Clerk	**$2,031.17**	**$69,036.57**	**-$67,005.40**	**2.94 %**
001.426 Litigation Reserve		5,000.00	-5,000.00	0.0 %
001.435 Region 9 Dev. Authority	465.37	500.00	-34.63	93.07 %
001.437 Planning Commission		7,500.00	-7,500.00	0.0 %
001.438 Elections		5,250.00	-5,250.00	0.0 %
001.440 City Hall	**$69,402.78**	**$352,683.10**	**-$283,280.32**	**19.68 %**
001.699 Contingencies		66,007.12	-66,007.12	0.0 %
001.700 Police Dept	**$166,338.11**	**$848,616.44**	**-$682,278.33**	**19.6 %**
001.706 Fire Dept		**$8,000.00**	**-$8,000.00**	**0.0 %**
001.750 Street Department	**$27,716.45**	**$113,121.05**	**-$85,404.60**	**24.5 %**
001.751 Street Lights	**$3,038.86**	**$19,500.00**	**-$16,461.14**	**15.58 %**
001.752 Street Signs	**$787.91**	**$5,000.00**	**-$4,212.09**	**15.76 %**
001.753 Snow Removal		30,000.00	-30,000.00	0.0 %
001.759 Public Transit	4,500.00	5,000.00	-500.00	90.0 %
001.760 Parking	**$3,899.61**	**$21,468.41**	**-$17,568.80**	**18.16 %**
405 - Board of Zoning Appeals		300.00	-300.00	0.0 %
417 Office of Attorney	**$150.00**	**$10,000.00**	**-$9,850.00**	**1.5 %**
987 Health and Sanitation		12,900.00	-12,900.00	0.0 %
Capital Projects Expenditures				
001.975 General Government		203,500.00	-203,500.00	0.0 %
001.976 Public Safety	8,400.00	80,000.00	-71,600.00	10.5 %
001.977 Street and Transportation	2,500.00	190,000.00	-187,500.00	1.32 %
Total for Capital Projects Expenditures	**$10,900.00**	**$473,500.00**	**-$462,600.00**	**2.3 %**
Culture & Rec Exp				
900 Parks	**$430.96**	**$8,900.00**	**-$8,469.04**	**4.84 %**
901 Visitors Bureau -H	24,096.39	45,000.00	-20,903.61	53.55 %
906 Arts & Humanities -H	8,325.61	131,000.00	-122,674.39	6.36 %
911 Historical Landmarks Com.		4,300.00	-4,300.00	0.0 %
916 Library		5,500.00	-5,500.00	0.0 %
Total for Culture & Rec Exp	**$32,852.96**	**$194,700.00**	**-$161,847.04**	**16.87 %**
Total Expenses	**$362,225.09**	**$2,413,919.00**	**-$2,051,693.91**	**15.01 %**
Net Operating Income	**-$22,706.51**	**$0.00**	**-$22,706.51**	
Net Income	**-$22,706.51**	**$0.00**	**-$22,706.51**	

CORPORATION OF HARPERS FERRY

Budget vs. Actuals (Water Only)

July-September, 2026

	TOTAL			
	Actual	Budget	Over Budget	% of Budget
Income				
400 Water Department Income				
131 SB234 Reserve Transfer	19,300.00	72,341.10	-53,041.10	26.68 %
421 Non Utility Income				
419. Interest	4,109.36	12,000.00	-7,890.64	34.24 %
421.a Other Income	5,000.00		5,000.00	
Total for 421 Non Utility Income	**$9,109.36**	**$12,000.00**	**-$2,890.64**	**75.91 %**
461 Customers - Water Bill Payments	353,698.20	1,059,700.00	-706,001.80	33.38 %
462.1 Annual Fire Service Fee		3,000.00	-3,000.00	0.0 %
471 PSD bill processing	8,520.00	36,000.00	-27,480.00	23.67 %
471.b Misc Revenue Recovery Reimb	91.57	40,000.00	-39,908.43	0.23 %
472 AT&T Rent	25,000.00	25,000.00	0.00	100.0 %
Bond Renewal & Repl 2.5% trnfr	7,300.00	26,325.00	-19,025.00	27.73 %
New Water Taps	750.00		750.00	
Total for 400 Water Department Income	**$423,769.13**	**$1,274,366.10**	**-$850,596.97**	**33.25 %**
Total Income	**$423,769.13**	**$1,274,366.10**	**-$850,596.97**	**33.25 %**
Gross Profit	**$423,769.13**	**$1,274,366.10**	**-$850,596.97**	**33.25 %**
Expenses				
400. Water Department				
127 Bond Renewal & Replacement Fund	7,300.00	26,325.00	-19,025.00	27.73 %
131.3 Water Tranfs to Reserve	19,300.00	72,341.00	-53,041.00	26.68 %
334. New Meters		3,000.00	-3,000.00	0.0 %
334.0 Maintenance of Meters	2,434.07	6,882.27	-4,448.20	35.37 %
341.2 Capital Outlay - Auto	3,174.24	13,623.00	-10,448.76	23.3 %
408.10 Assessments	3,287.28	3,500.00	-212.72	93.92 %
408.12 PR Taxes Employer Expense	6,306.12	28,060.20	-21,754.08	22.47 %
601.3 Accrued Leave Expense		3,000.00	-3,000.00	0.0 %
601.3 Plant - Salaries & Wages	44,138.10	194,881.81	-150,743.71	22.65 %
601.7 Office - Salaries & Wages	41,202.02	155,870.72	-114,668.70	26.43 %
604.8 Pension Exp	7,683.81	30,741.40	-23,057.59	24.99 %
605.8 Employee PEIA Benefits	**$10,467.66**	**$53,000.00**	**-$42,532.34**	**19.75 %**
615.3 Utilities W	5,491.84	39,000.00	-33,508.16	14.08 %
618.3 Plant Chemicals	6,526.15	14,045.60	-7,519.45	46.46 %
620.3 Plant - Material & Supplies	3,225.87	10,000.00	-6,774.13	32.26 %
620.6. Maintenance of Hydrants	24.50	3,500.00	-3,475.50	0.7 %
620.7 Postage And Cust Acctg Supplies	1,295.46	5,500.00	-4,204.54	23.55 %
620.7a - Bank Service Charges		25.00	-25.00	0.0 %
620.7c Customer Acct Exp Material Supp	364.00		364.00	
620.8 Office Supplies & Expenses	**$10,276.46**	**$25,900.00**	**-$15,623.54**	**39.68 %**
620.8PM Plant Maintenance MS	923.67	10,000.00	-9,076.33	9.24 %
631.1 Prof Services-Accounting-Water	2,135.18	15,000.00	-12,864.82	14.23 %
631.3 Lab Services	2,257.40	10,000.00	-7,742.60	22.57 %
631.4PM Plant Maintenance CS	6,290.00	35,000.00	-28,710.00	17.97 %
631.8 Legal Fees and Studies	325.00	5,000.00	-4,675.00	6.5 %

	TOTAL			
	Actual	Budget	Over Budget	% of Budget
631.8_ Security 911 Notification		500.00	-500.00	0.0 %
641.3 Plant - Rent	1,200.00		1,200.00	
642.8 Leased Equipment W		2,000.00	-2,000.00	0.0 %
650.8 Auto & Transportation Expenses	3,681.99	6,000.00	-2,318.01	61.37 %
656.8 Ins-Property,Liability, Workers	6,955.46	32,000.00	-25,044.54	21.74 %
660.8 Advertising & Legal Publication		1,000.00	-1,000.00	0.0 %
670.7 Bad Debt		2,500.00	-2,500.00	0.0 %
675.3 Training, Education, & Certif	301.40	2,500.00	-2,198.60	12.06 %
675.3 Uniforms	27.27	1,500.00	-1,472.73	1.82 %
675.3Memberships/Dues/subscript		1,500.00	-1,500.00	0.0 %
675.8 Telephone W	2,027.54	9,500.00	-7,472.46	21.34 %
Bond Interest				
341.9 Water Bond Debt Service (2024)	24,521.73	98,000.00	-73,478.27	25.02 %
427.3 Bonds Payable - Series C	4,569.00	18,600.00	-14,031.00	24.56 %
428 USDA 2021 - Bonds Payable	58,590.00	252,640.00	-194,050.00	23.19 %
Total for Bond Interest	**$87,680.73**	**$369,240.00**	**-$281,559.27**	**23.75 %**
Maintenance of Mains	**$10,799.96**	**$81,930.10**	**-$71,130.14**	**13.18 %**
Total for 400. Water Department	**$297,103.18**	**$1,274,366.10**	**-$977,262.92**	**23.31 %**
Total Expenses	**$297,103.18**	**$1,274,366.10**	**-$977,262.92**	**23.31 %**
Net Operating Income	**$126,665.95**	**$0.00**	**$126,665.95**	
Net Income	**$126,665.95**	**$0.00**	**$126,665.95**	

CORPORATION OF HARPERS FERRY

Profit and Loss Detail (General Ex. Water & Coal)

September 2026

	Transaction date	Transaction type	Num	Name	Location	Class full name	Description	Item split account	Amount	Balance
Ordinary Income/Expenses										
Income										
General										
301-01 Property Tax Current Year										
	09/08/2026	Deposit		Sheriff of Jefferson Co.		General	Aug 2026 Property Tax collected REC 2520886	001 General Fund Account	31,257.55	31,257.55
Total for 301-01 Property Tax Current Year									**$31,257.55**	
304 Excise Tax on Utilities										
	09/29/2026	Deposit		State of WV_c		General	August Public Utility Excise	001 General Fund Account	3,835.82	3,835.82
Total for 304 Excise Tax on Utilities									**$3,835.82**	
305 Business and Occupation Tax										
	09/01/2026	Deposit		Tenfold Fair Trade Collection		General	FY 2026 Q4 B&O TAX REC 124100	002 WVGOPAY Gen. Fund Online	491.43	491.43
	09/08/2026	Deposit				General	FY 2026 Q2, Q3 & Q4 B&O TAX REC 2520580	001 General Fund Account	642.08	1,133.51
	09/08/2026	Deposit				General	FY 2026 Q2, 3, & 4 B&O TAX REC 2520582	001 General Fund Account	929.30	2,062.81
	09/08/2026	Deposit				General	FY 2026 Q2, 3, & 4 B&O TAX REC 2520581	001 General Fund Account	1,071.49	3,134.30
	09/23/2026	Deposit				General	FY 2026 Q3 B&O TAX REC 124400	002 WVGOPAY Gen. Fund Online	113.32	3,247.62
Total for 305 Business and Occupation Tax									**$3,247.62**	
307 Animal Control Tax										
	09/15/2026	Deposit				General	Aug 2026 Receipts REC 2520887	001 General Fund Account	27.00	27.00
Total for 307 Animal Control Tax									**$27.00**	
308 Hotel Motel										
	09/21/2026	Deposit		AirBNB		Hotel Occ Tax	FY 2027 Aug Room Occupancy REC 2520593	Hotel Motel Tax	4,909.89	4,909.89
Total for 308 Hotel Motel									**$4,909.89**	
325 Licenses										
	09/01/2026	Deposit		Tenfold Fair Trade Collection		General	FY 2027 Business License REC 126100	002 WVGOPAY Gen. Fund Online	16.50	16.50
	09/16/2026	Deposit				General	FY 2027 Business License REC 252586	001 General Fund Account	15.00	31.50
	09/16/2026	Deposit				General	FY 2027 Business License REC 2520585	001 General Fund Account	15.00	46.50
	09/16/2026	Deposit				General	FY 2027 Business License/Liquor REC 252582	001 General Fund Account	500.00	546.50
	09/16/2026	Deposit				General	FY 2027 Business License REC 252584	001 General Fund Account	15.00	561.50
	09/16/2026	Deposit				General	FY 2027 Business License/Beer REC 2520584	001 General Fund Account	100.00	661.50
	09/18/2026	Journal Entry	25			General	NSF Almost Heaven		-515.00	146.50
	09/21/2026	Deposit		Shenandoah Air Conditioning & Heating Inc		General	FY 2027 Business License REC 126200	002 WVGOPAY Gen. Fund Online	16.50	163.00
	09/23/2026	Deposit				General	FY 2027 Business License REC 2520594	001 General Fund Account	16.15	179.15
	09/23/2026	Deposit				General	FY 2027 Business License REC 126300	002 WVGOPAY Gen. Fund Online	15.00	194.15
	09/28/2026	Deposit				General	FY 2027 Business License REC 2520595	001 General Fund Account	15.00	209.15
	09/28/2026	Deposit				General	FY 2027 Business License REC 2520597	001 General Fund Account	15.00	224.15
	09/28/2026	Deposit				General	FY 2027 Business License REC 2520596	001 General Fund Account	15.00	239.15
	09/28/2026	Deposit				General	FY 2027 Business License REC 2520598	001 General Fund Account	16.50	255.65
	09/29/2026	Deposit				General	FY 2027 Business License REC 126400	002 WVGOPAY Gen. Fund Online	16.50	272.15
Total for 325 Licenses									**$272.15**	
326 Building Permit Fees										
	09/15/2026	Deposit		Michael_Zeleke		General	ZCPA#2026-025	001 General Fund Account	175.00	175.00
	09/15/2026	Deposit				General	ZCPA #2026-025 REC 2520587	001 General Fund Account	175.00	350.00
	09/15/2026	Deposit				General	ZCPA #2026-026 REC 2520588	001 General Fund Account	225.00	575.00
Total for 326 Building Permit Fees									**$575.00**	
327 Miscellaneous Permits (Parking)										
	09/15/2026	Deposit				General	2026 Parking Permit REC 6117	001 General Fund Account	5.00	5.00
	09/23/2026	Deposit				General	2026 Guest Parking Permit REC 6118	001 General Fund Account	50.00	55.00
Total for 327 Miscellaneous Permits (Parking)									**$55.00**	
330 IRP Fees										
	09/29/2026	Deposit		State of WV_c		General	August IRP Fees	001 General Fund Account	411.86	411.86
Total for 330 IRP Fees									**$411.86**	
342 Parking Meter Revenue										
	09/02/2026	Deposit		Parkmobile LLC		General	August Revenue	001 General Fund Account	21,566.14	21,566.14
Total for 342 Parking Meter Revenue									**$21,566.14**	
345 Rents & Concessions										
	09/02/2026	Deposit				General	August Cell Tower Rent REC 2520884	001 General Fund Account	2,115.51	2,115.51
	09/02/2026	Deposit				General	August Cell Tower Rent REC 2520885	001 General Fund Account	1,259.71	3,375.22
	09/28/2026	Deposit				General	August rent REC 2520892	001 General Fund Account	4,320.33	7,695.55
Total for 345 Rents & Concessions									**$7,695.55**	
376 Table Gaming Income										
	09/02/2026	Deposit		State of WV_c		General	Table Games Aug	001 General Fund Account	1,015.54	1,015.54
Total for 376 Table Gaming Income									**$1,015.54**	
380 Interest Earned on Investments										
	09/30/2026	Deposit				General		Opioid Settlement	3.17	3.17
	09/30/2026	Deposit				Hotel Occ Tax		Hotel Motel Tax	24.45	27.62
	09/30/2026	Deposit				Park and Rec		HF Parks and Recreation	3.18	30.80
	09/30/2026	Deposit				General		HF/Bolivar Drug Forfeiture Fund	0.62	31.42
	09/30/2026	Deposit				General		GRANT Operating Account	0.03	31.45
	09/30/2026	Deposit				General		SWaN Escrow Account	107.91	139.36
	09/30/2026	Deposit				General		Police Equipt Replacement Fund	3.76	143.12
	09/30/2026	Deposit				General		General Capital Reserve Fund	88.26	231.38
	09/30/2026	Deposit				General		General Court Fund	21.78	253.16

