



# CORPORATION OF HARPERS FERRY

## Town Council

### DRAFT MINUTES

Regular Meeting

Monday, 11 May 2026

7:00 p.m.

Town Hall • 1000 Washington Street, 2<sup>nd</sup> Floor, Harpers Ferry, West Virginia 25425

The meeting was called to order at 7:00 p.m. by Mayor Vaughn, followed by a recitation of the Pledge of Allegiance.

Member	Title	Status
Greg Vaughn	Mayor	Present
Kevin Carden	Recorder	Present
Chris Craig	Councilmember	Present
Greg "Storm" DiCostanzo	Councilmember	Absent
Jesse Z. Melton	Councilmember	Present
Christian Pechuekonis	Councilmember	Present
David Simmons	Councilmember	Present

The agenda was approved as modified.

There were two public comments:

- Zach Morse spoke about the use of National Park Service property in town.
- Karan Townsend spoke about parking at 175-179 High Street.

#### 1. Mayor's announcements.

*None.*

#### 2. Recorder's comments and updates.

Recorder Kevin Carden provided a brief overview of a recent meeting between the Jefferson County Clerk's Office and representatives from each municipality in the county concerning elections. The State has passed a law stating that all municipalities must hold their elections in conjunction with County elections by 2032.

#### 3. Community announcements.

##### a. Hilltop Hotel.

*None.*

**b. National Park Service.**

*None.*

**c. Other.**

Chris Craig spoke about the recent Appalachian Trail Commission's Flip Flop Kickoff event. He thanked the Town for its participation.

**4. Approval of minutes.**

**a. Regular Council meeting: 9 February 2026; 13 April 2026.**

The 9 February 2026 minutes were approved as received. The 13 April 2026 minutes were not available at this time.

**b. Special Council meeting: 27 February 2026; 13 March 2026; 24 March 2026; 6 April 2026; 21 April 2026; 29 April 2026.**

The minutes for the 13 March, 24 March, 6 April, 21 April, and 29 April 2026 minutes were approved as received. The 27 February 2026 minutes were not available.

**5. Town reports.**

**a. Historic Landmarks Commission.**

**i. General report.**

Wayne Bishop said two permit applications were reviewed and sent to the Code Enforcement Officer. The Commission also worked on some initiatives sent to it by the Budget and Finance Committee.

**ii. Update on the status of the Weaver-Gillison property.**

Wayne Bishop said nothing has been heard lately by Landmarks from the property owners. However, Jesse Melton has heard from a representative and will be meeting with the property owners later this week.

**b. Planning Commission.**

**i. Planning Commission report.**

Zach Morse reported that the Planning Commission has been in touch with a representative of the Weaver-Gillison house about property access. Planning has also held a public hearing on the Comprehensive Plan update.

**ii. Discussion and action on adopting the 2026 Harpers Ferry Comprehensive Plan.**

<b>Motion</b>	Motion to approve the 2026 amendment to the 2013 Comprehensive Plan.
<b>Motion by</b>	Jesse Melton
<b>Second</b>	Chris Craig
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**c. Tree Commission.**

**i. Tree Commission report.**

Zach Morse provided an update on the recent 2026 Arbor Day celebration.

**d. Parks and Recreation Commission.**

**i. General report.**

Zach Morse reported that Music on the Ridge will be held on 6 June 2026 on the grounds of Storer College. A smaller summer concert series will also be held. In addition, the fountain in the Town park across from Town Hall is being worked on to make it functional again.

**e. Parking Committee.**

**i. General report.**

Mayor Vaughn the Parking Committee had a field trip and several key issues were discussed, including the following items. Christian Pechuekonis provided some further details.

**ii. Discussion and action regarding a parking permit request from a resident in the business district.**

*No action at this time.*

**iii. Discussion and action regarding vacation rental guest parking passes on Church Street.**

<b>Motion</b>	Motion to update the parking permit policy and permit process, and update section under “Short-term Rentals and B&Bs” to read “Guests of B&Bs and short-term rentals located on Church Street with no off-street parking can only be issued one guest hang tag for one vehicle to park on Church Street for each B&B or short-term rental.”
<b>Motion by</b>	Christian Pechuekonis
<b>Second</b>	Chris Craig

<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**iv. Discussion and action regarding voting membership of the Parking Committee.**

<b>Motion</b>	Motion to amend the membership policy of the Harpers Ferry Parking Committee to make the Mayor a voting member of the Parking Committee.
<b>Motion by</b>	Chris Craig
<b>Second</b>	David Simmons
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**f. Water Commission.**

**i. General report from the Public Works Administrator.**

Steve Paradis reported that about 5.2 million gallons of potable water were produced last month. Of that, the consumption of about 37% of treated water was unaccounted for. The Water Works is working on some water main replacements. Additionally, there are currently several leaks being worked on.

**ii. Discussion and action regarding Water Department staffing.**

*This item was discussed in executive session. There is no action at this time.*

**iii. Water Works report.**

Mike Rock reported that revisions were made to the Water Leak Adjustment Policy, approval of which is next on the agenda.

**iv. Discussion and action regarding revised Water Leak Adjustment Policy.**

<b>Motion</b>	Motion to approve the revised Water Leak Adjustment Policy.
<b>Motion by</b>	Jesse Melton
<b>Second</b>	Chris Craig
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**g. Treasurer's reports and approvals.**

**i. Review and approval of financial reports: March 2026.**

The March 2026 financial reports were approved as received.

**ii. Approval of invoices and purchases.**

<b>Motion</b>	Motion to approve the invoices and purchases as submitted.
<b>Motion by</b>	Chris Craig
<b>Second</b>	Jesse Melton
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**h. Budget and Finance Committee.**

**i. Discussion and action regarding Distribution System Phase I (WDA Grant).**

Deb Kelly provided a brief report on work that is ongoing for this item. There is no action to approve at this time.

**ii. Discussion and action regarding FY 2024 CDS Distribution System Phase II – Water Meters, and approval of Resolution #1.**

<b>Motion</b>	Motion to approve Resolution #1 of the Harpers Ferry Water Works Distribution System Phase II as submitted.
<b>Motion by</b>	Chris Craig
<b>Second</b>	Jesse Melton
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**iii. Discussion and action regarding FY 2026 CDS Distribution System Phase III.**

Deb Kelly provided a brief report on modifications to CDS Distribution System Phase III. It will be sent out for bid sometime this summer. There is no action to approve at this time.

**iv. Discussion and action regarding maintenance of mains contracting.**

Deb Kelly said a list has been created of final meters that will need to be replaced. There is no action to approve at this time.

**v. Discussion and action regarding Water Works vehicle.**

*There is no action to report at this time.*

**vi. Discussion and action regarding spending approvals for Police Department, Fire Department, Bolivar-Harpers Ferry Public Library, and Eastern Panhandle Transit Authority.**

<b>Motion</b>	Motion to approve the amounts presented for the Police Department, Fire Department, Bolivar-Harpers Ferry Public Library, and Eastern Panhandle Transit Authority.
<b>Motion by</b>	Chris Craig
<b>Second</b>	Jesse Melton
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**vii. Discussion and action regarding Town website.**

Jesse Melton said he and Storm DiCostanzo have met with the website vender. Meetings have also been held with the various website stakeholders. Once everything has been reviewed and sorted, a proposed site map will be presented to the vender for the website design.

**viii. Discussion and action regarding opioid funds.**

<b>Motion</b>	Motion to distribute \$6,000 for the establishment of take-back and sharps boxes at the Harpers Ferry Police Station and move the remainder of the assigned funds to the Jefferson County Teen Court via the United Way.
<b>Motion by</b>	Jesse Melton
<b>Second</b>	David Simmons
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**ix. Discussion and action regarding Tree Commission annual funding request.**

<b>Motion</b>	Motion to approve the Tree Commission funding request as submitted without a requirement for further bids.
<b>Motion by</b>	Chris Craig
<b>Second</b>	Jesse Melton
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**x. Discussion and action regarding FY 2024 Distribution System Phase II – Water Meters.**

*This item was discussed in executive session.*

<b>Motion</b>	Motion to empower the Town's Water Attorney to draft a lease to address the placement of a data control antenna.
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<b>Motion by</b>	Chris Craig
<b>Second</b>	David Simmons
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**xi. Discussion and action regarding Water Works FY 2026 Revision 2 and FY 2027 budgets.**

<b>Motion</b>	Motion to approve the FY 2026 Harpers Ferry Water Works Budget Revision 2.
<b>Motion by</b>	Chris Craig
<b>Second</b>	David Simmons
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

<b>Motion</b>	Motion to approve the FY 2027 Harpers Ferry Water Works budget.
<b>Motion by</b>	Chris Craig
<b>Second</b>	Christian Pechuekonis
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**i. Ordinance Review Committee.**

**i. Ordinance Review Committee report.**

Kevin Carden reported that the Ordinance Review Committee discussed several items, four of which are included on this agenda for approval.

**ii. Discussion and action on second and final reading for approval of Ordinance 2026-02 Code Enforcement Officer, changing the title of the official from Ordinance Compliance Officer to Code Enforcement Officer.**

<b>Motion</b>	Motion to approve second and final reading of Ordinance 2026-02 Code Enforcement Officer, changing the title of the official from Ordinance Compliance Officer to Code Enforcement Officer.
<b>Motion by</b>	Chris Craig
<b>Second</b>	Christian Pechuekonis
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**iii. Discussion and action on first reading for approval of Ordinance 2026-01  
Business District, amending permitted uses.**

<b>Motion</b>	Motion to approve first reading of Ordinance 2026-01 Business District, amending permitted uses, as amended by the Recorder.
<b>Motion by</b>	Chris Craig
<b>Second</b>	Christian Pechuekonis
<b>YES</b>	5
<b>NO</b>	1
<b>Result</b>	<b>MOTION APPROVED</b>

**iv. Discussion and action on first reading for approval of Ordinance 2026-03  
Public Use and Conservation, creating the new Public Use and Conservation  
zoning category and allowed uses.**

<b>Motion</b>	Motion to approve first reading of Ordinance 2026-2026-03 Public Use and Conservation, creating the new Public Use and Conservation zoning category and allowed uses.
<b>Motion by</b>	Chris Craig
<b>Second</b>	Jesse Melton
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**v. Discussion and action on first reading for approval of Ordinance 2026-04  
Signs, pertaining to historic and solicitation signage.**

After some discussion, it was decided to send this item back to the Ordinance Review Committee for further consideration.

**j. Internal Office Operations Committee.**

**i. General report.**

David Simmons reported that the Internal Office Operations Committee is reviewing several items at this time, which will be brought to the Town Council for approval in the near future.

**6. Unfinished business.**

**a. Discussion and action regarding update on the Columbia Street gate beautification project.**

Mayor Vaughn met with the project manager, but there is nothing to report at this time.

**7. New business.**

**a. Discussion and action regarding comments on the Social Capital survey and consideration of comments.**

<b>Motion</b>	Motion to appoint the Mayor and any assistance he needs to help him collate comments as the final arbiter of the comments, and that comments be given to the Mayor by Close of Business on 22 May 2026.
<b>Motion by</b>	David Simmons
<b>Second</b>	Jesse Melton
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**b. Discussion and action regarding housing survey assignment to Population Growth Committee.**

*This item is removed from the agenda.*

**c. Discussion and action regarding the disposition of Town property currently located on private property outside Town limits.**

<b>Motion</b>	Motion to reach out to local municipalities with photos and a description of this object or device; if no response is received within three weeks, then it will be destroyed for disposition, at a cost of up to \$1,500.
<b>Motion by</b>	Christian Pechuekonis
<b>Second</b>	David Simmons
<b>YES</b>	6
<b>NO</b>	0
<b>Result</b>	<b>MOTION APPROVED</b>

**d. Discussion and action regarding disposition of federal property in Harpers Ferry National Historical Park.**

*This item was discussed in executive session. There is no action at this time.*

<b>Motion</b>	Motion to enter executive session, pursuant to WV Code §§ 6-9A-4(a) and (b)(9).
<b>Motion by</b>	Chris Craig
<b>Second</b>	Christian Pechuekonis
<b>Result</b>	<b>MOTION APPROVED. Executive session began at 9:23 p.m.</b>

The executive session ended at 10:59 p.m.

Motion to adjourn by David Simmons, seconded by Jesse Melton. Meeting adjourned at 11:00 p.m.

*The above minutes are true and correct, as approved.*

Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Recorder: \_\_\_\_\_

Date: \_\_\_\_\_

10:36 AM  
 06/03/26  
 Accrual Basis

*Item 5.e.i.*

**Corp. of Harpers Ferry  
 Profit & Loss Budget vs. Actual (Water Only)  
 July 2025 through April 2026**

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
131 - SB234 Reserve Transfer	60,500.00	80,379.00	-19,879.00	75.3%
General	0.00	0.00	0.00	0.0%
<b>400 - Water Department Income</b>				
481 - Reimbursements	0.00	0.00	0.00	0.0%
Bond Renewal & Repl 2.5% trnfr	23,900.00	29,250.00	-5,350.00	81.7%
New Water Taps	2,250.00	0.00	2,250.00	100.0%
Capacity Improvement Fees	8,775.00	0.00	8,775.00	100.0%
419 - Interest Income Bonds	0.00	2,000.00	-2,000.00	0.0%
<b>421 - Non Utility Income</b>				
419 - Interest	13,825.60	2,000.00	11,825.60	691.3%
421.a - Other Income	0.00	0.00	0.00	0.0%
421.b - Other Grants W	0.00	0.00	0.00	0.0%
421 - Non Utility Income - Other	1,517.87	0.00	1,517.87	100.0%
<b>Total 421 - Non Utility Income</b>	<b>15,343.47</b>	<b>2,000.00</b>	<b>13,343.47</b>	<b>767.2%</b>
<b>461 - Customers - Water Bill Payments</b>	<b>888,384.69</b>	<b>1,176,700.00</b>	<b>-288,315.31</b>	<b>75.5%</b>
462.1 - Annual Fire Service Fee	110.76	3,000.00	-2,889.24	3.7%
471 - PSD bill processing	28,415.00	36,000.00	-7,585.00	78.9%
471.b - Misc Revenue Recovery Reimb	37,303.67	40,000.00	-2,696.33	93.3%
472 - AT&T Rent	0.00	0.00	0.00	0.0%
400 - Water Department Income - Other	0.00	0.00	0.00	0.0%
<b>Total 400 - Water Department Income</b>	<b>1,004,482.59</b>	<b>1,288,950.00</b>	<b>-284,467.41</b>	<b>77.9%</b>
<b>Total Income</b>	<b>1,064,982.59</b>	<b>1,369,329.00</b>	<b>-304,346.41</b>	<b>77.8%</b>
<b>Gross Profit</b>	<b>1,064,982.59</b>	<b>1,369,329.00</b>	<b>-304,346.41</b>	<b>77.8%</b>
<b>Expense</b>				
<b>400 - Water Department</b>				
<b>Bond Interest</b>				
341.9 - Water Bond Debt Service (2024)	47,925.09	0.00	47,925.09	100.0%
427.3 - Bonds Payable - Series C	15,230.00	70,000.00	-54,770.00	21.8%
428 - USDA 2021 - Bonds Payable	195,300.00	252,640.00	-57,340.00	77.3%
<b>Total Bond Interest</b>	<b>258,455.09</b>	<b>322,640.00</b>	<b>-64,184.91</b>	<b>80.1%</b>
631.1 - Prof Services-Accounting-Water	12,063.10	15,000.00	-2,936.90	80.4%
131.3 Water Trnfrs to Reserve	60,500.00	80,379.00	-19,879.00	75.3%
334 - New Meters	1,385.37	4,000.00	-2,614.63	34.6%
334.0 Maintenance of Meters	1,965.15	1,600.00	365.15	122.8%
341.2 Capital Outlay - Auto	6,472.40	7,766.88	-1,294.48	83.3%
605.8 Accrued Leave - Water	0.00	5,000.00	-5,000.00	0.0%
620.7a - Bank Service Charges	0.00	25.00	-25.00	0.0%
670.7 Bad Debt	0.00	2,500.00	-2,500.00	0.0%
675.3 Uniforms	577.58	1,500.00	-922.42	38.5%
675.3Memberships/Dues/subscript	424.00	700.00	-276.00	60.6%
Maintenance of Mains	57,978.13	123,700.00	-65,721.87	46.9%

10:36 AM

06/03/26

Accrual Basis

**Corp. of Harpers Ferry  
Profit & Loss Budget vs. Actual (Water Only)**

July 2025 through April 2026

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
127 · Bond Renewal & Replacement Fund	23,900.00	29,250.00	-5,350.00	81.7%
408.10 · Assessments	2,287.35	2,400.00	-112.65	95.3%
408.12 · PR Taxes Employer Expense	23,761.56	32,249.31	-8,487.75	73.7%
427.3 · Municipal Bond Commission	3,053.08	18,600.00	-15,546.92	16.4%
601.3 · Plant - Salaries & Wages	194,929.76	253,647.99	-58,718.23	76.9%
601.7 · Office - Salaries & Wages	105,400.62	114,919.70	-9,519.08	91.7%
604.8 · Pension Exp	28,158.51	37,990.18	-9,831.67	74.1%
605.8 · Employee PEIA Benefits	48,338.52	57,000.00	-8,661.48	84.8%
615.3 · Utilities W	31,329.74	40,000.00	-8,670.26	78.3%
618.3 · Plant Chemicals	10,336.53	20,000.00	-9,663.47	51.7%
620.3 · Plant - Material & Supplies	7,723.19	8,000.00	-276.81	96.5%
620.6 · Maintenance of Hydrants	3,642.39	2,000.00	1,642.39	182.1%
620.7 · Postage And Cust Acctg Supplies	4,392.51	10,000.00	-5,607.49	43.9%
620.7c · Customer Acct Exp Material Supp	0.00	0.00	0.00	0.0%
620.8 · Office Supplies & Expenses	16,926.15	33,100.00	-16,173.85	51.1%
620.8PM · Plant Maintenance MS	7,096.90	9,000.00	-1,903.10	78.9%
631.3 · Lab Services	7,658.09	9,000.00	-1,341.91	85.1%
631.4PM · Plant Maintenance CS	28,178.18	55,860.94	-27,682.76	50.4%
631.8 · Legal Fees and Studies	9,644.00	6,000.00	3,644.00	160.7%
631.8 · Security 911 Notification	313.50	800.00	-486.50	39.2%
642.8 · Leased Equipment W	962.75	1,000.00	-37.25	96.3%
650.8 · Auto & Transportation Expenses	4,770.36	17,000.00	-12,229.64	28.1%
656.8 · Ins-Property, Liability, Workers	20,855.59	32,000.00	-11,144.41	65.2%
660.8 · Advertising & Legal Publication	884.98	1,000.00	-115.02	88.5%
675.3 · Training, Education, & Certif	523.50	4,000.00	-3,476.50	13.1%
675.8 · Telephone W	7,652.49	9,700.00	-2,047.51	78.9%
<b>Total 400. · Water Department</b>	<b>992,541.07</b>	<b>1,369,329.00</b>	<b>-376,787.93</b>	<b>72.5%</b>
<b>Total Expense</b>	<b>992,541.07</b>	<b>1,369,329.00</b>	<b>-376,787.93</b>	<b>72.5%</b>
<b>Net Ordinary Income</b>	<b>72,441.52</b>	<b>0.00</b>	<b>72,441.52</b>	<b>100.0%</b>
<b>Net Income</b>	<b>72,441.52</b>	<b>0.00</b>	<b>72,441.52</b>	<b>100.0%</b>

10:36 AM  
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 Accrual Basis

*Item 5.e.i.*

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New Water Taps	2,250.00	0.00	2,250.00	100.0%
Capacity Improvement Fees	8,775.00	0.00	8,775.00	100.0%
419 - Interest Income Bonds	0.00	2,000.00	-2,000.00	0.0%
<b>421 - Non Utility Income</b>				
419 - Interest	13,825.60	2,000.00	11,825.60	691.3%
421.a - Other Income	0.00	0.00	0.00	0.0%
421.b - Other Grants W	0.00	0.00	0.00	0.0%
421 - Non Utility Income - Other	1,517.87	0.00	1,517.87	100.0%
<b>Total 421 - Non Utility Income</b>	<b>15,343.47</b>	<b>2,000.00</b>	<b>13,343.47</b>	<b>767.2%</b>
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605.8 Accrued Leave - Water	0.00	5,000.00	-5,000.00	0.0%
620.7a - Bank Service Charges	0.00	25.00	-25.00	0.0%
670.7 Bad Debt	0.00	2,500.00	-2,500.00	0.0%
675.3 Uniforms	577.58	1,500.00	-922.42	38.5%
675.3Memberships/Dues/subscript	424.00	700.00	-276.00	60.6%
Maintenance of Mains	57,978.13	123,700.00	-65,721.87	46.9%

