

Attachment
Item 5 a. iii

FY 2024 HF Water Works Proposed		FY 2025	ACTUAL as of June 30 NOT FINAL	FY 2025 rev 1 Proposed	Net change FY 2024 REV 3 to FY 2025
Line item	Description				
400	<u>INCOME</u>	plus 30%			
	Bond Renewal & repl 2/5%	\$27,137.50	\$21,000.00	\$27,137.50	\$0.00
	SB 234 Cap Requirement	\$72,953.00		\$72,953.00	\$0.00
	New Water Taps		\$750.00	\$750.00	\$750.00
	Capacity Improvement Fees		\$2,925.00	\$2,925.00	\$2,925.00
419	Interest Income Bonds	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
421	<u>Non Utility Income</u>				\$0.00
419	Interest	\$1,200.00	\$1,896.50	\$1,200.00	\$0.00
421 a	Other Income				\$0.00
421 B	Other Grants w				\$0.00
461	<u>Customers</u>				\$0.00
462	Customer Hydrants	\$6,000.00	\$6,877.04	\$6,700.00	\$700.00
461	Water Bill Payments	\$1,085,500.00	\$844,000.00	\$1,085,500.00	\$0.00
462.1	Annual Fire Service Fee	\$3,000.00	\$329.16	\$3,000.00	\$0.00
471	PSD Billing	\$36,000.00	\$28,190.00	\$36,000.00	\$0.00
	ARPA				\$0.00
472	AT&T Rent				\$0.00
	MISC	\$150.00	\$122.00	\$12,950.00	\$12,800.00
	SOFT Cost for Elks Run				\$0.00
					\$0.00
	Renew Replace (upgrade M/S C/S)	\$0.00		\$23,200.00	\$23,200.00
	Soft Cost from Plant Project				\$0.00
	Total Income	\$1,232,940.50	\$907,089.70	\$1,273,315.50	\$40,375.00

FY 2024 HF Water Works Proposed

FY 2025

ACTUAL
as of June 30
NOT FINALFY 2025
rev 1
ProposedNet change
FY 2024 REV 3
to FY 2025

Line item Description

EXPENSE

631.1	Prof Services Accounting	\$14,000.00	\$16,376.65	\$14,000.00	\$0.00
	SB234 Reserve	\$72,953.00		\$72,953.00	\$0.00
334	New Meter	\$2,000.00	\$2,014.72	\$2,000.00	\$0.00
334	Maint of Meters	\$2,000.00	\$178.91	\$2,000.00	\$0.00
341.2	Cap Outlay - Auto	\$13,500.00	\$15,002.52	\$13,500.00	\$0.00
605.8	Accrued Leave	\$5,000.00	\$0.00	\$5,000.00	\$0.00
620.7a	Bank Service Charge	\$50.00	\$70.00	\$50.00	\$0.00
670.7	Bad Debt	\$2,500.00	\$0.00	\$2,500.00	\$0.00
675.3	Uniforms	\$1,500.00	\$564.68	\$1,500.00	\$0.00
675.3	training	\$200.00		\$200.00	\$0.00
675.3	Membership/Dues	\$500.00	\$398.96	\$500.00	\$0.00
	Maint of Mains				\$0.00
675.6	Miscellaneous Expense	\$2,000.00	\$0.00	\$2,000.00	\$0.00
642.6	Rental Equipment	\$1,000.00	\$0.00	\$1,000.00	\$0.00
620.6	Materials/Supplies - Mains	\$17,000.00	\$12,325.37	\$17,000.00	\$0.00
636	Contracted Services	\$23,000.00	\$17,537.81	\$43,861.76	\$20,861.76
127	Bond Renewal and Replace	\$27,137.50	\$20,400.00	\$27,137.50	\$0.00
408.1	Assessments	\$2,000.00	\$1,746.96	\$2,000.00	\$0.00
427.3	Bonds Payable	\$252,640.00	\$252,681.00	\$252,640.00	\$0.00
427.3	Municipal Bond Comm	\$45,000.00	\$53,915.64	\$45,000.00	\$0.00
	2024 Series A Bank Financing	\$61,600.00	\$0.00	\$61,600.00	\$0.00
601.3	Plant Salaries/Wages	\$237,772.57	\$213,610.51	\$180,847.68	(\$56,924.89)
601.7	Office Salaries/Wages	\$99,277.73	\$91,703.35	\$106,799.24	\$7,521.51
408.12	PR tax expense Employer	\$26,964.02	\$22,966.51	\$23,011.75	(\$3,952.27)
604.8	Pension Exp	\$33,959.34	\$27,188.08	\$32,863.79	(\$1,095.55)
605.8	Employee PEIA				\$0.00
	OPEB Water				\$0.00
605.8	Employee PEIA	\$52,000.00	\$42,761.40	\$52,000.00	\$0.00

