



CORPORATION OF HARPERS FERRY

Town Council

AGENDA

Regular Meeting

Monday, May 11, 2026

7:00 p.m.

Harpers Ferry Town Hall, 1000 Washington Street, 2nd floor, Harpers Ferry, West Virginia 25425

I. Call to order and Pledge of Allegiance.

II. Approval of agenda.

III. Public comments on agenda items only. State the specific agenda item(s) to be addressed on the sign-up sheet. Public comments shall be limited to three minutes per speaker and fifteen minutes total.

Agenda

1. Mayor's announcements.

2. Recorder comments and updates.

3. Community Announcements.

- a. Hilltop Hotel.
- b. National Park Service.
- c. Other.

4. Approval of Minutes.

- a. Regular meetings: 9 February 2026, 13 April 2026
- b. Special meeting: 27 February 2026, 13 March, 2026, 24 March, 2026, 6 April 2026, 21 April 2026, 29 April 2026.

5. Town Reports.

- a. Historic Landmarks Commission.
 - i. General report.
 - ii. Update on the status of the Weaver-Gillison property.
- b. Planning Commission.
 - i. Planning Commission report.
 - ii. Discussion and action on adopting the 2026 Harpers Ferry Comprehensive Plan.
- c. Tree Commission.
 - i. General report.
- d. Parks & Recreation Commission.
 - i. General report.
- e. Parking Committee.
 - i. General report.
 - ii. Discussion and action regarding parking permit request from resident in the business district.
 - iii. Discussion and action regarding vacation rental guest parking passes on Church St.
 - iv. Discussion and action regarding voting membership of the parking committee.
- f. Water Commission.
 - i. General report from the Public Works Administrator.
 - ii. Discussion and action regarding Water Department staffing. *(This item may require executive session.)*
 - iii. Water Commission Report
 - iv. Discussion and action regarding revised Leak Adjustment Policy.

- g. Treasurer's reports and approvals.
 - i. Review and approval of financial reports: March 2026.
 - ii. Approval of invoices and purchases.
- h. Budget and Finance Committee.
 - i. Discussion and action regarding Distribution System Phase I (WDA Grant).
 - ii. Discussion and action regarding FY24 CDS Distribution System Phase II – Water Meters and approval of Resolution #1.
(*This item may require executive session.*)
 - iii. Discussion and action regarding updated FY26 CDS Distribution System Phase III.
 - iv. Discussion and action regarding maintenance of mains contracting.
 - v. Discussion and action regarding Water Works vehicle.
 - vi. Discussion and action regarding spending approvals for Police Department, Fire Department, Bolivar Harpers Ferry Public Library and Eastern Panhandle Transit Authority.
 - vii. Discussion and action regarding Town website.
 - viii. Discussion and action regarding opioid funds.
 - ix. Discussion and action regarding Tree Commission annual funding request.
 - x. Discussion and action regarding FY24 Distribution System Phase II – Water Meters.
(*This item may require executive session.*)
 - xi. Discussion and action regarding Water Works budget FY26 Revision 2 and FY27.
(*This item may require executive session.*)
- i. Ordinance Review Committee
 - i. Ordinance Review Committee report.
 - ii. Discussion and action on second and final reading for approval of Ordinance 2026-02 Code Enforcement Officer, changing the title of the official from Ordinance Compliance Officer to Code Enforcement Officer.
 - iii. Discussion and action regarding first reading of Ordinance 2026-01 Business District, amending permitted uses.
 - iv. Discussion and action on first reading of Ordinance 2026-03 Public Use and Conservation, creating the new Public Use and Conservation zoning category and allowed uses.
 - v. Discussion and action on first reading for approval of Ordinance 2026-04 Signs, pertaining to historic and solicitation signage.
- j. Internal Office Operations.
 - i. General report.

6. Unfinished Business.

- a. Discussion and action regarding update on the Columbia Street Gate Beautification project.

7. New Business.

- a. Discussion and action regarding comments on the Social Capital survey and consideration of comments.
- b. Discussion and action regarding housing survey assignment to Population growth Committee.
- c. Discussion and action regarding the disposition of Town property currently located on private property outside Town limits.
- d. Discussion and action regarding disposition of federal property in Harpers Ferry National Park. (*This item may require executive session.*)

Adjournment.

This Agenda Posted On: 5/6/26
By: pm