



CORPORATION OF HARPERS FERRY

Town Council

AGENDA

Regular Meeting

Monday, 9 February 2026

7:00 p.m.

Town Hall • 1000 Washington Street, 2nd Floor, Harpers Ferry, West Virginia 25425

Call to order and Pledge of Allegiance.

Approval of agenda.

1. Mayor's announcements.

2. Recorder's comments and updates.

3. Community announcements.

- a. Hilltop Hotel.
- b. National Park Service.
- c. Other.

4. Approval of minutes.

- a. Regular Council meeting: 12 January 2026.
- b. Special Council meeting: 21 October 2025; 27 January 2026.

5. Town reports.

- a. Historic Landmarks Commission.
 - i. General report.
 - ii. Discussion and action regarding status of the Weaver property to include projected timelines to bring closure to the project.
- b. Water Commission.
 - i. General report from the Public Works Administrator.
 - ii. Status of recruitment and hiring efforts to fill Water Department vacancies.
 - iii. Discussion and action regarding appointment to the Water Commission.
 - iv. Water Commission report.
- c. Planning Commission.
 - i. Planning Commission report.
- d. Tree Commission.
 - i. Tree Commission report.
- e. Parking Committee.
 - i. Discussion and action regarding an appointment to the Parking Committee.
 - ii. Discussion and action regarding a mailer and newsletter announcement regarding parking permit enforcement.
- f. Code Enforcement Officer.
 - i. Discussion and action regarding Article 1303.07(b) permit expiration dates and extensions.

- g. Treasurer's reports and approvals.
 - i. Review and approval of financial reports: December 2025.
 - ii. Approval of invoices and purchases.
- h. Budget and Finance Committee.
 - i. Discussion and action regarding WDA grant and approval of Resolution #16.
 - ii. Discussion and action regarding the water meter CDS project.
 - iii. Discussion and action regarding CDS funding for future years.
 - iv. Discussion and action regarding maintenance of mains contracting.
 - v. Discussion and action regarding General Fund FY 2026 Revision 5.
 - vi. Discussion and action regarding General Fund FY 2027 Budget.
 - vii. Discussion and action regarding Town website.
 - viii. Discussion and action regarding Henry Clay Street.
 - ix. Discussion and action regarding funding request for Olde Tyme Christmas from the Merchants Association.
 - x. Discussion and action regarding funding for Parks and Recreation 2026 Film Festival.
 - xi. Discussion and action regarding Police Department vehicles and equipment.
 - xii. Discussion and action regarding Town Hall elevator maintenance.
- i. Ordinance Review Committee.
 - i. Ordinance Review Committee report.
 - ii. Discussion and action on first reading of Ordinance 2026-01 Business District; Uses.
- j. Internal Office Operations Committee.
 - i. General report.
- k. Stormwater Committee.
 - i. Discussion only regarding stormwater management.

6. Unfinished business.

- a. Discussion and action regarding potential acquisition of additional vintage radial wave light fixtures.
- b. Discussion and action regarding update on the Columbia Street gate beautification project.

7. New business.

- a. Discussion and action regarding applying for the Chesapeake Bay Trust G3 grant.
- b. Discussion and action regarding Town employee driver policy.
- c. Discussion and action regarding cellular and Wi-Fi signal boosting for public access.
- d. Discussion and action regarding Town Hall building maintenance cleaning.
- e. Discussion and action regarding request for engineering / architectural qualifications.
- f. Discussion and action regarding specifications on submitted invoice. *(This item may require executive session.)*

Adjournment.