	Transaction date	Transaction type	Num	Name	Location	Class full name	Description	Item split account	Amount	Balance
	09/30/2026	Deposit				General		001 General Fund Account	291.07	544.23
Total for 380 Interest Earned on Investments									**$544.23**	
397 Lottery										
	09/02/2026	Deposit		State of WV_c		General	CT Races	001 General Fund Account	367.91	367.91
	09/02/2026	Deposit		State of WV_c		General	video lotttery	001 General Fund Account	96.27	464.18
	09/02/2026	Deposit		State of WV_c		General	lottery	001 General Fund Account	23.86	488.04
	09/02/2026	Deposit		State of WV_c		General	Ct Races	001 General Fund Account	1,101.01	1,589.05
	09/02/2026	Deposit		State of WV_c		General	Ct Races	001 General Fund Account	955.85	2,544.90
	09/02/2026	Deposit		State of WV_c		General	video lottery	001 General Fund Account	75.67	2,620.57
	09/26/2026	Deposit		State of WV		General	CT Race	001 General Fund Account	1,011.90	3,632.47
Total for 397 Lottery									**$3,632.47**	
399 Miscellaneous Revenue										
	09/23/2026	Deposit				General	FOIA 2026-09 materials REC 1152892	001 General Fund Account	10.00	10.00
Total for 399 Miscellaneous Revenue									**$10.00**	
Total for General with sub-accounts									**$79,055.82**	
Police Department Income										
320 Fines, Fees & Court Cost										
	09/02/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	175.00	175.00
	09/12/2026	Deposit				Police	tickets	002 WVGOPAY Gen. Fund Online	175.00	350.00
	09/13/2026	Deposit				Police	ticke	002 WVGOPAY Gen. Fund Online	175.00	525.00
	09/29/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	350.00	875.00
Total for 320 Fines, Fees & Court Cost									**$875.00**	
320_399 Police Department Rev Sources										
321 Parking Violations										
	09/02/2026	Deposit				Police	tickets	General Court Fund	30.00	30.00
	09/02/2026	Deposit				Police	tickets	General Court Fund	30.00	60.00
	09/02/2026	Deposit				Police	tickets	002 WVGOPAY Gen. Fund Online	50.00	110.00
	09/02/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	30.00	140.00
	09/09/2026	Deposit				Police	tickets	002 WVGOPAY Gen. Fund Online	290.00	430.00
	09/10/2026	Deposit				Police	tickets	002 WVGOPAY Gen. Fund Online	170.00	600.00
	09/11/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	56.00	656.00
	09/12/2026	Deposit				Police	tickets	002 WVGOPAY Gen. Fund Online	90.00	746.00
	09/12/2026	Deposit				Police	tickets	002 WVGOPAY Gen. Fund Online	30.00	776.00
	09/13/2026	Deposit				Police	tickets	002 WVGOPAY Gen. Fund Online	30.00	806.00
	09/13/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	30.00	836.00
	09/13/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	30.86	866.86
	09/14/2026	Deposit				Police	tickes	General Court Fund	30.00	896.86
	09/14/2026	Deposit				Police	tickets	General Court Fund	50.00	946.86
	09/14/2026	Deposit				Police	tickts	General Court Fund	30.00	976.86
	09/14/2026	Deposit				Police	tickets	General Court Fund	6.45	983.31
	09/14/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	50.00	1,033.31
	09/14/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	140.00	1,173.31
	09/15/2026	Deposit				Police	tickets	General Court Fund	50.00	1,223.31
	09/15/2026	Deposit				Police	tickets	General Court Fund	50.00	1,273.31
	09/15/2026	Deposit				Police	tickets	General Court Fund	20.00	1,293.31
	09/15/2026	Deposit				Police	tickets	General Court Fund	30.00	1,323.31
	09/15/2026	Deposit				Police	tickets	General Court Fund	30.00	1,353.31
	09/18/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	6.00	1,359.31
	09/20/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	50.00	1,409.31
	09/22/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	30.00	1,439.31
	09/23/2026	Deposit				Police	ticket	General Court Fund	20.00	1,459.31
	09/23/2026	Deposit				Police	ticket	General Court Fund	30.00	1,489.31
	09/23/2026	Deposit				Police	ticket	General Court Fund	30.00	1,519.31
	09/23/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	40.00	1,559.31
	09/23/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	50.00	1,609.31
	09/26/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	20.00	1,629.31
	09/27/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	30.00	1,659.31
	09/28/2026	Deposit				Police	ticket	General Court Fund	30.00	1,689.31
	09/28/2026	Deposit				Police	tickts	General Court Fund	20.00	1,709.31
	09/28/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	20.00	1,729.31
	09/29/2026	Deposit				Police	ticket	002 WVGOPAY Gen. Fund Online	6.00	1,735.31
	09/30/2026	Deposit				Police	ticketss	002 WVGOPAY Gen. Fund Online	50.00	1,785.31
Total for 321 Parking Violations									**$1,785.31**	
Total for 320_399 Police Department Rev Sources with sub-accounts									**$1,785.31**	
Total for Police Department Income with sub-accounts									**$2,660.31**	
Total Income									**$81,716.13**	
	Cost of Goods Sold									
Gross Profit									**$81,716.13**	
Expenses										
001.409 Office of Mayor										
PR Taxes Employer M										
	09/26/2026	Journal Entry	53			General	payroll 9/26		127.50	127.50
Total for PR Taxes Employer M									**$127.50**	
Salary M										
	09/26/2026	Journal Entry	53			General	payroll 9/26		1,666.67	1,666.67
Total for Salary M									**$1,666.67**	
Total for 001.409 Office of Mayor with sub-accounts									**$1,794.17**	
001.410 Members of Council										
PR Taxes Employer Co										
	09/30/2026	Journal Entry	56			General	payroll Council 2026 10/1		396.00	396.00
Total for PR Taxes Employer Co									**$396.00**	
Salary Co										
	09/30/2026	Journal Entry	56			General	payroll Council 2026 10/1		5,000.00	5,000.00
Total for Salary Co									**$5,000.00**	
Total for 001.410 Members of Council with sub-accounts									**$5,396.00**	
001.411 Office of Recorder										
PR Taxes Employer R										
	09/30/2026	Journal Entry	56			General	payroll Recorder 2026 10/1		135.00	135.00
Total for PR Taxes Employer R									**$135.00**	
Salary R										
	09/30/2026	Journal Entry	56			General	payroll Recorder 2026 10/1		1,500.00	1,500.00
Total for Salary R									**$1,500.00**	
Total for 001.411 Office of									**$1,635.00**	

	Transaction date	Transaction type	Num	Name	Location	Class full name	Description	Item split account	Amount	Balance
Recorder with sub-accounts										
001.413 Office of Treasurer										
Employee Benefits										
	09/04/2026	Check	eft	PEIA		General	Treasurer 2026 JULY	Harpers Ferry Payroll Acct	59.00	59.00
	09/04/2026	Check	ACH	PEIA		General	Treasurer 2026 AUG	Harpers Ferry Payroll Acct	59.00	118.00
	09/30/2026	Check	ach	PEIA		General	Treasurer 2026 SEPT	Harpers Ferry Payroll Acct	59.00	177.00
Total for Employee Benefits									**$177.00**	
Group Ins. T										
	09/04/2026	Check	ACH	PEIA		General	FINANCIAL OFC IND Prem 2026 AUG	Harpers Ferry Payroll Acct	766.98	766.98
	09/30/2026	Check	ach	PEIA		General	FINANCIAL OFC IND Prem 2026 SEPT	Harpers Ferry Payroll Acct	766.98	1,533.96
Total for Group Ins. T									**$1,533.96**	
Pension Expense T										
	09/10/2026	Journal Entry	17			General	payroll 9/10		316.52	316.52
	09/24/2026	Journal Entry	43			General	payroll 9/24		325.50	642.02
Total for Pension Expense T									**$642.02**	
PR Taxes Employer T										
	09/10/2026	Journal Entry	17			General	payroll 9/10		268.30	268.30
	09/24/2026	Journal Entry	43			General	payroll 9/24		276.89	545.19
	09/30/2026	Journal Entry	74			General	move 'water' portion of treasurer pr taxes from GF JULY - SEPT 2026		-682.95	-137.76
Total for PR Taxes Employer T									**-$137.76**	
Salary T										
	09/10/2026	Journal Entry	17			General	payroll 9/10		3,956.46	3,956.46
	09/24/2026	Journal Entry	43			General	payroll 9/24		4,068.70	8,025.16
	09/30/2026	Journal Entry	74			General	move 'water' portion of treasurer pr taxes from GF JULY - SEPT 2026		-10,012.84	-1,987.68
Total for Salary T									**-$1,987.68**	
Total for 001.413 Office of Treasurer with sub-accounts									**$227.54**	
001.415 Office of City Clerk										
Health Insurance CC										
	09/04/2026	Check	ACH	PEIA		General	Clerk PEIA Premium GF 2026 JULY	Harpers Ferry Payroll Acct	807.98	807.98
Total for Health Insurance CC									**$807.98**	
OPEB - General										
	09/04/2026	Check	eft	PEIA		General	Clerk 2026 JULY	Harpers Ferry Payroll Acct	59.00	59.00
	09/04/2026	Check	ACH	PEIA		General	Clerk 2026 AUG	Harpers Ferry Payroll Acct	59.00	118.00
Total for OPEB - General									**$118.00**	
Total for 001.415 Office of City Clerk with sub-accounts									**$925.98**	
001.440 City Hall										
341 G Materials & Supplies C										
	09/02/2026	Bill		United states Postal Service		General	Annual PO Box renewal	Accounts Payable	258.00	258.00
	09/03/2026	Check	17183	Kevin Carden_C		General	semi-annual web hosting reimbursement	001 General Fund Account	141.06	399.06
	09/03/2026	Expense		Adobe Pro		General	Kelly, subscription	P-Card	21.19	420.25
	09/08/2026	Expense	369268233	Zoom Video Communications		General	Kelly zoom	P-Card	92.97	513.22
	09/09/2026	Check	17189	Kevin Carden_		General	reimbursement for website hosting	001 General Fund Account	0.00	513.22
	09/09/2026	Expense		MicroSoft		General	kelly, visio	P-Card	5.30	518.52
	09/15/2026	Check	17200	Jesse_Melton		General	VISIO Subscription reimbursement 10/2025-6/2026, 7/2026-9/2026 @$16.79/mo	001 General Fund Account	201.48	720.00
	09/17/2026	Expense	SEPT 2026	Mail Chimp		General	Kelly, email services	P-Card	13.78	733.78
	09/24/2026	Check	17204	Jesse_Melton		General	reimbursement for VISIO Oct 2025 thru Sept 2026	001 General Fund Account	0.00	733.78
	09/27/2026	Credit Card Credit	841791	Intuit		General	QBO SEPT	P-Card	-34.96	698.82
	09/28/2026	Credit Card Credit	446957	Harpers Ferry Post Office		General	POSTAGE, PEIA	P-Card	-35.90	662.92
	09/28/2026	Credit Card Credit	224752	PDF FILLER		General	pdf FILLER, TRIAL, KELLY	P-Card	-20.00	642.92
	09/29/2026	Bill	428X21072400	Culligan Water		General	water	Accounts Payable	25.64	668.56
	09/30/2026	Expense		Mail Chimp		General	Kelly, email services	P-Card	13.91	682.47
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		67.86	750.33
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		20.33	770.66
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		7.42	778.08
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		15.51	793.59
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		400.21	1,193.80
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		20.00	1,213.80
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		34.96	1,248.76
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		35.90	1,284.66
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		20.00	1,304.66
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		67.86	1,372.52
	09/30/2026	Journal Entry	82			General	Reverse Credit Card Credits 7.1-9.30.2026		20.33	1,392.85
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		7.42	1,400.27
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		15.51	1,415.78
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		400.21	1,815.99
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		20.00	1,835.99
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		34.96	1,870.95
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		35.90	1,906.85
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		20.00	1,926.85
	09/30/2026	Bill	37235	CoxHollidayoung PLLC		General	RN access 2026 SEPT	Accounts Payable	83.33	2,010.18
Total for 341 G Materials & Supplies C									**$2,010.18**	
Contracted Services C										
	09/01/2026	Bill	105313	Advantage Technology LLC		General	Monthly Services AUG	Accounts Payable	442.97	442.97