FY 2024	HF Water Works Proposed	FY 2025	ACTUAL as of June 30 NOT FINAL	FY 2025 rev 1 Proposed	Net change FY 2024 REV 3 to FY 2025
Line item	Description				
615.3	Utilities	\$34,000.00	\$32,504.51	\$34,000.00	\$0.00
618.3	Plant Chemicals	\$22,000.00	\$21,438.02	\$22,000.00	\$0.00
620.3	Plant - Materials/Supplies	\$9,000.00	\$6,599.98	\$9,000.00	\$0.00
620.6	Maintenance of Hydrants	\$2,000.00	\$139.42	\$2,000.00	\$0.00
620.7	Postage/Cust Acct Supplies	\$8,000.00	\$6,761.40	\$8,000.00	\$0.00
631.2	Payroll Processing Water	\$1,100.00	\$945.20	\$1,100.00	\$0.00
620.8	Office Supplies/Exp	\$31,886.34	\$12,149.39	\$31,886.33	(\$0.01)
620.8	Plant Maintenance Supplies	\$4,500.00	\$4,387.39	\$4,500.00	\$0.00
631.3	Lab Services	\$8,000.00	\$5,897.90	\$8,000.00	\$0.00
631.4	Plant Maint Contract SVC	\$59,300.00	\$31,120.50	\$133,264.45	\$73,964.45
631.8	Legal Fees and Studies	\$5,000.00	\$6,938.50	\$5,000.00	\$0.00
631.8	Security 911 notification	\$1,000.00	\$788.00	\$1,000.00	\$0.00
642.8	Leased Equipment W	\$1,000.00	\$2,382.57	\$1,000.00	\$0.00
650.8	Auto & Transportation	\$15,000.00	\$11,917.99	\$15,000.00	\$0.00
656.8	Ins- Prop, Liab, Worker/Como	\$25,000.00	\$22,682.06	\$25,000.00	\$0.00
660.8	Advertising & Legal Publication	\$1,000.00	\$659.67	\$1,000.00	\$0.00
675.8	Telephone	\$8,600.00	\$8,096.75	\$8,600.00	\$0.00
	Travel Expense/Training	\$1,000.00	\$654.47	\$1,000.00	\$0.00
	Distribution System RESERVE				\$0.00
	Total Exp	\$1,232,940.50	\$967,506.79	\$1,273,315.50	\$40,375.00
		\$0.00	(\$60,417.09)	\$0.00	\$0.00
	Net Diff Income/Exp				\$0.00

\$23,000 + C/S for plant op

11:07 AM
08/05/24
Accrual Basis

Corp. of Harpers Ferry

P&L Budget vs. Actual (General, Excluding Water & Coal)
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
General				
296 . Restricted Fund Balance	0.00	71,500.00	-71,500.00	0.0%
297 . Committed Fund Balance	0.00	1,000.00	-1,000.00	0.0%
298 . Assigned Fund Balance	0.00	274,050.00	-274,050.00	0.0%
299 . Unassigned Fund Balance	0.00	1,012,550.00	-1,012,550.00	0.0%
301-01 . Property Tax Current Year	90,132.67	82,681.00	7,451.67	109.0%
303 . Oil & Gas Severance Tax	2,749.82	2,750.00	-0.18	100.0%
304 . Excise Tax on Utilities	6,476.02	6,500.00	-23.98	99.6%
305 . Business and Occupation Tax	195,489.23	195,000.00	489.23	100.3%
306 . Liquor & Wine Tax	11,867.84	11,000.00	867.84	107.9%
307 . Animal Control Tax	94.50	110.00	-15.50	85.9%
308 . Hotel Motel	74,121.78	69,000.00	5,121.78	107.4%
314 . Sales Tax Revenue	297,742.61	297,000.00	742.61	100.3%
320 . Fines, Fees & Court Cost	20,712.08	21,000.00	-287.92	98.6%
320_399 . Police Department Rev Sources	0.00			
325 . Licenses	7,442.23	6,500.00	942.23	114.5%
326 . Building Permit Fees	9,858.74	10,000.00	-141.26	98.6%
327 . Miscellaneous Permits (Parking)	933.00	900.00	33.00	103.7%
328 . Franchise Fees	3,341.16	3,300.00	41.16	101.2%
330 . IRP Fees	5,755.92	5,500.00	255.92	104.7%
340 . Parks and Rec.	6,875.43	4,500.00	2,375.43	152.8%
342 . Parking Meter Revenue	238,837.76	230,000.00	8,837.76	103.8%
345 . Rents & Concessions	89,020.03	89,000.00	20.03	100.0%
365 . Federal Government Grants	0.00	3,500.00	-3,500.00	0.0%
367 . Other Grants	6,464.24	7,000.00	-535.76	92.3%
368 . Contributions from other Entiti	84,940.00	85,000.00	-60.00	99.9%
376 . Table Gaming Income	13,653.27	15,000.00	-1,346.73	91.0%
380 . Interest Earned on Investments	6,904.92	6,000.00	904.92	115.1%
382 . Refunds and Rebates	1,608.64	1,600.00	8.64	100.5%
397 . Lottery	44,187.46	40,000.00	4,187.46	110.5%
399 . Miscellaneous Revenue	1,768.75	2,000.00	-231.25	88.4%
405 . Board of Zoning-Appeal	100.00	100.00	0.00	100.0%
Total General	1,221,078.10	2,554,041.00	-1,332,962.90	47.8%
Total Income	1,221,078.10	2,554,041.00	-1,332,962.90	47.8%
Gross Profit	1,221,078.10	2,554,041.00	-1,332,962.90	47.8%
Expense				
001.809 Grants Health/Sanitatio	0.00	7,000.00	-7,000.00	0.0%
001.760 Parking	14,473.46	15,063.58	-590.12	96.1%
405 - Board of Zoning Appeals	0.00	0.00	0.00	0.0%

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Capital Projects Expenditures				
001.975 · General Government	0.00	753,000.00	-753,000.00	0.0%
001.976 · Public Safety	38,513.16	70,000.00	-31,486.84	55.0%
001.977 · Street and Transportation	9,500.00	170,000.00	-160,500.00	5.6%
Total Capital Projects Expenditures	48,013.16	993,000.00	-944,986.84	4.8%
Culture & Rec Exp				
900 · Parks	5,964.04	3,825.00	2,139.04	155.9%
901 · Visitors Bureau -H	32,767.37	34,500.00	-1,732.63	95.0%
906 · Arts & Humanities -H	68,190.89	103,500.00	-35,309.11	65.9%
911 · Historical Landmarks Com.	0.00	0.00	0.00	0.0%
916 · Library	0.00	4,500.00	-4,500.00	0.0%
Total Culture & Rec Exp	106,922.30	146,325.00	-39,402.70	73.1%
001.402 · Economic Development	9,287.29	11,000.00	-1,712.71	84.4%
001.409 · Office of Mayor	20,363.75	22,600.00	-2,236.25	90.1%
001.410 · Members of Council	20,382.50	21,600.00	-1,217.50	94.4%
001.411 · Office of Recorder	6,114.75	6,480.00	-365.25	94.4%
001.413 · Office of Treasurer	61,722.01	64,161.00	-2,438.99	96.2%
001.415 · Office of City Clerk	71,117.84	72,479.00	-1,361.16	98.1%
001.426 · Litigation Reserve	0.00	5,000.00	-5,000.00	0.0%
001.435 · Region 9 Dev. Authority	228.00	228.00	0.00	100.0%
001.437 · Planning Commission	10,000.00	10,000.00	0.00	100.0%
001.438 · Elections	0.00	0.00	0.00	0.0%
001.440 · City Hall	259,480.97	275,395.42	-15,914.45	94.2%
001.699 · Contingencies	0.00	242,764.00	-242,764.00	0.0%
001.700 · Police Dept	475,976.99	493,185.00	-17,208.01	96.5%
001.706 · Fire Dept	3,000.00	3,000.00	0.00	100.0%
001.750 · Street Department	100,472.94	105,010.00	-4,537.06	95.7%
001.751 · Street Lights	14,409.48	16,100.00	-1,690.52	89.5%
001.752 · Street Signs	80.00	150.00	-70.00	53.3%
001.753 · Snow Removal	28,975.00	29,000.00	-25.00	99.9%