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Accrual Basis

**Corp. of Harpers Ferry  
Profit & Loss Budget vs. Actual (Water Only)**

July 2025 through April 2026

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
127 · Bond Renewal & Replacement Fund	23,900.00	29,250.00	-5,350.00	81.7%
408.10 · Assessments	2,287.35	2,400.00	-112.65	95.3%
408.12 · PR Taxes Employer Expense	23,761.56	32,249.31	-8,487.75	73.7%
427.3 · Municipal Bond Commission	3,053.08	18,600.00	-15,546.92	16.4%
601.3 · Plant - Salaries & Wages	194,929.76	253,647.99	-58,718.23	76.9%
601.7 · Office - Salaries & Wages	105,400.62	114,919.70	-9,519.08	91.7%
604.8 · Pension Exp	28,158.51	37,990.18	-9,831.67	74.1%
605.8 · Employee PEIA Benefits	48,338.52	57,000.00	-8,661.48	84.8%
615.3 · Utilities W	31,329.74	40,000.00	-8,670.26	78.3%
618.3 · Plant Chemicals	10,336.53	20,000.00	-9,663.47	51.7%
620.3 · Plant - Material & Supplies	7,723.19	8,000.00	-276.81	96.5%
620.6 · Maintenance of Hydrants	3,642.39	2,000.00	1,642.39	182.1%
620.7 · Postage And Cust Acctg Supplies	4,392.51	10,000.00	-5,607.49	43.9%
620.7c · Customer Acct Exp Material Supp	0.00	0.00	0.00	0.0%
620.8 · Office Supplies & Expenses	16,926.15	33,100.00	-16,173.85	51.1%
620.8PM · Plant Maintenance MS	7,096.90	9,000.00	-1,903.10	78.9%
631.3 · Lab Services	7,658.09	9,000.00	-1,341.91	85.1%
631.4PM · Plant Maintenance CS	28,178.18	55,860.94	-27,682.76	50.4%
631.8 · Legal Fees and Studies	9,644.00	6,000.00	3,644.00	160.7%
631.8 · Security 911 Notification	313.50	800.00	-486.50	39.2%
642.8 · Leased Equipment W	962.75	1,000.00	-37.25	96.3%
650.8 · Auto & Transportation Expenses	4,770.36	17,000.00	-12,229.64	28.1%
656.8 · Ins-Property, Liability, Workers	20,855.59	32,000.00	-11,144.41	65.2%
660.8 · Advertising & Legal Publication	884.98	1,000.00	-115.02	88.5%
675.3 · Training, Education, & Certif	523.50	4,000.00	-3,476.50	13.1%
675.8 · Telephone W	7,652.49	9,700.00	-2,047.51	78.9%
<b>Total 400. · Water Department</b>	<b>992,541.07</b>	<b>1,369,329.00</b>	<b>-376,787.93</b>	<b>72.5%</b>
<b>Total Expense</b>	<b>992,541.07</b>	<b>1,369,329.00</b>	<b>-376,787.93</b>	<b>72.5%</b>
<b>Net Ordinary Income</b>	<b>72,441.52</b>	<b>0.00</b>	<b>72,441.52</b>	<b>100.0%</b>
<b>Net Income</b>	<b>72,441.52</b>	<b>0.00</b>	<b>72,441.52</b>	<b>100.0%</b>

**Corp. of Harpers Ferry**  
**Profit & Loss Detail (General, Excluding Water & Coal)**  
**April 2026**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
<b>General</b>									
<b>301-01 · Property Tax Current Year</b>									
Deposit	04/06/2026	12056	Sheriff of Jefferso...	Prop Tax col...	General		001 General ...	4,531.41	4,531.41
Total 301-01 · Property Tax Current Year								4,531.41	4,531.41
<b>304 · Excise Tax on Utilities</b>									
Deposit	04/13/2026			Public Utility...	General		001 General ...	574.43	574.43
Total 304 · Excise Tax on Utilities								574.43	574.43
<b>305 · Business and Occupation Tax</b>									
Deposit	04/01/2026	12962	R.S Excavating & ...	FY 2026 Q3 ...	General		001 General ...	57.16	57.16
Deposit	04/01/2026		Vivant, Inc	FY 26 Q3 B...	General		002 WVGOP...	154.94	212.10
Deposit	04/02/2026		Funk Electrical Se...	FY 2026 Q3 ...	General		002 WVGOP...	70.20	282.30
Deposit	04/04/2026		Tenfold Fair Trade...	FY 2026 Q3 ...	General		002 WVGOP...	254.71	537.01
Deposit	04/06/2026	1257	Rental - Wheelless...	FY 2026 Q3 ...	General		001 General ...	15.00	552.01
Deposit	04/06/2026	3033	1799 Inn	FY 2026 Q2 ...	General		001 General ...	379.91	931.92
Deposit	04/06/2026	3032	1799 Inn	FY 2026 Q1 ...	General		001 General ...	473.26	1,405.18
Deposit	04/06/2026	3031	1799 Inn	FY 2026 Q3 ...	General		001 General ...	471.43	1,876.61
Deposit	04/06/2026	1212	Machrie Managem...	FY 2026 Q3 ...	General		001 General ...	82.00	1,958.61
Deposit	04/06/2026		Southern' States	FY 2026 Q3 ...	General		002 WVGOP...	20.09	1,978.70
Deposit	04/07/2026		Appalachian Snail	FY 2026 Q3 ...	General		002 WVGOP...	261.13	2,239.83
Deposit	04/08/2026	61952	Loudoun Valley R...	FY 2026 Q3 ...	General		001 General ...	132.30	2,372.13
Deposit	04/08/2026	1233	Village Shop (The)	FY 2026 Q3 ...	General		001 General ...	22.84	2,394.97
Deposit	04/08/2026	259	St. John's	FY 2026 Q3 ...	General		001 General ...	68.69	2,463.66
Deposit	04/08/2026	1513	Rockhaven Services	FY 2026 Q3 ...	General		001 General ...	63.18	2,526.84
Deposit	04/08/2026	844	Tessoterica	FY 2026 Q3 ...	General		001 General ...	154.50	2,681.34
Deposit	04/10/2026		Global Data Cons...	FY 2026 Q3 ...	General		002 WVGOP...	360.00	3,041.34
Deposit	04/13/2026	69477	Long & Foster Re...	FY 2026 Q3 ...	General		001 General ...	310.72	3,352.06
Deposit	04/13/2026	22734	Apple Valley Waste	FY 2026 Q3 ...	General		001 General ...	442.51	3,794.57
Deposit	04/13/2026	2499	Oksana, Ivarnytsia	FY 2026 Q3 ...	General		001 General ...	144.00	3,938.57
Deposit	04/13/2026	2135	Coach House Grill...	FY 2026 Q2 ...	General		001 General ...	1,480.68	5,419.25
Deposit	04/13/2026	2134	Coach House Grill...	FY 2026 Q3 ...	General		001 General ...	544.39	5,963.64
Deposit	04/13/2026	9155	Coffee Mill (The)	FY 2026 Q2 ...	General		001 General ...	737.46	6,701.10
Deposit	04/13/2026	9154	Coffee Mill (The)	FY 2026 Q3 ...	General		001 General ...	316.06	7,017.16
Deposit	04/14/2026	2974	Charles Carter Co...	FY 2026 Q3 ...	General		001 General ...	35.20	7,052.36
Deposit	04/16/2026		Merry Maids	FY 2026 Q3 ...	General		002 WVGOP...	83.87	7,136.23
Deposit	04/17/2026	417592	Schenck Foods	FY 2026 Q3 ...	General		001 General ...	98.45	7,234.68
Deposit	04/17/2026	2418	Fiddler's Highway	FY 2026 Q3 ...	General		001 General ...	41.94	7,276.62
Deposit	04/17/2026	1344	Crestar Realty	FY 2026 Q3 ...	General		001 General ...	51.17	7,327.79
Deposit	04/17/2026	8823	Air Filter Services ...	FY 2026 Q3 ...	General		001 General ...	3.24	7,331.03
Deposit	04/17/2026	4207	Blue Maple LLC	FY 2026 Q3 ...	General		001 General ...	23.17	7,354.20
Deposit	04/17/2026	1145	Harpers Ferry Gue...	FY 2026 Q3 ...	General		001 General ...	162.38	7,516.58
Deposit	04/17/2026	1146	Carrot Top Cottage	FY 2026 Q3 ...	General		001 General ...	133.06	7,649.64
Deposit	04/17/2026	1074	Sawyer Capital Re...	FY 2026 Q3 ...	General		001 General ...	145.32	7,794.96
Deposit	04/17/2026	3695	Vintage Lady (The)	FY 2026 Q3 ...	General		001 General ...	86.20	7,881.16
Deposit	04/17/2026	9077	Coffee Mill (The)	FY 2025 Q3 ...	General		001 General ...	271.39	8,152.55
Deposit	04/17/2026	9157	Coffee Mill (The)	FY 2026 Q1 ...	General		001 General ...	1,139.63	9,292.18
Deposit	04/17/2026	2138	Coach House Grill...	FY 2026 Q1 ...	General		001 General ...	2,226.77	11,518.95
Deposit	04/17/2026	2089	Coach House Grill...	FY 2026 Q3 ...	General		001 General ...	466.77	11,985.72
Deposit	04/20/2026	5275	Rankin Painting	FY 2026 Q3 ...	General		001 General ...	11.00	11,996.72
Deposit	04/20/2026	244055	PELLA MidAtlantic	FY 2026 Q3 ...	General		001 General ...	2,214.86	14,211.58
Deposit	04/20/2026	3944...	Automotive Rental...	FY 2026 Q3 ...	General		001 General ...	0.01	14,211.59
Deposit	04/20/2026	102168	Thompson Gas & ...	FY 2026 Q3 ...	General		001 General ...	1,556.15	15,767.74
Deposit	04/20/2026	1776	Mary Adams Jewe...	FY 2026 Q3 ...	General		001 General ...	253.30	16,021.04
Deposit	04/20/2026	12258	B & G Painting LLC	FY 2026 Q3 ...	General		001 General ...	208.25	16,229.29
Deposit	04/20/2026	30875	Surebets Services...	FY 2026 Q3 ...	General		001 General ...	0.57	16,229.86
Deposit	04/20/2026	284	Fasttech	FY 2026 Q3 ...	General		001 General ...	26.90	16,256.76
Deposit	04/20/2026	2420	Fiddler's Highway	FY 2026 Q2 ...	General		001 General ...	81.90	16,338.66
Deposit	04/20/2026		Sonia Succar / Jo...	FY 2026 Q3 ...	General		002 WVGOP...	68.18	16,406.84
Deposit	04/22/2026	1002...	Home Depot	FY 2026 Q3 ...	General		001 General ...	2,176.07	18,582.91
Deposit	04/22/2026	2149...	Mountain Mama	FY 2026 Q3 ...	General		001 General ...	46.52	18,629.43
Deposit	04/22/2026	1069	La Soledad Guest ...	FY 2026 Q3 ...	General		001 General ...	131.25	18,760.68
Deposit	04/22/2026	1175	Trouvaille	FY 2026 Q3 ...	General		001 General ...	50.74	18,811.42
Deposit	04/22/2026	1012	Hillside Hideaway	FY 2026 Q3 ...	General		001 General ...	83.71	18,895.13
Deposit	04/22/2026	2057...	Blossman Propan...	FY 2026 Q3 ...	General		001 General ...	127.09	19,022.22
Deposit	04/22/2026	1089	Lily Garden at Ca...	FY 2026 Q3 ...	General		001 General ...	66.64	19,088.86
Deposit	04/22/2026	4917	Valley Energy Co...	FY 2026 Q3 ...	General		001 General ...	81.40	19,170.26
Deposit	04/22/2026		US Foods	FY 2026 Q3 ...	General		002 WVGOP...	136.31	19,306.57
Deposit	04/23/2026		491 Washington S...	FY 2026 Q3 ...	General		002 WVGOP...	85.64	19,392.21
Deposit	04/23/2026		DGE, LLC	FY 2026 Q3 ...	General		002 WVGOP...	54.00	19,446.21
Deposit	04/27/2026	1000...	Universal Schedul...	FY 2026 Q3 ...	General		001 General ...	287.50	19,733.71
Deposit	04/27/2026	1813	Top Priority Lawn ...	FY 2026 Q3 ...	General		001 General ...	5.54	19,739.25
Deposit	04/27/2026	1068	Shenandoah Air C...	FY 2026 Q3 ...	General		001 General ...	324.63	20,063.88
Deposit	04/27/2026	39894	Holtzman Oil Corp.	FY 2026 Q3 ...	General		001 General ...	16.58	20,080.46
Deposit	04/27/2026	2871...	Griffith Energy Ser...	FY 2026 Q3 ...	General		001 General ...	3,811.60	23,892.06

**Corp. of Harpers Ferry**  
**Profit & Loss Detail (General, Excluding Water & Coal)**  
**April 2026**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Deposit	04/27/2026	3137...	First Energy	FY 2026 Q3 ...	General		001 General ...	34,734.91	58,626.97
Deposit	04/27/2026	9223	Countertop Solutio...	FY 2026 Q3 ...	General		001 General ...	363.65	58,990.62
Deposit	04/27/2026	1681...	Comcast of CA/M...	FY 2026 Q3 ...	General		001 General ...	735.21	59,725.83
Deposit	04/27/2026	1681...	Comcast Broadba...	FY 2026 Q3 ...	General		001 General ...	6.92	59,732.75
Deposit	04/27/2026	1541	Armory House	FY 2026 Q3 ...	General		001 General ...	120.00	59,852.75
Deposit	04/27/2026	84634	AC & T Co., Inc.	FY 2026 Q3 ...	General		001 General ...	3.49	59,856.24
Deposit	04/29/2026	1566	ABC Supply Co, INC	FY 2026 Q3 ...	General		001 General ...	294.76	60,151.00
Deposit	04/29/2026	1150	Amerigas	FY 2026 Q3 ...	General		001 General ...	88.20	60,239.20
Deposit	04/29/2026	1075	Between the River...	FY 2026 Q3 ...	General		001 General ...	18.20	60,257.40
Deposit	04/29/2026	4656	Builder Services G...	FY 2026 Q3 ...	General		001 General ...	788.84	61,046.24
Deposit	04/29/2026	1610	Hill-ROM	FY 2026 Q3 ...	General		001 General ...	8.13	61,054.37
Deposit	04/29/2026	7044	Hillside Child Care	FY 2026 Q3 ...	General		001 General ...	564.92	61,619.29
Deposit	04/29/2026	5328	Mountainside Lodge	FY 2026 Q3 ...	General		001 General ...	62.33	61,681.62
Deposit	04/29/2026	5327	186-196 High Stre...	FY 2026 Q3 ...	General		001 General ...	83.95	61,765.57
Deposit	04/29/2026	5413	Rabbit Hole, The	FY 2026 Q3 ...	General		001 General ...	1,953.68	63,719.25
Deposit	04/29/2026		Charles Town Plu...	FY 2026 B&...	General		002 WVGOP...	32.18	63,751.43
Deposit	04/29/2026		Swan	FY 2026 Q3 ...	General		002 WVGOP...	26.80	63,778.23
Deposit	04/30/2026	124	Love Piano Studio	FY 2026 Q3 ...	General		001 General ...	10.40	63,788.63
Deposit	04/30/2026	6028	Towns Inn	FY 2026 Q3 ...	General		001 General ...	324.39	64,113.02
Deposit	04/30/2026	1091...	Tuff Shed, Inc.	FY 2026 Q3 ...	General		001 General ...	125.83	64,238.85
Deposit	04/30/2026	1063...	Coca-Cola	FY 2026 Q3 ...	General		001 General ...	47.20	64,286.05
Deposit	04/30/2026	1059	Laurel Cottage LLC	FY 2026 Q3 ...	General		001 General ...	44.47	64,330.52
Deposit	04/30/2026	8821...	DeLage Laden Fin...	FY 2026 Q3 ...	General		001 General ...	13.80	64,344.32
Deposit	04/30/2026		Terrace Parking	FY 2026 Q3 ...	General		002 WVGOP...	788.13	65,132.45
Total 305 · Business and Occupation Tax								65,132.45	65,132.45
<b>306 · Liquor &amp; Wine Tax</b>									
Deposit	04/29/2026		State of WV	FY 2026 Q3 ...	General		001 General ...	2,387.20	2,387.20
Total 306 · Liquor & Wine Tax								2,387.20	2,387.20
<b>308 · Hotel Motel</b>									
Deposit	04/08/2026	1514	Rockhaven Services	FY 2026 Ro...	Hotel Oc...		Hotel Motel Tax	254.00	254.00
Deposit	04/17/2026	1073	Sawyer Capital Re...	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	358.25	612.25
Deposit	04/17/2026	1148	Carrot Top Cottage	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	110.10	722.35
Deposit	04/17/2026	1147	Harpers Ferry Gue...	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	525.15	1,247.50
Deposit	04/17/2026	4206	Blue Maple LLC	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	115.86	1,363.36
Deposit	04/20/2026	3690...	HomeAway	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	1,014.05	2,377.41
Deposit	04/20/2026	3694...	AirBNB	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	3,181.32	5,558.73
Deposit	04/20/2026	3693...	Expedia.com	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	91.94	5,650.67
Deposit	04/22/2026	293	Lily Garden at Ca...	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	333.21	5,983.88
Deposit	04/22/2026	1011	Hillside Hideaway	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	175.00	6,158.88
Deposit	04/22/2026	1173	Trouville	FY 2206 Q3 ...	Hotel Oc...		Hotel Motel Tax	103.04	6,261.92
Deposit	04/22/2026	1070	La Soledad Guest ...	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	278.52	6,540.44
Deposit	04/22/2026	2149...	Mountain Mama	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	497.90	7,038.34
Deposit	04/30/2026	6027	Towns Inn	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	1,660.17	8,698.51
Deposit	04/30/2026	1050	Spy House, LLC	FY 2026 Q3 ...	Hotel Oc...		Hotel Motel Tax	106.08	8,804.59
Total 308 · Hotel Motel								8,804.59	8,804.59
<b>314 · Sales Tax Revenue</b>									
Deposit	04/28/2026		State of WV	FY 26 Q3 M...	General		001 General ...	73,002.32	73,002.32
Total 314 · Sales Tax Revenue								73,002.32	73,002.32
<b>320 · Fines, Fees &amp; Court Cost</b>									
Deposit	04/06/2026	3884		tickets	Police		General Cour...	175.00	175.00
Deposit	04/06/2026			citation	Police		002 WVGOP...	175.00	350.00
Deposit	04/07/2026			citations	Police		002 WVGOP...	525.00	875.00
Deposit	04/15/2026			citations	Police		002 WVGOP...	175.00	1,050.00
Deposit	04/22/2026			citations	Police		002 WVGOP...	350.00	1,400.00
Deposit	04/24/2026			citations	Police		002 WVGOP...	175.00	1,575.00
Deposit	04/25/2026			citation	Police		002 WVGOP...	175.00	1,750.00
Total 320 · Fines, Fees & Court Cost								1,750.00	1,750.00

**Corp. of Harpers Ferry**  
**Profit & Loss Detail (General, Excluding Water & Coal)**  
**April 2026**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>320_399 · Police Department Rev Sources</b>									
<b>321 Parking Violations</b>									
Deposit	04/09/2026	124		tickets	General		General Cour...	30.00	30.00
Deposit	04/10/2026			tickets	General		002 WVGOP...	50.00	80.00
Deposit	04/13/2026			tickets	General		002 WVGOP...	30.00	110.00
Deposit	04/15/2026	3434		tickets	General		General Cour...	30.00	140.00
Deposit	04/15/2026			ticket	General		002 WVGOP...	240.00	380.00
Deposit	04/16/2026			ticket	General		002 WVGOP...	30.00	410.00
Deposit	04/16/2026	3434		tickets	Police		General Cour...	30.00	440.00
Deposit	04/17/2026			ticket	General		002 WVGOP...	30.00	470.00
Check	04/21/2026	17062	Carly Dodson	Refund dupli...	Police		001 General ...	-20.00	450.00
Deposit	04/21/2026			tickets	General		002 WVGOP...	60.00	510.00
Deposit	04/22/2026			tickets	General		002 WVGOP...	50.00	560.00
Deposit	04/22/2026	5370		tickets	Police		General Cour...	30.00	590.00
Deposit	04/22/2026	5516...		tickets	Police		General Cour...	30.00	620.00
Deposit	04/22/2026	6238		tickets	Police		General Cour...	30.00	650.00
Deposit	04/25/2026			tickets	General		002 WVGOP...	50.00	700.00
Deposit	04/25/2026			tickets	General		002 WVGOP...	30.00	730.00
Deposit	04/27/2026			tickets	Police		General Cour...	20.00	750.00
Deposit	04/27/2026	1370		tickets	Police		General Cour...	6.00	756.00
Deposit	04/27/2026	1117		tickets	Police		General Cour...	30.00	786.00
Deposit	04/28/2026			tickets	General		002 WVGOP...	141.38	927.38
Deposit	04/29/2026			tickets	General		002 WVGOP...	110.00	1,037.38
Deposit	04/30/2026			tickets	General		002 WVGOP...	120.00	1,157.38
Total 321 Parking Violations								1,157.38	1,157.38
Total 320_399 · Police Department Rev Sources								1,157.38	1,157.38
<b>325 · Licenses</b>									
Deposit	04/08/2026	37912	B&M Painting	FY 2026 Bu...	General		001 General ...	15.00	15.00
Deposit	04/08/2026		Clearview Tree Se...	FY 2026 Bu...	General		001 General ...	15.00	30.00
Deposit	04/14/2026	7472	Grinding Gears M...	FY 2026 Bu...	General		001 General ...	15.00	45.00
Deposit	04/14/2026		Around the Home ...	FY 2026 Bu...	General		002 WVGOP...	15.00	60.00
Deposit	04/16/2026		Around the Home ...	FY 2027 Bu...	General		002 WVGOP...	15.00	75.00
Deposit	04/20/2026	2139	Coffee Mill (The)	FY 2026 Bu...	General		001 General ...	15.00	90.00
Deposit	04/20/2026	2140	Coach House Grill...	FY 2026 Bu...	General		001 General ...	15.00	105.00
Deposit	04/20/2026	2140		FY 2026 Liq...	General		001 General ...	600.00	705.00
Deposit	04/22/2026	3959	Brock Construction	FY 2026 Bu...	General		001 General ...	15.00	720.00
Deposit	04/22/2026	665	Kees HVAC & Ele...	FY 2026 Bu...	General		001 General ...	15.00	735.00
Deposit	04/23/2026		Patriot Tree Service	FY 2026 Bu...	General		002 WVGOP...	15.00	750.00
Deposit	04/25/2026		F D Neal Construc...	FY 2026 Bu...	General		002 WVGOP...	25.00	775.00
Deposit	04/27/2026	1934	All American Repa...	FY 2026 Bu...	General		001 General ...	15.00	790.00
Total 325 · Licenses								790.00	790.00
<b>326 · Building Permit Fees</b>									
Deposit	04/06/2026	49684	Lutman Land Dev...	ZCPA #2026...	General		001 General ...	225.00	225.00
Deposit	04/06/2026	49683	Lutman Land Dev...	ZCPA#2026...	General		001 General ...	75.00	300.00
Check	04/07/2026	17050	Lutman Land Dev...	Overpaymen...	General		001 General ...	-25.00	275.00
Deposit	04/09/2026	1668	Catherine Baldau	ZCPA#2026...	General		001 General ...	3,205.50	3,480.50
Deposit	04/13/2026	2136	East West Enterpr...	ZCPA #2026...	General		001 General ...	25.00	3,505.50
Deposit	04/17/2026	7483	Julie Prevatil	ZCPA#2026...	General		001 General ...	75.00	3,580.50
Deposit	04/22/2026	3960	Butts Properties L...	ZCPA #2026...	General		001 General ...	225.00	3,805.50
Deposit	04/29/2026		Love, Edward	Permit REC ...	General		002 WVGOP...	250.00	4,055.50
Total 326 · Building Permit Fees								4,055.50	4,055.50
<b>327 · Miscellaneous Permits (Parking)</b>									
Deposit	04/01/2026		Nicola and Vincen...	2026 Parkin...	General		001 General ...	20.00	20.00
Deposit	04/06/2026		Joseph Brad	2026 Parkin...	General		001 General ...	15.00	35.00
Deposit	04/06/2026		Dicostazo, Gregory	2026 Parkin...	General		001 General ...	20.00	55.00
Deposit	04/13/2026		barbara Humes_c	2026 Parkin...	General		001 General ...	5.00	60.00
Deposit	04/14/2026	2226	Margaret Rock	2026 Parkin...	General		001 General ...	15.00	75.00
Deposit	04/30/2026		Shewbridge, Debo...	2026 Parkin...	General		001 General ...	15.00	90.00
Total 327 · Miscellaneous Permits (Parking)								90.00	90.00
<b>330 · IRP Fees</b>									
Deposit	04/13/2026		State of WV	IRP Fees M...	General		001 General ...	523.79	523.79
Total 330 · IRP Fees								523.79	523.79
<b>342 · Parking Meter Revenue</b>									
<b>342.1 Parking Meter Revenue</b>									
Deposit	04/10/2026		Parkmobile LLC	March rev	General		001 General ...	16,845.61	16,845.61
Total 342.1 Parking Meter Revenue								16,845.61	16,845.61
Total 342 · Parking Meter Revenue								16,845.61	16,845.61