	Transaction date	Transaction type	Num	Name	Location	Class full name	Description	Item split account	Amount	Balance
	09/01/2026	Bill	105646	Advantage Technology LLC		General	update email	Accounts Payable	106.88	549.85
	09/09/2026	Expense		Merry Maids		General	office cleaning	P-Card	204.00	753.85
	09/16/2026	Vendor Credit	104501	Advantage Technology LLC		General	CM 104501 Town Hall IT	Accounts Payable	-285.00	468.85
	09/23/2026	Expense		Merry Maids		General	office cleaning	P-Card	204.00	672.85
Total for Contracted Services C									**$672.85**	
Insurance and Bonds										
	09/01/2026	Bill		ENCOVA Insurance		General	Worker's Comp AUG	Accounts Payable	288.83	288.83
	09/02/2026	Bill		WV Corp		General	Q1 2027	Accounts Payable	2,098.75	2,387.58
Total for Insurance and Bonds									**$2,387.58**	
Leased Equipment C										
	09/09/2026	Check	ACH	Leaf		General	Copier lease JULY	001 General Fund Account	104.50	104.50
Total for Leased Equipment C									**$104.50**	
Maint & Repairs to Bldgs. C										
	09/02/2026	Bill	608062+F2J5	Eastern Elevator		General	Maintenance for SEPT	Accounts Payable	53.00	53.00
	09/16/2026	Bill	608062	Eastern Elevator		General	Sept Elevator maintenance	Accounts Payable	53.00	106.00
	09/22/2026	Expense	534328	Home Depot		General	REPLACE SMOKE DETECTORS, POST OFFICE, WATERS	P-Card	269.84	375.84
	09/22/2026	Expense	1185793	Amazon.com		General	ROACH KILLER	P-Card	83.26	459.10
Total for Maint & Repairs to Bldgs. C									**$459.10**	
Payroll Processing-C										
	09/10/2026	Journal Entry	19			General	payroll processing 2026 9/10		30.02	30.02
	09/24/2026	Journal Entry	46			General	payroll processing 2026 9/24		30.02	60.04
	09/26/2026	Journal Entry	55			General	payroll processing 2026 9/26		69.15	129.19
	09/30/2026	Journal Entry	57			General	payroll processing 2026 10/1		217.40	346.59
Total for Payroll Processing-C									**$346.59**	
Pension Expense C										
	09/10/2026	Journal Entry	17			General	payroll 9/10		165.86	165.86
	09/24/2026	Journal Entry	43			General	payroll 9/24		186.59	352.45
Total for Pension Expense C									**$352.45**	
Postage C										
	09/04/2026	Expense	74076	US Post Office		General	Postage Town Hall, Morse	P-Card	164.00	164.00
Total for Postage C									**$164.00**	
PR Taxes Employer C										
	09/10/2026	Journal Entry	17			General	payroll 9/10		264.01	264.01
	09/24/2026	Journal Entry	43			General	payroll 9/24		278.29	542.30
	09/30/2026	Journal Entry	73			General	move 'GF' portion of PWA pr taxes To WATER JULY - SEPT 2026		1,337.63	1,879.93
Total for PR Taxes Employer C									**$1,879.93**	
Professional Services C										
	09/30/2026	Bill	37235	CoxHollidayoung PLLC		General	Accounting services 2026 SEPT	Accounts Payable	958.17	958.17
Total for Professional Services C									**$958.17**	
Salaries & Wages C										
	09/10/2026	Journal Entry	17			General	payroll 9/10		3,451.12	3,451.12
	09/24/2026	Journal Entry	43			General	payroll 9/24		3,637.76	7,088.88
	09/30/2026	Journal Entry	73			General	move 'GF' portion of PWA pr taxes To WATER JULY - SEPT 2026		19,478.39	26,567.27
Total for Salaries & Wages C									**$26,567.27**	
Telephone C										
	09/08/2026	Expense	0826	Frontier		General	July bill, town hal	P-Card	204.30	204.30
	09/08/2026	Expense	09 26	Frontier		General	SEPT bill, town hall	P-Card	270.97	475.27
	09/15/2026	Credit Card Credit		TMobile		General	cell	P-Card	-170.79	304.48
	09/19/2026	Expense	August 2026	Comcast		General	June intenet	P-Card	61.63	366.11
	09/20/2026	Bill		Frontier		General	AUG	Accounts Payable	93.59	459.70
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		170.79	630.49
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		170.79	801.28
Total for Telephone C									**$801.28**	
Utilities C										
	09/01/2026	Bill		Harpers Ferry Water Works		General	September 2026	Accounts Payable	0.00	0.00
	09/10/2026	Check	ACH 229 926	Potomac Edison		General	JULY USAGE Town Hall	001 General Fund Account	190.76	190.76
	09/10/2026	Check	ACH 702 926	Potomac Edison		General	JULY usage unused space	001 General Fund Account	20.75	211.51
	09/10/2026	Check	ACH 510 926	Potomac Edison		General	JULY usage Town Hall	001 General Fund Account	215.41	426.92
	09/24/2026	Expense	2413-8	Waste Management of WV, Inc.		General	Town Hall Dumpster, SEPT	P-Card	206.73	633.65
	09/28/2026	Check	17209	Harpers Ferry Water Works		General	Water FEb	001 General Fund Account	32.66	666.31
Total for Utilities C									**$666.31**	
Total for 001.440 City Hall with sub-accounts									**$37,370.21**	
001.700 Police Dept										
345 P Uniforms-P										
	09/30/2026	Bill	036450222	Galls		Police	Inv 036450222 badge & Seal	Accounts Payable	132.90	132.90
Total for 345 P Uniforms-P									**$132.90**	
Contracted Services-P										
	09/01/2026	Bill	105313	Advantage Technology LLC		Police	Monthly Services AUG	Accounts Payable	442.97	442.97
	09/01/2026	Bill	105646	Advantage Technology LLC		Police	update email	Accounts Payable	106.87	549.84
	09/02/2026	Bill		TEK ADVISORS		Police	IN 3762 Firewall Firmware Update	Accounts Payable	47.50	597.34
	09/16/2026	Vendor Credit	101665	Advantage Technology LLC		Police	CM 101665 PD IT	Accounts Payable	-261.25	336.09
Total for Contracted Services-P									**$336.09**	
Departmental Supplies-P										
Auto Supplies and Fuel - P										
	09/03/2026	Check	EFT	Fuelman		Police	JULY Usage	001 General Fund Account	3,222.78	3,222.78
Total for Auto Supplies and Fuel - P									**$3,222.78**	
Office Supplies and Materials										
	09/27/2026	Credit Card Credit	841791	Intuit		Police	QBO SEPT	P-Card	-34.95	-34.95
	09/29/2026	Credit Card Credit	977134	Wal Mart		Police	WATER	P-Card	-17.94	-52.89
	09/30/2026	Journal Entry	81			Police	Reverse Credit Card Credits 7.1-9.30.2026		20.33	-32.56
	09/30/2026	Journal Entry	81			Police	Reverse Credit Card Credits 7.1-9.30.2026		235.41	202.85
	09/30/2026	Journal Entry	81			Police	Reverse Credit Card Credits 7.1-9.30.2026		7.41	210.26
	09/30/2026	Journal Entry	81			Police	Reverse Credit Card Credits 7.1-9.30.2026		15.51	225.77
	09/30/2026	Journal Entry	81			Police	Reverse Credit Card Credits 7.1-9.30.2026		34.95	260.72
	09/30/2026	Journal Entry	81			Police	Reverse Credit Card Credits 7.1-9.30.2026		17.94	278.66
	09/30/2026	Journal Entry	82			Police	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		20.33	298.99
	09/30/2026	Journal Entry	82			Police	Record CC Expense - Part of Reverse Credit Card Credits 7.1-		235.41	534.40

	Transaction date	Transaction type	Num	Name	Location	Class full name	Description	Item split account	Amount	Balance
							9.30.2026			
	09/30/2026	Journal Entry	82			Police	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		7.41	541.81
	09/30/2026	Journal Entry	82			Police	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		15.51	557.32
	09/30/2026	Journal Entry	82			Police	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		34.95	592.27
	09/30/2026	Journal Entry	82			Police	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		17.94	610.21
	09/30/2026	Bill	37235	CoxHollidayoung PLLC		Police	RN access 2026 SEPT	Accounts Payable	83.34	693.55
Total for Office Supplies and Materials									**$693.55**	
Payroll Processing-P										
	09/10/2026	Journal Entry	19			Police	payroll processing 2026 9/10		30.02	30.02
	09/24/2026	Journal Entry	46			Police	payroll processing 2026 9/24		30.02	60.04
Total for Payroll Processing-P									**$60.04**	
Police Dept Supplies										
	09/03/2026	Bill	22637	Fire Safety Equipment Supply		Police	Annual cruiser extinguisher check	Accounts Payable	177.00	177.00
	09/28/2026	Bill	03	Wise Guys Police Training & Services, LLC		Police	Doppler Radar Calibration - 5 units INV 03	Accounts Payable	225.00	402.00
Total for Police Dept Supplies									**$402.00**	
Total for Departmental Supplies-P with sub-accounts									**$4,378.37**	
Magistrate-P										
	09/09/2026	Check	17187	Amanda Ruffner		Police	PD 8/24-9/6/2026 3.5 hours @ $29.98/hr	001 General Fund Account	104.93	104.93
Total for Magistrate-P									**$104.93**	
Maintenance and Repairs-Auto-P										
	09/17/2026	Bill	1754	CARS		Police	INV 1754 AC repair 3135 Ruffner	Accounts Payable	514.98	514.98
Total for Maintenance and Repairs-Auto-P									**$514.98**	
PEIA/Workers Comp-P										
	09/04/2026	Check	ACH	PEIA		Police	POLIC PEIA Premium 2026 JULY	Harpers Ferry Payroll Acct	5,425.94	5,425.94
	09/30/2026	Check	ach	PEIA		Police	POLIC PEIA Premium 2026 SEPT	Harpers Ferry Payroll Acct	5,427.94	10,853.88
Total for PEIA/Workers Comp-P									**$10,853.88**	
246P OPEB - Police										
	09/04/2026	Check	eft	PEIA		Police	Police 2026 JULY	Harpers Ferry Payroll Acct	177.00	177.00
	09/04/2026	Check	ACH	PEIA		Police	Police 2026 AUG	Harpers Ferry Payroll Acct	177.00	354.00
	09/30/2026	Check	ach	PEIA		Police	Police 2026 SEPT	Harpers Ferry Payroll Acct	177.00	531.00
Total for 246P OPEB - Police									**$531.00**	
Total for PEIA/Workers Comp-P with sub-accounts									**$11,384.88**	
Pension										
Pension MPFRS - P										
	09/10/2026	Journal Entry	17			Police	payroll 9/10		628.38	628.38
	09/24/2026	Journal Entry	43			Police	payroll 9/24		598.82	1,227.20
Total for Pension MPFRS - P									**$1,227.20**	
Pension-P										
	09/10/2026	Journal Entry	17			Police	payroll 9/10		253.96	253.96
	09/24/2026	Journal Entry	43			Police	payroll 9/24		296.04	550.00
Total for Pension-P									**$550.00**	
Total for Pension with sub-accounts									**$1,777.20**	
PR Taxes Employer -P										
	09/10/2026	Journal Entry	17			Police	payroll 9/10		1,144.54	1,144.54
	09/24/2026	Journal Entry	43			Police	payroll 9/24		1,181.71	2,326.25
Total for PR Taxes Employer -P									**$2,326.25**	
Printing-Leased Equipt. - P										
	09/02/2026	Check	EFT	DDL Business		Police	lease printer SEPT	001 General Fund Account	71.50	71.50
Total for Printing-Leased Equipt. - P									**$71.50**	
Property Ins and Bonds-P										
	09/01/2026	Bill		ENCOVA Insurance		Police	Worker's Comp AUG	Accounts Payable	401.12	401.12
	09/02/2026	Bill		WV Corp		Police	Q1 2027	Accounts Payable	3,415.31	3,816.43
	09/22/2026	Expense	ACH	Cincinnati Insurance Company		Police	Corbin 2026	001 General Fund Account	75.00	3,891.43
	09/22/2026	Expense	ACH	Cincinnati Insurance Company		Police	Brown 2026	001 General Fund Account	75.00	3,966.43
	09/30/2026	Check	ACH	Cincinnati Insurance Company		Police	C Hill Bond	Water Fund Checking	75.00	4,041.43
Total for Property Ins and Bonds-P									**$4,041.43**	
Salaries and Wages-P										
	09/10/2026	Journal Entry	17			Police	payroll 9/10		14,951.43	14,951.43
	09/24/2026	Journal Entry	43			Police	payroll 9/24		15,457.35	30,408.78
Total for Salaries and Wages-P									**$30,408.78**	
Telephone-P										
	09/08/2026	Expense	0826	Frontier		Police	July bill, town hall	P-Card	204.30	204.30
	09/08/2026	Expense	09 26	Frontier		Police	SEPT bill, town hall	P-Card	270.97	475.27
	09/19/2026	Expense	August 2026	Comcast		Police	June internet	P-Card	61.63	536.90
	09/20/2026	Bill		Frontier		Police	AUG	Accounts Payable	93.59	630.49
Total for Telephone-P									**$630.49**	
Utilities-P										
	09/01/2026	Bill		Harpers Ferry Water Works		Police	September 2026	Accounts Payable	0.00	0.00
	09/02/2026	Check	eft	ADT Security		Police	2026 SEPT	001 General Fund Account	79.27	79.27
	09/24/2026	Expense	2413-8	Waste Management of WV, Inc.		Police	Town Hall Dumpster, SEPT	P-Card	71.72	150.99
	09/28/2026	Check	17209	Harpers Ferry Water Works		Police	Water Police	001 General Fund Account	32.67	183.66
Total for Utilities-P									**$183.66**	
Wireless-P										
	09/24/2026	Expense	09132026	AT&T		Police	Aug wireless KELLY	P-Card	466.90	466.90
	09/28/2026	Expense	10132026	AT&T		Police	Aug wireless KELLY	P-Card	466.90	933.80
Total for Wireless-P									**$933.80**	
WV, Friendship										
	09/08/2026	Check	ACH	State of WV		Police	AUGUST 2026 Fines	General Court Fund	330.00	330.00
Total for WV, Friendship									**$330.00**	
Total for 001.700 Police Dept with sub-accounts									**$57,555.26**	
001.750 Street Department										
Auto Supplies (Gas & Oil) St										
	09/07/2026	Bill	NP71104524	Fuelman		General	NP71104524	Accounts Payable	259.44	259.44
	09/23/2026	Expense	427799	RC TOWING LLC		General	TOW TO CARS, WATERS	P-Card	135.09	394.53
Total for Auto Supplies (Gas & Oil) St									**$394.53**	
Group Ins. St										