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
001.759 . Public Transit	4,500.00	4,500.00	0.00	100.0%
417 . Office of Attorney	8,131.00	10,000.00	-1,869.00	81.3%
Total Expense	1,263,651.44	2,554,041.00	-1,290,389.56	49.5%
Net Ordinary Income	-42,573.34	0.00	-42,573.34	100.0%
Net Income	-42,573.34	0.00	-42,573.34	100.0%

Corp. of Harpers Ferry **Profit & Loss Budget vs. Actual (Water Only)**

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
General	0.00			
400 - Water Department Income				
481 - Reimbursements	0.00	96,132.00	-96,132.00	0.0%
Bond Renewal & Repl 2.5% trnfr	22,200.00	20,875.00	1,325.00	106.3%
New Water Taps	750.00	750.00	0.00	100.0%
Capacity Improvement Fees	2,925.00	2,925.00	0.00	100.0%
419 - Interest Income Bonds	0.00	1,100.00	-1,100.00	0.0%
421 - Non Utility Income	2,950.43	1,650.00	1,300.43	178.8%
461 - Customers - Water Bill Payments	860,649.75	841,700.00	18,949.75	102.3%
462.1 - Annual Fire Service Fee	329.16	3,000.00	-2,670.84	11.0%
471 - PSD bill processing	28,190.00	36,000.00	-7,810.00	78.3%
400 - Water Department Income - Other	122.00			
Total 400 - Water Department Income	918,116.34	1,004,132.00	-86,015.66	91.4%
Total Income	918,116.34	1,004,132.00	-86,015.66	91.4%
Gross Profit	918,116.34	1,004,132.00	-86,015.66	91.4%
Expense				
400. - Water Department				
Bond Interest	252,681.00	252,640.00	41.00	100.0%
631.1 - Prof Services-Accounting-Water	16,376.65	17,000.00	-623.35	96.3%
334. New Meters	2,014.72	2,500.00	-485.28	80.6%
334.0 Maintenance of Meters	178.91	1,000.00	-821.09	17.9%
341.2 Capital Outlay - Auto	15,002.52	15,500.00	-497.48	96.8%
605.8 Accrued Leave - Water	0.00	3,240.00	-3,240.00	0.0%
620.7a - Bank Service Charges	7.00	50.00	-43.00	14.0%
670.7 Bad Debt	0.00	750.00	-750.00	0.0%
675.3 Miscellaneous & General	0.00	200.00	-200.00	0.0%
675.3 Uniforms	564.68	750.00	-185.32	75.3%
675.3Memberships/Dues/subscript	398.96	500.00	-101.04	79.8%
Maintenance of Mains	29,863.18	35,850.00	-5,986.82	83.3%
127 - Bond Renewal & Replacement Fund	22,200.00	20,875.00	1,325.00	106.3%
408.10 - Assessments	1,746.96	1,750.00	-3.04	99.8%
408.12 - PR Taxes Employer Expense	22,966.51	25,000.00	-2,033.49	91.9%
427.3 - Municipal Bond Commission	53,915.64	54,045.00	-129.36	99.8%
601.3 - Plant - Salaries & Wages	213,610.51	219,000.00	-5,389.49	97.5%
601.7 - Office - Salaries & Wages	91,703.35	95,900.00	-4,196.65	95.6%
604.8 - Pension Exp	27,188.08	29,100.00	-1,911.92	93.4%
605.8 - Employee PEIA Benefits	42,761.40	43,382.00	-620.60	98.6%
615.3 - Utilities W	32,504.51	32,000.00	504.51	101.6%
618.3 - Plant Chemicals	21,438.02	20,000.00	1,438.02	107.2%
620.3 - Plant - Material & Supplies	6,599.98	7,500.00	-900.02	88.0%
620.6 - Maintenance of Hydrants	139.42	500.00	-360.58	27.9%
620.7 - Postage And Cust Acctg Supplies	6,761.40	7,200.00	-438.60	93.9%
620.8 - Office Supplies & Expenses	13,095.33	12,000.00	1,095.33	109.1%
620.8PM - Plant Maintenance MS	4,387.39	4,000.00	387.39	109.7%
631.3 - Lab Services	5,897.90	7,000.00	-1,102.10	84.3%
631.4PM - Plant Maintenance CS	31,120.50	39,000.00	-7,879.50	79.8%
631.8 - Legal Fees and Studies	6,938.50	7,300.00	-361.50	95.0%
631.8 - Security 911 Notification	788.00	1,000.00	-212.00	78.8%
642.8 - Leased Equipment W	2,382.57	2,500.00	-117.43	95.3%
650.8 - Auto & Transportation Expenses	11,917.99	13,000.00	-1,082.01	91.7%
656.8 - Ins-Property, Liability, Workers	22,682.06	22,000.00	682.06	103.1%
660.8 - Advertising & Legal Publication	659.67	500.00	159.67	131.9%
675.3 - Training, Education, & Certif	654.47	1,000.00	-345.53	65.4%
675.8 - Telephone W	8,096.75	8,600.00	-503.25	94.1%
Total 400. - Water Department	969,244.53	1,004,132.00	-34,887.47	96.5%
Total Expense	969,244.53	1,004,132.00	-34,887.47	96.5%
Net Ordinary Income	-51,128.19	0.00	-51,128.19	100.0%
Other Income/Expense	0.00	0.00	0.00	0.0%
Net Income	-51,128.19	0.00	-51,128.19	100.0%