**Corp. of Harpers Ferry**  
**Profit & Loss Detail (General, Excluding Water & Coal)**  
**April 2026**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>345 - Rents &amp; Concessions</b>									
Deposit	04/01/2026	3000...	AT&T_c	April 2026 R...	General		001 General ...	1,259.71	1,259.71
Deposit	04/01/2026	1500...	US Cellular	April 2026 R...	General		001 General ...	2,053.89	3,313.60
Deposit	04/06/2026	3250...	US Post Office	March 2026 ...	General		001 General ...	2,357.58	5,671.18
Deposit	04/29/2026	1500...	US Cellular	May 2026 re...	General		001 General ...	2,053.89	7,725.07
Deposit	04/29/2026	3000...	AT&T_c	may 2026 re...	General		001 General ...	1,259.71	8,984.78
Total 345 - Rents & Concessions								8,984.78	8,984.78
<b>376 - Table Gaming Income</b>									
Deposit	04/17/2026		State of WV	march	General		001 General ...	1,135.06	1,135.06
Total 376 - Table Gaming Income								1,135.06	1,135.06
<b>380 - Interest Earned on Investments</b>									
Deposit	04/30/2026			Interest	General		Opioid Settle...	3.17	3.17
Deposit	04/30/2026			Interest	General		GRANT Oper...	0.03	3.20
Deposit	04/30/2026			Interest	Police		HF/Bolivar Dr...	0.62	3.82
Deposit	04/30/2026			Interest	Police		Police Equipt ...	3.76	7.58
Deposit	04/30/2026			Interest	Hotel Oc...		Hotel Motel Tax	25.68	33.26
Deposit	04/30/2026			Interest	Park and...		HF Parks and...	3.38	36.64
Deposit	04/30/2026			Interest	General		SWaN Escro...	107.69	144.33
Deposit	04/30/2026			Interest	Police		General Cour...	20.05	164.38
Deposit	04/30/2026			Interest	General		001 General ...	320.31	484.69
Total 380 - Interest Earned on Investments								484.69	484.69
<b>397 - Lottery</b>									
Deposit	04/03/2026		State of WV	CT Races	General		001 General ...	993.33	993.33
Deposit	04/04/2026		State of WV	CT Races	General		001 General ...	978.24	1,971.57
Deposit	04/11/2026		State of WV	CT Races	General		001 General ...	928.74	2,900.31
Deposit	04/17/2026		State of WV	greenbrier	General		001 General ...	10.22	2,910.53
Deposit	04/18/2026		State of WV	CT Races	General		001 General ...	933.59	3,844.12
Deposit	04/27/2026		State of WV	Deposit	General		001 General ...	69.94	3,914.06
Deposit	04/28/2026		State of WV	CT Races	General		001 General ...	946.35	4,860.41
Total 397 - Lottery								4,860.41	4,860.41
Total General								195,109.62	195,109.62
Total Income								195,109.62	195,109.62
Gross Profit								195,109.62	195,109.62
<b>Expense</b>									
<b>001.760 Parking</b>									
<b>Payroll-Parking</b>									
General Journal	04/23/2026			payroll 4/23	General		001 General ...	607.36	607.36
Total Payroll-Parking								607.36	607.36
<b>PR Taxes-Parking</b>									
General Journal	04/23/2026			payroll 4/23	General		001 General ...	54.67	54.67
Total PR Taxes-Parking								54.67	54.67
<b>001.761 Parking Expenses</b>									
Bill	04/13/2026	076895	Scott Merriman Inc	1,000 Parkin...	General		20000 - Acco...	999.00	999.00
Check	04/21/2026	17064	Stampfer, Timothy	Mileage 4/6-...	General		001 General ...	50.75	1,049.75
Credit Card Cha...	04/24/2026	MAR ...	US Cellular	usage parkin...	General		P-Card	58.98	1,108.73
Total 001.761 Parking Expenses								1,108.73	1,108.73
Total 001.760 Parking								1,770.76	1,770.76
<b>405 - Board of Zoning Appeals</b>									
Bill	04/09/2026	73543	Jefferson Publishi...	INV 73543 B...	General		20000 - Acco...	46.86	46.86
Total 405 - Board of Zoning Appeals								46.86	46.86
<b>Culture &amp; Rec Exp</b>									
<b>900 - Parks</b>									
<b>Materials &amp; Supplies Pa</b>									
Check	04/10/2026	385	jefferson Distributi...	FY 2026 Fil...	Hotel Oc...		Hotel Motel Tax	62.47	62.47
Total Materials & Supplies Pa								62.47	62.47
<b>Other projects Parks</b>									
Check	04/27/2026	392	All American Repa...	INV 42601 P...	Hotel Oc...		Hotel Motel Tax	215.00	215.00
Total Other projects Parks								215.00	215.00

**Corp. of Harpers Ferry**  
**Profit & Loss Detail (General, Excluding Water & Coal)**  
**April 2026**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>Utilities Pa</b>									
Bill	04/01/2026	3500...	Harpers Ferry Wat...	April 2026	General		20000 · Acco...	50.05	50.05
Bill	04/10/2026	1100...	Potomac Edison	usage MAR	General		20000 · Acco...	14.71	64.76
Total Utilities Pa								64.76	64.76
Total 900 · Parks								342.23	342.23
<b>906 · Arts &amp; Humanities -H</b>									
Check	04/07/2026	388	Wayne Bishop	FY 2026 Fil...	Hotel Oc...		Hotel Motel Tax	182.79	182.79
Check	04/13/2026	389	Souled Out	2026 Music ...	Hotel Oc...		Hotel Motel Tax	550.00	732.79
Total 906 · Arts & Humanities -H								732.79	732.79
Total Culture & Rec Exp								1,075.02	1,075.02
<b>001.413 · Office of Treasurer</b>									
<b>Employee Benefits</b>									
Check	04/28/2026	eft	PEIA	Treasurer 2...	General		Harpers Ferry...	12.00	12.00
Total Employee Benefits								12.00	12.00
<b>Group Ins. T</b>									
Check	04/24/2026	EFT	PEIA	Treasurer P...	General		Harpers Ferry...	827.98	827.98
Total Group Ins. T								827.98	827.98
<b>Pension Expense T</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	358.99	358.99
General Journal	04/23/2026			payroll 4/23	General		001 General ...	347.77	706.76
Total Pension Expense T								706.76	706.76
<b>PR Taxes Employer T</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	275.78	275.78
General Journal	04/23/2026			payroll 4/23	General		001 General ...	266.24	542.02
Total PR Taxes Employer T								542.02	542.02
<b>Salary T</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	3,988.80	3,988.80
General Journal	04/23/2026			payroll 4/23	General		001 General ...	3,864.15	7,852.95
Total Salary T								7,852.95	7,852.95
Total 001.413 · Office of Treasurer								9,941.71	9,941.71
<b>001.415 · Office of City Clerk</b>									
<b>Health Insurance CC</b>									
Check	04/24/2026	EFT	PEIA	Clerk PEIA ...	General		Harpers Ferry...	827.98	827.98
Total Health Insurance CC								827.98	827.98
<b>OPEB - General</b>									
Check	04/28/2026	eft	PEIA	Clerk 2026 ...	General		Harpers Ferry...	12.00	12.00
Total OPEB - General								12.00	12.00
<b>Pension Expense CC</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	134.38	134.38
Total Pension Expense CC								134.38	134.38
<b>PR Taxes Employer CC</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	109.75	109.75
Total PR Taxes Employer CC								109.75	109.75
<b>Salary CC</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	1,493.14	1,493.14
Total Salary CC								1,493.14	1,493.14
Total 001.415 · Office of City Clerk								2,577.25	2,577.25
<b>001.440 · City Hall</b>									
<b>Payroll Processing-C</b>									
General Journal	04/09/2026			payroll proce...	General		001 General ...	26.22	26.22
General Journal	04/23/2026			payroll proce...	General		001 General ...	32.89	59.11
Total Payroll Processing-C								59.11	59.11

**Corp. of Harpers Ferry**  
**Profit & Loss Detail (General, Excluding Water & Coal)**  
**April 2026**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>Contracted Services C</b>									
Bill	04/01/2026	99923	Advantage Techno...	INV 99923 S...	General		20000 · Acco...	438.89	438.89
Bill	04/01/2026	100359	Advantage Techno...	INV 100359 ...	General		20000 · Acco...	636.25	1,075.14
Bill	04/01/2026	100359	Advantage Techno...	INV 100359 ...	General		20000 · Acco...	546.25	1,621.39
Bill	04/20/2026	1622	Top Gun Sealcoati...	INV 1622 Lln...	General		20000 · Acco...	3,600.00	5,221.39
Bill	04/30/2026	42602	All-American Rep...	INV 42602 in...	General		20000 · Acco...	3,150.00	8,371.39
Total Contracted Services C								8,371.39	8,371.39
<b>Leased Equipment C</b>									
Check	04/09/2026	EFT	Leaf	Copier lease...	General		001 General ...	104.50	104.50
Total Leased Equipment C								104.50	104.50
<b>Pension Expense C</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	210.78	210.78
General Journal	04/23/2026			payroll 4/23	General		001 General ...	221.23	432.01
Total Pension Expense C								432.01	432.01
<b>PR Taxes Employer C</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	296.81	296.81
General Journal	04/23/2026			payroll 4/23	General		001 General ...	295.76	592.57
Total PR Taxes Employer C								592.57	592.57
<b>Salaries &amp; Wages C</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	3,749.95	3,749.95
General Journal	04/23/2026			payroll 4/23	General		001 General ...	3,866.09	7,616.04
Total Salaries & Wages C								7,616.04	7,616.04
<b>Telephone C</b>									
Credit Card Cha...	04/24/2026	MAR ...	US Cellular	cell phones ...	General		P-Card	148.82	148.82
Bill	04/25/2026	8299...	Comcast Internet	Internet 202...	General		20000 · Acco...	61.63	210.45
Total Telephone C								210.45	210.45
<b>Utilities C</b>									
Bill	04/01/2026	04 20...	Harpers Ferry Wat...	APR 2026	General		20000 · Acco...	30.25	30.25
Bill	04/10/2026	1100...	Potomac Edison	MAR usage	General		20000 · Acco...	155.78	186.03
Bill	04/10/2026	1101...	Potomac Edison	MAR usage	General		20000 · Acco...	21.03	207.06
Bill	04/10/2026	1100...	Potomac Edison	MAR usage	General		20000 · Acco...	169.67	376.73
Bill	04/24/2026	3464...	Waste Manageme...	Town hall du...	General		20000 · Acco...	225.64	602.37
Total Utilities C								602.37	602.37
<b>220 G · Advertising/Legal Publications</b>									
Bill	04/02/2026	73489	Jefferson Publishi...	INV 73489 F...	General		20000 · Acco...	637.26	637.26
Bill	04/16/2026	73587	Jefferson Publishi...	INV 73587 P...	General		20000 · Acco...	51.78	689.04
Total 220 G · Advertising/Legal Publications								689.04	689.04
<b>341 G · Materials &amp; Supplies C</b>									
Bill	04/02/2026	80310	Printing Impressions	INV 80310 T...	General		20000 · Acco...	277.19	277.19
Credit Card Cha...	04/04/2026		Adobe Pro	Kelly, subscr...	General		P-Card	21.19	298.38
Credit Card Cha...	04/06/2026		Zoom Video Com...	Kelly zoom	General		P-Card	92.97	391.35
Bill	04/10/2026	428X...	Culligan Water	Water	General		20000 · Acco...	22.97	414.32
Credit Card Cha...	04/13/2026	APR ...	MicroSoft	kelly, visio	General		P-Card	5.30	419.62
Credit Card Cha...	04/15/2026	APR ...	Mail Chimp	Kelly, email ...	General		P-Card	13.78	433.40
Bill	04/23/2026	2130...	Jefferson County ...	Ambulance ...	General		20000 · Acco...	540.00	973.40
Total 341 G · Materials & Supplies C								973.40	973.40
Total 001.440 · City Hall								19,650.88	19,650.88
<b>001.700 · Police Dept</b>									
<b>Pension</b>									
<b>Pension-P</b>									
General Journal	04/09/2026			payroll 4/9	Police		001 General ...	364.53	364.53
General Journal	04/23/2026			payroll 4/23	Police		001 General ...	277.36	641.89
Total Pension-P								641.89	641.89
<b>Pension MPFRS - P</b>									
General Journal	04/09/2026			payroll 4/9	Police		001 General ...	470.96	470.96
General Journal	04/23/2026			payroll 4/23	Police		001 General ...	506.29	977.25
Total Pension MPFRS - P								977.25	977.25
Total Pension								1,619.14	1,619.14

**Corp. of Harpers Ferry**  
**Profit & Loss Detail (General, Excluding Water & Coal)**  
**April 2026**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>Contracted Services-P</b>									
Bill	04/01/2026	99923	Advantage Techno...	INV 99923 S...	Police		20000 · Acco...	438.88	438.88
Bill	04/01/2026	100359	Advantage Techno...	INV 100359 ...	Police		20000 · Acco...	157.50	596.38
Check	04/23/2026	2973	Nancy Dalby	Jan, Feb, M...	Police		General Cour...	2,500.00	3,096.38
Check	04/23/2026	2974	Steve Groh	Jan, Feb, M...	Police		General Cour...	1,500.00	4,596.38
Total Contracted Services-P								4,596.38	4,596.38
<b>Departmental Supplies-P</b>									
<b>Auto Supplies and Fuel - P</b>									
Check	04/06/2026	EFT	Fuelman	NP7031309...	Police		001 General ...	1,224.07	1,224.07
Total Auto Supplies and Fuel - P								1,224.07	1,224.07
<b>Payroll Processing-P</b>									
General Journal	04/09/2026			payroll proce...	Police		001 General ...	26.22	26.22
General Journal	04/23/2026			payroll proce...	Police		001 General ...	32.88	59.10
Total Payroll Processing-P								59.10	59.10
<b>Office Supplies and Materials</b>									
Bill	04/01/2026	157424	Automated Office ...	INV 157424 ...	Police		20000 · Acco...	450.00	450.00
Bill	04/13/2026	36607	Specialty Busines...	INV 36607 V...	Police		20000 · Acco...	85.00	535.00
Total Office Supplies and Materials								535.00	535.00
Total Departmental Supplies-P								1,818.17	1,818.17
<b>PEIA/Workers Comp-P</b>									
<b>246P · OPEB - Police</b>									
Check	04/28/2026	eft	PEIA	Police 2026 ...	Police		Harpers Ferry...	36.00	36.00
Total 246P · OPEB - Police								36.00	36.00
<b>PEIA/Workers Comp-P - Other</b>									
Check	04/24/2026	EFT	PEIA	POLIC PEIA ...	Police		Harpers Ferry...	5,386.94	5,386.94
Total PEIA/Workers Comp-P - Other								5,386.94	5,386.94
Total PEIA/Workers Comp-P								5,422.94	5,422.94
<b>Magistrate-P</b>									
Check	04/21/2026	17061	Amanda Ruffner	April 6-19 20...	Police		001 General ...	239.84	239.84
Total Magistrate-P								239.84	239.84
<b>PR Taxes Employer -P</b>									
General Journal	04/09/2026			payroll 4/9	Police		001 General ...	1,034.95	1,034.95
General Journal	04/23/2026			payroll 4/23	Police		001 General ...	984.52	2,019.47
Total PR Taxes Employer -P								2,019.47	2,019.47
<b>Printing-Leased Equipt. - P</b>									
Check	04/03/2026	EFT	DDL Business	lease printer...	Police		001 General ...	71.50	71.50
Total Printing-Leased Equipt. - P								71.50	71.50
<b>Salaries and Wages-P</b>									
General Journal	04/09/2026			payroll 4/9	Police		001 General ...	13,502.73	13,502.73
General Journal	04/23/2026			payroll 4/23	Police		001 General ...	12,847.31	26,350.04
Total Salaries and Wages-P								26,350.04	26,350.04
<b>Telephone-P</b>									
Credit Card Cha...	04/24/2026	MAR ...	US Cellular	cell phones ...	Police		P-Card	148.82	148.82
Bill	04/25/2026	8299...	Comcast Internet	Internet 202...	Police		20000 · Acco...	61.63	210.45
Total Telephone-P								210.45	210.45
<b>Utilities-P</b>									
Bill	04/01/2026	04 20...	Harpers Ferry Wat...	APR 2026	Police		20000 · Acco...	30.23	30.23
Check	04/02/2026	eft	ADT Security	2026 APRIL	Police		001 General ...	79.27	109.50
Bill	04/10/2026	1100...	Potomac Edison	March usage	Police		20000 · Acco...	155.50	265.00
Bill	04/24/2026	3464...	Waste Manageme...	Town hall du...	Police		20000 · Acco...	71.72	336.72
Total Utilities-P								336.72	336.72
<b>Wireless-P</b>									
Bill	04/05/2026	2873...	AT&T	ACCT 2873...	Police		20000 · Acco...	466.50	466.50
Total Wireless-P								466.50	466.50

**Corp. of Harpers Ferry**  
**Profit & Loss Detail (General, Excluding Water & Coal)**  
**April 2026**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>WV, Friendship</b>									
Check	04/24/2026	EFT	State of WV	March 2026 ...	Police		General Cour...	176.00	176.00
Check	04/24/2026	EFT	State of WV	FEB 2026 Fi...	Police		General Cour...	246.00	422.00
Total WV, Friendship								422.00	422.00
Total 001.700 · Police Dept								43,573.15	43,573.15
<b>001.750 · Street Department</b>									
<b>Auto Supplies (Gas &amp; Oil) St</b>									
Bill	04/06/2026	NP70...	Fuelman	NP70313097	General		20000 · Acco...	100.37	100.37
Total Auto Supplies (Gas & Oil) St								100.37	100.37
<b>Equipment Rent St</b>									
Bill	04/22/2026	2773...	AC & T Co., Inc.	INV 27733CT	General		20000 · Acco...	80.00	80.00
Total Equipment Rent St								80.00	80.00
<b>Pension Expense St</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	153.98	153.98
General Journal	04/23/2026			payroll 4/23	General		001 General ...	206.27	360.25
Total Pension Expense St								360.25	360.25
<b>PR Taxes Employer St</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	130.88	130.88
General Journal	04/23/2026			payroll 4/23	General		001 General ...	175.33	306.21
Total PR Taxes Employer St								306.21	306.21
<b>Salaries &amp; Wages St</b>									
General Journal	04/09/2026			payroll 4/9	General		001 General ...	1,710.84	1,710.84
General Journal	04/23/2026			payroll 4/23	General		001 General ...	2,291.88	4,002.72
Total Salaries & Wages St								4,002.72	4,002.72
<b>Utilities St</b>									
Bill	04/01/2026	2000...	Harpers Ferry Wat...	APR 2026	General		20000 · Acco...	240.00	240.00
Bill	04/30/2026	8321	Jeff Co. Solid Was...	INV 8321	General		20000 · Acco...	20.46	260.46
Total Utilities St								260.46	260.46
Total 001.750 · Street Department								5,110.01	5,110.01
<b>001.751 · Street Lights</b>									
<b>Utilities SI</b>									
Bill	04/07/2026	1100...	Potomac Edison	Street Lights...	General		20000 · Acco...	1,358.33	1,358.33
Bill	04/10/2026	1101...	Potomac Edison	usage MAR	General		20000 · Acco...	39.07	1,397.40
Bill	04/10/2026	1101...	Potomac Edison	usage MAR	General		20000 · Acco...	37.44	1,434.84
Total Utilities SI								1,434.84	1,434.84
Total 001.751 · Street Lights								1,434.84	1,434.84
<b>417 · Office of Attorney</b>									
<b>Professional Services</b>									
Bill	04/01/2026	1252...	Bowles Rice LLP	INV 125292...	General		20000 · Acco...	960.00	960.00
Total Professional Services								960.00	960.00
Total 417 · Office of Attorney								960.00	960.00
Total Expense								86,140.48	86,140.48
Net Ordinary Income								108,969.14	108,969.14
<b>Net Income</b>								<b>108,969.14</b>	<b>108,969.14</b>