	Transaction date	Transaction type	Num	Name	Location	Class full name	Description	Item split account	Amount	Balance
	09/01/2026	Bill		ENCOVA Insurance		General	Worker's Comp AUG	Accounts Payable	57.30	57.30
	09/02/2026	Bill		WV Corp		General	Q1 2027	Accounts Payable	1,197.98	1,255.28
Total for Group Ins. St									**$1,255.28**	
Maint & Repair to Autos St										
	09/01/2026	Expense	755524	Guy's		General	REPLACE BATTERY, WATERS	P-Card	301.99	301.99
	09/24/2026	Expense	972308	CARS		General	NEW STARTER, WATERS	P-Card	694.02	996.01
Total for Maint & Repair to Autos St									**$996.01**	
Maint & Repair to Equip. St										
	09/03/2026	Expense	642211	Home Depot		General	STRINGER, GAS, WATERS	P-Card	52.94	52.94
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		29.00	81.94
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		29.00	110.94
Total for Maint & Repair to Equip. St									**$110.94**	
Material and Supplies St										
	09/01/2026	Expense	27203	Home Depot		General	TRASH BAGS, WATERS	P-Card	119.88	119.88
	09/24/2026	Expense	6418513	Home Depot		General	TRASH BAGS, WATERRS	P-Card	119.88	239.76
Total for Material and Supplies St									**$239.76**	
Pension Expense St										
	09/10/2026	Journal Entry	17			General	payroll 9/10		191.74	191.74
	09/24/2026	Journal Entry	43			General	payroll 9/24		209.55	401.29
Total for Pension Expense St									**$401.29**	
PR Taxes Employer St										
	09/10/2026	Journal Entry	17			General	payroll 9/10		183.35	183.35
	09/24/2026	Journal Entry	43			General	payroll 9/24		200.38	383.73
Total for PR Taxes Employer St									**$383.73**	
Salaries & Wages St										
	09/10/2026	Journal Entry	17			General	payroll 9/10		2,396.80	2,396.80
	09/24/2026	Journal Entry	43			General	payroll 9/24		2,619.36	5,016.16
Total for Salaries & Wages St									**$5,016.16**	
Utilities St										
	09/01/2026	Bill		Harpers Ferry Water Works		General	September 2026	Accounts Payable	0.00	0.00
	09/30/2026	Bill	8660	Jeff Co. Solid Waste Authority		General		Accounts Payable	9.75	9.75
Total for Utilities St									**$9.75**	
Total for 001.750 Street Department with sub-accounts									**$8,807.45**	
001.751 Street Lights										
Utilities Sl										
	09/08/2026	Check	ACH 913 926	Potomac Edison		General	JULY usage	001 General Fund Account	1,366.48	1,366.48
	09/10/2026	Check	ACH 382 926	Potomac Edison		General	JULY usage	001 General Fund Account	34.67	1,401.15
	09/28/2026	Check	17209	Harpers Ferry Water Works		General	fire hydrants	001 General Fund Account	240.00	1,641.15
Total for Utilities Sl									**$1,641.15**	
Total for 001.751 Street Lights with sub-accounts									**$1,641.15**	
001.752 Street Signs										
	09/03/2026	Expense	642211	Home Depot		General	STREET SIGNS M/S WATERS	P-Card	66.10	66.10
Total for 001.752 Street Signs									**$66.10**	
Materials & Supplies S										
	09/03/2026	Expense	204609	Shenandoah Stone Supply		General	DUST FOR SIDEWALKS, WATERS	P-Card	7.01	7.01
	09/22/2026	Expense	534328	Home Depot		General	SAW BLADES, WATERS	P-Card	79.88	86.89
	09/28/2026	Credit Card Credit	1100546	Forestry Suppliers		General	Turkey Vulture Deterrent TC 9/23/2026	P-Card	-166.92	-80.03
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		120.00	39.97
	09/30/2026	Journal Entry	81			General	Reverse Credit Card Credits 7.1-9.30.2026		166.92	206.89
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		120.00	326.89
	09/30/2026	Journal Entry	82			General	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		166.92	493.81
Total for Materials & Supplies S									**$493.81**	
Total for 001.752 Street Signs with sub-accounts									**$559.91**	
001.760 Parking										
001.761 Parkinng Expenses										
	09/24/2026	Check	17203	Stampfer, Timothy		General	Mileage 9/1-20/2026 and 8/16-9/7/2026 152 miles @$.725/mile	001 General Fund Account	110.20	110.20
Total for 001.761 Parkinng Expenses									**$110.20**	
Payroll-Parking										
	09/10/2026	Journal Entry	17			General	payroll 9/10		596.28	596.28
	09/24/2026	Journal Entry	43			General	payroll 9/24		811.33	1,407.61
Total for Payroll-Parking									**$1,407.61**	
PR Taxes-Parking										
	09/10/2026	Journal Entry	17			General	payroll 9/10		53.67	53.67
	09/24/2026	Journal Entry	43			General	payroll 9/24		73.01	126.68
Total for PR Taxes-Parking									**$126.68**	
Total for 001.760 Parking with sub-accounts									**$1,644.49**	
Capital Projects Expenditures										
001.976 Public Safety										
	09/04/2026	Bill	38406	Town Police Supply		Police	INV 38406 Police Vests TC 5/11/2026	Accounts Payable	8,400.00	8,400.00
Total for 001.976 Public Safety									**$8,400.00**	
001.977 Street and Transportation										
	09/04/2026	Bill	09042026	Jackson Concrete Corporation		General	Repair Steps Washington & Zach. Taylor ST TC 6/8/2026	Accounts Payable	2,500.00	2,500.00
Total for 001.977 Street and Transportation									**$2,500.00**	
Total for Capital Projects Expenditures with sub-accounts									**$10,900.00**	
Culture & Rec Exp										
900 Parks										
Materials & Supplies Pa										
	09/30/2026	Check	ACH	Cincinnati Insurance Company		General	Z Morse, Bond	Water Fund Checking	75.00	75.00
Total for Materials & Supplies Pa									**$75.00**	
Utilities Pa										
	09/01/2026	Bill	350 09 26	Harpers Ferry Water Works		General	SEPT 2026	Accounts Payable	0.00	0.00
	09/28/2026	Check	17209	Harpers Ferry Water Works		General	Town Park	001 General Fund Account	50.05	50.05
	09/30/2026	Check	ACH 478 913 09	Potomac Edison		General	AUG usage Park Row	001 General Fund Account	15.35	65.40

	Transaction date	Transaction type	Num	Name	Location	Class full name	Description	Item split account	Amount	Balance
Total for Utilities Pa									**$65.40**	
Total for 900 Parks with sub-accounts									**$140.40**	
906 Arts & Humanities -H										
	09/15/2026	Check	409	Appalachian Chamber Music Festival		Hotel Occ Tax	FY 2027 Festival TC 9/14/2026	Hotel Motel Tax	3,500.00	3,500.00
	09/15/2026	Check	410	Harper Cemetary		Hotel Occ Tax	FY 2027 Entryway project Historic Preservation TC 9/142026	Hotel Motel Tax	3,000.00	6,500.00
	09/23/2026	Expense	914498	Amazon.com		Hotel Occ Tax	SUPPLIES, ART IN PARK TC 9/17/2026	P-Card	99.81	6,599.81
	09/30/2026	Expense	100731	US Post Office		Hotel Occ Tax	FY 2026 PLAQUES, FILM FESTIVAL POSTAGE TO CONTESTANT	P-Card	44.80	6,644.61
Total for 906 Arts & Humanities -H									**$6,644.61**	
Total for Culture & Rec Exp with sub-accounts									**$6,785.01**	
Total Expenses									**$135,242.17**	
Net Ordinary Income									**-$53,526.04**	
Other Income/Expense										
	Other Income									
	Other Expense									
Net Other Income									**$0.00**	
Net Income									**-$53,526.04**	

CORPORATION OF HARPERS FERRY

Profit and Loss Detail (Water Only)

September 2026

	Transaction date	Transaction type	Num	Name	Location	Class full name	Description	Item split account	Amount	Balance
Ordinary Income/Expenses										
Income										
400 Water Department Income										
131 SB234 Reserve Transfer										
	09/30/2026	Journal Entry	77			Water	Budgetary Entry		6,300.00	6,300.00
Total for 131 SB234 Reserve Transfer									**$6,300.00**	
421 Non Utility Income										
419. Interest										
	09/30/2026	Deposit				Water		CNB Renew & Replace- Water 7605	18.63	18.63
	09/30/2026	Deposit				Water		CNB Renew & Replace SWEEP 0621	270.17	288.80
	09/30/2026	Deposit				Water		CNB Reserve (CWSR) - Water 7645	18.63	307.43
	09/30/2026	Deposit				Water		CNB CWCR Sweep - 0647	556.58	864.01
	09/30/2026	Deposit				Water		2024 Const Trust Fund - 3178	18.63	882.64
	09/30/2026	Deposit				Water		Contruction Fund SWEEP - 0639	445.42	1,328.06
	09/30/2026	Deposit				Water		Water Improvement Project Acct	9.92	1,337.98
	09/30/2026	Deposit				Water		HF Water Works Escrow Account	9.53	1,347.51
	09/30/2026	Deposit				Water		Water Fund Checking	37.79	1,385.30
Total for 419. Interest									**$1,385.30**	
Total for 421 Non Utility Income with sub-accounts									**$1,385.30**	
461 Customers - Water Bill Payments										
	09/30/2026	Journal Entry	76			Water	To adjust AR per CUSI Report		134,364.64	134,364.64
Total for 461 Customers - Water Bill Payments									**$134,364.64**	
471 PSD bill processing										
	09/01/2026	Invoice	202609	HF Bolivar Public Service District_c		Water	Aug usage, Sept bill	141 Accounts Receivable-Water	2,340.00	2,340.00
	09/01/2026	Invoice	202609	HF Bolivar Public Service District_c		Water	Monthly payment processing and collections	141 Accounts Receivable-Water	500.00	2,840.00
Total for 471 PSD bill processing									**$2,840.00**	
Bond Renewal & Repl 2.5% trnfr										
	09/30/2026	Journal Entry	78			Water	Budgetary Entry		2,300.00	2,300.00
Total for Bond Renewal & Repl 2.5% trnfr									**$2,300.00**	
New Water Taps										
	09/04/2026	Deposit		Thompson, Eric		Water	1346 W Washington New Tap REC 1152879	Water Fund Checking	750.00	750.00
Total for New Water Taps									**$750.00**	
Total for 400 Water Department Income with sub-accounts									**$147,939.94**	
Total Income									**$147,939.94**	
	Cost of Goods Sold									
Gross Profit									**$147,939.94**	
Expenses										
400. Water Department										
127 Bond Renewal & Replacement Fund										
	09/30/2026	Journal Entry	78			Water	Budgetary Entry		2,300.00	2,300.00
Total for 127 Bond Renewal & Replacement Fund									**$2,300.00**	
131.3 Water Tranfs to Reserve										
	09/30/2026	Journal Entry	77			Water	Budgetary Entry		6,300.00	6,300.00
Total for 131.3 Water Tranfs to Reserve									**$6,300.00**	
334.0 Maintenance of Meters										
	09/17/2026	Bill	Z731950	CORE & MAIN LP		Water	INV Z731950 Setter	Accounts Payable	760.89	760.89
	09/25/2026	Expense	51292	AT&T		Water	usage Meter collectors SEPT	P-Card	85.04	845.93
Total for 334.0 Maintenance of Meters									**$845.93**	
341.2 Capital Outlay - Auto										
	09/04/2026	Check	ACH	Ford Motor Credit Company		Water	2026 Ford Maverick	Water Fund Checking	610.37	610.37
	09/24/2026	Check	ACH	Bank of Charles Town		Water	Water Truck loan payment	Water Fund Checking	647.24	1,257.61
	09/29/2026	Credit Card Credit	977134	Wal Mart		Water	PLATE	P-Card	-11.78	1,245.83
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		11.78	1,257.61
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		11.78	1,269.39
Total for 341.2 Capital Outlay - Auto									**$1,269.39**	
408.12 PR Taxes Employer Expense										
	09/10/2026	Journal Entry	17			Water	payroll 9/10		499.48	499.48
	09/10/2026	Journal Entry	17			Water	payroll 9/10		448.39	947.87
	09/10/2026	Journal Entry	47			Water	payroll 9/11		15.15	963.02
	09/11/2026	Journal Entry	21			Water	payroll 9/11		15.15	978.17
	09/24/2026	Journal Entry	43			Water	payroll 9/24		652.67	1,630.84
	09/24/2026	Journal Entry	43			Water	payroll 9/24		473.06	2,103.90
	09/28/2026	Journal Entry	52			Water	payroll 9/28		22.50	2,126.40
	09/30/2026	Journal Entry	73			Water	move 'GF' portion of PWA pr taxes To WATER JULY - SEPT 2026		-1,337.63	788.77
	09/30/2026	Journal Entry	74			Water	move 'water' portion of treasurer pr taxes from GF JULY - SEPT 2026		682.95	1,471.72
Total for 408.12 PR Taxes Employer Expense									**$1,471.72**	
601.3 Plant - Salaries & Wages										
	09/10/2026	Journal Entry	17			Water	payroll 9/10		6,348.49	6,348.49
	09/10/2026	Journal Entry	47			Water	payroll 9/11		198.06	6,546.55
	09/11/2026	Journal Entry	21			Water	payroll 9/11		198.06	6,744.61
	09/24/2026	Journal Entry	43			Water	payroll 9/24		8,171.35	14,915.96
	09/28/2026	Journal Entry	52			Water	payroll 9/28		294.12	15,210.08
Total for 601.3 Plant - Salaries & Wages									**$15,210.08**	
601.7 Office - Salaries & Wages										
	09/10/2026	Journal Entry	17			Water	payroll 9/10		6,408.49	6,408.49
	09/24/2026	Journal Entry	43			Water	payroll 9/24		6,730.82	13,139.31
	09/30/2026	Journal Entry	73			Water	move 'GF' portion of PWA pr taxes To WATER JULY - SEPT 2026		-19,478.39	-6,339.08
	09/30/2026	Journal Entry	74			Water	move 'water' portion of treasurer pr taxes from GF JULY - SEPT 2026		10,012.84	3,673.76