11:10 AM

08/05/24

Corp. of Harpers Ferry

Check Detail

July 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	aCH	07/03/2024	Crystal Springs		001 General Fund Ac...		-1.50
Bill	061124	06/11/2024			341 G · Materials & S...	-1.50	1.50
TOTAL						-1.50	1.50
Bill Pmt -Check	aCH	07/11/2024	Potomac Edison		001 General Fund Ac...		-171.41
Bill	110081...	07/08/2024			Utilities C	-171.41	171.41
TOTAL						-171.41	171.41
Bill Pmt -Check	ACH	07/03/2024	Fuelman		001 General Fund Ac...		-253.68
Bill	NP667...	07/01/2024			Auto Supplies (Gas & ...	-253.68	253.68
TOTAL						-253.68	253.68
Bill Pmt -Check	ACH	07/11/2024	Potomac Edison		001 General Fund Ac...		-1,321.42
Bill	110084...	07/05/2024			Utilities SI	-1,321.42	1,321.42
TOTAL						-1,321.42	1,321.42
Bill Pmt -Check	ACH	07/11/2024	Potomac Edison		001 General Fund Ac...		-12.30
Bill	110086...	07/08/2024			Utilities Pa	-12.30	12.30
TOTAL						-12.30	12.30
Bill Pmt -Check	ACH	07/11/2024	Potomac Edison		001 General Fund Ac...		-163.36
Bill	110081...	07/08/2024			Utilities C	-163.36	163.36
TOTAL						-163.36	163.36
Bill Pmt -Check	ACH	07/11/2024	Potomac Edison		Water Fund Checking		-14.14
Bill	110158...	07/08/2024			615.3 · Utilities W	-14.14	14.14
TOTAL						-14.14	14.14
Bill Pmt -Check	ACH	07/11/2024	Potomac Edison		Water Fund Checking		-2,405.01
Bill	110083...	07/08/2024			615.3 · Utilities W	-2,405.01	2,405.01
TOTAL						-2,405.01	2,405.01
Bill Pmt -Check	ACH	07/11/2024	Potomac Edison		Water Fund Checking		-21.93
Bill	110081...	07/08/2024			615.3 · Utilities W	-21.93	21.93
TOTAL						-21.93	21.93
Bill Pmt -Check	ACH	07/25/2024	Crystal Springs		001 General Fund Ac...		-18.73
Bill	070924	07/07/2024			620.8 · Office Supplie...	-9.37	18.74
					341 G · Materials & S...	-9.36	18.73
TOTAL						-18.73	37.47
Bill Pmt -Check	ACH	07/25/2024	Crystal Springs		Water Fund Checking		-18.74
Bill	070924	07/07/2024			620.8 · Office Supplie...	-9.37	18.74
					341 G · Materials & S...	-9.37	18.73
TOTAL						-18.74	37.47
Bill Pmt -Check	ACH	07/25/2024	Potomac Edison		001 General Fund Ac...		-168.06

11:10 AM

08/05/24

Corp. of Harpers Ferry

Check Detail

July 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	110081...	07/09/2024			Utilities-P	-168.06	168.06
TOTAL						-168.06	168.06
Bill Pmt -Check	ACH	07/25/2024	Potomac Edison		001 General Fund Ac...		-31.68
Bill	110119...	07/09/2024			Utilities SI	-31.68	31.68
TOTAL						-31.68	31.68
Bill Pmt -Check	ACH	07/25/2024	Potomac Edison		001 General Fund Ac...		-18.78
Bill	110147...	07/09/2024			Utilities C	-18.78	18.78
TOTAL						-18.78	18.78
Bill Pmt -Check	ACH	07/25/2024	AT&T		001 General Fund Ac...		-484.25
Bill	287334...	07/05/2024			Wireless-P	-484.25	484.25
TOTAL						-484.25	484.25
Check	eft	07/01/2024	West Virginia Munici...		Water Fund Checking		-1,953.00
					USDA Reserve	-1,953.00	1,953.00
TOTAL						-1,953.00	1,953.00
Check	eft	07/11/2024	USDA		Water Fund Checking		-19,530.00
					428 · USDA 2021 - Bo...	-19,530.00	19,530.00
TOTAL						-19,530.00	19,530.00
Check	EFT	07/01/2024	Fuelman		001 General Fund Ac...		-1,372.36
					Auto Supplies and Fu...	-1,372.36	1,372.36
TOTAL						-1,372.36	1,372.36
Check	EFT	07/02/2024	State of WV		General Court Fund		-304.00
					WV, Friendship	-304.00	304.00
TOTAL						-304.00	304.00
Check	EFT	07/15/2024	PEIA		Harpers Ferry Payrol...		-11,570.98
					PEIA/Workers Comp-P	-4,731.26	4,731.26
					605.8 · Employee PEI...	-3,525.96	3,525.96
					Family Portion PEIA	-671.00	671.00
					Family Portion PEIA	-813.00	813.00
					Group Ins. T	-766.98	766.98
					Health Insurance CC	-790.78	790.78
					246P · OPEB - Police	-102.00	102.00
					OPEB - Water	-170.00	170.00
TOTAL						-11,570.98	11,570.98
Check	EFT	07/17/2024	US BANK		001 General Fund Ac...		-6,627.68
					P-Card	-976.32	976.32
					P-Card	-2,828.35	2,828.35
					P-Card	-2,854.99	2,854.99
					P-Card	31.98	-31.98
TOTAL						-6,627.68	6,627.68
Check	EFT	07/22/2024	US BANK		001 General Fund Ac...		-7,449.78