**Corp. of Harpers Ferry  
Profit & Loss Detail (Water Only)  
April 2026**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
<b>131 - SB234 Reserve Transfer</b>									
General Journal	04/30/2026			SB 234 Tran...	Water		131.3 Water ...	6,000.00	6,000.00
Total 131 - SB234 Reserve Transfer								6,000.00	6,000.00
<b>400 - Water Department Income</b>									
<b>Bond Renewal &amp; Repl 2.5% trnfr</b>									
General Journal	04/30/2026			Reserves	Water		127 - Bond R...	2,100.00	2,100.00
Total Bond Renewal & Repl 2.5% trnfr								2,100.00	2,100.00
<b>421 - Non Utility Income</b>									
<b>419. - Interest</b>									
Deposit	04/30/2026			Interest	Water		Water Improv...	0.07	0.07
Deposit	04/30/2026			Interest	Water		CNB Renew ...	275.45	275.52
Deposit	04/30/2026			Interest	Water		CNB Renew ...	18.49	294.01
Deposit	04/30/2026			Interest	Water		Construction F...	464.44	758.45
Deposit	04/30/2026			Interest	Water		2024 Const T...	18.49	776.94
Deposit	04/30/2026			Interest	Water		CNB CWCR ...	483.59	1,260.53
Deposit	04/30/2026			Interest	Water		CNB Reserve...	18.49	1,279.02
Deposit	04/30/2026			Interest	Water		HF Water W...	9.29	1,288.31
Deposit	04/30/2026			Interest	Water		Water Fund ...	26.19	1,314.50
Total 419. - Interest								1,314.50	1,314.50
Total 421 - Non Utility Income								1,314.50	1,314.50
<b>461 - Customers - Water Bill Payments</b>									
General Journal	04/30/2026		Harpers Ferry_v	To adjust A/...	Water		141 Accounts...	111,987.35	111,987.35
Total 461 - Customers - Water Bill Payments								111,987.35	111,987.35
<b>471 - PSD bill processing</b>									
Invoice	04/01/2026	202604	HF Bolivar Public ...	Monthly pay...	Water		141 Accounts...	500.00	500.00
Invoice	04/01/2026	202604	HF Bolivar Public ...		Water		141 Accounts...	2,340.00	2,840.00
Total 471 - PSD bill processing								2,840.00	2,840.00
Total 400 - Water Department Income								118,241.85	118,241.85
Total Income								124,241.85	124,241.85
Gross Profit								124,241.85	124,241.85
<b>Expense</b>									
<b>400. - Water Department</b>									
<b>Bond Interest</b>									
<b>341.9 - Water Bond Debt Service (2024)</b>									
General Journal	04/03/2026			new withdra...	Water		Water Fund ...	741.06	741.06
General Journal	04/03/2026			new withdra...	Water		Water Fund ...	7,425.44	8,166.50
Total 341.9 - Water Bond Debt Service (2024)								8,166.50	8,166.50
<b>427.3 - Bonds Payable - Series C</b>									
Check	04/13/2026	EFT	USDA	2026 APR	Water		Water Fund ...	1,523.00	1,523.00
Total 427.3 - Bonds Payable - Series C								1,523.00	1,523.00
<b>428 - USDA 2021 - Bonds Payable</b>									
Check	04/11/2026	eft	USDA		Water		Water Fund ...	19,530.00	19,530.00
Total 428 - USDA 2021 - Bonds Payable								19,530.00	19,530.00
Total Bond Interest								29,219.50	29,219.50
<b>131.3 Water Tranfs to Reserve</b>									
General Journal	04/30/2026			SB 234 Tran...	Water		131 - SB234 ...	6,000.00	6,000.00
Total 131.3 Water Tranfs to Reserve								6,000.00	6,000.00
<b>334.0 Maintenance of Meters</b>									
Bill	04/14/2026	Y795...	CORE & MAIN LP	INV Y79502...	Water		20000 - Acco...	87.24	87.24
Total 334.0 Maintenance of Meters								87.24	87.24
<b>341.2 Capital Outlay - Auto</b>									
Check	04/24/2026	EFT	Bank of Charles T...	Water Truck...	Water		Water Fund ...	647.24	647.24
Total 341.2 Capital Outlay - Auto								647.24	647.24
<b>127 - Bond Renewal &amp; Replacement Fund</b>									

**Corp. of Harpers Ferry**  
**Profit & Loss Detail (Water Only)**  
**April 2026**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
General Journal	04/30/2026			Reserves	Water		Bond Renew...	2,100.00	2,100.00
Total 127 · Bond Renewal & Replacement Fund								2,100.00	2,100.00
<b>408.12 · PR Taxes Employer Expense</b>									
General Journal	04/09/2026			payroll 4/9	Water		001 General ...	382.05	382.05
General Journal	04/09/2026			payroll 4/9	Water		001 General ...	451.88	833.93
General Journal	04/13/2026			payroll 4/13	Water		Water Fund ...	525.78	1,359.71
General Journal	04/23/2026			payroll 4/23	Water		001 General ...	370.26	1,729.97
General Journal	04/23/2026			payroll 4/23	Water		001 General ...	485.33	2,215.30
Total 408.12 · PR Taxes Employer Expense								2,215.30	2,215.30
<b>601.3 · Plant - Salaries &amp; Wages</b>									
General Journal	04/09/2026			payroll 4/9	Water		001 General ...	4,993.98	4,993.98
General Journal	04/23/2026			payroll 4/23	Water		001 General ...	4,840.05	9,834.03
Total 601.3 · Plant - Salaries & Wages								9,834.03	9,834.03
<b>601.7 · Office - Salaries &amp; Wages</b>									
General Journal	04/09/2026			payroll 4/9	Water		001 General ...	5,989.33	5,989.33
General Journal	04/23/2026			payroll 4/23	Water		001 General ...	6,426.57	12,415.90
Total 601.7 · Office - Salaries & Wages								12,415.90	12,415.90
<b>604.8 · Pension Exp</b>									
General Journal	04/09/2026			payroll 4/9	Water		001 General ...	449.46	449.46
General Journal	04/09/2026			payroll 4/9	Water		001 General ...	539.04	988.50
General Journal	04/23/2026			payroll 4/23	Water		001 General ...	435.61	1,424.11
General Journal	04/23/2026			payroll 4/23	Water		001 General ...	578.39	2,002.50
Total 604.8 · Pension Exp								2,002.50	2,002.50
<b>605.8 · Employee PEIA Benefits</b>									
<b>OPEB - Water</b>									
Check	04/28/2026	eft	PEIA	Water 2026 ...	Water		Harpers Ferry...	60.00	60.00
Total OPEB - Water								60.00	60.00
<b>605.8 · Employee PEIA Benefits - Other</b>									
Check	04/24/2026	EFT	PEIA	Water PEIA ...	Water		Harpers Ferry...	4,038.92	4,038.92
Total 605.8 · Employee PEIA Benefits - Other								4,038.92	4,038.92
Total 605.8 · Employee PEIA Benefits								4,098.92	4,098.92
<b>615.3 · Utilities W</b>									
Bill	04/01/2026	04 20...	Harpers Ferry Wat...	APR 2026	Water		20000 · Acco...	30.23	30.23
Bill	04/10/2026	1101...	Potomac Edison	Usage MAR	Water		20000 · Acco...	99.85	130.08
Bill	04/10/2026	1100...	Potomac Edison	usage Pot R...	Water		20000 · Acco...	10.00	140.08
Bill	04/14/2026	1100...	Potomac Edison	Usage MAR	Water		20000 · Acco...	2,292.19	2,432.27
Bill	04/24/2026	3464...	Waste Managemen...	Town hall du...	Water		20000 · Acco...	71.72	2,503.99
Total 615.3 · Utilities W								2,503.99	2,503.99
<b>618.3 · Plant Chemicals</b>									
Bill	04/22/2026	1003...	CITCO Water	INV 100344...	Water		20000 · Acco...	1,687.33	1,687.33
Total 618.3 · Plant Chemicals								1,687.33	1,687.33
<b>620.8 · Office Supplies &amp; Expenses</b>									
<b>631.2 · Payroll Processing-Water</b>									
General Journal	04/09/2026			payroll proce...	Water		001 General ...	26.21	26.21
General Journal	04/23/2026			payroll proce...	Water		001 General ...	32.88	59.09
Total 631.2 · Payroll Processing-Water								59.09	59.09
<b>620.8 · Office Supplies &amp; Expenses - Other</b>									
Bill	04/01/2026	99923	Advantage Techno...	INV 99923 S...	Water		20000 · Acco...	438.88	438.88
Total 620.8 · Office Supplies & Expenses - Other								438.88	438.88
Total 620.8 · Office Supplies & Expenses								497.97	497.97
<b>631.3 · Lab Services</b>									
Bill	04/02/2026	WAT...	West Virginia DH...	WAT26-2441	Water		20000 · Acco...	23.00	23.00
Bill	04/02/2026	4100...	euroFINS	inv 4100385...	Water		20000 · Acco...	2,106.00	2,129.00
Total 631.3 · Lab Services								2,129.00	2,129.00
<b>631.4PM · Plant Maintenance CS</b>									
Check	04/07/2026	15514	H&H Technologies	23.25 Hours ...	Water		Water Fund ...	697.50	697.50
Check	04/07/2026	15514	H&H Technologies	5 Trips @ \$15	Water		Water Fund ...	75.00	772.50

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06/03/26

Accrual Basis

**Corp. of Harpers Ferry**  
**Profit & Loss Detail (Water Only)**  
**April 2026**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	04/21/2026	15521	H&H Technologies	28.25 Hours ...	Water		Water Fund ...	847.50	1,620.00
Check	04/21/2026	15521	H&H Technologies	5 Trips @ \$15	Water		Water Fund ...	75.00	1,695.00
Total 631.4PM · Plant Maintenance CS								1,695.00	1,695.00
<b>631.8 · Legal Fees and Studies</b>									
Bill	04/01/2026	4823	Law Office of Hoy ...	INV 4823 M...	Water		20000 · Acco...	114.00	114.00
Bill	04/01/2026	4822	Law Office of Hoy ...	INV 4822 Co...	Water		20000 · Acco...	617.50	731.50
Bill	04/01/2026	1252...	Bowles Rice LLP	INV 125292...	Water		20000 · Acco...	300.00	1,031.50
Total 631.8 · Legal Fees and Studies								1,031.50	1,031.50
<b>650.8 · Auto &amp; Transportation Expenses</b>									
Bill	04/06/2026	NP70...	Fuelman	NP70313096	Water		20000 · Acco...	319.42	319.42
Total 650.8 · Auto & Transportation Expenses								319.42	319.42
<b>675.8 · Telephone W</b>									
Credit Card Cha...	04/24/2026	MAR ...	US Cellular	cell phones ...	Water		P-Card	148.83	148.83
Total 675.8 · Telephone W								148.83	148.83
Total 400. · Water Department								78,633.67	78,633.67
Total Expense								78,633.67	78,633.67
Net Ordinary Income								45,608.18	45,608.18
<b>Net Income</b>								<b>45,608.18</b>	<b>45,608.18</b>

**Corp. of Harpers Ferry**  
**Check Detail**  
 May 2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/07/2026</b>	<b>Potomac Edison</b>		<b>001 General Fund Ac...</b>		<b>-1,358.33</b>
Bill	110084...	04/07/2026			Utilities SI	-1,358.33	1,358.33
TOTAL						-1,358.33	1,358.33
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/11/2026</b>	<b>Potomac Edison</b>		<b>001 General Fund Ac...</b>		<b>-155.50</b>
Bill	110081...	04/10/2026			Utilities-P	-155.50	155.50
TOTAL						-155.50	155.50
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/11/2026</b>	<b>Potomac Edison</b>		<b>Water Fund Checking</b>		<b>-2,292.19</b>
Bill	110083...	04/14/2026			615.3 · Utilities W	-2,292.19	2,292.19
TOTAL						-2,292.19	2,292.19
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/11/2026</b>	<b>Potomac Edison</b>		<b>001 General Fund Ac...</b>		<b>-37.44</b>
Bill	110119...	04/10/2026			Utilities SI	-37.44	37.44
TOTAL						-37.44	37.44
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/11/2026</b>	<b>Potomac Edison</b>		<b>Water Fund Checking</b>		<b>-99.85</b>
Bill	110158...	04/10/2026			615.3 · Utilities W	-99.85	99.85
TOTAL						-99.85	99.85
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/11/2026</b>	<b>Potomac Edison</b>		<b>001 General Fund Ac...</b>		<b>-155.78</b>
Bill	110081...	04/10/2026			Utilities C	-155.78	155.78
TOTAL						-155.78	155.78
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/11/2026</b>	<b>Potomac Edison</b>		<b>001 General Fund Ac...</b>		<b>-169.67</b>
Bill	110081...	04/10/2026			Utilities C	-169.67	169.67
TOTAL						-169.67	169.67
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/11/2026</b>	<b>Potomac Edison</b>		<b>Water Fund Checking</b>		<b>-10.00</b>
Bill	110081...	04/10/2026			615.3 · Utilities W	-10.00	10.00
TOTAL						-10.00	10.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/12/2026</b>	<b>Potomac Edison</b>		<b>001 General Fund Ac...</b>		<b>-21.03</b>
Bill	110147...	04/10/2026			Utilities C	-21.03	21.03
TOTAL						-21.03	21.03
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/22/2026</b>	<b>Fuelman</b>		<b>Water Fund Checking</b>		<b>-234.66</b>
Bill	NP704...	05/04/2026			650.8 · Auto & Transp...	-234.66	234.66
TOTAL						-234.66	234.66
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/22/2026</b>	<b>Fuelman</b>		<b>001 General Fund Ac...</b>		<b>-426.36</b>
Bill	NP704...	05/04/2026			Auto Supplies (Gas & ...	-426.36	426.36
TOTAL						-426.36	426.36
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>05/28/2026</b>	<b>Potomac Edison</b>		<b>001 General Fund Ac...</b>		<b>-14.55</b>

Corp. of Harpers Ferry

Check Detail

May 2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	110086...	05/08/2026			Utilities Pa	-14.55	14.55
TOTAL						-14.55	14.55
Check	eft	05/01/2026	West Virginia Munic...		Water Fund Checking		-1,953.00
					USDA Reserve	-1,953.00	1,953.00
TOTAL						-1,953.00	1,953.00
Check	eft	05/11/2026	USDA		Water Fund Checking		-19,530.00
					428 · USDA 2021 - Bo...	-19,530.00	19,530.00
TOTAL						-19,530.00	19,530.00
Check	eft	05/14/2026	PEIA		Harpers Ferry Payroll...		-108.00
					OPEB - General	-12.00	12.00
					246P · OPEB - Police	-36.00	36.00
					OPEB - Water	-48.00	48.00
					Employee Benefits	-12.00	12.00
TOTAL						-108.00	108.00
Check	EFT	05/01/2026	Fuelman		001 General Fund Ac...		-1,487.99
					Auto Supplies and Fue...	-1,487.99	1,487.99
TOTAL						-1,487.99	1,487.99
Check	EFT	05/08/2026	Leaf		001 General Fund Ac...		-209.00
					Leased Equipment C	-104.50	104.50
					Due To General	-104.50	104.50
TOTAL						-209.00	209.00
Check	EFT	05/08/2026	State of WV		General Court Fund		-468.00
					WV, Friendship	-468.00	468.00
TOTAL						-468.00	468.00
Check	EFT	05/14/2026	PEIA		Harpers Ferry Payroll...		-11,118.20
					PEIA/Workers Comp-P	-5,386.94	5,386.94
					605.8 · Employee PEIA...	-3,212.92	3,212.92
					Family Portion PEIA	-777.00	777.00
					Group Ins. T	-827.98	827.98
					Health Insurance CC	-827.98	827.98
					Optional PEIA	-43.32	43.32
					Optional PEIA	-18.26	18.26
					Optional PEIA	-23.80	23.80
TOTAL						-11,118.20	11,118.20
Check	EFT	05/14/2026	US BANK		001 General Fund Ac...		-9,611.05
					P-Card	-1,000.00	1,000.00
					P-Card	-4,000.00	4,000.00
					P-Card	-4,611.05	4,611.05
TOTAL						-9,611.05	9,611.05
Check	EFT	05/26/2026	Bank of Charles Town		Water Fund Checking		-647.24
					341.2 Capital Outlay - ...	-647.24	647.24
TOTAL						-647.24	647.24

**Corp. of Harpers Ferry  
Check Detail  
May 2026**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	6	05/22/2026	Fortiline Waterworks		Water Improvement P...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	156	05/22/2026	Fortiline Waterworks		Water Improvement P...		-16,187.12
Bill	7300609	03/19/2026			Construction in Progress	-16,187.12	20,223.90
TOTAL						-16,187.12	20,223.90
Bill Pmt -Check	157	05/22/2026	Fortiline Waterworks		Water Improvement P...		-4,036.78
Bill	7300609	03/19/2026			Construction in Progress	-4,036.78	20,223.90
TOTAL						-4,036.78	20,223.90
Check	390	05/08/2026	Corporation of Harpe...		Hotel Motel Tax		-398.84
					Due To General	-398.84	398.84
TOTAL						-398.84	398.84
Check	393	05/22/2026	Patrick Stoddard		Hotel Motel Tax		-800.00
					906 · Arts & Humanitie...	-800.00	800.00
TOTAL						-800.00	800.00
Check	394	05/22/2026	Souled Out		Hotel Motel Tax		-1,650.00
					906 · Arts & Humanitie...	-1,650.00	1,650.00
TOTAL						-1,650.00	1,650.00
Check	2975	05/08/2026			General Court Fund		0.00
TOTAL						0.00	0.00
Check	2976	05/08/2026	Desiree Harris		General Court Fund		-50.00
					Magistrate-P	-50.00	50.00
TOTAL						-50.00	50.00
Bill Pmt -Check	15523	05/08/2026	Homewood Lawn Care		Water Fund Checking		-525.00
Bill	404	05/04/2026			631.4PM · Plant Maint...	-525.00	525.00
TOTAL						-525.00	525.00
Bill Pmt -Check	15524	05/08/2026	Harpers Ferry Water ...		Water Fund Checking		-30.84
Bill	05 2026	05/05/2026			615.3 · Utilities W	-10.28	30.84
					Utilities-P	-10.28	30.84
					Utilities C	-10.28	30.85
TOTAL						-30.84	92.53
Check	15525	05/08/2026	H&H Technologies		Water Fund Checking		-810.00
					631.4PM · Plant Maint...	-750.00	750.00
					631.4PM · Plant Maint...	-60.00	60.00
TOTAL						-810.00	810.00
Bill Pmt -Check	15526	05/08/2026	Law Office of Hoy Shi...		Water Fund Checking		-260.00
Bill	4835	05/01/2026			631.8 · Legal Fees and...	-260.00	260.00

Corp. of Harpers Ferry

Check Detail

May 2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-260.00	260.00
<b>Bill Pmt -Check</b>	<b>15527</b>	<b>05/08/2026</b>	<b>Bowles Rice LLP</b>		<b>Water Fund Checking</b>		<b>-300.00</b>
Bill	1252920	04/01/2026			Professional Services 631.8 · Legal Fees and...	-228.57 -71.43	960.00 300.00
TOTAL						-300.00	1,260.00
<b>Bill Pmt -Check</b>	<b>15528</b>	<b>05/08/2026</b>	<b>CORE &amp; MAIN LP</b>		<b>Water Fund Checking</b>		<b>-87.24</b>
Bill	Y795021	04/14/2026			334.0 Maintenance of ...	-87.24	87.24
TOTAL						-87.24	87.24
<b>Bill Pmt -Check</b>	<b>15529</b>	<b>05/08/2026</b>	<b>CITCO Water</b>		<b>Water Fund Checking</b>		<b>-1,687.33</b>
Bill	100344...	04/22/2026			618.3 · Plant Chemicals	-1,687.33	1,687.33
TOTAL						-1,687.33	1,687.33
<b>Bill Pmt -Check</b>	<b>15530</b>	<b>05/08/2026</b>	<b>Advantage Technolo...</b>		<b>Water Fund Checking</b>		<b>-824.25</b>
Bill	95693	11/03/2025			Contracted Services C	-80.82	1,197.50
Bill	101024	05/01/2026			Contracted Services-P Contracted Services-P Contracted Services C	-20.84 -146.29 -146.30	308.75 438.88 438.89
Bill	101462	05/07/2026			620.8 · Office Supplies... Contracted Services C Contracted Services-P	-146.30 -17.27 -4.32	438.88 190.00 47.50
Bill	101583	05/08/2026			620.8 · Office Supplies... Contracted Services-P Contracted Services C 620.8 · Office Supplies...	-2.16 -86.65 -86.65 -86.65	23.75 259.95 259.95 259.95
TOTAL						-824.25	3,864.00
<b>Check</b>	<b>15531</b>	<b>05/08/2026</b>	<b>Corporation of Harpe...</b>		<b>Water Fund Checking</b>		<b>-4,768.01</b>
					Due To General	-4,768.01	4,768.01
TOTAL						-4,768.01	4,768.01
<b>Bill Pmt -Check</b>	<b>15532</b>	<b>05/12/2026</b>	<b>euroFINS</b>		<b>Water Fund Checking</b>		<b>-2,106.00</b>
Bill	410038...	04/02/2026			631.3 · Lab Services	-2,106.00	2,106.00
TOTAL						-2,106.00	2,106.00
<b>Bill Pmt -Check</b>	<b>15533</b>	<b>05/12/2026</b>	<b>euroFINS</b>		<b>Water Fund Checking</b>		<b>0.00</b>
TOTAL						0.00	0.00
<b>Bill Pmt -Check</b>	<b>15534</b>	<b>05/22/2026</b>	<b>Dodson Septic Tank ...</b>		<b>Water Fund Checking</b>		<b>-475.00</b>
Bill	MAY 2...	05/19/2026			631.4PM · Plant Maint...	-475.00	475.00
TOTAL						-475.00	475.00
<b>Bill Pmt -Check</b>	<b>15535</b>	<b>05/22/2026</b>	<b>Pace Analytical</b>		<b>Water Fund Checking</b>		<b>-196.00</b>
Bill	263068...	05/19/2026			631.3 · Lab Services	-196.00	196.00
TOTAL						-196.00	196.00
<b>Check</b>	<b>15536</b>	<b>05/22/2026</b>	<b>H&amp;H Technologies</b>		<b>Water Fund Checking</b>		<b>-645.00</b>
					631.4PM · Plant Maint...	-600.00	600.00
					631.4PM · Plant Maint...	-45.00	45.00