	Transaction date	Transaction type	Num	Name	Location	Class full name	Description	Item split account	Amount	Balance
Total for 601.7 Office - Salaries & Wages									**$3,673.76**	
604.8 Pension Exp										
	09/10/2026	Journal Entry	17			Water	payroll 9/10		507.87	507.87
	09/10/2026	Journal Entry	17			Water	payroll 9/10		512.68	1,020.55
	09/10/2026	Journal Entry	47			Water	payroll 9/11		15.84	1,036.39
	09/11/2026	Journal Entry	21			Water	payroll 9/11		15.84	1,052.23
	09/24/2026	Journal Entry	43			Water	payroll 9/24		653.71	1,705.94
	09/24/2026	Journal Entry	43			Water	payroll 9/24		538.46	2,244.40
	09/28/2026	Journal Entry	52			Water	payroll 9/28		23.53	2,267.93
Total for 604.8 Pension Exp									**$2,267.93**	
605.8 Employee PEIA Benefits										
	09/04/2026	Check	ACH	PEIA		Water	Water PEIA Premium 2026 JULY	Harpers Ferry Payroll Acct	3,177.92	3,177.92
	09/30/2026	Check	ach	PEIA		Water	Water PEIA Premium 2026 SEPT	Harpers Ferry Payroll Acct	3,183.82	6,361.74
Total for 605.8 Employee PEIA Benefits									**$6,361.74**	
OPEB - Water										
	09/04/2026	Check	eft	PEIA		Water	Water 2026 JULY	Harpers Ferry Payroll Acct	236.00	236.00
	09/04/2026	Check	ACH	PEIA		Water	Water 2026 AUG	Harpers Ferry Payroll Acct	236.00	472.00
	09/30/2026	Check	ach	PEIA		Water	Water 2026 SEPT	Harpers Ferry Payroll Acct	236.00	708.00
Total for OPEB - Water									**$708.00**	
Total for 605.8 Employee PEIA Benefits with sub-accounts									**$7,069.74**	
615.3 Utilities W										
	09/01/2026	Bill		Harpers Ferry Water Works		Water	September 2026	Accounts Payable	0.00	0.00
	09/10/2026	Check	ACH 215 926	Potomac Edison		Water	July usage	Water Fund Checking	10.00	10.00
	09/10/2026	Check	ACH 128 926	Potomac Edison		Water	July usage water plant	Water Fund Checking	2,441.48	2,451.48
	09/10/2026	Check	ACH 532 926	Potomac Edison		Water	July usage	Water Fund Checking	19.40	2,470.88
	09/24/2026	Expense	2413-8	Waste Management of WV, Inc.		Water	Town Hall Dumpster, SEPT	P-Card	71.72	2,542.60
	09/28/2026	Check	15638	Harpers Ferry Water Works		Water	Water Town Hall	Water Fund Checking	32.67	2,575.27
Total for 615.3 Utilities W									**$2,575.27**	
618.3 Plant Chemicals										
	09/24/2026	Bill	100366813.001	CITCO Water		Water	Delpac	Accounts Payable	770.47	770.47
Total for 618.3 Plant Chemicals									**$770.47**	
620.3 Plant - Material & Supplies										
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		1,725.63	1,725.63
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		103.66	1,829.29
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		389.72	2,219.01
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		1,725.63	3,944.64
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		103.66	4,048.30
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		389.72	4,438.02
Total for 620.3 Plant - Material & Supplies									**$4,438.02**	
620.6. Maintenance of Hydrants										
	09/10/2026	Expense	228826	Meadow Farms		Water	MULCH, HYDRANTS, SPALDING	P-Card	24.50	24.50
Total for 620.6. Maintenance of Hydrants									**$24.50**	
620.7 Postage And Cust Acctg Supplies										
	09/30/2026	Expense	100814	US Post Office		Water	WATER POSTAGE, MORSE	P-Card	82.00	82.00
Total for 620.7 Postage And Cust Acctg Supplies									**$82.00**	
620.7c Customer Acct Exp Material Supp										
	09/25/2026	Bill	15733	Continental Utility Solutions,Inc.		Water	Sept 2026-March 2027 OSG mailing services add on	Accounts Payable	364.00	364.00
Total for 620.7c Customer Acct Exp Material Supp									**$364.00**	
620.8 Office Supplies & Expenses										
	09/01/2026	Bill	105313	Advantage Technology LLC		Water	Monthly Services AUG	Accounts Payable	442.96	442.96
	09/01/2026	Expense	10078	One Source		Water	BACKGROUND CHECK, CLASS II, SPALDING	P-Card	51.00	493.96
	09/02/2026	Expense	826096	Indeed		Water	JOB POSTING, CLASS II, SPALDING	P-Card	117.58	611.54
	09/08/2026	Bill	WV26-9537	Miss Utility		Water	AUG 2026 Calls	Accounts Payable	20.15	631.69
	09/09/2026	Credit Card Credit	99619	Wal Mart		Water	ziploc, water testing, Kelly	P-Card	-4.12	627.57
	09/09/2026	Credit Card Credit	23708	Amazon.com		Water	paper	P-Card	-46.54	581.03
	09/24/2026	Expense	12004	Amazon.com		Water	Time Clock Supply Spalding	P-Card	23.90	604.93
	09/24/2026	Expense	224686	Amazon.com		Water	Time Clock Motor	P-Card	39.99	644.92
	09/25/2026	Expense	55787	CCSI		Water	faxing svc Spalding	P-Card	12.84	657.76
	09/27/2026	Credit Card Credit	841791	Intuit		Water	QBO SEPT	P-Card	-34.95	622.81
	09/28/2026	Credit Card Credit	447039	Harpers Ferry Post Office		Water	POSTAGE, WAGAMAN	P-Card	-11.02	611.79
	09/29/2026	Bill	428X21072400	Culligan Water		Water	water	Accounts Payable	25.64	637.43
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		56.00	693.43
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		167.86	861.29
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		797.24	1,658.53
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		97.99	1,756.52
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		87.52	1,844.04
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		20.33	1,864.37
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		34.48	1,898.85
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		7.42	1,906.27
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		15.52	1,921.79
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		12.84	1,934.63
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		400.21	2,334.84
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		31.56	2,366.40
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		4.12	2,370.52
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		46.54	2,417.06

	Transaction date	Transaction type	Num	Name	Location	Class full name	Description	Item split account	Amount	Balance
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		34.95	2,452.01
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		11.02	2,463.03
	09/30/2026	Expense	224686	Amazon.com		Water	banker boxes, spalding	P-Card	99.50	2,562.53
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		56.00	2,618.53
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		167.86	2,786.39
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		797.24	3,583.63
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		97.99	3,681.62
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		87.52	3,769.14
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		20.33	3,789.47
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		34.48	3,823.95
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		7.42	3,831.37
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		15.52	3,846.89
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		12.84	3,859.73
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		400.21	4,259.94
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		31.56	4,291.50
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		4.12	4,295.62
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		46.54	4,342.16
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		34.95	4,377.11
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		11.02	4,388.13
	09/30/2026	Bill	37235	CoxHollidayoung PLLC		Water	RN Access 2026 SEPT	Accounts Payable	83.33	4,471.46
Total for 620.8 Office Supplies & Expenses									**$4,471.46**	
631.2 Payroll Processing-Water										
	09/10/2026	Journal Entry	19			Water	payroll processing 2026 8/13		30.01	30.01
	09/11/2026	Journal Entry	48			Water	payroll processing 2026 9/11		51.65	81.66
	09/24/2026	Journal Entry	46			Water	payroll processing 2026 9/24		30.01	111.67
	09/28/2026	Journal Entry	50			Water	payroll processing 2026 9/28		51.65	163.32
Total for 631.2 Payroll Processing-Water									**$163.32**	
Total for 620.8 Office Supplies & Expenses with sub-accounts									**$4,634.78**	
620.8PM Plant Maintenance MS										
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		99.90	99.90
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		9.18	109.08
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		35.96	145.04
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		99.90	244.94
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		9.18	254.12
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		35.96	290.08
Total for 620.8PM Plant Maintenance MS									**$290.08**	
631.1 Prof Services-Accounting-Water										
	09/30/2026	Bill	37235	CoxHollidayoung PLLC		Water	Accounting Services 2026 SEPT	Accounts Payable	479.01	479.01
Total for 631.1 Prof Services-Accounting-Water									**$479.01**	
631.3 Lab Services										
	09/09/2026	Bill	2630702748	Pace Analytical		Water	LAB SERVICES	Accounts Payable	392.00	392.00
	09/25/2026	Bill	2630707005	Pace Analytical		Water	LAB SERVICES	Accounts Payable	196.00	588.00
	09/28/2026	Credit Card Credit	ENV27-204	West Virginia DHHR		Water	ENV27-204 Labs	P-Card	-20.00	568.00
	09/28/2026	Credit Card Credit	ENV27-137	West Virginia DHHR		Water	ENV27-137	P-Card	-20.00	548.00
	09/29/2026	Bill	260707430	Pace Analytical		Water	Lab testing INV 260707430	Accounts Payable	815.00	1,363.00
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		41.40	1,404.40
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		20.00	1,424.40
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		20.00	1,444.40
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		41.40	1,485.80
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		20.00	1,505.80
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		20.00	1,525.80
Total for 631.3 Lab Services									**$1,525.80**	
631.4PM Plant Maintenance CS										
	09/14/2026	Bill		Dodson Septic Tank Cleaning, Inc		Water	2026 SEPT	Accounts Payable	475.00	475.00
	09/30/2026	Bill	480	Homewood Lawn Care		Water	INV 480 Aug/Sept usage	Accounts Payable	875.00	1,350.00
Total for 631.4PM Plant Maintenance CS									**$1,350.00**	
631.8 Legal Fees and Studies										

	Transaction date	Transaction type	Num	Name	Location	Class full name	Description	Item split account	Amount	Balance
	09/01/2026	Bill	4889	Law Office of Hoy Shingleton L.C.		Water	PSC CASE UPDATE	Accounts Payable	325.00	325.00
Total for 631.8 Legal Fees and Studies									**$325.00**	
650.8 Auto & Transportation Expenses										
	09/07/2026	Bill	NP71104523	Fuelman		Water	NP71104523	Accounts Payable	265.88	265.88
	09/09/2026	Check	15622	Patrick Wagaman		Water	reimbursement for fuel	Water Fund Checking	10.00	275.88
	09/14/2026	Expense	405898	Amazon.com		Water	SPARK PLUG SPALDING	P-Card	9.29	285.17
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		25.05	310.22
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		25.05	335.27
Total for 650.8 Auto & Transportation Expenses									**$335.27**	
656.8 Ins-Property,Liability, Workers										
	09/01/2026	Bill		ENCOVA Insurance		Water	Worker's Comp AUG	Accounts Payable	399.75	399.75
	09/02/2026	Bill		WV Corp		Water	Q1 2027	Accounts Payable	5,155.96	5,555.71
	09/30/2026	Check	ACH	Cincinnati Insurance Company		Water	DOH Annual Bond renewal	Water Fund Checking	1,000.00	6,555.71
Total for 656.8 Ins-Property,Liability, Workers									**$6,555.71**	
675.3 Training, Education, & Certif										
	09/14/2026	Expense	947472	Amazon.com		Water	WATER DISTRO MANUAL, SPALDING	P-Card	301.40	301.40
Total for 675.3 Training, Education, & Certif									**$301.40**	
675.3 Uniforms										
	09/03/2026	Check	15620	Patrick Wagaman		Water	reimbursement for gloves	Water Fund Checking	0.00	0.00
	09/09/2026	Check	15629	Patrick Wagaman		Water	Reiimbursement for gloves	Water Fund Checking	27.27	27.27
Total for 675.3 Uniforms									**$27.27**	
675.8 Telephone W										
	09/07/2026	Expense	0906	Comcast Internet		Water	AUG USAGE	P-Card	223.25	223.25
	09/08/2026	Expense	0826	Frontier		Water	July bill, town hall	P-Card	204.31	427.56
	09/08/2026	Expense	09 26	Frontier		Water	SEPT bill, town hall	P-Card	270.97	698.53
	09/15/2026	Credit Card Credit		TMobile		Water	cell	P-Card	-170.79	527.74
	09/19/2026	Expense	August 2026	Comcast		Water	June Internet	P-Card	61.63	589.37
	09/20/2026	Bill		Frontier		Water	AUG	Accounts Payable	93.58	682.95
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		170.79	853.74
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		170.79	1,024.53
Total for 675.8 Telephone W									**$1,024.53**	
Bond Interest										
341.9 Water Bond Debt Service (2024)										
	09/04/2026	Journal Entry	58			Water	new withdraws for the 2024 Construction Bond, $741.06 reserve and $7425.44 P&I to MBC. These were first drafted on 11/4. If you all can set these up the way you want them, I'll try to keep up month to month, Deb		741.06	741.06
	09/04/2026	Journal Entry	58			Water	new withdraws for the 2024 Construction Bond, $741.06 reserve and $7425.44 P&I to MBC. These were first drafted on 11/4. If you all can set these up the way you want them, I'll try to keep up month to month, Deb		7,432.85	8,173.91
Total for 341.9 Water Bond Debt Service (2024)									**$8,173.91**	
427.3 Bonds Payable - Series C										
	09/13/2026	Check	ACH	USDA		Water	2026 JULY	Water Fund Checking	1,523.00	1,523.00
Total for 427.3 Bonds Payable - Series C									**$1,523.00**	
428 USDA 2021 - Bonds Payable										
	09/11/2026	Check	ACH	USDA		Water		Water Fund Checking	19,530.00	19,530.00
Total for 428 USDA 2021 - Bonds Payable									**$19,530.00**	
Total for Bond Interest with sub-accounts									**$29,226.91**	
Maintenance of Mains										
620.6 Materials and Supplies										
	09/03/2026	Bill	Z593560	CORE & MAIN LP		Water	INV Z593560 coupler	Accounts Payable	262.30	262.30
	09/11/2026	Bill	Z703979	CORE & MAIN LP		Water	INV Z703979	Accounts Payable	194.40	456.70
	09/25/2026	Bill	Z808366	CORE & MAIN LP		Water	INV Z808366	Accounts Payable	181.98	638.68
	09/29/2026	Bill	Z831113	CORE & MAIN LP		Water	INV Z831113 New Tap Placement 1150 Putnam	Accounts Payable	1,519.75	2,158.43
	09/29/2026	Bill	Z831113	CORE & MAIN LP		Water	INV Z831113 Mains curb stop	Accounts Payable	255.13	2,413.56
	09/30/2026	Bill	Z837032	CORE & MAIN LP		Water	INV Z837032	Accounts Payable	322.44	2,736.00
	09/30/2026	Journal Entry	81			Water	Reverse Credit Card Credits 7.1-9.30.2026		15.28	2,751.28
	09/30/2026	Journal Entry	82			Water	Record CC Expense - Part of Reverse Credit Card Credits 7.1-9.30.2026		15.28	2,766.56
Total for 620.6 Materials and Supplies									**$2,766.56**	
Total for Maintenance of Mains with sub-accounts									**$2,766.56**	
Total for 400. Water Department with sub-accounts									**$97,505.13**	
Total Expenses									**$97,505.13**	
Net Ordinary Income									**$50,434.81**	
Other Income/Expense										
	Other Income									
	Other Expense									
Net Other Income									**$0.00**	
Net Income									**$50,434.81**	

