

# CORPORATION OF HARPERS FERRY

## Town Council

### AGENDA

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**Regular Meeting**

**Monday, June 9, 2025**

**7:00 p.m.**

**Harpers Ferry Town Hall, 1000 Washington Street, 2<sup>nd</sup> floor, Harpers Ferry, West Virginia 25425**

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**Call to order and Pledge of Allegiance.**

**Approval of agenda.**

**Public comments on agenda items only.** Specify specific agenda item to be addressed on the signup sheet. Public comments shall be limited to three minutes per speaker and fifteen minutes total.

- 1. Mayor's announcements.**
- 2. Recorder comments and updates.**
- 3. Community Announcements.**
  - a. Hilltop Hotel.
  - b. National Park Service.
  - c. Other.
- 4. Approval of minutes.**
  - a. Regular meetings: 13 January 2025, 10 February 2025, 10 March 2025, 14 April 2025, 12 May 2025.
  - b. Special meeting: 20 February 2025, 26 February 2025, 11 March 2025, 26 March 2025, 15 April 2025.
- 5. Town reports.**
  - a. Treasurer's reports and approvals.
    - i. Review and approval of financial reports: April 2024.
    - ii. Approval of invoices and purchases.
    - iii. Discussion and action regarding FY '26 Purchasing Threshold Guidelines.
  - b. Budget and Finance Committee.
    - i. Discussion and action regarding WDA construction project Change Order #1.
    - ii. Discussion and action regarding WDA grant and approval of Resolution #8.
    - iii. Discussion and action regarding discussion of 2024, 2025 and 2026 CDS funding.
    - iv. Discussion and action regarding FY '25 General Fund Revision 6.
    - v. Discussion and action regarding Water Works FY '25 Revision 4.
    - vi. Discussion and action regarding funding for the 4<sup>th</sup> of July musical entertainment.
    - vii. Discussion and action regarding dispersal of funds for the Flip Flop Kickoff.
    - viii. Discussion and action regarding synchronization of pay step and COLA increases for qualifying town employees.
    - ix. Discussion and action regarding Harpers Ferry and Water Works paving projects.
    - x. Discussion and action regarding second payment for the Weaver Gillison Historic Preservation project.

- xi. Discussion and action regarding third payment for the Weaver Gillison Historic Preservation project.
    - xii. Discussion and action regarding Police Department radar equipment.
  - c. Police Department.
    - i. Police report for the month of May 2025.
  - d. Ordinance Compliance Officer.
    - i. OCO report for the month of May 2025.
  - e. Planning Commission.
    - i. Planning Commission report.
    - ii. Discussion and action regarding the Planning Commission's recommendation on the Cambridge Street connection to Woodpecker Woods Trail.
  - f. Tree Commission.
    - i. Discussion and action regarding the 2025 Tree Work Plan.
  - g. Historic Landmark Commission.
    - i. Historic Landmark's Commission report.
  - h. Water Department.
    - i. General report from Public Works Administrator.
    - ii. Water Commission report.
  - i. Ordinance Review Committee.
    - i. Presentation and discussion of ORC report.
    - ii. Discussion and action regarding first reading of Ordinance #2025-01 to amend various parts and articles of the Harpers Ferry Code of Ordinances to align with current WV code.
    - iii. Discussion and action regarding first reading of Ordinance #2025-02 regarding text amendments to Article 735 adding Section 735.40, amendment Article 1302 to add definitions and Article 735 to update cross references to WV Code.
  - j. Internal Office Operations.
    - i. IOC Report.
    - ii. Discussion and action regarding Town Logo.
  - k. Dark Skies Committee.
    - i. General update from the Committee.

## **6. Old Business**

- a. Discussion and action regarding the purchase of a replacement tree for the corner of Columbia and Washington Streets which was removed during the waterline upgrade project.

## **7. New Business**

- a. Discussion and action regarding a Proclamation for LGBTQ Pride Month.
- b. Discussion and action regarding an appointment to the Jefferson County Water Advisory Committee.
- c. Discussion and action regarding a Proclamation declaring June 14, 2025, as William "Mickey" Jackson Day.

## **Adjournment.**

This Agenda Posted On: <u>6/4/25</u> Posted By: <u>pm</u>
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