11:10 AM

08/05/24

Corp. of Harpers Ferry

Check Detail

July 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					P-Card	-2,594.43	2,594.43
					P-Card	-2,436.08	2,436.08
					P-Card	-2,237.40	2,237.40
					P-Card	-181.87	181.87
TOTAL						-7,449.78	7,449.78
Check	327	07/11/2024			Hotel Motel Tax		0.00
TOTAL						0.00	0.00
Check	328	07/11/2024	Harpers Ferry Wome...		Hotel Motel Tax		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	330	07/11/2024	The Country Cabinet...		Hotel Motel Tax		-1,000.00
Bill	505	07/02/2024			906 · Arts & Humaniti...	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	331	07/11/2024	Harpers Ferry Wome...		Hotel Motel Tax		-1,000.00
					906 · Arts & Humaniti...	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	332	07/19/2024	Jefferson County CVB		Hotel Motel Tax		-10,685.78
					901 · Visitors Bureau -H	-10,685.78	10,685.78
TOTAL						-10,685.78	10,685.78
Bill Pmt -Check	2951	07/11/2024	Nancy Dalby		General Court Fund		-375.00
Bill	202407	07/09/2024			Contracted Services-P	-375.00	375.00
TOTAL						-375.00	375.00
Bill Pmt -Check	2952	07/11/2024	Nathan Cochran		General Court Fund		-225.00
Bill	202407	07/09/2024			Contracted Services-P	-225.00	225.00
TOTAL						-225.00	225.00
Check	15024	07/01/2024	H&H Technologies		Water Fund Checking		-2,535.00
					631.4PM · Plant Maint...	-2,400.00	2,400.00
					631.4PM · Plant Maint...	-135.00	135.00
TOTAL						-2,535.00	2,535.00
Bill Pmt -Check	15027	07/01/2024	USA Bluebook		Water Fund Checking		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	15028	07/02/2024	Advantage Technolo...		Water Fund Checking		-274.70
Bill	80425W	06/01/2024			620.8 · Office Supplie...	-274.70	274.70
TOTAL						-274.70	274.70
Bill Pmt -Check	15029	07/02/2024	Bank of Charles Town		Water Fund Checking		-480.24
Bill	202406...	06/14/2024			620.7 · Postage And ...	-480.24	480.24
TOTAL						-480.24	480.24
Bill Pmt -Check	15030	07/02/2024	Miss Utility		Water Fund Checking		-18.55

11:10 AM

08/05/24

Corp. of Harpers Ferry

Check Detail

July 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	WV24-...	06/08/2024			660.8 · Advertising & ...	-18.55	18.55
TOTAL						-18.55	18.55
Bill Pmt -Check	15031	07/02/2024	CITCO Water		Water Fund Checking		-234.28
Bill	100262...	06/26/2024			618.3 · Plant Chemicals	-234.28	234.28
TOTAL						-234.28	234.28
Bill Pmt -Check	15032	07/02/2024	Homewood Lawn Care		Water Fund Checking		-575.00
Bill	329	06/27/2024			631.4PM · Plant Maint...	-575.00	575.00
TOTAL						-575.00	575.00
Bill Pmt -Check	15033	07/02/2024	Harpers Ferry Water ...		Water Fund Checking		-31.74
Bill	000100...	07/02/2024			615.3 · Utilities W	-31.74	31.74
TOTAL						-31.74	31.74
Bill Pmt -Check	15034	07/02/2024	Jefferson Publishing...		Water Fund Checking		-109.18
Bill	67393	06/19/2024			660.8 · Advertising & ...	-109.18	109.18
TOTAL						-109.18	109.18
Bill Pmt -Check	15035	07/02/2024	Law Office of Hoy S...		Water Fund Checking		-770.00
Bill	4523	06/01/2024			Construction in Progr...	-770.00	770.00
TOTAL						-770.00	770.00
Bill Pmt -Check	15037	07/09/2024	Continental Utility S...		Water Fund Checking		-2,875.00
Bill	U36670	07/09/2024			620.8 · Office Supplie...	-2,875.00	11,500.00
TOTAL						-2,875.00	11,500.00
Bill Pmt -Check	15038	07/11/2024	CITCO Water		Water Fund Checking		-2,066.22
Bill	100263...	07/05/2024			618.3 · Plant Chemicals	-973.71	973.71
Bill	100263...	07/05/2024			618.3 · Plant Chemicals	-1,092.51	1,092.51
TOTAL						-2,066.22	2,066.22
Bill Pmt -Check	15039	07/11/2024	Public Service Com...		Water Fund Checking		-2,263.01
Bill	295	07/01/2024			408.10 · Assessments	-2,263.01	2,263.01
TOTAL						-2,263.01	2,263.01
Bill Pmt -Check	15040	07/11/2024	CoxHollidayoung PL...		Water Fund Checking		-480.26
Bill	33380W	06/30/2024			620.8 · Office Supplie...	-63.33	63.33
					631.1 · Prof Services-...	-416.93	416.93
TOTAL						-480.26	480.26
Bill Pmt -Check	15041	07/11/2024	Law Office of Hoy S...		Water Fund Checking		-2,502.50
Bill	4535	07/01/2024			Construction in Progr...	-2,502.50	2,502.50
TOTAL						-2,502.50	2,502.50
Bill Pmt -Check	15042	07/11/2024	Gwin Dobson & Fore...		Water Fund Checking		-8,422.48