CORPORATION OF HARPERS FERRY

Check Detail Report
October 2026

Transaction date	Transaction type	Num	Name	Description	Amount
001 General Fund Account					
10/01/2026	Check	17214	West Virginia Municipal League	July - Sept 2026 Unemployment	-115.52
10/01/2026	Check	17214	West Virginia Municipal League	July - Sept 2026 Unemployment	-44.68
10/01/2026	Check	17214	West Virginia Municipal League	July - Sept 2026 Unemployment	-70.84
10/02/2026	Check	ACH	DDL Business	lease printer SEPT	-71.50
10/02/2026	Check	ACH	DDL Business	lease printer SEPT	71.50
10/02/2026	Check	ACH	ADT Security	.	-79.27
10/02/2026	Check	ACH	ADT Security	2026 SEPT	79.27
10/05/2026	Check	ACH 478 913 9	Potomac Edison	June usage	-1,383.26
10/05/2026	Check	ACH 478 913 9	Potomac Edison	AUG usage usage	1,383.26
10/07/2026	Check		Fuelman	JULY Usage	-1,700.41
10/07/2026	Check		Fuelman	AUG Usage	1,700.41
10/07/2026	Check	ACH	Fuelman	JULY Usage	-1,855.00
10/07/2026	Check	ACH	Fuelman	SEPT Usage	1,855.00
10/09/2026	Check	ACH	Leaf	2024 Kyocera Copier lease JULY	-209.00
10/09/2026	Check	ACH	Leaf	Copier lease JULY	104.50
10/09/2026	Check	ACH	Leaf	Copier lease JULY	-104.50
10/09/2026	Bill Payment (Check)	ACH	ENCOVA Insurance		-747.25
10/09/2026	Bill Payment (Check)	ACH	ENCOVA Insurance		-747.25
10/13/2026	Check	ACH 021 229	Potomac Edison	June	-184.19
10/13/2026	Check	ACH 021 229	Potomac Edison	AUG Town Hall	184.19
10/13/2026	Check	ACH 478 913 09	Potomac Edison	June	-157.36
10/13/2026	Check	ACH 478 913 09	Potomac Edison	AUG usage	157.36
10/13/2026	Check	ACH 478 913	Potomac Edison	June usage	-20.94
10/13/2026	Check	ACH 478 913	Potomac Edison	AUG usage unused space	20.94
10/13/2026	Check	ACH 020 510	Potomac Edison	June usage	-132.96
10/13/2026	Check	ACH 020 510	Potomac Edison	AUG usage Town Hall	132.96
10/13/2026	Check	ACH 488 382	Potomac Edison	June usage	-37.75
10/13/2026	Check	ACH 488 382	Potomac Edison	AUG usage	37.75
10/13/2026	Check	17217	Corporation of Harpers Ferry	APR-JUNE 2026 PWA WAGE DUE TO WATER	-20,816.01

CORPORATION OF HARPERS FERRY

Check Detail Report
October 2026

Transaction date	Transaction type	Num	Name	Description	Amount
10/13/2026	Check	17217	Corporation of Harpers Ferry	JULY - SEPT 2026 PWA WAGE DUE TO WATER	-20,816.01
10/14/2026	Bill Payment (Check)	ACH	Frontier		-280.76
10/14/2026	Bill Payment (Check)	ACH	Frontier		-280.76
10/14/2026	Bill Payment (Check)	ACH	Fuelman		-275.91
10/14/2026	Bill Payment (Check)	ACH	Fuelman		-275.91
10/14/2026	Bill Payment (Check)	17218	Shenandoah Air Conditioning & Heating Inc		-99.00
10/14/2026	Bill Payment (Check)	17218	Shenandoah Air Conditioning & Heating Inc		-99.00
10/14/2026	Bill Payment (Check)	17219	Galls	5467406	-132.90
10/14/2026	Bill Payment (Check)	17219	Galls		-132.90
10/14/2026	Bill Payment (Check)	17220	Advantage Technology LLC		-1,204.60
10/14/2026	Bill Payment (Check)	17220	Advantage Technology LLC		-1,204.60
10/14/2026	Check	17221	Stampfer, Timothy		-28.28
10/14/2026	Check	17221	Stampfer, Timothy	Mileage 9/26-10/4/2026 39 miles	28.28
10/14/2026	Bill Payment (Check)	17223	CoxHollidayoung PLLC		-1,402.89
10/14/2026	Bill Payment (Check)	17223	CoxHollidayoung PLLC		-1,402.89
10/14/2026	Bill Payment (Check)	17224	Jeff Co. Solid Waste Authority		-9.75
10/14/2026	Bill Payment (Check)	17224	Jeff Co. Solid Waste Authority		-9.75
10/14/2026	Check	17225	Fringe Benefits Management Company	SEPT 2026 premium	-390.70
10/14/2026	Check	17225	Fringe Benefits Management Company	GF FBMC 2026 OCT	-124.04
10/14/2026	Check	17225	Fringe Benefits Management Company	PD FBMC 2026 OCT	-266.66
10/16/2026	Check	17226	Kevin Carden	Voided - FY2025 Q2 Website services	-300.00
10/16/2026	Check	17226	Kevin Carden	FY 2027 Q1 Website services	300.00
10/16/2026	Check	17227	Fringe Benefits Management Company	SEPT 2026 premium	-390.70
10/16/2026	Check	17227	Fringe Benefits Management Company	GF FBMC 2026 NOV	-124.04
10/16/2026	Check	17227	Fringe Benefits Management Company	PD FBMC 2026 NOV	-266.66

CORPORATION OF HARPERS FERRY

Check Detail Report
October 2026

Transaction date	Transaction type	Num	Name	Description	Amount
10/20/2026	Bill Payment (Check)	17228	Harpers Ferry Water Works		-352.95
10/20/2026	Bill Payment (Check)	17228	Harpers Ferry Water Works		-352.95
10/20/2026	Check	17229	Steven Corbin		-22.20
10/20/2026	Check	17229	Steven Corbin	Reimbursement for Key for PD office	22.20
10/20/2026	Check	17230	Corporation of Harpers Ferry		-1,000.00
10/20/2026	Check	17230	Corporation of Harpers Ferry	to open CNB Gen Fund bank account	-1,000.00
10/23/2026	Check	17231	Stampfer, Timothy		-42.78
10/23/2026	Check	17231	Stampfer, Timothy	Mileage 10/10-18/2026 59 miles	42.78
10/23/2026	Check	17232	Amanda Ruffner	10/5-18/2026	-59.96
10/23/2026	Check	17232	Amanda Ruffner	PD 10/5-18/2026 2 hours @ $29.98/hr	59.96
10/23/2026	Bill Payment (Check)	17233	Bowles Rice LLP		-8.00
10/23/2026	Bill Payment (Check)	17233	Bowles Rice LLP		-8.00
10/23/2026	Bill Payment (Check)	17234	C & O Canal Trust Inc		-250.00
10/23/2026	Bill Payment (Check)	17234	C & O Canal Trust Inc		-250.00
10/23/2026	Check	ACH 157 622	Potomac Edison	SEPT usage	-16.86
10/23/2026	Check	ACH 157 622	Potomac Edison	Sept usage Park Row	16.86
10/26/2026	Bill Payment (Check)	17237	Owl Labs		-5,297.00
10/26/2026	Bill Payment (Check)	17237	Owl Labs		-5,297.00
10/26/2026	Check	17238	Amanda Ruffner		-14.65
10/26/2026	Check	17238	Amanda Ruffner	reimbursement for computer cable	14.65
10/29/2026	Check	17239	Christian_Pechuekonis	Voided - 17239 voided o printer error	0.00
10/29/2026	Check	17239	Christian_Pechuekonis	reimbursement for light sockets	0.00
10/29/2026	Bill Payment (Check)	17246	CARS		-111.23
10/29/2026	Bill Payment (Check)	17246	CARS		-111.23
10/29/2026	Bill Payment (Check)	17247	All-Shred, INC		-291.50
10/29/2026	Bill Payment (Check)	17247	All-Shred, INC		-291.50
10/29/2026	Bill Payment (Check)	17248	Galls	5467406	-15.79
10/29/2026	Bill Payment (Check)	17248	Galls		-15.79

CORPORATION OF HARPERS FERRY

Check Detail Report
October 2026

Transaction date	Transaction type	Num	Name	Description	Amount
10/29/2026	Bill Payment (Check)	17249	Journal, The		-208.00
10/29/2026	Bill Payment (Check)	17249	Journal, The		-208.00
10/29/2026	Bill Payment (Check)	17250	Advantage Technology LLC		-1,671.52
10/29/2026	Bill Payment (Check)	17250	Advantage Technology LLC		-1,671.52
10/29/2026	Check	17251	Christian_Pechuekonis		-124.21
10/29/2026	Check	17251	Christian_Pechuekonis	reimbursement for street light sockets	124.21
10/29/2026	Bill Payment (Check)	17252	Jefferson Publishing Co.		-46.86
10/29/2026	Bill Payment (Check)	17252	Jefferson Publishing Co.		-46.86
10/29/2026	Bill Payment (Check)	17253	CoxHollidayoung PLLC		-1,124.84
10/29/2026	Bill Payment (Check)	17253	CoxHollidayoung PLLC		-1,124.84
Total for 001 General Fund Account					**-$72,696.36**
Harpers Ferry Payroll Acct					
10/07/2026	Check	ACH	PEIA	RHBT JULY	-531.00
10/07/2026	Check	ACH	PEIA	Police 2026 OCT	177.00
10/07/2026	Check	ACH	PEIA	Water 2026 OCT	295.00
10/07/2026	Check	ACH	PEIA	Treasurer 2026 OCT	59.00
10/07/2026	Check	ACH	PEIA	JULY 2026 PEIA Premium	-12,008.40
10/07/2026	Check	ACH	PEIA	POLIC PEIA Premium 2026 OCT	5,427.94
10/07/2026	Check	ACH	PEIA	Water PEIA Premium 2026 OCT	3,991.80
10/07/2026	Check	ACH	PEIA	PWA Family Portion 2026 OCT	-925.00
10/07/2026	Check	ACH	PEIA	FINANCIAL OFC Family Portion 2026 OCT	-839.00
10/07/2026	Check	ACH	PEIA	FINANCIAL OFC IND Prem 2026 OCT	766.98
10/07/2026	Check	ACH	PEIA	PD OPTIONAL	-43.32
10/07/2026	Check	ACH	PEIA	WATER Optional	-14.36
Total for Harpers Ferry Payroll Acct					**-$3,643.36**
Hotel Motel Tax					
10/29/2026	Check	412	Metro Recreation Inc		-4,800.00
10/29/2026	Check	412	Metro Recreation Inc	INV 1220535 Children's Park Mulch TC 10/12/26	4,800.00
Total for Hotel Motel Tax					**$0.00**
HF Water Works Escrow Account					
10/09/2026	Check	1490	Seong M Lee		-50.00

CORPORATION OF HARPERS FERRY

Check Detail Report
October 2026

Transaction date	Transaction type	Num	Name	Description	Amount
10/09/2026	Check	1490	Seong M Lee	Refund Sec Deposit 67 Jefferson St	-50.00
Total for HF Water Works Escrow Account					**-$100.00**
Water Fund Checking					
10/01/2026	Check	15647	West Virginia Municipal League	July - Sept 2026 Unemployment	-41.39
10/01/2026	Check	15647	West Virginia Municipal League	July - Sept 2026 Unemployment	-41.39
10/04/2026	Check	ACH	Ford Motor Credit Company		-610.37
10/04/2026	Check	ACH	Ford Motor Credit Company	2026 Ford Maverick	610.37
10/09/2026	Check	ACH 059 532	Potomac Edison	June usage	-19.37
10/09/2026	Check	ACH 059 532	Potomac Edison	AUG usage	19.37
10/09/2026	Check	ACH 972 215	Potomac Edison	June usage	-10.00
10/09/2026	Check	ACH 972 215	Potomac Edison	AUG usage	10.00
10/09/2026	Check	ACH 399 128	Potomac Edison	June usage	-2,446.31
10/09/2026	Check	ACH 399 128	Potomac Edison	AUG usage water plant	2,446.31
10/09/2026	Bill Payment (Check)	ACH	ENCOVA Insurance		-399.75
10/09/2026	Bill Payment (Check)	ACH	ENCOVA Insurance		-399.75
10/11/2026	Check	ACH	USDA		-19,530.00
10/11/2026	Check	ACH	USDA		19,530.00
10/13/2026	Check	ACH	USDA	2026 APR	-1,523.00
10/13/2026	Check	ACH	USDA	2026 OCT	1,523.00
10/13/2026	Check	15648	Corporation of Harpers Ferry	APR-JUNE 2026 FIN WAGE DUE TO GF	-10,695.79
10/13/2026	Check	15648	Corporation of Harpers Ferry	JULY - SEPT 2026 FIN WAGE DUE TO GF	-10,695.79
10/14/2026	Bill Payment (Check)	ACH	Fuelman		-329.85
10/14/2026	Bill Payment (Check)	ACH	Fuelman		-329.85
10/14/2026	Bill Payment (Check)	15649	CORE & MAIN LP		-3,233.43
10/14/2026	Bill Payment (Check)	15649	CORE & MAIN LP		-3,233.43
10/14/2026	Bill Payment (Check)	15650	Advantage Technology LLC		-602.30
10/14/2026	Bill Payment (Check)	15650	Advantage Technology LLC		-602.30
10/14/2026	Bill Payment (Check)	15651	CORE & MAIN LP		-504.42