**Corp. of Harpers Ferry**  
**Check Detail**  
 May 2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-645.00	645.00
<b>Bill Pmt -Check</b>	<b>15537</b>	<b>05/22/2026</b>	<b>CoxHollidayoung PL...</b>		<b>Water Fund Checking</b>		<b>-511.76</b>
Bill	36611	05/22/2026			Office Supplies and M...	-27.11	81.33
					341 G · Materials & Su...	-27.11	81.34
					Professional Services C	-286.95	860.85
					620.8 · Office Supplies...	-27.11	81.33
					631.1 · Prof Services-A...	-143.48	430.43
TOTAL						-511.76	1,535.28
<b>Check</b>	<b>15538</b>	<b>05/22/2026</b>	<b>Fringe Benefits Mana...</b>		<b>Water Fund Checking</b>		<b>-239.62</b>
					24000 · Payroll Liabiliti...	-239.62	239.62
TOTAL						-239.62	239.62
<b>Check</b>	<b>17069</b>	<b>05/08/2026</b>	<b>Bolivar Bread Bakery,...</b>		<b>001 General Fund Ac...</b>		<b>-41.00</b>
					305 · Business and Oc...	-41.00	41.00
TOTAL						-41.00	41.00
<b>Check</b>	<b>17070</b>	<b>05/08/2026</b>	<b>Epigram Coffee</b>		<b>001 General Fund Ac...</b>		<b>-14.11</b>
					305 · Business and Oc...	-14.11	14.11
TOTAL						-14.11	14.11
<b>Check</b>	<b>17071</b>	<b>05/08/2026</b>	<b>ZCorps</b>		<b>001 General Fund Ac...</b>		<b>-10.00</b>
					305 · Business and Oc...	-10.00	10.00
TOTAL						-10.00	10.00
<b>Bill Pmt -Check</b>	<b>17072</b>	<b>05/08/2026</b>	<b>Harpers Ferry Water ...</b>		<b>001 General Fund Ac...</b>		<b>-351.74</b>
Bill	05 2026	05/05/2026			615.3 · Utilities W	-20.56	30.84
					Utilities-P	-20.56	30.84
					Utilities C	-20.57	30.85
Bill	350052...	05/08/2026			Utilities Pa	-50.05	50.05
Bill	2000526	05/08/2026			Utilities St	-240.00	240.00
TOTAL						-351.74	382.58
<b>Check</b>	<b>17073</b>	<b>05/08/2026</b>	<b>Amanda Ruffner</b>		<b>001 General Fund Ac...</b>		<b>-89.94</b>
					Magistrate-P	-89.94	89.94
TOTAL						-89.94	89.94
<b>Check</b>	<b>17074</b>	<b>05/08/2026</b>	<b>Stampfer, Timothy</b>		<b>001 General Fund Ac...</b>		<b>-49.30</b>
					001.761 Parking Expe...	-49.30	49.30
TOTAL						-49.30	49.30
<b>Bill Pmt -Check</b>	<b>17075</b>	<b>05/08/2026</b>	<b>All-American Repairs</b>		<b>001 General Fund Ac...</b>		<b>-3,150.00</b>
Bill	42602	04/30/2026			Contracted Services C	-3,150.00	3,150.00
TOTAL						-3,150.00	3,150.00
<b>Bill Pmt -Check</b>	<b>17076</b>	<b>05/08/2026</b>	<b>Moore Than Detailing...</b>		<b>001 General Fund Ac...</b>		<b>-144.00</b>
Bill	2075	05/07/2026			Auto Supplies and Fue...	-144.00	144.00
TOTAL						-144.00	144.00

## Corp. of Harpers Ferry

## Check Detail

May 2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>17077</b>	<b>05/08/2026</b>	<b>Jefferson County Co...</b>		<b>001 General Fund Ac...</b>		<b>-540.00</b>
Bill	2130665	04/23/2026			341 G · Materials & Su...	-540.00	540.00
TOTAL						-540.00	540.00
<b>Bill Pmt -Check</b>	<b>17078</b>	<b>05/08/2026</b>	<b>Jefferson Publishing ...</b>		<b>001 General Fund Ac...</b>		<b>-98.64</b>
Bill	73543	04/09/2026			405 - Board of Zoning ...	-46.86	46.86
Bill	73587	04/16/2026			220 G · Advertising/Le...	-51.78	51.78
TOTAL						-98.64	98.64
<b>Bill Pmt -Check</b>	<b>17079</b>	<b>05/08/2026</b>	<b>Bowles Rice LLP</b>		<b>001 General Fund Ac...</b>		<b>-960.00</b>
Bill	1252920	04/01/2026			Professional Services	-731.43	960.00
					631.8 · Legal Fees and...	-228.57	300.00
TOTAL						-960.00	1,260.00
<b>Check</b>	<b>17080</b>	<b>05/08/2026</b>	<b>Corporation of Harpe...</b>		<b>001 General Fund Ac...</b>		<b>-465.00</b>
					Due To Water	-465.00	465.00
TOTAL						-465.00	465.00
<b>Bill Pmt -Check</b>	<b>17081</b>	<b>05/08/2026</b>	<b>Top Gun Sealcoating</b>		<b>001 General Fund Ac...</b>		<b>-3,600.00</b>
Bill	1622	04/20/2026			Contracted Services C	-3,600.00	3,600.00
TOTAL						-3,600.00	3,600.00
<b>Check</b>	<b>17082</b>	<b>05/08/2026</b>	<b>Terrace Parking</b>		<b>001 General Fund Ac...</b>		<b>-709.32</b>
					305 · Business and Oc...	-709.32	709.32
TOTAL						-709.32	709.32
<b>Bill Pmt -Check</b>	<b>17083</b>	<b>05/08/2026</b>	<b>Advantage Technolo...</b>		<b>001 General Fund Ac...</b>		<b>-3,836.00</b>
Bill	95693	11/03/2025			Contracted Services C	-720.16	1,197.50
Bill	99172	03/02/2026			Contracted Services-P	-185.68	308.75
					Contracted Services C	-10.22	47.50
					Contracted Services-P	-97.61	453.75
Bill	100359	04/01/2026			Contracted Services-P	-393.42	1,828.75
					Contracted Services-P	-93.30	157.50
					Contracted Services C	-376.88	636.25
Bill	101024	05/01/2026			Contracted Services C	-323.57	546.25
					Contracted Services-P	-292.59	438.88
					Contracted Services C	-292.59	438.89
Bill	101462	05/07/2026			620.8 · Office Supplies...	-292.58	438.88
					Contracted Services C	-172.73	190.00
					Contracted Services-P	-43.18	47.50
Bill	101583	05/08/2026			620.8 · Office Supplies...	-21.59	23.75
					Contracted Services-P	-173.30	259.95
					Contracted Services C	-173.30	259.95
					620.8 · Office Supplies...	-173.30	259.95
TOTAL						-3,836.00	7,534.00
<b>Bill Pmt -Check</b>	<b>17084</b>	<b>05/09/2026</b>	<b>Potomac Bank</b>		<b>001 General Fund Ac...</b>		<b>-48.40</b>
Bill	0428 2...	05/01/2026			341 G · Materials & Su...	-48.40	48.40
TOTAL						-48.40	48.40
<b>Check</b>	<b>17085</b>	<b>05/08/2026</b>	<b>John Brown</b>		<b>001 General Fund Ac...</b>		<b>-6.39</b>
					Office Supplies and M...	-6.39	6.39
TOTAL						-6.39	6.39

## Corp. of Harpers Ferry

## Check Detail

May 2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>17086</b>	<b>05/11/2026</b>	<b>CARS</b>		<b>001 General Fund Ac...</b>		<b>-149.09</b>
Bill	827	05/08/2026			Maintenance and Repa...	-149.09	149.09
TOTAL						-149.09	149.09
<b>Bill Pmt -Check</b>	<b>17087</b>	<b>05/11/2026</b>	<b>Jeff Co. Solid Waste ...</b>		<b>001 General Fund Ac...</b>		<b>-20.46</b>
Bill	8321	04/30/2026			Utilities St	-20.46	20.46
TOTAL						-20.46	20.46
<b>Check</b>	<b>17088</b>	<b>05/22/2026</b>	<b>Stampfer, Timothy</b>		<b>001 General Fund Ac...</b>		<b>-50.03</b>
					001.761 Parkinng Expe...	-50.03	50.03
TOTAL						-50.03	50.03
<b>Check</b>	<b>17089</b>	<b>05/22/2026</b>	<b>Amanda Ruffner</b>		<b>001 General Fund Ac...</b>		<b>-157.40</b>
					Magistrate-P	-157.40	157.40
TOTAL						-157.40	157.40
<b>Bill Pmt -Check</b>	<b>17090</b>	<b>05/22/2026</b>	<b>CoxHollidayoung PL...</b>		<b>001 General Fund Ac...</b>		<b>-1,023.52</b>
Bill	36611	05/22/2026			Office Supplies and M...	-54.22	81.33
					341 G · Materials & Su...	-54.23	81.34
					Professional Services C	-573.90	860.85
					620.8 · Office Supplies...	-54.22	81.33
					631.1 · Prof Services-A...	-286.95	430.43
TOTAL						-1,023.52	1,535.28
<b>Check</b>	<b>17091</b>	<b>05/22/2026</b>	<b>Fringe Benefits Mana...</b>		<b>001 General Fund Ac...</b>		<b>-429.96</b>
					24000 · Payroll Liabiliti...	-207.38	207.38
					24000 · Payroll Liabiliti...	-222.58	222.58
TOTAL						-429.96	429.96
<b>Bill Pmt -Check</b>	<b>17092</b>	<b>05/22/2026</b>	<b>Eastern Elevator</b>		<b>001 General Fund Ac...</b>		<b>-1,372.29</b>
Bill	547137...	05/13/2026			Maint & Repairs to Bld...	-1,372.29	1,372.29
TOTAL						-1,372.29	1,372.29
<b>Bill Pmt -Check</b>	<b>17097</b>	<b>05/13/2026</b>	<b>Davis Designs, Inc</b>		<b>001 General Fund Ac...</b>		<b>-75.00</b>
Bill	6812	05/12/2026			001.402 · Economic D...	-75.00	75.00
TOTAL						-75.00	75.00

Checks over Purchasing Threshold for approval			
Town Council Meeting 6/8/2026			
Check #	Vendor	INV #	
15532	EUROFINS	4100385280	PFAS testing \$ 2,106.00
17092	Eastern Elevator Service	547137-X9G2	Elevator Maintenace \$ 1,372.29
15544	AR&E	RG1375	Generator maintenance \$ 1,124.94
395	Cornerstone	28219	Park mulch TC 4/13 \$ 2,690.00
396	Bolivar HF Public Libraray	FY 26	FY 26 completed programs TC 5/11 \$ 1,224.09
17109	Bolivar HF Public Libraray	FY 2026	FY 2026 annual library funding \$ 5,000.00
17110	Friendship Fire Co	FY 2026 Annual	FY 2026 annual fire funding \$ 4,000.00
17111	EPTA	FY2026 Annual	FY 2026 Annual Funding Pub Trans and Econ Dev \$ 7,500.00
17112	Welsh Sound	26-1169	2026 Music on the Ridge TC 4/13 \$ 2,950.00

RESOLUTION

At a regular session of the municipal council, held June 8, 2026, the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) of the Town of Harper Ferry, WV. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 7, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by \_\_\_\_\_, and duly seconded by \_\_\_\_\_ the vote thereon was as follows:

_____	<u>Yes or No</u>
_____	<u>Yes or No</u>
_____	<u>Yes or No</u>
_____	<u>Yes or No</u>
_____	<u>Yes or No</u>

WHEREUPON, Mayor Gregory Vaughn, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the Recorder is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Ora Ash, Deputy State Auditor  
 West Virginia State Auditor's Office  
 200 West Main Street  
 Clarksburg, WV 26301  
 Phone: 627-2415 ext. 5101 or ext. 5119  
 Fax: 304-340-5090  
 Email: lgs@wvsao.gov

**REQUEST FOR REVISION TO APPROVED BUDGET**

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER  
 Fiscal Year Ending: **2026**  
 Fund: **1**  
 Revision Number: **7**  
 Pages: **1 of 2**

Person To Contact Regarding Request:

Name: **Deborah Kelly**  
 Phone: **340-535-2206**  
 Fax:  
 Email: **dkelly@harpersferrywv.us**

Corporation of Harpers Ferry  
 GOVERNMENT ENTITY  
 PO Box 217  
 STREET OR PO BOX  
 Harpers Ferry 25425  
 CITY ZIP CODE

Municipality  
 Government Type

**REVENUES: (net each acct.)**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
303	Gas and Oil Severance Tax	2,500		1,000	1,500
304	Excise Tax on Utilities	7,500	1,000		8,500
305	Business and Occupation Tax	240,000	26,000		266,000
308	Hotel Occupancy Tax	90,000	10,000		100,000
314	Sales Tax	330,000	20,000		350,000
321	Parking Violation	25,000		2,500	22,500

**NET INCREASE/(DECREASE) Revenues (ALL PAGES)** 103,900

**Explanation for Account # 378, Municipal Specific:**

**Explanation for Account # 369, Contributions from Other Funds:**

**EXPENDITURES: (net each account category)**

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
414	Finance Office	84,085	3,190		87,275
417	City Attorney	10,000		3,000	7,000
440	City Hall	326,722	5,000		331,722
699	Contingencies*	130,589	92,210		222,799
700	Police Department	664,540	11,000		675,540
752	Signs and Signals	7,500		6,000	1,500
753	Snow Removal	58,500		8,500	50,000
901	Visitors Bureau	45,000	5,000		50,000
906	Arts & Humanities	105,000	5,000		110,000
	#N/A				
	#N/A				
	#N/A				

**NET INCREASE/(DECREASE) Expenditures** 103,900

APPROVED BY THE STATE AUDITOR

BY: Deputy State Auditor, Local Government Services Division Date

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE



	HF GF Budget FY 2026 REV 4	FY 2026 REV 6	ACTUAL	FY 2026 REV 7	REV 7 to 6	REV 7 to 6
	Dec 8 2025	Apr 13 2026	4/30/26	Proposed		
Line item	Description					
	<b>INCOME</b>					
296	Restricted Fund Balance	\$ 74,200.00	\$ -	\$ 74,200.00	\$ -	100%
297	Committed Fund Balance	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	100%
298	Assigned Balance	\$ 292,200.00	\$ -	\$ 292,200.00	\$ -	100%
299	Unassigned Balance	\$ 840,800.00	\$ -	\$ 840,800.00	\$ -	100%
301	Property Tax Current Year	\$ 88,884.00	\$ 80,239.90	\$ 88,884.00	\$ -	100%
303	Oil & Gas Severance Tax	\$ 2,500.00	\$ 670.65	\$ 1,500.00	\$ (1,000.00)	60%
304	Excise Tax on Utilities	\$ 7,500.00	\$ 8,584.80	\$ 8,500.00	\$ 1,000.00	113%
305	Business & Occupation Tax	\$ 240,000.00	\$ 261,482.83	\$ 266,000.00	\$ 26,000.00	111%
306	Liquor & Wine Tax	\$ 12,000.00	\$ 12,081.55	\$ 12,000.00	\$ -	100%
307	Animal Control Tax	\$ 110.00	\$ 70.20	\$ 110.00	\$ -	100%
308	Hotel Motel Tax	\$ 90,000.00	\$ 87,239.89	\$ 100,000.00	\$ 10,000.00	111%
314	Sales Tax Revenue	\$ 330,000.00	\$ 351,084.07	\$ 350,000.00	\$ 20,000.00	106%
320	Fines Fees Court Costs	\$ 20,000.00	\$ 18,679.04	\$ 20,000.00	\$ -	100%
321	Parking Violations	\$ 25,000.00	\$ 21,397.49	\$ 22,500.00	\$ (2,500.00)	90%
325	Licenses	\$ 6,500.00	\$ 4,592.50	\$ 6,500.00	\$ -	100%
326	Building Permits	\$ 16,000.00	\$ 20,914.50	\$ 22,000.00	\$ 6,000.00	138%
327	Miscellaneous Permits	\$ 1,100.00	\$ 1,577.00	\$ 1,800.00	\$ 700.00	164%
328	Franchise Fees	\$ 3,300.00	\$ 2,121.75	\$ 3,000.00	\$ (300.00)	91%
330	IRP Fees	\$ 5,000.00	\$ 2,983.21	\$ 5,000.00	\$ -	100%
340	Parks & Rec	\$ 5,000.00	\$ 6,092.90	\$ 6,500.00	\$ 1,500.00	130%
342	Parking Meter Revenue	\$ 200,000.00	\$ 197,752.15	\$ 233,000.00	\$ 33,000.00	117%
345	Rents and Concessions	\$ 90,000.00	\$ 85,744.03	\$ 90,000.00	\$ -	100%
365	Federal Government Grants	\$ 9,000.00	\$ -	\$ 9,000.00	\$ -	100%
366	State Government Grants	\$ 14,700.00	\$ 14,700.00	\$ 14,700.00	\$ -	100%
367	Other Grants	\$ 1,500.00	\$ 1,103.57	\$ 1,500.00	\$ -	100%
376	Table Games	\$ 13,500.00	\$ 11,386.88	\$ 15,000.00	\$ 1,500.00	111%
368	Contribution from Other Entities	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ -	100%
380	Interest Earned on Investments	\$ 4,000.00	\$ 5,003.12	\$ 6,000.00	\$ 2,000.00	150%
382	Refunds or Rebates	\$ 1,600.00	\$ 1,290.31	\$ 1,600.00	\$ -	100%
386	Insurance Claims	\$ 1,000.00	\$ 946.72	\$ 1,000.00	\$ -	100%
397	Lottery	\$ 39,000.00	\$ 33,820.25	\$ 45,000.00	\$ 6,000.00	115%
399	Miscellaneous Revenue	\$ 1,500.00	\$ 1,367.00	\$ 1,500.00	\$ -	100%
405	Board of Zoning Appeals	\$ 100.00	\$ 75.00	\$ 100.00	\$ -	100%
		\$ 2,521,994.00	\$ 1,318,001.31	\$ 2,625,894.00	\$ 103,900.00	104%
	<b>EXPENSE</b>				\$ -	#DIV/0!
402	Economic Development	\$ 11,000.00	\$ 3,270.68	\$ 11,000.00	\$ -	100%
405	Board of Zoning Appeals	\$ 300.00	\$ 46.86	\$ 300.00	\$ -	100%
409	Office of mayor	\$ 22,600.00	\$ 16,147.53	\$ 22,600.00	\$ -	100%
410	Members of Council	\$ 21,900.00	\$ 16,188.00	\$ 21,900.00	\$ -	100%
411	Office of recorder	\$ 6,515.00	\$ 4,905.00	\$ 6,515.00	\$ -	100%
414	Financial Office	\$ 84,085.00	\$ 69,569.16	\$ 87,275.00	\$ 3,190.00	104%
415	Office of Clerk	\$ 79,648.33	\$ 64,604.41	\$ 79,648.33	\$ -	100%
417	Office Of Attorney	\$ 10,000.00	\$ 3,540.00	\$ 7,000.00	\$ (3,000.00)	70%
426	Litigation Reserve	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	100%
435	Region 9	\$ 500.00	\$ 465.37	\$ 500.00	\$ -	100%
437	Planning Commission	\$ 10,500.00	\$ 10,000.00	\$ 10,500.00	\$ -	100%
438	Elections	\$ -	\$ -	\$ -	\$ -	#DIV/0!
440	City Hall	\$ 326,722.32	\$ 230,179.48	\$ 331,722.32	\$ 5,000.00	102%
571	Parking	\$ 20,120.00	\$ 13,116.57	\$ 20,120.00	\$ -	100%
699	Contingency	\$ 130,588.93	\$ -	\$ 222,798.93	\$ 92,210.00	171%
700	Police Dept	\$ 664,539.17	\$ 495,753.91	\$ 675,539.17	\$ 11,000.00	102%
706	Fire Dept	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	100%
750	Street Dept	\$ 117,963.05	\$ 85,571.40	\$ 117,963.05	\$ -	100%
751	Street Lights	\$ 19,500.00	\$ 13,963.58	\$ 19,500.00	\$ -	100%
752	Street Signs	\$ 7,500.00	\$ 879.22	\$ 1,500.00	\$ (6,000.00)	20%
753	Snow Removal	\$ 58,500.00	\$ 49,005.34	\$ 50,000.00	\$ (8,500.00)	85%
759	Public Transit	\$ 4,500.00	\$ -	\$ 4,500.00	\$ -	100%
809	Grants Health and Sanitation	\$ 12,900.00	\$ -	\$ 12,900.00	\$ -	100%
900	Parks	\$ 6,800.00	\$ 2,074.59	\$ 6,800.00	\$ -	100%
901	Visitor Bureau	\$ 45,000.00	\$ 50,792.57	\$ 50,000.00	\$ 5,000.00	111%
906	Arts & Humanities	\$ 105,000.00	\$ 18,959.47	\$ 110,000.00	\$ 5,000.00	105%
911	Historical Commission / BZA HLC	\$ 500.00	\$ -	\$ 500.00	\$ -	100%
916	Library	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	100%
975	General Government	\$ 503,812.20	\$ -	\$ 503,812.20	\$ -	100%
976	Public Safety	\$ 67,000.00	\$ 16,742.40	\$ 67,000.00	\$ -	100%
977	Streets and Transportation	\$ 170,000.00	\$ 4,387.00	\$ 170,000.00	\$ -	100%
		\$ 2,521,994.00	\$ 1,170,162.54	\$ 2,625,894.00	\$ 103,900.00	104%
		\$ 0.00	\$ -	\$ -	\$ (0.00)	0%