11:10 AM

08/05/24

Corp. of Harpers Ferry

Check Detail

July 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	90089	06/30/2024			Construction in Progr...	-8,422.48	8,422.48
TOTAL						-8,422.48	8,422.48
Bill Pmt -Check	15043	07/11/2024	Bank of Charles Town		Water Fund Checking		-487.44
Bill	202407	07/01/2024			620.7 · Postage And ...	-487.44	487.44
TOTAL						-487.44	487.44
Check	15045	07/15/2024	Shawn _ Veney		Water Fund Checking		-215.70
					675.3 · Training, Educ...	-215.70	215.70
TOTAL						-215.70	215.70
Check	15046	07/15/2024	Ryan Slusher		Water Fund Checking		-209.00
					675.3 · Training, Educ...	-209.00	209.00
TOTAL						-209.00	209.00
Check	15048	07/19/2024	Corporation of Harp...		Water Fund Checking		-663.30
					Due To General	-663.30	663.30
TOTAL						-663.30	663.30
Check	15049	07/19/2024	Corporation of Harp...		Water Fund Checking		-2,854.99
					Due To General	-2,854.99	2,854.99
TOTAL						-2,854.99	2,854.99
Check	15050	07/19/2024	H&H Technologies		Water Fund Checking		-2,467.50
					631.4PM · Plant Maint...	-2,332.50	2,332.50
					631.4PM · Plant Maint...	-135.00	135.00
TOTAL						-2,467.50	2,467.50
Check	15051	07/22/2024	Corporation of Harp...		Water Fund Checking		-2,237.40
					Due To General	-2,237.40	2,237.40
TOTAL						-2,237.40	2,237.40
Bill Pmt -Check	15052	07/22/2024	CITCO Water		Water Fund Checking		-297.84
Bill	100263...	07/17/2024			618.3 · Plant Chemicals	-297.84	297.84
TOTAL						-297.84	297.84
Bill Pmt -Check	15053	07/22/2024	CORE & MAIN LP		Water Fund Checking		-706.57
Bill	V202480	07/02/2024			620.6 · Materials and ...	-461.71	461.71
Bill	V215195	07/09/2024			620.6 · Materials and ...	-244.86	244.86
TOTAL						-706.57	706.57
Bill Pmt -Check	15054	07/22/2024	DEP / Div. of Water a...		Water Fund Checking		-150.00
Bill	004925...	07/10/2024			620.8PM · Plant Maint...	-150.00	150.00
TOTAL						-150.00	150.00
Bill Pmt -Check	15055	07/22/2024	Dodson Septic Tank ...		Water Fund Checking		-475.00
Bill	July2024	07/11/2024			631.4PM · Plant Maint...	-475.00	475.00

11:10 AM

08/05/24

Corp. of Harpers Ferry

Check Detail

July 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-475.00	475.00
Bill Pmt -Check	15056	07/22/2024	Hach		Water Fund Checking		-187.32
Bill	140926...	07/02/2024			620.3 · Plant - Materia...	-187.32	187.32
TOTAL						-187.32	187.32
Bill Pmt -Check	15057	07/22/2024	Miss Utility		Water Fund Checking		-43.25
Bill	WV24-...	07/08/2024			660.8 · Advertising & ...	-43.25	43.25
TOTAL						-43.25	43.25
Bill Pmt -Check	15058	07/22/2024	Cummins		Water Fund Checking		-1,135.88
Bill	H4-297...	07/08/2024			620.8PM · Plant Maint...	-1,135.88	1,135.88
TOTAL						-1,135.88	1,135.88
Check	15059	07/22/2024	West Virginia Munic...		Water Fund Checking		-5.60
					24000 · Payroll Liabilit...	-5.60	5.60
TOTAL						-5.60	5.60
Bill Pmt -Check	15060	07/25/2024	Advantage Technolo...		Water Fund Checking		-23.75
Bill	81613	06/30/2024			Contracted Services C	-22.62	475.00
					Contracted Services-P	-1.13	23.75
TOTAL						-23.75	498.75
Bill Pmt -Check	15061	07/25/2024	All-Shred, INC		Water Fund Checking		-97.16
Bill	749607...	07/25/2024			341 G · Materials & S...	-32.39	97.17
					Office Supplies and M...	-32.39	97.17
					620.8 · Office Supplie...	-32.38	97.16
TOTAL						-97.16	291.50
Bill Pmt -Check	15062	07/25/2024	Mountainside Backfl...		Water Fund Checking		-480.00
Bill	2188	07/22/2024			636 · Contracted Servi...	-480.00	480.00
TOTAL						-480.00	480.00
Bill Pmt -Check	15063	07/31/2024	Advantage Technolo...		Water Fund Checking		-259.95
Bill	80503	07/28/2024			341 G · Materials & S...	-86.65	259.95
					620.8 · Office Supplie...	-86.65	259.95
					Office Supplies and M...	-86.65	259.95
TOTAL						-259.95	779.85
Bill Pmt -Check	15064	07/31/2024	Advantage Technolo...		Water Fund Checking		-1,008.35
Bill	80905	07/28/2024			601.7 · Office - Salari...	-1,008.35	1,008.35
TOTAL						-1,008.35	1,008.35
Check	15065	07/31/2024	H&H Technologies		Water Fund Checking		-2,940.00
					631.4PM · Plant Maint...	-2,790.00	2,790.00
					631.4PM · Plant Maint...	-150.00	150.00
TOTAL						-2,940.00	2,940.00
Check	15066	07/31/2024	Fringe Benefits Man...		Water Fund Checking		-488.61