CORPORATION OF HARPERS FERRY

Check Detail Report
October 2026

Transaction date	Transaction type	Num	Name	Description	Amount
10/14/2026	Bill Payment (Check)	15651	CORE & MAIN LP		-504.42
10/14/2026	Bill Payment (Check)	15652	CoxHollidayoung PLLC		-701.34
10/14/2026	Bill Payment (Check)	15652	CoxHollidayoung PLLC		-701.34
10/14/2026	Bill Payment (Check)	15653	Pace Analytical		-815.00
10/14/2026	Bill Payment (Check)	15653	Pace Analytical		-815.00
10/14/2026	Bill Payment (Check)	15654	Law Office of Hoy Shingleton L.C.		-893.00
10/14/2026	Bill Payment (Check)	15654	Law Office of Hoy Shingleton L.C.		-893.00
10/14/2026	Bill Payment (Check)	15655	Pace Analytical		-222.00
10/14/2026	Bill Payment (Check)	15655	Pace Analytical		-222.00
10/14/2026	Bill Payment (Check)	15656	Homewood Lawn Care		-875.00
10/14/2026	Bill Payment (Check)	15656	Homewood Lawn Care		-875.00
10/14/2026	Check	15657	Fringe Benefits Management Company	SEPT 2026 Premium	-315.20
10/14/2026	Check	15657	Fringe Benefits Management Company	2026 Premium, Water OCT	-315.20
10/14/2026	Bill Payment (Check)	15658	WV Department of Environmental Protection		-150.00
10/14/2026	Bill Payment (Check)	15658	WV Department of Environmental Protection		-150.00
10/15/2026	Check	15659	Corporation of Harpers Ferry		-2,700.00
10/15/2026	Check	15659	Corporation of Harpers Ferry	August Renew & Replace	-2,700.00
10/15/2026	Check	15660	Corporation of Harpers Ferry		-6,900.00
10/15/2026	Check	15660	Corporation of Harpers Ferry	August CWCR	-6,900.00
10/16/2026	Check	15661	Fringe Benefits Management Company	SEPT 2026 Premium	-366.62
10/16/2026	Check	15661	Fringe Benefits Management Company	2026 Premium, Water NOV	-366.62
10/20/2026	Bill Payment (Check)	15662	Harpers Ferry Water Works		-31.45
10/20/2026	Bill Payment (Check)	15662	Harpers Ferry Water Works		-31.45
10/23/2026	Bill Payment (Check)	15663	CITCO Water		-553.00
10/23/2026	Bill Payment (Check)	15663	CITCO Water		-553.00

CORPORATION OF HARPERS FERRY

Check Detail Report
October 2026

Transaction date	Transaction type	Num	Name	Description	Amount
10/23/2026	Bill Payment (Check)	15664	Miss Utility		-37.15
10/23/2026	Bill Payment (Check)	15664	Miss Utility		-37.15
10/23/2026	Bill Payment (Check)	15665	euroFINS		-588.00
10/23/2026	Bill Payment (Check)	15665	euroFINS		-588.00
10/23/2026	Check	15666	Corporation of Harpers Ferry	CWCR $6300.00	-6,300.00
10/23/2026	Check	15666	Corporation of Harpers Ferry	CWCR SEPT	-6,300.00
10/23/2026	Check	15667	Corporation of Harpers Ferry	RENEW REPLACE SEPT 2026	-2,300.00
10/23/2026	Check	15667	Corporation of Harpers Ferry	Renew & Replace SEPT	-2,300.00
10/26/2026	Check	ACH	Bank of Charles Town	Water Truck loan payment	-647.24
10/26/2026	Check	ACH	Bank of Charles Town	Water Truck loan payment	647.24
10/29/2026	Bill Payment (Check)	15668	Advantage Technology LLC		-835.76
10/29/2026	Bill Payment (Check)	15668	Advantage Technology LLC		-835.76
10/29/2026	Bill Payment (Check)	15669	CoxHollidayoung PLLC		-562.34
10/29/2026	Bill Payment (Check)	15669	CoxHollidayoung PLLC		-562.34
Total for Water Fund Checking					**-$81,905.58**
General Court Fund					
10/08/2026	Check	ACH	State of WV	July 2026 Fines	-176.00
10/08/2026	Check	ACH	State of WV	SEPTEMBER 2026 Fines	176.00
10/20/2026	Check	2983	Nancy Dalby	July Aug Court 2026	-1,500.00
10/20/2026	Check	2983	Nancy Dalby	Sept Oct Nov Court 2026	1,500.00
10/20/2026	Check	2984	Steve Groh	Sept, Oct Nov Court 2026	-900.00
10/20/2026	Check	2984	Steve Groh	Sept Oct Nov Court 2026	900.00
Total for General Court Fund					**$0.00**
TOTAL					**-$158,345.30**

	Checks over Purchasing Threshold for approval Town Council Meeting 11/9/2026			
Check #	Vendor	INV #		
17237	OWL LABS	113246	CONF ROOM AV EQUIP TC 10/12/2026	$ 5,297.00
15649	CORE & MAIN	83113, 847444, 849180	MAINS, METERS MATERIALS SUPPLIES	$ 3,233.43
15668	Advantage	107110	Upgraded phone system	$ 2,507.28
114	Greenridge	1181 Washington	Maint Mains	$ 4,404.50
15670	Greenridge	Putnam Svc 1	New Tap	$ 4,151.99
15670	Greenridge	Putnam Svc 2	New Tap	$ 4,309.21
114	Greenridge	76 Overlook	Maint Mains	$ 2,044.24
15670	Greenridge	1150 Putnam	Maint Mains new svc for meter	$ 3,099.25
17258	Jackson Concrete	10272026	Post office ramp TC 10/12/2026	$ 2,500.00

RESOLUTION #19 OF THE TOWN OF HARPERS FERRY APPROVING INVOICES RELATING TO CONSTRUCTION AND OTHER SERVICES FOR THE WATER PROJECT AND AUTHORIZING PAYMENT THEREOF

WHEREAS, the Town of Harpers Ferry has reviewed the invoices attached hereto and incorporated herein by reference in relation to the construction of the water project funded by the WV Water Development Authority EECG funds and CNB Bank Construction Trust Funds and find as follows;

1. That none of the items for which payment is proposed have been requested from another source.

2. That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a cost of the project.

3. That each of such costs has been otherwise properly incurred.

4. That payment for each of the items proposed is due and owing.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Harpers Ferry that the payment of the attached invoices as summarized below are hereby authorized and directed:

VENDOR	WDA Funds	CNB Funds	Total
GD&F	$0	$0	$0
Greenridge Contractors Inc	$0	$141,530.69	$141,530.69
TOTAL	$0	$141,530.69	$141,530.69

ADOPTED BY the Council of the Town of Harpers Ferry, at a meeting held on the 9th day of November 2026.

By: _____Date:_____
Mayor, Gregory Vaughn

Invoice #26-008-02

Submitted To

Corporation of Harpers Ferry

Debbi Kelly

1000 W Washington St PO Box 217

Harpers Ferry, WV 25425

From

Greenridge Contractors, Inc.

Chris Teague

17163 Lappans Rd

Hagerstown, Maryland 21740

Project

Gilbert Street Water Line Upgrades

1000 W Washington St

PO Box 217

Harpers Ferry, WV 25425

Project #26-008

Invoice Date: 10/21/2026

Payment Due: 11/20/2026

Distribute To [ ] Owner [ ] Architect [ ] Contractor [ ] _____

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

Period Start/End	
Invoice Amount Total Before Retainage	$157,256.32
1. Original Contract Sum	$207,474.50
2. Net Changes by Change Orders	$6,820.00
3. Contract Sum To Date (Line 1 +/- 2)	$214,294.50
4. Total Completed	$175,251.32
5. Total Retainage	
a. 10.0% of Completed Work	$17,525.13
Total Retainage This Invoice	$15,725.63
6. Total Earned Less Retainage	$157,726.19
7. Less Previous Invoices for Payment	$16,195.50
8. Current Payment Due	**$141,530.69**
9. Balance to Finish, Including Retainage	$56,568.31

Change Order Summary	Additions	Deductions
Previous Invoices	$0.00	$0.00
This Invoice	$6,820.00	$0.00
Totals	$6,820.00	$0.00
Net Changes by Change Order	$6,820.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor

By Chris Teague Date 10/21/2026

State of Maryland County of Washington

Subscribed and sworn to before me this 21 day of Oct 2026.

Notary Public: Sophie Teague

My Commission Expires: Jan 17, 2027

SOPHIE MAE TEAGUE
Notary Public - State of Maryland
Washington County
My Commission Expires Jan 17, 2027

Certificate For Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified: $ 141,530.69

Owners Rep: Gwin, Dobson & Foreman, Inc.

By Christopher M. Echenrode

Date 10-22-2026

This Certificate is not negotiable. Contractor certifies that all insurances and related coverage per contract is current as of this invoice date.

Item #	Description	Scheduled Value	Work Completed		Total Completed to Date	% Complete	Balance To Finish	Retainage	Revised Retainage
			From Previous Application	This Invoice					
Item 1	10" Dia. C-900 PVC Pipe	$3,600.00	$0.00	$0.00	$0.00	0	$3,600.00	$0.00	$0.00
Item 2	8" Dia. C-900 PVC Pipe	$75,040.00	$0.00	$75,040.00	$75,040.00	100	$0.00	$7,504.00	$7,504.00
Item 3	10"x10"x8" Tee, DIMJ w/ Retainer Glands	$2,233.00	$0.00	$0.00	$0.00	0	$2,233.00	$0.00	$0.00
Item 4	2" Cap (Type as Required)	$800.00	$0.00	$800.00	$800.00	100	$0.00	$80.00	$80.00
Item 5	8" Dia. M.J. Gate Valve	$4,476.00	$0.00	$2,551.32	$2,551.32	57	$1,924.68	$255.13	$255.13
Item 6	10" Diameter (Type as Required)	$3,378.00	$0.00	$3,378.00	$3,378.00	100	$0.00	$337.80	$337.80
Item 7	New ¾" Water Connection	$23,705.00	$0.00	$23,705.00	$23,705.00	100	$0.00	$2,370.50	$2,370.50
Item 8	¾" Dia. DR-9 CTS HDPE (Open Cut)	$15,680.00	$0.00	$14,112.00	$14,112.00	90	$1,568.00	$1,411.20	$1,411.20
Item 9	Type A- Asphalt Paved Roadways and Shoulders	$24,500.00	$0.00	$0.00	$0.00	0	$24,500.00	$0.00	$0.00
Item 10	Type B-Asphalt Paved Driveways	$420.00	$0.00	$0.00	$0.00	0	$420.00	$0.00	$0.00
Item 11	Type D-Unpaved, Grass, Lawn and Non-Stabilized	$262.50	$0.00	$0.00	$0.00	0	$262.50	$0.00	$0.00
Item 12	Type E-Stone Areas, Driveways, Alleys and Roads	$110.00	$0.00	$0.00	$0.00	0	$110.00	$0.00	$0.00
Item 13	1½" 9.5 mm HMA/WMA	$4,425.00	$0.00	$0.00	$0.00	0	$4,425.00	$0.00	$0.00
Item 14	Select Backfill	$11,000.00	$0.00	$11,000.00	$11,000.00	100	$0.00	$1,100.00	$1,100.00
Item 15	Maintenance and Protection of Traffic	$12,500.00	$6,000.00	$6,500.00	$12,500.00	100	$0.00	$1,250.00	$1,250.00
Item 16	Exploratory Excavation of Utilities	$3,000.00	$0.00	$3,000.00	$3,000.00	100	$0.00	$300.00	$300.00
Item 17	Mobilization/Demobilization	$15,000.00	$7,500.00	$7,500.00	$15,000.00	100	$0.00	$1,500.00	$1,500.00
Item 18	Soil Erosion and Sediment Control	$2,850.00	$0.00	$2,850.00	$2,850.00	100	$0.00	$285.00	$285.00
Item 19	Bond	$4,495.00	$4,495.00	$0.00	$4,495.00	100	$0.00	$449.50	$449.50
CO #26-008-01	3/4" Curb Stop Valve with Valve Box	$6,820.00	$0.00	$6,820.00	$6,820.00	100	$0.00	$682.00	$682.00
Grand Totals		**$214,294.50**	**$17,995.00**	**$157,256.32**	**$175,251.32**	81.78	**$39,043.18**	**$17,525.13**	**$17,525.13**

CNB Loan

	CLASSIFICATION	APPROVED BUDGET	ADJUSTMENTS	REVISED BUDGET	PAID PRIOR TO THIS DRAW	REQUESTED THIS REQUEST	PAID TO DATE	BALANCE REMAINING
1	Construction & Cons. Cont.							
	a. Contract 1 - Terra Works	361,500.00	-155,360.04	206,139.96	206,139.96	0.00	206,139.96	0.00
	b. Contract 2 - Greenridge (meter pits)	0.00	42,000.00	42,000.00	28,703.32	0.00	28,703.32	13,296.68
	c. Contract 3 - Greenridge (Gilbert)	0.00	214,294.50	214,294.50	16,195.50	141,530.69	157,726.19	56,568.31
	d. Construction contingency	132,000.00	-112,709.42	19,290.58	0.00	0.00	0.00	19,290.58
2	Technical Services							
	a. Study and Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	b. Preliminary Design	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	c. Final Design	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	d. Bidding & Negotiation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	e. Eng. During construction	65,000.00	10,000.00	75,000.00	68,233.44	0.00	68,233.44	6,766.56
	f. Inspection	100,000.00	5,877.46	105,877.46	105,877.46	0.00	105,877.46	0.00
	g. Special Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	I&I Study and Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Asset Management Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Funding Assistance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	Legal/Fiscal							
	a. Legal	4,000.00	-2,102.50	1,897.50	1,897.50	0.00	1,897.50	0.00
	b. PSC Counsel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	Administrative							
	a. Administrative Expenses	3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00
	b.Bond Counsel	32,500.00	0.00	32,500.00	32,500.00	0.00	32,500.00	0.00
	c. Accounting	2,000.00	-2,000.00	0.00	0.00	0.00	0.00	0.00
	d. Registrar Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	Sites & Other Lands	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	Permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	Archaeologist	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	Financing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	TOTAL of Lines 1 through 10	700,000.00	0.00	700,000.00	462,547.18	141,530.69	604,077.87	95,922.13