**RESOLUTION #18 OF THE TOWN OF HARPERS FERRY  
 APPROVING INVOICES RELATING TO CONSTRUCTION  
 AND OTHER SERVICES FOR THE WATER PROJECT AND  
 AUTHORIZING PAYMENT THEREOF**

**WHEREAS**, the Town of Harpers Ferry has reviewed the invoices attached hereto and incorporated herein by reference in relation to the construction of the water project funded by the WV Water Development Authority EECG funds and CNB Bank Construction Trust Funds and find as follows;

1. That none of the items for which payment is proposed have been requested from another source.
2. That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a cost of the project.
3. That each of such costs has been otherwise properly incurred.
4. That payment for each of the items proposed is due and owing.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of Harpers Ferry that the payment of the attached invoices as summarized below are hereby authorized and directed:

VENDOR	WDA Funds	CNB Funds	Total
GD&F	\$0	\$3,233.44	\$3,233.44
Greenridge Contractors Inc	\$0	\$16,195.15	\$16,195.15
<b>TOTAL</b>	\$0	\$19,428.94	\$19,428.94

**ADOPTED BY** the Council of the Town of Harpers Ferry, at a meeting held on the 8th day of June 2026.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
**Mayor, Gregory Vaughn**

**Invoice #26-008-01, Application for Payment: 01**

<b>Submitted To</b>	<b>From</b>
Corporation of Harpers Ferry	Greenridge Contractors, Inc.
Debbi Kelly	Jaime Teague
1000 W Washington St PO Box 217	17163 Lappans Rd
Harpers Ferry, WV 25425	Hagerstown, Maryland 21740

<b>Project</b>	Project #26-008
Gilbert Street Water Line Upgrades	Invoice Date: 06/02/2026
1000 W Washington St PO Box 217	Payment Due: 07/02/2026
Harpers Ferry, WV 25425	

Distribute To:  Owner  Architect  Contractor

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

Period Start/End: 05/07/2026-06/07/2026  
 Invoice Amount Total Before Retainage: \$17,995.00

1. Original Contract Sum: \$200,839.50
  2. Net Changes by Change Orders: \$0.00
  3. Contract Sum To Date (Line 1 +/- 2): \$200,839.50
  4. Total Completed: \$17,995.00
  5. Total Retainage:
    - a. 10.0% of Completed Work: \$1,799.50
- Total Retainage This Invoice: \$1,799.50  
 Total Earned Less Retainage: \$16,195.50
7. Less Previous Invoices for Payment: \$0.00
  - 8. Current Payment Due: \$16,195.50**
  9. Balance to Finish, Including Retainage: \$184,644.00

Change Order Summary	Additions	Deductions
Previous Invoices	\$0.00	\$0.00
This Invoice	\$0.00	\$0.00
<b>Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Net Changes by Change Order</b>	<b>\$0.00</b>	<b>\$0.00</b>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Contractor**  
 By: [Signature] Date: 6/3/2026  
 State of Maryland County of Washington  
 Subscribed and sworn to before me this 3 day of June, 2026

Notary Public: [Signature]  
 My Commission Expires: Jan 17, 2027



**Certificate For Payment**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified: \$ 16,195.50  
 Owners Rep Gwin, D. L. S. Foreman, Inc.  
 By: [Signature]  
 Date: 6-4-2026

This Certificate is not negotiable. Contractor certifies that all insurances and related coverage per contract is current as of this invoice date.

Item #	Description	Scheduled Value	From Previous Application	Work Completed This Invoice	Total Completed To Date	% Complete	Balance To Finish	Retainage	Revised Retainage
Item 1	10" Dia. C-900 PVC Pipe	\$3,600.00	\$0.00	\$0.00	\$0.00	0	\$3,600.00	\$0.00	\$0.00
Item 2	8" Dia. C-900 PVC Pipe	\$75,040.00	\$0.00	\$0.00	\$0.00	0	\$75,040.00	\$0.00	\$0.00
Item 3	10"x10"x8" Tee, DIM) w/ Retainer Glands	\$2,233.00	\$0.00	\$0.00	\$0.00	0	\$2,233.00	\$0.00	\$0.00
Item 4	2" Cap (Type as Required)	\$800.00	\$0.00	\$0.00	\$0.00	0	\$800.00	\$0.00	\$0.00
Item 5	8" Dia. M.J. Gate Valve	\$4,476.00	\$0.00	\$0.00	\$0.00	0	\$4,476.00	\$0.00	\$0.00
Item 6	10" Diameter (Type as Required)	\$3,378.00	\$0.00	\$0.00	\$0.00	0	\$3,378.00	\$0.00	\$0.00
Item 7	New 3/4" Water Connection	\$21,550.00	\$0.00	\$0.00	\$0.00	0	\$21,550.00	\$0.00	\$0.00
Item 8	3/4" Dia. DR-9 CTS HDPE (Open Cut)	\$11,200.00	\$0.00	\$0.00	\$0.00	0	\$11,200.00	\$0.00	\$0.00
Item 9	Type A- Asphalt Paved Roadways and Shoulders	\$24,500.00	\$0.00	\$0.00	\$0.00	0	\$24,500.00	\$0.00	\$0.00
Item 10	Type B-Asphalt Paved Driveways	\$420.00	\$0.00	\$0.00	\$0.00	0	\$420.00	\$0.00	\$0.00
Item 11	Type D-Unpaved, Grass, Lawn and Non-Stabilized	\$262.50	\$0.00	\$0.00	\$0.00	0	\$262.50	\$0.00	\$0.00
Item 12	Type E-Stone Areas, Driveways, Alleys and Roads	\$110.00	\$0.00	\$0.00	\$0.00	0	\$110.00	\$0.00	\$0.00
Item 13	1 1/2" 9.5 mm HMA/MMA	\$4,425.00	\$0.00	\$0.00	\$0.00	0	\$4,425.00	\$0.00	\$0.00
Item 14	Select Backfill	\$11,000.00	\$0.00	\$0.00	\$0.00	0	\$11,000.00	\$0.00	\$0.00
Item 15	Maintenance and Protection of Traffic	\$12,500.00	\$0.00	\$6,000.00	\$6,000.00	48	\$6,500.00	\$600.00	\$600.00
Item 16	Exploratory Excavation of Utilities	\$3,000.00	\$0.00	\$0.00	\$0.00	0	\$3,000.00	\$0.00	\$0.00
Item 17	Mobilization/Demobilization	\$15,000.00	\$0.00	\$7,500.00	\$7,500.00	50	\$7,500.00	\$750.00	\$750.00
Item 18	Soil Erosion and Sediment Control	\$2,850.00	\$0.00	\$0.00	\$0.00	0	\$2,850.00	\$0.00	\$0.00
Item 19	Bond	\$4,495.00	\$0.00	\$4,495.00	\$4,495.00	100	\$0.00	\$449.50	\$449.50
<b>Grand Totals</b>		<b>\$200,839.50</b>	<b>\$0.00</b>	<b>\$17,995.00</b>	<b>\$17,995.00</b>	<b>8.96</b>	<b>\$182,844.50</b>	<b>\$1,799.50</b>	<b>\$1,799.50</b>

RES 18



GWIN  
DOBSON &  
FOREMAN

ENGINEERS

3121 FAIRWAY DRIVE ALTOONA, PA 16602  
814.943.5214 FAX 814.943.8494  
WWW.GDFENGINEERS.COM

Corporation of Harpers Ferry  
Attn: Deb Kelly  
1000 Washington Street  
PO Box 217  
Harpers Ferry, WV 25425

Invoice number 92348  
Date 02/28/2026

Project 26017 Harpers Ferry (WV) - Gilbert Street  
Waterline/Alternate Waterlines  
Replacement

For the period through February 28, 2026

Additional revisions, bidding, construction administration and inspection services for Gilbert Street waterlines.

Labor

	Hours	Rate	Billed Amount
Brandon R. Plummer Designer--T-4	3.00	87.10	261.30
Leo J. Drass, Jr., P.E. Senior Project Engineer--P-5	10.00	141.05	1,410.50

Direct Expenses

	Units	Rate	Billed Amount
Drawings	32.00	2.10	67.20
Postage			3.84

Invoice total **1,742.84**

Respectfully submitted

*Leo J. Drass, Jr.*  
Leo J. Drass, Jr., P.E.  
Senior Project Engineer

Date 3/16/26  
Inv. # 92348  
Amt. 1742.84  
Due \_\_\_\_\_  
Acct. CSP  
Class N Appr. \_\_\_\_\_

RECEIVED  
MAR 16 2026

TERMS: PAYMENT DUE 30 DAYS UPON RECEIPT, AFTER 30 DAYS, INTEREST WILL BE ADDED AT THE RATE OF 1-1/2% PER MONTH ON THE UNPAID BALANCE.



**GWIN  
DOBSON &  
FOREMAN**

**ENGINEERS**

RECEIVED  
MAY 14 2026  
JK

3121 FAIRWAY DRIVE ALTOONA, PA 16602  
814.943.5214 FAX 814.943.8494  
WWW.GDFENGINEERS.COM

Corporation of Harpers Ferry  
Attn: Deb Kelly  
1000 Washington Street  
PO Box 217  
Harpers Ferry, WV 25425

Invoice number 92671  
Date 04/30/2026

Project 26017 Harpers Ferry (WV) - Gilbert Street  
Waterline/Alternate Waterlines  
Replacement

For the period March 29, 2026 to April 30, 2026

Additional revisions, bidding, construction administration and inspection services for Gilbert Street waterlines.

Labor

	Hours	Rate	Billed Amount
Christopher M. Eckenrode, P.E. Engineering Manager -- E-1	7.00	148.20	1,037.40
Kellen A. Douglas Senior Project Engineer--P-5	2.00	130.00	260.00
Direct Expenses			
	Units	Rate	Billed Amount
Mileage	276.00	0.70	193.20
		Invoice total	<b>1,490.60</b>

Respectfully submitted,

*Christopher M. Eckenrode*

Christopher M. Eckenrode, P.E.  
Engineering Manager

TERMS: PAYMENT DUE 30 DAYS UPON RECEIPT, AFTER 30 DAYS, INTEREST WILL  
BE ADDED AT THE RATE OF 1-1/2% PER MONTH ON THE UNPAID BALANCE.

**CNB Loan**

	CLASSIFICATION	APPROVED BUDGET	ADJUSTMENTS	REVISED BUDGET	PAID PRIOR TO THIS DRAW	REQUESTED THIS REQUEST	PAID TO DATE	BALANCE REMAINING
1	Construction & Cons. Cont.							
	a. Contract 1 - Terra Works	361,500.00	-155,360.04	206,139.96	206,139.96	0.00	206,139.96	0.00
	b. Contract 2 - Greenridge (meter pits)	0.00	42,000.00	42,000.00	28,703.32	0.00	28,703.32	13,296.68
	c. Contract 3 - Greenridge (Gilbert)	0.00	200,839.50	200,839.50	0.00	16,195.50	16,195.50	184,644.00
	d. Construction contingency	132,000.00	-99,254.42	32,745.58	0.00	0.00	0.00	32,745.58
2	Technical Services							
	a. Study and Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	b. Preliminary Design	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	c. Final Design	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	d. Bidding & Negotiation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	e. Eng. During construction	65,000.00	10,000.00	75,000.00	65,000.00	3,233.44	68,233.44	6,766.56
	f. Inspection	100,000.00	5,877.46	105,877.46	105,877.46	0.00	105,877.46	0.00
	g. Special Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	I&I Study and Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Asset Management Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Funding Assistance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	Legal/Fiscal							
	a. Legal	4,000.00	-2,102.50	1,897.50	1,897.50	0.00	1,897.50	0.00
	b. PSC Counsel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	Administrative							
	a. Administrative Expenses	3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00
	b. Bond Counsel	32,500.00	0.00	32,500.00	32,500.00	0.00	32,500.00	0.00
	c. Accounting	2,000.00	-2,000.00	0.00	0.00	0.00	0.00	0.00
	d. Registrar Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	Sites & Other Lands	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	Permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	Archaeologist	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	Financing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	TOTAL of Lines 1 through 10	700,000.00	0.00	700,000.00	443,118.24	19,428.94	462,547.18	237,452.82

**Total**

	CLASSIFICATION	APPROVED BUDGET	ADJUSTMENTS	REVISED BUDGET	PAID PRIOR TO THIS DRAW	REQUESTED THIS REQUEST	PAID TO DATE	BALANCE REMAINING
1	Construction & Cons. Cont.							
	a. Contract 1 - Terra Works	3,290,000.00	-155,360.04	3,134,639.96	3,134,639.96	0.00	3,134,639.96	0.00
	b. Contract 2 - Greenridge (meters)	0.00	42,000.00	42,000.00	28,703.32	0.00	28,703.32	13,296.68
	c. Contract 3 - Greenridge (Gilbert)	0.00	200,839.50	200,839.50	0.00	16,195.50	16,195.50	184,644.00
	d. Construction contingency	132,000.00	-99,254.42	32,745.58	0.00	0.00	0.00	32,745.58
2	Technical Services							
	a. Study and Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	b. Preliminary Design	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	c. Final Design	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	d. Bidding & Negotiation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	e. Eng. During construction	65,000.00	10,000.00	75,000.00	65,000.00	3,233.44	68,233.44	6,766.56
	f. Inspection	100,000.00	5,877.46	105,877.46	105,877.46	0.00	105,877.46	0.00
	g. Special Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	I&I Study and Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Asset Management Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Funding Assistance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	Legal/Fiscal							
	a. Legal	4,000.00	-2,102.50	1,897.50	1,897.50	0.00	1,897.50	0.00
	b. PSC Counsel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	Administrative							
	a. Administrative Expenses	3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00
	b. Bond Counsel	32,500.00	0.00	32,500.00	32,500.00	0.00	32,500.00	0.00
	c. Accounting	2,000.00	-2,000.00	0.00	0.00	0.00	0.00	0.00
	d. Registrar Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	Sites & Other Lands	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	Permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	Design Loan Payoff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	Financing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	TOTAL of Lines 1 through 10	3,628,500.00	0.00	3,628,500.00	3,371,618.24	19,428.94	3,391,047.18	237,452.82

**RESOLUTION #2 OF THE TOWN OF HARPERS FERRY  
 APPROVING INVOICES RELATING TO CONSTRUCTION  
 AND OTHER SERVICES FOR THE WATER METER  
 PROJECT AND AUTHORIZING PAYMENT THEREOF**

**WHEREAS**, the Town of Harpers Ferry has reviewed the invoices attached hereto and incorporated herein by reference in relation to the construction of the water project funded by the US EPA CG funds and the WV Governor Grant Funds and find as follows;

1. That none of the items for which payment is proposed have been requested from another source.
2. That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a cost of the project.
3. That each of such costs has been otherwise properly incurred.
4. That payment for each of the items proposed is due and owing.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of Harpers Ferry that the payment of the attached invoices as summarized below are hereby authorized and directed:

VENDOR	EPA Funds	Gov Grant Funds	Total
Fortline, Inc.	\$276,791.50	\$69,197.88	\$345,989.38
	\$0	\$0	\$0
	\$0	\$0	\$0
<b>TOTAL</b>	\$276,791.50	\$69,197.88	\$345,989.38

**ADOPTED BY** the Council of the Town of Harpers Ferry, at a meeting held on the 8th day of June 2026.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
**Mayor, Gregory Vaughn**

**Contractor's Application for Payment**

<b>Owner:</b> <u>The Corporation of Harper's Ferry</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>GD&amp;F Consulting Engineers</u>	<b>Engineer's Project No.:</b> _____
<b>Contractor:</b> <u>Fortiline, Inc. d/b/a Fortiline Waterworks</u>	<b>Contractor's Project No.:</b> _____
<b>Project:</b> <u>Water Meter Replacement</u>	
<b>Contract:</b> <u>Contract 3 Phase II: Water Meter Replacement</u>	
<b>Application No.:</b> <u>2</u>	<b>Application Date:</b> <u>5/25/2026</u>
<b>Application Period:</b> From <u>4/1/2026</u> to <u>5/20/2026</u>	


1. Original Contract Price	\$ <u>574,773.39</u>
2. Net change by Change Orders	\$ <u>-</u>
3. Current Contract Price (Line 1 + Line 2)	\$ <u>574,773.39</u>
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ <u>406,903.65</u>
5. Retainage	
a. <u>10%</u> X \$ <u>-</u> Work Completed =	\$ <u>-</u>
b. <u>10%</u> X \$ <u>406,903.65</u> Stored Materials =	\$ <u>40,690.37</u>
c. Total Retainage (Line 5.a + Line 5.b)	\$ <u>40,690.37</u>
6. Amount eligible to date (Line 4 - Line 5.c)	\$ <u>366,213.28</u>
7. Less previous payments (Line 6 from prior application)	\$ <u>20,223.90</u>
8. Amount due this application	\$ <u>345,989.38</u>
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ <u>208,560.11</u>

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Fortiline, Inc d/b/a Fortiline Waterworks

**Signature:**  **Asst Secretary / General Counsel**      **Date:** 6-1-26

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u></u>	<b>By:</b> _____
<b>Title:</b> <u>SENIOR PROJECT ENGINEER</u>	<b>Title:</b> _____
<b>Date:</b> <u>6-2-2026</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____



**Progress Estimate - Unit Price Work**

Owner: The Corporation of Harper's Ferry  
 Engineer: GD&E Consulting Engineers  
 Contractor: Fortline, Inc. d/b/a Fortline Waterworks  
 Project: Water Meter Replacement  
 Contract: Contract 3 Phase II: Water Meter Replacement

Contractor's Application for Payment  
 Owner's Project No.:  
 Engineer's Project No.:  
 Contractor's Project No.:

Application No.: 2 Application Period: From 04/01/26 to 05/20/26 Application Date: 05/25/26

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed		H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
						Estimated Quantity Incorporated in the Work	Value of Work Completed					
Original Contract												
1.a.	5/8"x3/4" NEW METERS W/ METER INTERFACE UNITS	879.00	EA	471.65	414,584.55				324,487.05	324,487.05	78%	90,097.50
1.b.	VEHICLE BASED METER READING SYSTEM	1.00	LS	\$2,725.00	2,725.00				2,275.00	2,275.00	83%	450.00
1.c.	HARDWARE AND SOFTWARE (INCLUDING INTEGRATION)	1.00	LS	\$5,395.00	5,395.00						0%	5,395.00
1.d.	ONSITE TRAINING	1.00	LS	\$26,235.00	26,235.00						0%	26,235.00
1.e.	ALLOWANCE FOR HARRPERS FERRY CURRENT BILLING	1.00	LS	20,000.00	20,000.00						0%	20,000.00
	VENDOR											
	<b>Original Contract Totals</b>				<b>468,939.55</b>				<b>\$ 326,762.05</b>	<b>\$ 326,762.05</b>	<b>70%</b>	<b>\$ 142,177.50</b>
BID ALTERNATE 1: LARGE WATER METERS												
1.a.	1" NEW METERS	2.00	EA	\$683.95	1,367.90				979.90	979.90	72%	388.00
1.b.	1 1/2" NEW METERS	2.00	EA	\$1,515.40	3,030.80				2,101.70	2,101.70	69%	929.10
1.c.	2" NEW METERS	11.00	EA	\$1,666.04	18,326.44				13,748.90	13,748.90	75%	4,577.54
1.d.	3" NEW METERS	6.00	EA	\$3,095.40	18,572.40				12,605.10	12,605.10	68%	5,967.30
	<b>BID ALTERNATE 1 Totals</b>				<b>41,297.54</b>				<b>\$ 29,435.60</b>	<b>\$ 29,435.60</b>	<b>71%</b>	<b>\$ 11,861.94</b>
BID ALTERNATE 2: AMI METER READING SYSTEM												
1.	AMI METER READING SYSTEM	1.00	LS	\$50,906.00	50,906.00				45,776.00	45,776.00	90%	5,130.00
	<b>BID ALTERNATE 2 Totals</b>				<b>50,906.00</b>				<b>\$ 45,776.00</b>	<b>\$ 45,776.00</b>	<b>90%</b>	<b>\$ 5,130.00</b>
BID ALTERNATE 3: ACOUSTIC LEAK DETECTION												
1.a.	NEW 5/8"x3/4" WATER METERS W/ ALD	400.00	EA	\$12.58	5,030.00				4,930.00	4,930.00	98%	100.00
	<b>BID ALTERNATE 3 Totals</b>				<b>5,030.00</b>				<b>\$ 4,930.00</b>	<b>\$ 4,930.00</b>	<b>98%</b>	<b>\$ 100.00</b>
BID ALTERNATE 4: CUSTOMER PORTAL												
1	WATER SERVICE CUSTOMER WEB PORTAL & SMART PHONE	812.00	EA	10.59	8,600.30						0%	8,600.30
	<b>BID ALTERNATE 4 Totals</b>				<b>8,600.30</b>						<b>0%</b>	<b>8,600.30</b>
	<b>Original Contract and Change Orders</b>				<b>\$ 574,773.39</b>				<b>\$ 406,903.65</b>	<b>\$ 406,903.65</b>	<b>71%</b>	<b>\$ 167,869.74</b>