11:10 AM

08/05/24

Corp. of Harpers Ferry

Check Detail

July 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					24000 · Payroll Liabilit...	-488.61	488.61
TOTAL						-488.61	488.61
Check	15067	07/31/2024	Corporation of Harp...		Water Fund Checking		-945.94
					Due To General	-945.94	945.94
TOTAL						-945.94	945.94
Check	16542	07/01/2024	Wheeless, Thomas E...		001 General Fund Ac...		-150.47
					001.402 · Economic D...	-150.47	150.47
TOTAL						-150.47	150.47
Bill Pmt -Check	16544	07/02/2024	Advantage Technolo...		001 General Fund Ac...		-549.50
Bill	80425	06/01/2024			Contracted Services C	-274.75	274.75
					Contracted Services-P	-274.75	274.75
TOTAL						-549.50	549.50
Bill Pmt -Check	16545	07/02/2024	Harpers Ferry Water ...		001 General Fund Ac...		-353.51
Bill	000350...	07/02/2024			Utilities Pa	-50.05	50.05
Bill	000200...	07/02/2024			Utilities St	-240.00	240.00
Bill	000100...	07/02/2024			Utilities-P	-31.73	31.73
					Utilities C	-31.73	31.73
TOTAL						-353.51	353.51
Bill Pmt -Check	16546	07/02/2024	Revize LLC		001 General Fund Ac...		-4,090.00
Bill	18688	06/27/2024			Contracted Services C	-4,090.00	4,090.00
TOTAL						-4,090.00	4,090.00
Check	16569	07/09/2024	jefferson County Par...		001 General Fund Ac...		-500.00
					001.402 · Economic D...	-500.00	500.00
TOTAL						-500.00	500.00
Bill Pmt -Check	16570	07/11/2024	CoxHollidayoung PL...		001 General Fund Ac...		-961.79
Bill	33380	06/30/2024			Office Supplies and M...	-63.33	63.33
					341 G · Materials & S...	-63.34	63.34
					Professional Services C	-835.12	835.12
TOTAL						-961.79	961.79
Bill Pmt -Check	16572	07/11/2024	Eastern Panhandle ...		001 General Fund Ac...		-252.86
Bill	FY 25	07/01/2024			Dues	-252.86	252.86
TOTAL						-252.86	252.86
Check	16575	07/22/2024	West Virginia Munic...		001 General Fund Ac...		-91.60
					24000 · Payroll Liabilit...	-73.72	73.72
					24000 · Payroll Liabilit...	-17.88	17.88
TOTAL						-91.60	91.60
Bill Pmt -Check	16576	07/25/2024	Shenandoah Air Con...		001 General Fund Ac...		-690.67
Bill	577562...	07/15/2024			Maint & Repairs to Bld...	-690.67	690.67
TOTAL						-690.67	690.67

11:10 AM

08/05/24

Corp. of Harpers Ferry

Check Detail

July 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	16577	07/25/2024	Advantage Technolo...		001 General Fund Ac...		-475.00
Bill	81613	06/30/2024			Contracted Services C	-452.38	475.00
					Contracted Services-P	-22.62	23.75
TOTAL						-475.00	498.75
Bill Pmt -Check	16578	07/25/2024	Advantage Technolo...		001 General Fund Ac...		-427.50
Bill	81526	07/09/2024			Contracted Services C	-427.50	427.50
TOTAL						-427.50	427.50
Bill Pmt -Check	16579	07/25/2024	Jefferson Publishing...		001 General Fund Ac...		-45.22
Bill	67562	07/03/2024			220 G · Advertising/Le...	-45.22	45.22
TOTAL						-45.22	45.22
Bill Pmt -Check	16580	07/25/2024	State Certified Pest ...		001 General Fund Ac...		-125.00
Bill	86707	06/30/2024			Maint & Repairs to Bld...	-125.00	125.00
TOTAL						-125.00	125.00
Bill Pmt -Check	16581	07/25/2024	Golden Rule Creatio...		001 General Fund Ac...		-703.36
Bill	096378	06/27/2024			345 P · Uniforms-P	-703.36	703.36
TOTAL						-703.36	703.36
Bill Pmt -Check	16582	07/25/2024	All-Shred, INC		001 General Fund Ac...		-194.34
Bill	749607...	07/25/2024			341 G · Materials & S...	-64.78	97.17
					Office Supplies and M...	-64.78	97.17
					620.8 · Office Supplie...	-64.78	97.16
TOTAL						-194.34	291.50
Bill Pmt -Check	16583	07/25/2024	Signs By Tomorrow		001 General Fund Ac...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	16584	07/30/2024	Signs By Tomorrow		001 General Fund Ac...		-895.75
Bill	EFR46...	07/25/2024			341 G · Materials & S...	-895.75	895.75
TOTAL						-895.75	895.75
Check	16585	07/31/2024	Shelly Griffith		001 General Fund Ac...		-105.00
					326 · Building Permit ...	-105.00	105.00
TOTAL						-105.00	105.00
Bill Pmt -Check	16586	07/31/2024	Advantage Technolo...		001 General Fund Ac...		-519.90
Bill	80503	07/28/2024			341 G · Materials & S...	-173.30	259.95
					620.8 · Office Supplie...	-173.30	259.95
					Office Supplies and M...	-173.30	259.95
TOTAL						-519.90	779.85
Bill Pmt -Check	16587	07/31/2024	Advantage Technolo...		001 General Fund Ac...		-2,216.43
Bill	80940	07/28/2024			Capital Outlay-Equip	-2,216.43	2,216.43
TOTAL						-2,216.43	2,216.43

Corp. of Harpers Ferry
Check Detail
July 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	16588	07/31/2024	Spirit of Jefferson		001 General Fund Ac...		-36.00
Bill	2024	07/26/2024			Dues & Subscriptions C	-36.00	36.00
TOTAL						-36.00	36.00
Check	16589	07/31/2024	Fringe Benefits Man...		001 General Fund Ac...		-644.94
					24000 · Payroll Liabilit...	-311.07	311.07
					24000 · Payroll Liabilit...	-333.87	333.87
TOTAL						-644.94	644.94

