

# CORPORATION OF HARPERS FERRY

## Town Council

### AGENDA

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**Regular Meeting**

**Monday, January 12, 2026**

**7:00 p.m.**

**Harpers Ferry Town Hall, 1000 Washington Street, 2<sup>nd</sup> floor, Harpers Ferry, West Virginia 25425**

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**I. Call to order and Pledge of Allegiance.**

**II. Approval of agenda.**

**III. Public comments on agenda items only.** Specify specific agenda item to be addressed on the signup sheet. Public comments shall be limited to three minutes per speaker and fifteen minutes total.

#### **Agenda**

**1. Mayor's announcements.**

**2. Recorder comments and updates.**

**3. Community Announcements.**

- a. Hilltop Hotel.
- b. National Park Service.
- c. Other.

**4. Approval of Minutes.**

- a. Regular meetings: 13 October 2025, 8 December 2025.
- b. Special meeting: 21 October 2025, 22 December 2025.

**5. Town Reports.**

- a. Treasurer's reports and approvals.
  - i. Review and approval of financial reports: November 2025.
  - ii. Approval of invoices and purchases.
- b. Budget and Finance Committee.
  - i. Discussion and action regarding WDA grant. and approval of Resolution #14.
  - ii. Discussion and action regarding the water meter CDS project.
  - iii. Update regarding CDS funding for future years.
  - iv. Discussion and action regarding maintenance of mains.
  - v. Discussion and action regarding Town website and logo project.
  - vi. Discussion regarding the Alpha Engineering proposals for Henry Clay Street and capital improvement financing.
- c. Water Commission.
  - i. General report from the Public Works Administrator.
  - ii. Water Commission Report.
  - iii. Discussion and action regarding re-appointment to the Water Commission.
- d. Planning Commission.
  - i. Planning Commission report.

- e. Parks & Recreation Commission.
  - i. 2025 Annual Report
- f. Historic Landmark Commission.
  - i. Discussion and action regarding re-appointments to the Historic Landmark Commission.
- g. Board of Zoning Appeals.
  - i. Discussion and action regarding re-appointments to the Board of Zoning Appeals.
- h. Ordinance Review Committee
  - i. Ordinance Review Committee report.
  - ii. Discussion and action regarding second and final reading for approval of Ordinance 2025-06 removal of Article 909.04.
- i. Internal Office Operations.
  - i. General report.
- j. Population Decline Committee.
  - i. Discussion and action regarding adopting/approving minor changes to the previously approved 'Charter for Select Committee on Assessing Harpers Ferry Population Growth Trends.'
  - ii. Discussion and action regarding adding a member to the Population Growth Committee.

**6. Unfinished Business.**

- a. Discussion and action regarding adopting a conflict-of-interest policy and procedures.
- b. Discussion regarding stormwater management.
- c. Discussion and action regarding potential acquisition of additional vintage radial wave light fixtures.
- d. Discussion and action regarding the Post Office lease renewal agreement.  
*(This item may require executive session.)*

**7. New Business.**

- a. Discussion and action regarding Columbia Street Gate Beautification project.

**Adjournment.**

This Agenda Re-Posted On: 1/8/26  
By: pm