

CORPORATION OF HARPERS FERRY

Town Council

AGENDA

Regular Meeting	Monday, September 9, 2024	7:00 p.m.
Harpers Ferry Town Hall, 1000 Washington Street, 2 nd floor, Harpers Ferry, West Virginia 25425		

Call to order and Pledge of Allegiance.

Approval of agenda.

Public comments on agenda items only. Specify specific agenda item to be addressed on the signup sheet. Public comment shall be limited to three minutes per speaker and fifteen minutes total.

- 1. Mayor's announcements.**
- 2. Recorder comments and updates.**
- 3. Community Announcements.**
 - a. Hilltop Hotel.
 - b. National Park Service.
 - c. Other.
- 4. Approval of minutes.**
 - a. Regular meetings: 12 August 2024.
 - b. Approval of reformatted minutes from July 2023 – December 2023.
- 5. Town reports.**
 - a. Budget and Finance Committee.
 - i. Discussion and action regarding priority funding approval for water department repair expenditures for several service lines along Washington Street.
 - ii. Discussion and action regarding procurement and process review.
 - iii. Discussion and action regarding FY25 purchasing thresholds.
 - iv. Discussion and action regarding funding for the FY25 Art in the Park event.
 - v. Discussion and action regarding funding for the FY25 Pumpkin Roll event.
 - vi. Discussion and action regarding funding for the FY25 Halloween event.
 - vii. Discussion and action regarding funding for the FY25 Scarecrow event.
 - viii. Discussion and action regarding winter 2024-2025 snow and ice removal contract.
 - b. Treasurer's reports and approvals.
 - i. Review and approval of financial reports: July 2024.
 - ii. Approval of invoices and purchases.
 - c. Planning Commission.
 - i. Planning Commission report.
 - ii. Discussion and action on proposed lot line adjustment on Cliff Street.
 - iii. Discussion and action on proposed "Local Traffic Only Beyond This Point" signs on Church Street and Public Way.
 - d. Ordinance Review Committee.

- i. Ordinance Review Committee report.
 - ii. Discussion and action for the second and final reading of a text amendment to the definition of short-term rental.
 - iii. Discussion and action for the second and final reading of a text amendment to Article 527, Section 527.02 and Part Thirteen, Appendix B related to the Noise Ordinance.
- e. Police Department.
 - i. Police report for the month of August 2024.
- f. Ordinance Compliance Officer.
 - i. Report for the month of August 2024.
- g. Water Department.
 - i. General report from Public Works Administrator.
 - ii. Water Commission report.
- h. Historic Landmark Commission.
 - i. Historic Landmark's Commission report.
- i. Internal Operations Committee.
 - i. IOC general report.
 - ii. Discussion and action regarding an open house for Town logo project.
- j. Dark Skies Committee.
 - i. Committee update.
 - ii. Discussion and action regarding streetlight bulbs.
- k. Olde Tyme Christmas (OTC) Committee.
 - i. Committee update.

6. Unfinished business.

- a. Discussion and action to appoint a Corporation of Harpers Ferry's representative to the JCDA Board of Directors.
- b. Discussion and action on a plan to remove broken telephone pole on Church Street.

7. New business.

- a. Discussion and action regarding motorized livery service.
- b. Discussion and action on leaving a portion of the historic maple tree on McDowell Street standing.
- c. Discussion and action on obtaining a professional assessment of Henry Clay Street payment subsidence.

Adjournment.

This Agenda Posted On: <u>9/4/24</u> Posted By: <u>pm</u>
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