Total

	CLASSIFICATION	APPROVED BUDGET	ADJUSTMENTS	REVISED BUDGET	PAID PRIOR TO THIS DRAW	REQUESTED THIS REQUEST	PAID TO DATE	BALANCE REMAINING
1	Construction & Cons. Cont.							
	a. Contract 1 - Terra Works	3,290,000.00	-155,360.04	3,134,639.96	3,134,639.96	0.00	3,134,639.96	0.00
	b. Contract 2 - Greenridge (meters)	0.00	42,000.00	42,000.00	28,703.32	0.00	28,703.32	13,296.68
	c. Contract 3 - Greenridge (Gilbert)	0.00	214,294.50	214,294.50	16,195.50	141,530.69	157,726.19	56,568.31
	d. Construction contingency	132,000.00	-112,709.42	19,290.58	0.00	0.00	0.00	19,290.58
2	Technical Services							
	a. Study and Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	b. Preliminary Design	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	c. Final Design	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	d. Bidding & Negotiation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	e. Eng. During construction	65,000.00	10,000.00	75,000.00	68,233.44	0.00	68,233.44	6,766.56
	f. Inspection	100,000.00	5,877.46	105,877.46	105,877.46	0.00	105,877.46	0.00
	g. Special Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	I&I Study and Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Asset Management Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Funding Assistance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	Legal/Fiscal							
	a. Legal	4,000.00	-2,102.50	1,897.50	1,897.50	0.00	1,897.50	0.00
	b. PSC Counsel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	Administrative							
	a. Administrative Expenses	3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00
	b.Bond Counsel	32,500.00	0.00	32,500.00	32,500.00	0.00	32,500.00	0.00
	c. Accounting	2,000.00	-2,000.00	0.00	0.00	0.00	0.00	0.00
	d. Registrar Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	Sites & Other Lands	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	Permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	Design Loan Payoff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	Financing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	TOTAL of Lines 1 through 10	3,628,500.00	0.00	3,628,500.00	3,391,047.18	141,530.69	3,532,577.87	95,922.13

FY 2027

Renew and Replace Summary FY 26

Beginning FY 26 Balance	$ 174,211.92	
	$ (49,897.39)	
Deposits	$ 28,100.00	EST
INTERST	$ 2,782.62	
Balance	$ 155,197.15	

Renew and Replace Updated Summary

Beginning of FY 2027	$ 157,126.64
Maintenance of Mains	$ 14,798.74
Maintenance of Mains	
	$ 142,327.90
Anticipated FY 2027 contributions	$ 29,250.00
Projected End of year balance	$ 171,577.90

340 mains replacement $33,500

Maintenance of Mains Planning	EST Work	EST Parts	EST Paving	HFWW Total	Billed Total	NET Cost	ACTUAL BILLED	Paid from Water REV	Paid from R&R
29 Spuce St							$ 2,700.00		$ 2,700.00
450 Fillmore							$ 3,350.00		$ 3,350.00
45 Mudfort							$ 2,300.00		$ 2,300.00
1181 Washington							$ 4,404.50		$ 4,404.50
Putnam Service 1 *							$ 4,151.99	$ 4,151.99	
Putnam Service 2 *							$ 4,309.21	$ 4,309.21	
76 Overlook							$ 2,044.24		$ 2,044.24
1150 Putnam **							$ 3,099.25	$ 3,099.25	

* Service lines utilize tap fees

** New service for meter, will attempt to include in meter project

Priority					

$ - Total ESTIMATE NOV

TOTAL FY 2027	$ 26,359.19	$ 11,560.45	$ 14,798.74

CORPORATION OF HARPERS FERRY, WEST VIRGINIA

ORDINANCE No. 2026-06

An ORDINANCE to amend Ordinance Articles 131, 133, 134, 137, 140, 901, and 1104 to standardize nominations, appointments, and terms of members of Town commissions and committees.

Be it enacted by the Town Council of the Corporation of Harpers Ferry:

That Articles 131, 133, 134, 137, 140, 901, and 1104 of the Codified Ordinances be amended and reenacted to read as follows:

ARTICLE 131
Historic Landmarks Commission

131.02 Membership and term of service; removal from office.

131.02 Membership and term of service; removal from office.

(a) The Historic Landmarks Commission shall have five members. Beginning 1 January 2027, members will be selected for terms of three years each, staggered and divided as equally as possible among terms. All terms begin on 1 January. Vacancies will be filled for the unexpired term only, in the same manner as original selections are made. All members must be residents of the Corporation of Harpers Ferry. Members may be nominated by any member of the Town Council and must be confirmed by a majority vote at a Town Council meeting. Members shall serve without compensation but shall be reimbursed for all reasonable and necessary expenses actually incurred in the performance of their official duties.

ARTICLE 133
Planning

133.02 Membership and term of service; removal from office.

133.02 Membership and term of service; removal from office.

(a) Membership and term of service.

(1) The Planning Commission shall have seven members, at least five of whom shall have been residents of the Town for at least three years before the commencement of their service. One member must be a member of the Town Council or its designee, nominated by any member of the Town Council, and confirmed by a majority vote at a Town Council meeting. One member must be a member of the administrative office of the Mayor or the Mayor’s designee; that member need not be confirmed by a vote of the Town Council. The terms of membership for these two members are the same as their

terms of office. All confirmed members shall have the right to vote on issues before the Planning Commission.

(2) The remaining members of the Planning Commission may be nominated by any member of the Town Council and must be confirmed by a majority vote at a Town Council meeting. Beginning 1 January 2027, these members will be selected for terms of three years each, staggered and divided as equally as possible among terms. All terms begin on 1 January.

(3) Vacancies will be filled for the unexpired term only, in the same manner as original selections are made.

(4) All members must be residents of the Corporation of Harpers Ferry.

(5) Members shall serve without compensation but shall be reimbursed for all reasonable and necessary expenses actually incurred in the performance of their official duties.

ARTICLE 134
Board of Zoning Appeals

134.02 Membership and term of service; removal from office.

134.02 Membership and term of service; removal from office.

(a) The members of the Board must be residents of the Town for at least three years preceding his or her appointment; cannot be a member of the Planning Commission; cannot hold any other elective or appointive office in the Town government. Members of the Board and alternates shall serve without compensation but shall be reimbursed for all reasonable and necessary expenses actually incurred in the performance of their official duties.

(b) Members may be nominated by any member of the Town Council and must be confirmed by a majority vote at a Town Council meeting. Members will be selected for terms of three years each, staggered and divided as equally as possible among terms. All terms begin on 1 January.

ARTICLE 137
Human Rights Commission

137.04 Human Rights Commission.

134.04 Human Rights Commission.

(b) Composition and appointment. The Commission shall be composed of three members, all residents of the Corporation and broadly representative of the groups protected by this Ordinance.Members may be nominated by any member of the Town Council and must be confirmed by a majority vote at a Town Council meeting. Beginning 1 January 2027, members will be selected for terms of three years each, staggered among terms. All terms begin on 1 January. In the event that any vacancy on the Commission is not filled by the Town Council within 90 days of the occurrence thereof, the Mayor shall, within 60 days, take such action as is necessary to fill such vacancy. No member shall hold office in any political party.

ARTICLE 140

Parks and Recreation Commission

140.02 Membership and terms of service.

140.02 Membership and terms of service.
The Parks and Recreation Commission shall have five members, all of whom shall be residents of Harpers Ferry. Members may be nominated by any member of the Town Council and must be confirmed by a majority vote at a Town Council meeting. The members of the Commission serve terms of three years, staggered and divided as equally as possible among terms. All terms begin on 1 January. Vacancies shall be filled for the unexpired term only, in the same manner as original selections are made. Members shall serve without compensation but shall be reimbursed for all reasonable and necessary expenses actually incurred in the performance of their official duties.

ARTICLE 901
Water Commission

901.02 Membership; term of service.

901.02 Membership; term of service.
The Commission shall have at least three and no more than six members, all of whom shall be qualified by knowledge and experience in matters pertaining to the operation of the Corporation of Harpers Ferry and the Harpers Ferry Water Works.. Members may be nominated by any member of the Town Council and must be confirmed by a majority vote at a Town Council meeting. All members of the Commission must be residents of the Harpers Ferry Water Works service area. The Town Council may appoint up to two members to the Water Commission who are not residents of Harpers Ferry: one from the Corporation of Bolivar and one from the unincorporated area of Jefferson County. Members will be selected for terms of three years each, staggered and divided as equally as possible among terms. All terms begin on 1 January. In the event that a vacancy shall occur during the term of any member, the Town Council shall appoint his or her successor for the unexpired portion of the term.

ARTICLE 1104
Tree Conservation

1104.04 Tree Commission.

1104.04 Tree Commission.
(a) Establishment. There is hereby created and established, in the Corporation of Harpers Ferry, the Harpers Ferry Tree Commission, which consists of five voting members, citizens and residents of this Corporation. Members may be nominated by any member of the Town Council and must be confirmed by a majority vote at a Town Council meeting. One of these voting members must also be a member of the Planning Commission. When considering applicants for the Tree Commission, the Town Council will give special consideration to those with skills and an expressed interest in urban forestry, landscaping, or arboriculture. The Corporation’s Maintenance Supervisor, one representative of the West Virginia Division of Forestry, and one representative of Potomac Edison (or its successor) serve as ex-officio, non-voting members of

the Commission. Other persons may serve as ex-officio, non-voting members as deemed necessary by the voting members.

(b) Duties and responsibilities. It is the responsibility of the Tree Commission to study, investigate, counsel, and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal, or disposition of trees along streets and in other public areas. Such plan may also include the designation of an official tree for the Corporation. This plan must be presented annually to the Town Council, and upon their acceptance and approval constitutes the official Community Tree Plan for the Corporation of Harpers Ferry. Such Community Tree Plan must be consistent with the Planning Commission's Comprehensive Plan. The Tree Commission, when requested by the Town Council, will consider, investigate, make findings, report, and recommend upon any special matter of question coming within the scope of its work.

(c) Tree City USA. It is the duty of the Tree Commission to complete all required mandates to achieve and maintain Tree City USA status and inform the Town Council of all requirements and achievements in such.

(d) Term of office. Beginning 1 January 2027, the term of office of the five persons to be appointed by the Town Council is three years, staggered and divided as equally as possible among terms. All terms begin on 1 January. In the event that a vacancy occurs during the term of any member, the Town Council will appoint his or her successor for the unexpired portion of the term. There is no limitation to the number of terms any member may serve.

Passed FIRST READING the 14th day of September, 2026.

Passed SECOND and FINAL READING the _____ day of _____, 2026.

_____ _____

Gregory F. Vaughn, Mayor Kevin Carden, Recorder

CORPORATION OF HARPERS FERRY, WEST VIRGINIA

ORDINANCE No. 2026-07

An ORDINANCE to amend the expiration of signed project permits.

Be it enacted by the Town Council of the Corporation of Harpers Ferry:

That Section 1303.07(b) of the Codified Ordinances be amended and reenacted to read as follows:

ARTICLE 1303
Project Permits

1303.07 Validity and expiration of Sign Permits for projects; inspections.

1303.07 Validity and expiration of Sign Permits for projects; inspections.

(b) Extension. If authorized implementation of a Project for which a Sign Permit has not commenced or been completed within 24 months of the issuance of such Sign Permit, upon written request, the Proper Authority may extend the validity period for such Sign Permit for an additional 12 months. Before an extension is granted, the permit holder must meet with the Proper Authority to develop a written timeline and plan for completion of the Project.

Passed FIRST READING the 14th day of September, 2026.

Passed SECOND and FINAL READING the _____ day of _____, 2026.

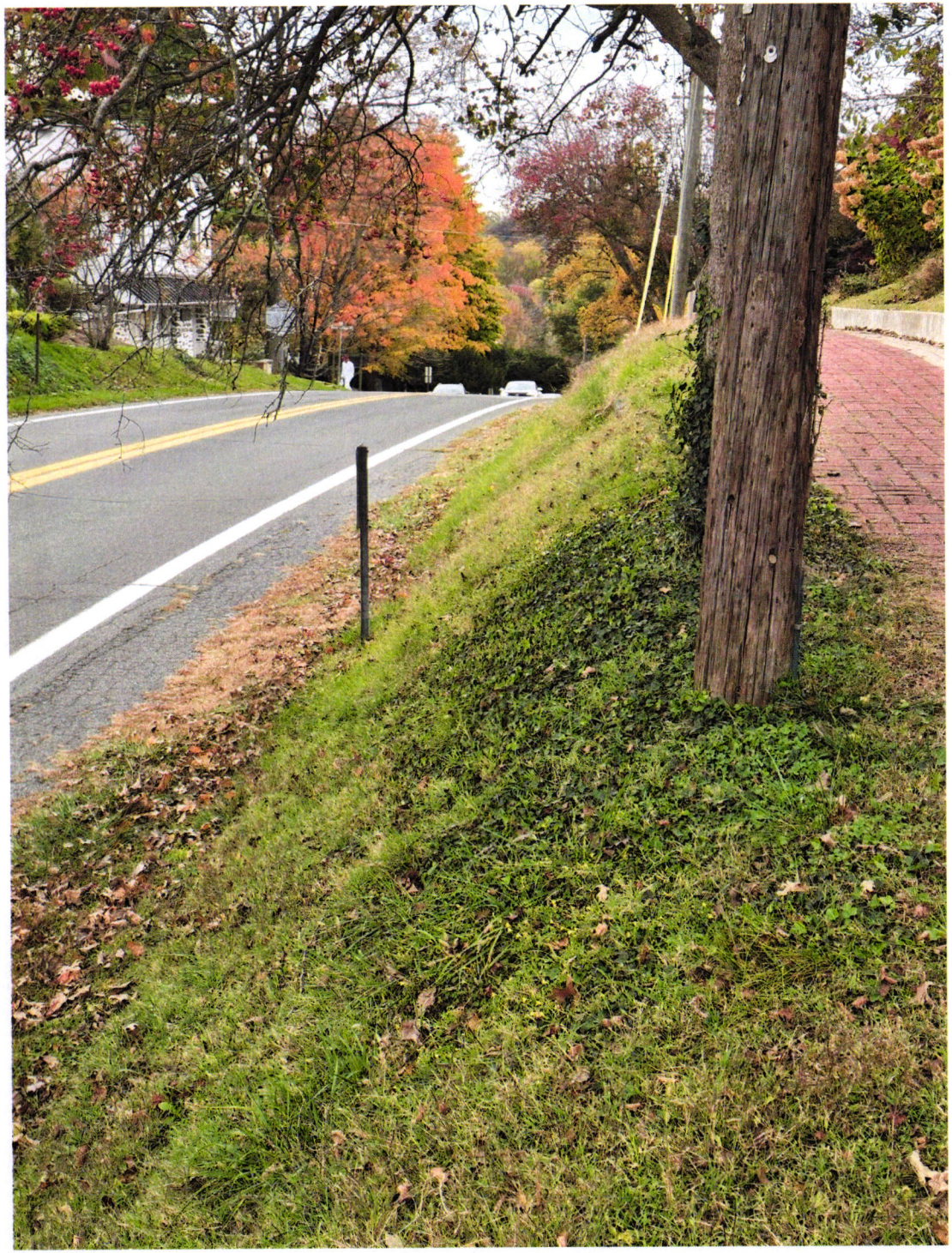
_____ _____

Gregory F. Vaughn, Mayor Kevin Carden, Recorder



Attachment
Item 7.b.

(3 pages)

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