**Contractor's Application for Payment**

**Stored Materials Summary**

Owner: The Corporation of Harper's Ferry  
 Engineer: GD&F Consulting Engineers  
 Contractor: Fortline, Inc. d/b/a Fortline Waterworks  
 Project: Water Meter Replacement  
 Contract: Contract 3 Phase II: Water Meter Replacement

Owner's Project No.:  
 Engineer's Project No.:  
 Contractor's Project No.:

Application No.:		2		Application Period:		From 04/01/26 to 05/20/26		Application Date:		05/25/26				
A Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	B Supplier Invoice No.	C Submittal No. (with Specification Section No.)	D Description of Materials or Equipment Stored	E Storage Location	F Application No. When Materials Placed in Storage	G Materials Stored			I Amount Stored to Date (G+H) (\$)	J Amount Previously Incorporated in the Work (\$)	K Amount Incorporated in the Work this Period (\$)	L Total Amount Incorporated in the Work (J+K) (\$)	M Materials Remaining in Storage (I-L) (\$)	
						G Previous Amount Stored (\$)	H Amount Stored this Period (\$)							
BA2, Item 1	7342935		READY AMI MANAGER SOFTWARE	CLOUD	1									
BA1, Item 1b	7342935		1-1/2" METER BOLT & GASKET SET	Connex	2	51.80	51.80	51.80					51.80	
BA1, Item 1a	7342939		5/8X3/4 FLOWIQ 2200 MTR COMP	Connex	2	280,401.00	280,401.00	280,401.00					280,401.00	
BA1, Item 1a	7342939		1" FLOWIQ 2200 METER SS FLG	Connex	2	378.00	378.00	378.00					378.00	
BA1, Item 1b	7342939		1-1/2 FLOWIQ 3200 METER SS FLG	Connex	2	1,950.00	1,950.00	1,950.00					1,950.00	
BA1, Item 1c	7342939		2" FLOWIQ 3200 METER SS FLG	Connex	2	13,035.00	13,035.00	13,035.00					13,035.00	
BA1, Item 1a	7342939		AMR ANTENNA F/FLOWIQ2250 METER	Connex	2	43,906.05	43,906.05	43,906.05					43,906.05	
BA1, Item 1a	7342939		AMR ANTENNA F/FLOWIQ2250 METER	Connex	2	99.90	99.90	99.90					99.90	
BA1, Item 1b	7342939		AMR ANTENNA F/FLOWIQ2250 METER	Connex	2	549.45	549.45	549.45					549.45	
BA1, Item 1c	7342939		AMR ANTENNA F/FLOWIQ2250 METER	Connex	2	299.70	299.70	299.70					299.70	
BA1, Item 1d	7342939		READY CONVERTER US ADVANCED	Connex	2	2,275.00	2,275.00	2,275.00					2,275.00	
BA2, Item 1	7343120		KAMSTRUP AMI RF COLLECTOR SET	Connex	2	24,000.00	24,000.00	24,000.00					24,000.00	
BA2, Item 1	7349978		DO IT YOURSELF UP TO 10,000	CLOUD	2	10,120.00	10,120.00	10,120.00					10,120.00	
BA1, Item 1a	7396568		3/4" METER GASKET 1/8"	Connex	2	180.00	180.00	180.00					180.00	
BA1, Item 1d	7260153		3" FLOWIQ 3200 METER SS FLG	Connex	2	12,150.00	12,150.00	12,150.00					12,150.00	
BA1, Item 1a	7391981		1" METER GASKET 1/8"	Connex	2	2.00	2.00	2.00					2.00	
BA1, Item 1c	7391981		2" METER BOLT & GASKET SET	Connex	2	164.45	164.45	164.45					164.45	
BA1, Item 1d	7391981		3" FLG ACC KIT FF 1/8" RR	Connex	2	155.40	155.40	155.40					155.40	
BA2, Item 1	7300609		AMI Hosting Up to 1600 Pts	CLOUD	1	11,656.00	11,656.00	11,656.00					11,656.00	
BA3 - 1a	7300609		Leak Detector Software	CLOUD	1	4,930.00	4,930.00	4,930.00					4,930.00	
										Totals	\$ 16,586.00	\$ 390,317.65	\$ 406,903.65	\$ 406,903.65



**INVOICE**  
\*reprint\*

Invoice number: 7260153  
 Invoice date: 5/12/26  
 Due date: 6/10/26

Payment inquiries (704) 788-9800

Please remit payment to:  
 PO BOX 744053  
 ATLANTA, GA 30374-4053

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

**Warehouse:**  
 FORTILINE CHARLOTTESVILLE  
 1766 SCOTTSVILLE RD. SUITE A

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
049	7260145	7260153	Pickup	233401	NET 30 DAYS		
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
AMI METER	AMI METER PROJ	AMIMETE	CMP	6/10/26	5/08/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
KAM02L02D18K8UB	3" FLOWIQ 3200 METER SS FLG 12" LL C/O LINE # 00890	EA	6	6	0	2025.0000	12,150.00

<b>Amount due</b>	12,150.00
<b>Tax</b>	.00
<b>Freight</b>	.00
<b>fuel/other</b>	.00
<b>Total Due</b>	12,150.00

No returns accepted without prior authorization. Authorized returns are subject to restock fees. Special order items are not returnable. All claims must be filed with the carrier. All sales are subject to the terms and conditions of sale printed on this page and the back of the original invoice.



**INVOICE**  
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Invoice number: 7336568  
 Invoice date: 5/11/26  
 Due date: 6/07/26

Payment inquiries (704) 788-9800

Please remit payment to:  
 PO BOX 744053  
 ATLANTA, GA 30374-4053

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

**Warehouse:**  
 FORTILINE CHARLOTTESVILLE  
 1766 SCOTTSVILLE RD. SUITE A

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
049	7260145	7336568	Pickup	233401			
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
HARPERS FERRY	AMI METER PROJ	AMIMETE	CMP	6/07/26	5/07/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
NET34MG	3/4" METER GASKET 1/8" C/O LINE # 00080	EA	1800	1800	0	.1000	180.00

<b>Amount due</b>	180.00
<b>Tax</b>	.00
<b>Freight</b>	.00
<b>fuel/other</b>	.00
<b>Total Due</b>	180.00

No returns accepted without prior authorization. Authorized returns are subject to restock fees. Special order items are not returnable. All claims must be filed with the carrier. All sales are subject to the terms and conditions of sale printed on this page and the back of the original invoice.



**INVOICE**  
\*reprint\*

Invoice number: 7342935  
 Invoice date: 4/17/26  
 Due date: 5/16/26

Payment inquiries (704) 788-9800

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

*Please remit payment to:*  
 PO BOX 744053  
 ATLANTA, GA 30374-4053

**Warehouse:**  
 FORTILINE CHARLOTTESVILLE  
 1766 SCOTTSVILLE RD. SUITE A

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
049	7260145	7342935	Pickup	233401	NET 30 DAYS		
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
HARPERS FERRY	AMI METER PROJ	AMIMETE	CMP	5/16/26	4/15/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
NET1MG	1" METER GASKET 1/8" C/O LINE # 00810	EA	8	8	0	.3400	2.72
112MBGS	1-1/2" METER BOLT & GASKET SET C/O LINE # 00860	EA	4	4	0	12.9500	51.80
2MBGS	2" METER BOLT & GASKET SET C/O LINE # 00880	EA	11	11	0	12.9500	142.45
3FK	3" FLG ACC KIT FF 1/8" RR C/O LINE # 00820	EA	12	12	0	14.0000	168.00

<b>Amount due</b>	<b>364.97</b>
<b>Tax</b>	<b>.00</b>
<b>Freight</b>	<b>.00</b>
<b>fuel/other</b>	<b>.00</b>
<b>Total Due</b>	<b>364.97</b>

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**INVOICE**  
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Invoice number: 7342939  
 Invoice date: 4/17/26  
 Due date: 5/16/26

Payment inquiries (704) 788-9800

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

*Please remit payment to:*  
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**Warehouse:**  
 FORTILINE CHARLOTTESVILLE  
 1766 SCOTTSVILLE RD. SUITE A

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
049	7260145	7342939	Pickup	233401			
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
AMI METER	AMI METER PROJ	AMIMETE	CMP	5/16/26	4/15/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
KAM02K02D18B8UB	5/8X3/4 FLOWIQ 2200 MTR COMP C/O LINE # 00070	EA	890	890	0	319.0000	283,910.00
KAM02K02D18A8UB	5/8X1/2 FLOWIQ 2200 MTR COMP C/O LINE # 00790	EA	10	10	0	319.0000	3,190.00
KAM02L02D18D8UB	1" FLOWIQ 2200 METER SS FLG 10" LL C/O LINE # 00800	EA	4	4	0	439.0000	1,756.00
KAM02L02D18F8UB	1-1/2 FLOWIQ 3200 METER SS FLG 13" LL C/O LINE # 00850	EA	4	4	0	975.0000	3,900.00
KAM02L02D18H8UB	2" FLOWIQ 3200 METER SS FLG 17" LL C/O LINE # 00870	EA	11	11	0	1185.0000	13,035.00
KAM6697914	AMR ANTENNA F/FLOWIQ2250 METER PLUG-IN 6697914 C/O LINE # 00090	EA	925	925	0	49.9500	46,203.75
KAM6696400002	READY CONVERTER US ADVANCED 669640020- C/O LINE # 00100	EA	1	1	0	2275.0000	2,275.00

<b>Amount due</b>	<b>354,269.75</b>
<b>Tax</b>	<b>.00</b>
<b>Freight</b>	<b>.00</b>
<b>fuel/other</b>	<b>.00</b>
<b>Total Due</b>	<b>354,269.75</b>

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**INVOICE**  
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Invoice number: 7343120  
 Invoice date: 4/17/26  
 Due date: 5/16/26

Payment inquiries (704) 788-9800

Please remit payment to:  
 PO BOX 744053  
 ATLANTA, GA 30374-4053

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

**Warehouse:**  
 FORTILINE CHARLOTTESVILLE  
 1766 SCOTTSVILLE RD. SUITE A

**Ship to:**  
 Customer Pickup

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
049	7260145	7343120	Pickup	233401			
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
AMI METER	AMI METER PROJ	AMIMETE	CMP	5/16/26	4/15/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
KAMSTRUPCOLL49	KAMSTRUP AMI RF COLLECTOR SET C/O LINE # 01211	EA	2	2	0	12000.0000	24,000.00

<b>Amount due</b>	24,000.00
<b>Tax</b>	.00
<b>Freight</b>	.00
<b>fuel/other</b>	.00
<b>Total Due</b>	24,000.00

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**INVOICE**  
\*reprint\*

Invoice number: 7349978  
 Invoice date: 4/29/26  
 Due date: 5/28/26

Payment inquiries (704) 788-9800

Please remit payment to:  
 PO BOX 744053  
 ATLANTA, GA 30374-4053

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

**Warehouse:**  
 FORTILINE CHARLOTTESVILLE  
 1766 SCOTTSVILLE RD. SUITE A

**Ship to:**  
 HARPERS FERRY WATER WORKS  
 NEW METER PROJECT  
 1435 BAKERTON RD  
 HARPERS FERRY, WV 25425

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
049	7260145	7349978	Direct	233401	NET 30 DAYS		
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
1	AMI METER PROJ	AMIMETE	CMP	5/28/26	4/10/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
KAM692YB00000	DO IT YOURSELF UP TO 10,000 C/O LINE # 00290	EA	1	1	0	10120.0000	10,120.00

<b>Amount due</b>	10,120.00
<b>Tax</b>	.00
<b>Freight</b>	.00
<b>fuel/other</b>	.00
<b>Total Due</b>	10,120.00

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**INVOICE**  
\*reprint\*

Invoice number: 7366274  
 Invoice date: 5/05/26  
 Due date: 6/03/26

Payment inquiries (704) 788-9800

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

*Please remit payment to:*  
 PO BOX 744053  
 ATLANTA, GA 30374-4053

**Warehouse:**  
 FORTILINE CHARLOTTESVILLE  
 1766 SCOTTSVILLE RD. SUITE A

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
049	7342939	7366274	Pickup	233401			
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
AMI METER	AMI METER PROJ	AMIMETE	CMP	6/03/26	5/01/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
	Reference Invoice No.7342939						
KAM02K02D18B8UB	5/8X3/4 FLOWIQ 2200 MTR COMP C/O LINE # 00070 REASON: AFFECT INVENTORY	EA	11-	11-	0	319.0000	3,509.00
KAM02K02D18A8UB	5/8X1/2 FLOWIQ 2200 MTR COMP C/O LINE # 00790 REASON: AFFECT INVENTORY	EA	10-	10-	0	319.0000	3,190.00
KAM02L02D18D8UB	1" FLOWIQ 2200 METER SS FLG 10" LL C/O LINE # 00800 REASON: AFFECT INVENTORY	EA	2-	2-	0	439.0000	878.00
KAM02L02D18F8UB	1-1/2 FLOWIQ 3200 METER SS FLG 13" LL C/O LINE # 00850 REASON: AFFECT INVENTORY	EA	2-	2-	0	975.0000	1,950.00
KAM6697914	AMR ANTENNA F/FLOWIQ2250 METER PLUG-IN 6697914 C/O LINE # 00090 REASON: AFFECT INVENTORY	EA	21-	21-	0	49.9500	1,048.95

<b>Amount due</b>	<b>10,575.95-</b>
<b>Tax</b>	<b>.00</b>
<b>Freight</b>	<b>.00</b>
<b>fuel/other</b>	<b>.00</b>
<b>Total Due</b>	<b>10,575.95-</b>

No returns accepted without prior authorization. Authorized returns are subject to restock fees. Special order items are not returnable. All claims must be filed with the carrier. All sales are subject to the terms and conditions of sale printed on this page and the back of the original invoice.



**INVOICE**  
\*reprint\*

Invoice number: 7369202  
 Invoice date: 5/14/26  
 Due date: 6/12/26

Payment inquiries (704) 788-9800

Please remit payment to:  
 PO BOX 744053  
 ATLANTA, GA 30374-4053

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

**Warehouse:**  
 FORTILINE CHARLOTTESVILLE  
 1766 SCOTTSVILLE RD. SUITE A

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
049	7342939	7369202	Pickup	233401			
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
AMI METER	AMI METER PROJ	AMIMETE	CMP	6/12/26	5/12/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
KAM6697914	Reference Invoice No.7342939 AMR ANTENNA F/FLOWIQ2250 METER PLUG-IN 6697914 C/O LINE # 00090 REASON: AFFECT INVENTORY	EA	4-	4-	0	49.9500	199.80-

<b>Amount due</b>	<b>199.80-</b>
<b>Tax</b>	<b>.00</b>
<b>Freight</b>	<b>.00</b>
<b>fuel/other</b>	<b>.00</b>
<b>Total Due</b>	<b>199.80-</b>

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**INVOICE**  
\*reprint\*

Invoice number: 7379358  
 Invoice date: 5/14/26  
 Due date: 6/12/26

Payment inquiries (704) 788-9800

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

*Please remit payment to:*  
 PO BOX 744053  
 ATLANTA, GA 30374-4053

**Warehouse:**  
 FORTILINE CHARLOTTESVILLE  
 1766 SCOTTSVILLE RD. SUITE A

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
049	7342935	7379358	Pickup	233401			
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
HARPERS FERRY	AMI METER PROJ	AMIMETE	CMP	6/12/26	5/12/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
	Reference Invoice No.7342935						
NET1MG	1" METER GASKET 1/8" C/O LINE # 00810 REASON: AFFECT INVENTORY	EA	8-	8-	0	.3400	2.72-
2MBGS	2" METER BOLT & GASKET SET C/O LINE # 00880 REASON: AFFECT INVENTORY	EA	11-	11-	0	12.9500	142.45-
3FK	3" FLG ACC KIT FF 1/8" RR C/O LINE # 00820 REASON: AFFECT INVENTORY	EA	12-	12-	0	14.0000	168.00-

<b>Amount due</b>	313.17-
<b>Tax</b>	.00
<b>Freight</b>	.00
<b>fuel/other</b>	.00
<b>Total Due</b>	313.17-

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**INVOICE**  
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Invoice number: 7381981  
 Invoice date: 5/18/26  
 Due date: 6/14/26

Payment inquiries (704) 788-9800

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

*Please remit payment to:*  
 PO BOX 744053  
 ATLANTA, GA 30374-4053

**Warehouse:**  
 FORTILINE CHARLOTTESVILLE  
 1766 SCOTTSVILLE RD. SUITE A

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
049	7260145	7381981	Pickup	233401			
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
AMI METER PROJECT	AMI METER PROJ	AMIMETE	CMP	6/14/26	5/14/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
NET1MG	1" METER GASKET 1/8" C/O LINE # 00810	EA	8	8	0	.5000	4.00
2MBGS	2" METER BOLT & GASKET SET C/O LINE # 00880	EA	11	11	0	14.9500	164.45
3FK	3" FLG ACC KIT FF 1/8" RR C/O LINE # 00820	EA	12	12	0	12.9500	155.40

<b>Amount due</b>	<b>323.85</b>
<b>Tax</b>	<b>.00</b>
<b>Freight</b>	<b>.00</b>
<b>fuel/other</b>	<b>.00</b>
<b>Total Due</b>	<b>323.85</b>

No returns accepted without prior authorization. Authorized returns are subject to restock fees. Special order items are not returnable. All claims must be filed with the carrier. All sales are subject to the terms and conditions of sale printed on this page and the back of the original invoice.



**INVOICE**  
\*reprint\*

Invoice number: 7387098  
 Invoice date: 5/20/26  
 Due date: 6/18/26

Payment inquiries (704) 788-9800

Please remit payment to:  
 PO BOX 744053  
 ATLANTA, GA 30374-4053

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

**Warehouse:**  
 FORTILINE CHARLOTTESVILLE  
 1766 SCOTTSVILLE RD. SUITE A

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
049	7381981	7387098	Pickup	233401			
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
AMI METER PROJECT	AMI METER PROJ	AMIMETE	CMP	6/18/26	5/18/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
NET1MG	Reference Invoice No.7381981 1" METER GASKET 1/8" C/O LINE # 00810 REASON: DO NOT AFFECT INV	EA	4-	4-	0	.5000	2.00-

Amount due	2.00-
Tax	.00
Freight	.00
fuel/other	.00
<b>Total Due</b>	<b>2.00-</b>

No returns accepted without prior authorization. Authorized returns are subject to restock fees. Special order items are not returnable. All claims must be filed with the carrier. All sales are subject to the terms and conditions of sale printed on this page and the back of the original invoice.



**INVOICE**  
\*reprint\*

Invoice number: 7401950  
 Invoice date: 5/29/26  
 Due date: 6/27/26

Payment inquiries (704) 788-9800

Please remit payment to:  
 PO BOX 744053  
 ATLANTA, GA 30374-4053  
 CO

**Sold to:**  
 HARPERS FERRY WATER WORKS  
 PO BOX 217  
 HARPERS FERRY, WV 25425

**Warehouse:**  
 FORTILINE METER SERVICES  
 FORTILINE METER SERVICES  
 28027

**Ship to:**  
 HARPERS FERRY WATER WORKS  
 NEW METER PROJECT  
 1435 BAKERTON RD  
 HARPERS FERRY, WV 25425

Federal Tax ID# 57-0819190

Branch	From Contract	Order No.	Shipping Method	Customer Number	Terms		
703	7300609	7401950	Our Truck	233401	NET 30 DAYS		
PO No.	Job Name	Job No.	SLS	Due Date	Ship Date		
1	AMI METER PROJ	AMIMETE	CMP	6/27/26	5/28/26		
Product #	Description	UOM	Ordered	Shipped	Back Ordered	Unit Price	Extended Shipped price
DNUKAM6696454	Reference Invoice No.7300609 READY AMI MANAGER SOFTWARE 801-1600 METERING POINTS C/O LINE # 00210 REASON: AFFECT INVENTORY	EA	1-	1-	0	5885.0000	5,885.00-

Amount due	5,885.00-
Tax	.00
Freight	.00
fuel/other	.00
<b>Total Due</b>	<b>5,885.00-</b>

No returns accepted without prior authorization. Authorized returns are subject to restock fees. Special order items are not returnable. All claims must be filed with the carrier. All sales are subject to the terms and conditions of sale printed on this page and the back of the original invoice.

