

CORPORATION OF HARPERS FERRY

Town Council

AGENDA

Regular Meeting

Monday, October 13, 2025

7:00 p.m.

Harpers Ferry Town Hall, 1000 Washington Street, 2nd floor, Harpers Ferry, West Virginia 25425

I. Call to order and Pledge of Allegiance.

II. Approval of agenda.

III. Public comments on agenda items only. Specify specific agenda item to be addressed on the signup sheet. Public comments shall be limited to three minutes per speaker and fifteen minutes total.

IV. Agenda

1. Mayor's announcements.

2. Recorder comments and updates.

3. Community Announcements.

- a. Hilltop Hotel.
- b. National Park Service.
- c. Other.

4. Approval of Minutes.

- a. Regular meetings: 8 September 2025.
- b. Special meeting: 11 September 2025.

5. Town Reports.

- a. Treasurer's reports and approvals.
 - i. Review and approval of financial reports: August 2025.
 - ii. Approval of invoices and purchases.
- b. Budget and Finance Committee.
 - i. Discussion and action regarding WDA grant and approval of Resolution #11.
 - ii. Discussion and action regarding the water meter CDS project.
 - iii. Discussion and action regarding the update of CDS funding for future years.
 - iv. Discussion and action regarding maintenance of mains contracting.
 - v. Discussion and action regarding town street paving.
 - vi. Discussion only regarding update on the Alpha Engineering proposals for Henry Clay Street.
 - vii. Discussion and action regarding funding for the 2025 Art in the Park event.
 - viii. Discussion and action regarding funding for the 2025 Halloween event.
 - ix. Discussion and action regarding funding for the 2025 Pumpkin Roll event.
 - x. Discussion and action regarding funding for the 2025 Tree Lighting event.

- xi. Discussion and action regarding funding for the 2025 Cookie Walk Event.
- xii. Discussion and action regarding the Tree Commission budget.
- xiii. Discussion and action regarding the snow and ice removal contract for the 2025-25 season.
- xiv. Discussion and action regarding municipal court compensation rates.
- xv. Update regarding municipal insurance.
- xvi. Discussion and action regarding State Auditor training.
- xvii. Discussion regarding Historic Landmarks Commission request for funds to hire an editor.
- xviii. Discussion and action regarding sourcing a bid for annual town audit.
- xix. Update on opioid settlement expenditures.
- xx. Discussion and action regarding Town logo, colors, and website project.
- xxi. Discussion and action regarding General Fund 2026 Revision 3.
- c. Ordinance Review Committee
 - i. Ordinance Review Committee report.
 - ii. Discussion and action regarding approval of second and final reading of Ordinance 2025-02 Garage Sales.
 - iii. Discussion and action on first reading for approval of Ordinance 2025-03 Uniform Removal of Members of Commissions, Committees, and Boards.
 - iv. Discussion and action on first reading for approval of Ordinance 2025-04 Floodplain.
 - v. Discussion and action on first reading for approval of Ordinance 2025-05 Trans-jurisdictional Collaboration.
- d. Planning Commission.
 - i. Planning Commission report.
 - ii. Discussion and action regarding approval of curb ramps on Potomac Street.
- e. Parks & Recreation Commission.
 - i. Parks & Recreation report.
- f. Internal Office Operations.
 - i. General report.
- g. Water Commission.
 - i. General report from the Public Works Administrator.
 - ii. Water Commission Report.

6. Unfinished Business.

- a. Discussion and action regarding PSC ruling regarding case #25-0076-WS-C. *(This item may require execution session.)*

7. New Business.

- a. Discussion and action regarding enforcing or rescinding provisions of Article 909 requiring property owners to remove snow from sidewalks that abut private properties.
- b. Discussion and action regarding a John Brown Day resolution.
- c. Discussion and action regarding a resolution of support for Harpers Ferry National Historical Park.

Adjournment.

This Agenda Posted On: 10/8/25 Posted By: pm
