



CORPORATION OF HARPERS FERRY

Town Council

AGENDA

Regular Meeting

Monday, April 13, 2026

7:00 p.m.

Harpers Ferry Town Hall, 1000 Washington Street, 2nd floor, Harpers Ferry, West Virginia 25425

I. Call to order and Pledge of Allegiance.

II. Approval of agenda.

III. Public comments on agenda items only. State the specific agenda item(s) to be addressed on the sign-up sheet. Public comments shall be limited to three minutes per speaker and fifteen minutes total.

Agenda

1. Mayor's announcements.

2. Recorder comments and updates.

3. Community Announcements.

- a. Hilltop Hotel.
- b. National Park Service.
- c. Other.

4. Approval of Minutes.

- a. Regular meetings: 9 February 2026, 9 March 2026.
- b. Special meeting: 27 February 2026, 13 March, 2026, 24 March, 2026, 6 April, 2026

5. Special Presentations.

- a. Discussion and action regarding county Child Care Needs presented by JCDA.
- b. Presentation by the Harpers Ferry-Bolivar Historic Town Foundation regarding an update on the First Zion Project.
- c. Discussion and action regarding a Proclamation to Declare International Dark Sky Week 2026.
- d. Discussion and action regarding a Resolution to Accept the Donation of Real Property.

6. Town Reports.

- a. Historic Landmarks Commission.
 - i. General report.
- b. Dark Skies Committee.
 - i. Discussion and action regarding review of changes to a Dark Skies Ordinance.
- c. Water Commission.
 - i. General report from the Public Works Administrator.
 - ii. Discussion and action regarding Water Department staffing. *(This item may require executive session.)*
 - iii. Water Commission Report
 - iv. Discussion and action regarding Drinking Water Week Proclamation.
- d. Planning Commission.
 - i. Planning Commission report.
 - ii. Update and discussion only on the 2026 Comprehensive Plan Update and Public Hearing.

- e. Tree Commission.
 - i. Discussion and action regarding the approval of the Arbor Day Proclamation.
- f. Parks & Recreation Commission.
 - i. Parks & Recreation Commission report.
- g. Treasurer's reports and approvals.
 - i. Review and approval of financial reports: February 2026.
 - ii. Approval of invoices and purchases.
- h. Budget and Finance Committee.
 - i. Discussion and action regarding WDA grant and approval of Resolution #18.
 - ii. Discussion and action regarding the water meter CDS project.
 - iii. Discussion and action regarding CDS funding for future years.
 - iv. Discussion and action regarding maintenance of mains contracting.
 - v. Discussion and action regarding maintenance contract for Water Plant generator.
 - vi. Discussion and action regarding FY'26 BZA funding request.
 - vii. Discussion and action regarding town grounds maintenance.
 - viii. Discussion and action regarding Town Hall maintenance (restriping parking lot, town hall light fixtures, elevator maintenance).
 - ix. Discussion and action regarding Parks & Rec funding requests (Easter Egg Hunt, Earth Day, Music on the Ridge).
- i. Ordinance Review Committee
 - i. Ordinance Review Committee report.
 - ii. Discussion and action regarding first reading of Ordinance 2026-01 Business District; Uses.
 - iii. Discussion and action on second and final reading for approval of Ordinance 2026-02 Code Enforcement Officer, changing the title of the official from Ordinance Compliance Officer to Code Enforcement Officer.
 - iv. Discussion and action on first reading for approval of Ordinance 2026-04 Signs, pertaining to historic and solicitation signage.
- j. Internal Office Operations.
 - i. General report.

7. Unfinished Business.

- a. Discussion and action regarding update on the Columbia Street Gate Beautification project.
- b. Discussion and action regarding town employee driver policy.

8. New Business.

- a. Discussion and action regarding the solicitation of the NPS regarding documenting the historic significance of the Weaver-Gillison house.
- b. Discussion and action regarding collapsed structure.
- c. Discussion and action on establishing a field office in Suite 101.
- d. Discussion on Items for NPS Gateway Communities meeting.
- e. Discussion and action regarding public safety and law enforcement policy.

Adjournment.

This Agenda Posted On: 4/8/26
By: pm