**Harpers Ferry Water Works  
EPA Grant**

	CLASSIFICATION	APPROVED BUDGET	ADJUSTMENTS	REVISED BUDGET	PAID PRIOR TO THIS DRAW	REQUESTED THIS REQUEST	PAID TO DATE	BALANCE REMAINING
1	Construction & Cons. Cont.							
	a. Contract 1 -	459,818.75	0.00	459,818.75	16,187.12	276,791.50	292,978.62	166,840.13
	d. Construction contingency	30,181.25	0.00	30,181.25	0.00	0.00	0.00	30,181.25
4	Administrative							
	a. Administrative Expenses	10,000.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00
11	TOTAL of Lines 1 through 10	500,000.00	0.00	500,000.00	16,187.12	276,791.50	292,978.62	207,021.38

**Total**

	CLASSIFICATION	APPROVED BUDGET	ADJUSTMENTS	REVISED BUDGET	PAID PRIOR TO THIS DRAW	REQUESTED THIS REQUEST	PAID TO DATE	BALANCE REMAINING
1	Construction & Cons. Cont.							
	a. Contract 1 -	574,773.43	0.00	574,773.43	20,233.90	345,989.38	366,223.28	208,550.15
	d. Construction contingency	37,726.57	0.00	37,726.57	0.00	0.00	0.00	37,726.57
4	Administrative							
	a. Administrative Expenses	12,500.00	0.00	12,500.00	0.00	0.00	0.00	12,500.00
11	TOTAL of Lines 1 through 10	625,000.00	0.00	625,000.00	20,233.90	345,989.38	366,223.28	258,776.72

**Governor Grant**

	CLASSIFICATION	APPROVED BUDGET	ADJUSTMENTS	REVISED BUDGET	PAID PRIOR TO THIS DRAW	REQUESTED THIS REQUEST	PAID TO DATE	BALANCE REMAINING
1	Construction & Cons. Cont.							
	a. Contract 1 -	114,954.68	0.00	114,954.68	4,046.78	69,197.88	73,244.66	41,710.02
	d. Construction contingency	7,545.32	0.00	7,545.32	0.00	0.00	0.00	7,545.32
4	Administrative							
	a. Administrative Expenses	2,500.00	0.00	2,500.00	0.00	0.00	0.00	2,500.00
11	TOTAL of Lines 1 through 10	125,000.00	0.00	125,000.00	4,046.78	69,197.88	73,244.66	51,755.34

Detail for B&F Agenda Items

Item #	Subject	Budget Line	Amount
5.f.vii	Town Hall		
	Town Hall HVAC Repair	440 Bld Maintenance	1550.51
	Town Hall fire resistant cabinet(s)	341 Materials/Supplies	up to \$2200.00
5.f.viii	Flip Flop Kick Off		
	Expense reimbursement for Kick Off	402 Economic Development	\$452.70
5.f.viii	4th of July Event		
	Musical Entertainment	906 Arts/Humanities	\$300.00
	Tent Rental	906 Arts/Humanities	\$312.17
5.f.viii	July Summer Concert Series		
	Concert Series funding for 3 concerts	906 Arts/Humanities	up to \$2000.00
5.f.viii	Zachary Taylor Steps		
	Repair like for like of steps at Zach Taylor and Washington	975 Streets and Transportation	up to \$2500.00



**CORPORATION OF HARPERS FERRY, WEST VIRGINIA**

**ORDINANCE No. 2026-01**

An ORDINANCE to amend uses allowed in the Business District.

*Be it enacted and ordained by the Town Council of the Corporation of Harpers Ferry:*

That Article 1312 of the Codified Ordinances of Harpers Ferry be amended and reenacted to read as follows:

**ARTICLE 1312  
Business District; Uses**

**1312.02 Uses allowed.**

**1312.02 Uses allowed.**

- (a) Permitted uses.
- (1) Any Residential District permitted use.
  - (2) Restaurant, provided any such Structure shall be at least 25 feet from a residence in any Abutting Lot in a Residential District; however, this requirement does not apply to restaurants in active use before 1 July 2026, provided that the use as an active restaurant does not terminate at any point.
  - (3) Retail Sales Establishment, Personal Services Establishment or other Professional Services Establishment.
  - (4) Dwelling Unit or Units over a permitted Business Establishment.
- (b) Conditional uses. The following Conditional Uses may be authorized upon application to the Board of Zoning Appeals for a Conditional Use Permit as long as any proposed Conditional Use will not be detrimental to other Permitted Uses in the Business District or to Abutting Lots in the Residential District:
- (1) Any Residential District Conditional Use.
  - (2) Apartment house, Hotel, Office Structure, Association Hall, Parking Lot (Commercial, Restricted Accessory, and Public) or Public Garage.
  - (3) Small Recreational Facilities provided any such facility shall be at least 25 feet from any Abutting Lot in a Residential District.

Passed FIRST READING the 11th day of May, 2026.

Passed SECOND and FINAL READING the \_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Greg Vaughn, Mayor

\_\_\_\_\_  
Kevin Carden, Recorder



**CORPORATION OF HARPERS FERRY, WEST VIRGINIA**

**ORDINANCE No. 2026-03**

An ORDINANCE to create the new Public Use and Conservation zoning district and delineate permitted uses.

*Be it enacted by the Town Council of the Corporation of Harpers Ferry:*

That Article 1310 of the Codified Ordinances be amended and reenacted, and a new Article 1314 be created, all to read as follows:

**ARTICLE 1310**

**Establishment of Zoning Districts and Zoning Map**

**1310.01 Zoning districts.**

**1310.01 Zoning districts.**

- (a) Base zoning. For the purpose of carrying out the provisions of this Zoning Ordinance, the incorporated area of the Town is hereby divided into three underlying (or base) zoning classifications as set forth in this Zoning Ordinance, and as marked on the official Zoning Map certified by Town Council and consistent with the Comprehensive Plan. The Rights-of-Way, both used and unused, are publicly owned and carry the least intensive zoning of the Abutting properties along each Block.
- (b) Historical significance of Town. In 1979, the Town was nominated and then designated as a historic district on the National Register of Historic Places as the Harpers Ferry Historic District. This designation recognizes those resources that contribute to the cultural, social, economic, political and architectural history of the Town. In harmony with the Comprehensive Plan, the Town recognizes that the preservation of historic character and architecture is primary to the safeguarding of the cultural, social, religious and economic heritage of the Town. The Town recognizes the importance of preserving historic structures and land throughout the Town in order to:
  - (1) Protect the heritage of the historic sites by preserving the cultural, social, economic, political, architectural, or archaeological history;
  - (2) Foster urban and civic beauty;
  - (3) Promote the preservation and the use of historic districts for the education, welfare, and pleasure of the residents of the Town and the region; and
  - (4) Strengthen the local economy.

**ARTICLE 1314**

**Public Use and Conservation District; Uses**

**1314.01 Designation of Public Use and Conservation District.**

**1314.02 Uses allowed.**

**1314.01 Designation of Public Use and Conservation District.**

Public Use and Conservation zoning classification (P) is intended to provide public land set aside for historical and natural preservation, as well as public access to those lands, in a manner consistent with the goals of the Comprehensive Plan. No new commercial or residential development is permitted on such lands.

**1314.02 Uses allowed.**

- (a) Land set aside for public recreation, including, but not limited to, Town parks.
- (b) Land set aside for natural preservation, including, but not limited to, wildlife habitat, watershed protection, and scenic viewsheds.
- (c) Areas devoted to the preservation and interpretation of historic structures and grounds.
- (d) Burial grounds.
- (e) Infrastructure in support of the above uses, including, but not limited to, parking areas and storm drains.

Passed FIRST READING the 11th day of May, 2026.

Passed SECOND and FINAL READING the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Gregory F. Vaughn, Mayor

\_\_\_\_\_  
Kevin Carden, Recorder



**CORPORATION OF HARPERS FERRY, WEST VIRGINIA**

**ORDINANCE No. 2026-04**

An ORDINANCE to amend Ordinance Articles 1302 and 1316 to allow historical monuments and interpretive signs.

*Be it enacted by the Town Council of the Corporation of Harpers Ferry:*

That Articles 1302 and 1316 of the Codified Ordinances be amended and reenacted to read as follows:

**ARTICLE 1302**

**Words, Terms and Phrases**

**Historical Monument.** A freestanding structure or sculpture that commemorates a person, a historical event, or a social movement.

**Sign, Interpretive.** A sign that includes information about the history or the natural setting of a location or area.

**ARTICLE 1316**

**Signs**

- 1316.01 Purpose and objectives.
- 1316.02 Exempt Signs.
- 1316.03 Prohibited Permanent and Temporary Signs.
- 1316.04 General provisions.
- 1316.05 Regulations of signs.
- 1316.06 Permit procedures for Temporary Business Signs.
- 1316.07 Permit procedures for permanent signs.
- 1316.08 Special Purpose Signs.
- 1316.09 Religious Organization Bulletin Boards.
- 1316.10 Real Estate Signs.
- 1316.11 Building Construction Signs.
- 1316.12 Interpretive Signs and Historical Monuments.
- 1316.80 Maintenance.

**1316.01 Purpose and objectives.**

The purpose of this Article is to protect the public health, safety, convenience, comfort, and general welfare within the Town. This Article regulates the time, place, design, and manner in which signs are displayed to achieve the following objectives:

- (a) Permit non-commercial signs on any private property within the Town, subject to the provisions of this Zoning Ordinance;
- (b) Permit signs without unconstitutionally regulating the information

- displayed by each sign;
- (c) Permit signs where language and symbols do not violate constitutionally guaranteed freedom of speech;
- (d) Permit signs that do not constitute a hazard to the public safety;
- (e) Permit commercial signs appropriate to the historic character, the use and zoning classification of each property within the Town;
- (f) Permit signs that share information about the Town's historic and natural heritage.
- (g) Create a more aesthetically pleasing Town environment; and
- (h) Eliminate visual clutter within the Town.

#### **1316.02 Exempt Signs.**

The following signs are exempt on the basis that they implement a compelling government interest in protecting the health and safety of persons and property in the Town, and do not require Sign Permits:

- (a) Temporary or permanent signs erected and maintained by the Town, County, State or Federal Government for traffic direction, official meetings or for direction to or identification of a Government Facility or event;
- (b) Directional Ground Signs not to exceed two signs per Driveway indicating vehicular entrance and exit locations with size not to exceed three square feet per Sign face and four feet in height;
- (c) Flag, emblems and insignias of national, state, or local political subdivisions;
- (d) Name, address, or plaques noting historical significance of buildings or locations mounted to the front wall of a building, fence, porch, lamppost, or similar post in the front yard, not to exceed two square feet in sign area;
- (e) Any window Sign located inside or behind a window is not subject to the provisions of this Article provided that the window Sign is located in a Structure where a commercial or industrial Use is permitted as a Principal Use, and provided that it is not more than 25% of any window area in a single window unit;
- (f) Flags which are considered to be home flags that are placed to show spirit, pride, seasonal theme, or activity;
- (g) Real estate signs;
- (h) Religious Bulletin Boards;
- (i) Temporary political campaign signs less than four square feet and placed on private property provided they are not posted more than 60 days before the political event and are removed within 14 days following the event;
- (j) Building Construction Signs in accordance with 1316.11 of this Article; and
- (k) Signs soliciting donations for a person, group, or cause, providing they are removed within 60 days of their placement and do not exceed six square feet.

#### **1316.03 Prohibited Permanent and Temporary Signs.**

All signs not expressly permitted or exempt under this Article are prohibited in the Town. Such prohibited signs include but are not limited to:

- (a) Abandoned Signs;
- (b) Beacons and searchlights, except for emergency health or safety purposes;
- (c) Billboards and other Off-Premise Signs, except as may be permitted by Section 1316.04(a) (9) of this Article;

- (d) Flashing Signs or intermittent lighting of signs, including time and temperature and message center signs;
- (e) Animated Signs;
- (f) Pennants, streamers and similar devices;
- (g) All helium, gas and air balloons or air dancers for promotional purposes;
- (h) Roof Signs;
- (i) Signs attached to any tree or utility pole and signs painted directly on rocks, trees, and other natural features;
- (j) Any private signs, announcements, opinions, and notices placed on public property;
- (k) Any Sign, which constitutes a traffic hazard or a detriment to public safety or may be confused with traffic control signal or device or the light of an emergency or road equipment vehicle;
- (l) Signs which make use of words, symbols, phrases or characters in such a manner as to interfere with, mislead, or confuse traffic;
- (m) Signs or parts thereof which are erected within or above a Public Street or Right-of-Way;
- (n) Spinning devices or strings of spinning devices;
- (o) Electronic Message Board Signs;
- (p) Window Signs, including approved Temporary Business Signs in any district which cover more than 25% of the total window area on a single window unit;
- (q) Signs with bright reflective paint, neon lights, photoluminescence, black lights, color shifting lights, and any back lit or internally lit signs; and
- (r) Vinyl banners except as Special Purpose Signs (see Section 1316.08 of this Article).

**1316.04 General provisions.**

All signs must be designed, erected, altered, reconstructed, moved and maintained in accordance with the provisions of this Article unless specifically modified by another provision of this Article. A Sign Permit is required for the construction, erection, relocation or alteration of any Sign, unless specifically exempted by this Article.

- (a) No Sign may be moved, replaced or altered except that the text of an approved Business or Organizational Merchandise Sign may be changed at the discretion of the owner to reflect the day's changes of menu, changes in approved business information, or items on sale that day.
- (b) Maintenance. Every sign, whether requiring a Sign Permit or not, must be maintained in safe, presentable and good structural condition at all times, including replacement of defective parts and painting and cleaning of said sign.
- (c) Removal of Dangerous or Defective Signs. The Code Enforcement Officer may immediately remove or cause to be removed any sign deemed to be a danger, defective or hazardous to persons or property.
- (d) Removal of Unlawful Signs in the Public Right of Way. The Proper Authority may remove or cause to be removed any unlawful sign in a public right-of-way.
- (e) Sign Location with Respect to Frontages. Sign area permitted by virtue of premises having Lot Frontage or Structure Frontage must be located only along that Frontage which generates the permitted Sign area.
- (f) Commercial Messages. All commercial information conveyed by any Sign permitted under this Article must pertain to the premises on which the Sign is located, except as specifically approved under Section 1316.04(a) (9) of this Article.

- (g) Sign Spacing Requirements. No projecting, ground, pole or Freestanding Sign may be located within 25 feet of another projecting, ground, pole or Freestanding Sign.
- (h) Duration of Temporary Signs. Temporary signs as permitted by this Article may be erected for a period not to exceed 60 days, except as otherwise dictated in this Article. Extensions to the sixty-day limitation may be permitted by the Proper Authority upon application and demonstration of reasonable justification by the agent or owner of the temporary sign.
- (i) Exception to Off-Premises Sign Prohibitions. Upon application and approval of a Conditional Use Permit by the Board of Zoning Appeals in accordance with Article 1324 of this Zoning Ordinance, (an) Off-Premise Sign(s) may be permitted for a specified period of limited duration and subject to renewal or removal at the discretion of the Board of Zoning Appeals.
- (j) Signs illuminated with one small spotlight per side, shining upon the sides of the Sign which have lettering, are permitted, except such illumination may not exceed 820 lumens per lighted side of the Sign. The spotlights must be positioned close enough to the Sign to focus the light on the center of the Sign. The light must be focused such that negligible light bypasses the Sign and any escaping light is not obtrusive or beamed so that the direct light source impinges upon the eyes of pedestrians, drivers in vehicles on the Street, or adjacent properties.
- (k) Multiple Business Occupancy. In a Structure or grouping of Structures or premises with multiple Business occupants, signage should be apportioned on the basis of square footage of Structure space occupied or other suitable methods of apportionment.

**1316.05 Regulations of signs.**

- (a) All Business and organizational Identification, Information and Merchandise signs are to consist of flat panels, made of natural materials (such as wood, metal, or stone). Medium Density Fiberboard (MDF), Medium Density Overlay (MDO), High Density Overlay (HD) and High Density Urethane are acceptable alternative materials.
- (b) All Business and organizational Identification signs may not exceed six square feet in size. Their frame or support can be of wood or metal brackets or chains. They may be lettered or decorated on one or both sides. Identification signs must be located within and upon the premises to which they pertain. One Identification Sign is permitted for each Frontage containing a public entrance.
- (c) All Business and organizational Information Signs may not exceed three square feet. No more than two Information Signs are permitted per Establishment.
- (d) All Business and organizational Merchandise Signs may not exceed six square feet. No more than two Merchandise signs are permitted per Establishment.
- (e) During only the hours the Business or organization is open, not more than two banners or flags may be displayed upon the premises except that State flags may be flown at any hours as allowed by state laws, and the national Flag may be flown in accordance with 4 USC, Chapter 1, sections 1 and 2, and Executive Order 10834 issued pursuant thereto. Flags and Banner Signs may not exceed six square feet total for all displayed.
- (f) No Sign shall be hung so that its bottom edge is less than seven feet above a pedestrian throughway.

- (g) The owner of any Business that is no longer operating as evidenced by the fact that it no longer has a valid business license has not more than 30 days to remove all signs.

**1316.06 Permit procedures for Temporary Business Signs.**

- (a) A new or short term business or organization may apply for a Sign Permit for more than one temporary sign on one Project Permit application if all information required by this Zoning Ordinance is included for each Sign requested so long as the Ordinance Compliance Officer is deemed the Proper Authority under Section 1303.03 of this Zoning Ordinance for purposes of issuing any such requested Sign Permits and reviewing the application therefor.
- (b) The Proper Authority is granted authority to issue Sign Permits for temporary signs.

**1316.07 Permit procedures for permanent signs.**

- (a) In addition to any other requirements set forth in this Zoning Ordinance, an application for a Sign Permit must be accompanied by plans showing all dimensions, the shape, material, character, lettering style, colors, design, full text, and exact location proposed. If the Sign is not to be located flat against an exterior Structure wall, the application must include an Elevation drawing and the details as to material, shape and location of the standard, pole or bracket or other support to which the Sign will be attached. The size and location of all existing signs must be provided.
- (b) Any Person may apply for more than one Sign Permit on one Project Permit application if:
  - (1) All information required by this Zoning Ordinance is included for each Sign Permit requested; and
  - (2) The requested Sign Permits pertain to the same Project.
- (c) The Code Enforcement Officer is deemed the Proper Authority under Section 1303.03 of this Zoning Ordinance for purposes of issuing such requested Sign Permits and reviewing the application therefor.

**1316.08 Special Purpose Signs.**

- (a) Special Purpose Signs do not require a Sign Permit.
- (b) All Special Purpose Signs must be removed by midnight of the day following the event for which the signs are displayed. If such signs are not removed within that time period, the police are authorized to remove and confiscate the signs.
- (c) The Code Enforcement Officer may review the appropriateness of any Special Purpose Sign displayed and remove Special Purpose Signs that are inconsistent with the standards of this Zoning Ordinance.

**1316.09 Religious Organization Bulletin Boards.**

- (a) Permanently erected Religious Organization Bulletin Boards do not require a Sign Permit; however, any organization proposing to erect such a bulletin board should submit a simple plan or drawing of the proposed sign, with all proposed lettering, to the Code Enforcement Officer for approval prior to installation.
- (b) There may be no more than one bulletin board, not to exceed 16 square feet in size, for each organization. The bulletin boards must be of traditional design and constructed of natural materials such as wood insofar as possible. Artificial material such as plastic or plexiglass may be used in window-type cabinet structures, but glass is preferred.

**1316.10 Real Estate Signs.**

- (a) A real estate agency or property owner may display one "for sale" or one "for rent" Real Estate Sign of customary design not to exceed four square feet in size on the property offered for sale or rent. All information on Real Estate signs shall be closely related to the sale of the property upon which the Sign is posted. No general information concerning a Real Estate firm, except for address, telephone number, and website, and no information advertising the sale of other unrelated property, is permitted.
- (b) No Sign Permit is required for a Real Estate Sign.
- (c) In the case of an "Open House", one Directional Sign may be displayed during daylight hours of the open house. The Directional Sign may not be placed on a public Right-of-Way without written permission of the Code Enforcement Officer.
- (d) The Code Enforcement Officer may, with the assistance of the Police as required, exercise the authority to remove any Real Estate Signs which are in violation of the provisions of this Article. The confiscated Sign may be retrieved from the Town within thirty days upon payment of \$50.00. Confiscated signs not retrieved within 30 days must be disposed of by the Town.

**1316.11 Building Construction Signs.**

- (a) Construction Signs do not require a Sign Permit.
- (b) Construction Signs may list company, corporation, individual name or names, communications information such as phone numbers and email addresses, and types of work or expertise offered by the company or individual and may be placed only on private property with permission of the property owner where and when work is taking place. Construction Signs may not exceed four square feet in size and are limited to one such sign at each Site. Signs must be removed when work is completed.
- (c) The Code Enforcement Officer may, with the assistance of the Police as required, remove any Construction Signs which are in violation of the provisions of this Article. The confiscated Sign may be retrieved from the Town within 30 days upon payment of \$50.00. Confiscated signs not retrieved within 30 days must be disposed of by the Town.

**1316.12 Interpretive Signs and Historical Monuments.**

- (a) Only Interpretive Signs and Historical Monuments sponsored by a governmental body or a religious or other non-profit organization are permitted. All such Interpretive Signs and Historical Monuments require approval by the Town Council after review by the Historic Landmarks Commission.
- (b) Review of Interpretive Signs and Historical Monuments will consider the accuracy, appropriateness of the message, and aesthetics of the signage or structure.
- (c) No Historical Monument higher than 4.5 feet or with a footprint larger than 4 square feet may be permitted, except those approved by the Town Council in Town parks. Only Historical Monuments consisting of metal or natural materials (e.g., stone or wood) will be permitted.
- (d) No Interpretive Sign or Historical Monument may be placed within 150 feet of any other such Interpretive Sign or Historical Monument.
- (e) Interpretive Signs and Historical Monuments must adhere to other requirements and regulations included in Part 13.

**1316.80 Maintenance.**

It is the responsibility of the owner or agent of all Signs displayed under the provisions of this Article to properly maintain them. They must be cleaned and repainted at necessary intervals so that they remain legible and

neat. The Code Enforcement Officer may order maintenance as deemed appropriate. If an order to conduct maintenance is not followed within 30 days of such an order coming into force, it is considered a violation of this Zoning Ordinance.

Passed FIRST READING the 11th day of May, 2026.

Passed SECOND and FINAL READING the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Gregory F. Vaughn, Mayor

\_\_\_\_\_  
Kevin Carden, Recorder



*Sample*

*Item 6.a attachment*

# CORPORATION OF HARPERS FERRY

## Town Council Action Approval Form

Town Hall • 1000 Washington Street, P.O. Box 217, Harpers Ferry, WV 25425  
PH: (304) 535-2206 FAX (304) 535-6520

To: \_\_\_\_\_ Date: \_\_\_\_\_

Town Council has approved said action on \_\_\_\_\_  
(date)

Signed by: \_\_\_\_\_  
(Town Council Member)

Description of Action:

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### If Applicable

Applicable funding source: Hotel Occupancy Tax Fund \_\_\_\_ Coal Tax Fund \_\_\_\_ General Fund \_\_\_\_  
Water \_\_\_\_ Contingencies \_\_\_\_ Other: \_\_\_\_\_

Funding is Approved \_\_\_\_ Disapproved \_\_\_\_ in the amount of \$ \_\_\_\_\_

Expense Account to Use: \_\_\_\_\_

Approving Official: \_\_\_\_\_ Date: \_\_\_\_\_

Date Referred to Accounting for check processing: \_\_\_\_\_