11:08 AM

08/05/24

Accrual Basis

Corp. of Harpers Ferry
Profit & Loss Detail (General, Excluding Water & Coal)
June 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Ordinary Income/Expense									
Income									
General									
301-01 - Property Tax Current Year									
Deposit	06/03/2024	11637	Sheriff of Jefferson Co.	May 2024 Prop...	General		001 General Fu...	1,920.35	1,920.35
Total 301-01 - Property Tax Current Year								1,920.35	1,920.35
305 - Business and Occupation Tax									
Deposit	06/01/2024		Towns Inn	B&O DPA pay...	General		001 General Fu...	58.32	58.32
Deposit	06/03/2024	516	Cool Confectionaries ...	FY 2024 Q1 Q...	General		001 General Fu...	1,933.00	1,991.32
Deposit	06/03/2024	518	Country Lane Cottage	FY 2024 Q4 B...	General		001 General Fu...	27.00	2,018.32
Deposit	06/03/2024	3010	Cannonball Deli (The)	FY 2024 Q1, 2...	General		001 General Fu...	610.79	2,629.11
Deposit	06/11/2024	1356		FY 2023 Q1, 2...	General		001 General Fu...	487.79	3,116.90
Deposit	06/13/2024	3887	1799 Inn	FY 2024 Q 2, 3...	General		001 General Fu...	1,168.15	4,285.05
Deposit	06/17/2024	12528	R.S Excavating & Co...	FY 2024 Q4 B...	General		001 General Fu...	89.45	4,374.50
Deposit	06/20/2024		491 Washington ST L...	FY 2024 Q4 B...	General		002 WVGOPAY...	107.62	4,482.12
Total 305 - Business and Occupation Tax								4,482.12	4,482.12
307 - Animal Control Tax									
Deposit	06/11/2024	2181	Angela Banks, Asses...	May receipts R...	General		001 General Fu...	2.70	2.70
Total 307 - Animal Control Tax								2.70	2.70
308 - Hotel Motel									
Deposit	06/01/2024		Towns Inn	Room Occupa...	Hotel Occ ...		Hotel Motel Tax	200.00	200.00
Deposit	06/01/2024		Towns Inn	June DPA Pay...	Hotel Occ ...		Hotel Motel Tax	200.00	400.00
Deposit	06/13/2024	3886	1799 Inn	FY 2024 Q2, 3...	Hotel Occ ...		Hotel Motel Tax	2,966.90	3,366.90
Deposit	06/17/2024	2200419	AirBNB	FY 2024 May ...	Hotel Occ ...		Hotel Motel Tax	2,564.30	5,931.20
Total 308 - Hotel Motel								5,931.20	5,931.20
320 - Fines, Fees & Court Cost									
Deposit	06/07/2024			Tickets	Police		002 WVGOPAY...	175.00	175.00
Deposit	06/11/2024			Tickets	Police		002 WVGOPAY...	175.00	350.00
Deposit	06/14/2024			Tickets	Police		002 WVGOPAY...	175.00	525.00
Deposit	06/15/2024			Tickets	Police		002 WVGOPAY...	350.00	875.00
Deposit	06/19/2024			Tickets	Police		002 WVGOPAY...	175.00	1,050.00
Deposit	06/24/2024			Tickets	Police		002 WVGOPAY...	175.00	1,225.00
Deposit	06/29/2024			Tickets	Police		002 WVGOPAY...	175.00	1,400.00
Total 320 - Fines, Fees & Court Cost								1,400.00	1,400.00
325 - Licenses									
Deposit	06/06/2024	6440	Hillside Child Care	FY 2025 Busin...	General		001 General Fu...	15.00	15.00
Deposit	06/06/2024		C. Ricketts Electric S...	FY 2024 & FY ...	General		001 General Fu...	30.00	45.00
Deposit	06/06/2024	465999	Schmidt Baking Co. Inc	FY 2025 Busin...	General		001 General Fu...	25.00	70.00
Deposit	06/06/2024	10012...	Sysco Food Services ...	FY 2025 Busin...	General		001 General Fu...	25.00	95.00
Deposit	06/06/2024	1186	Lily Garden at Camp ...	FY 2025 Busin...	General		001 General Fu...	15.00	110.00
Deposit	06/06/2024	1187	Universal Schedule &...	FY 2025 Busin...	General		001 General Fu...	15.00	125.00
Deposit	06/06/2024	2343	Panhandle Paints	FY 2025 Busin...	General		001 General Fu...	25.00	150.00
Deposit	06/06/2024	1832	Shenandoah Pumpin...	FY 2025 Busin...	General		001 General Fu...	25.00	175.00
Deposit	06/06/2024	12497	R.S Excavating & Co...	FY 2025 Busin...	General		001 General Fu...	15.00	190.00
Deposit	06/06/2024	1267982	Builder Services Group	FY 2025 Busin...	General		001 General Fu...	25.00	215.00
Deposit	06/06/2024	2562	Battle Ground Bakery...	FY 2025 Busin...	General		001 General Fu...	15.00	230.00
Deposit	06/06/2024	2674	Cannonball Deli (The)	FY 2025 Busin...	General		001 General Fu...	15.00	245.00
Deposit	06/06/2024	95072	Thompson Gas & Ele...	FY 2025 Busin...	General		001 General Fu...	25.00	270.00
Deposit	06/06/2024		BHI General Contracti...	FY 2024 & FY ...	General		001 General Fu...	30.00	300.00
Deposit	06/06/2024		Loudoun Valley Roofi...	FY 2025 Busin...	General		002 WVGOPAY...	25.00	325.00
Deposit	06/09/2024		Morgan Lawn and Se...	FY 2025 Busin...	General		002 WVGOPAY...	15.00	340.00
Deposit	06/10/2024		PELLA MidAtlantic	FY 2025 Busin...	General		002 WVGOPAY...	25.00	365.00
Deposit	06/10/2024		Valentine Electric Inc	FY 2025 Busin...	General		002 WVGOPAY...	25.00	390.00
Deposit	06/11/2024	11255	Jefferson Constructio...	FY 2025 Busin...	General		001 General Fu...	15.00	405.00
Deposit	06/11/2024	2277	Valley Energy Compa...	FY 2025 Busin...	General		001 General Fu...	25.00	430.00
Deposit	06/11/2024	1356	O'Be Joyful	FY 2023, 24, 2...	General		001 General Fu...	48.00	478.00
Deposit	06/11/2024	1163	Community Markets	FY 2025 Busin...	General		001 General Fu...	15.00	493.00
Deposit	06/11/2024	1077	Village Shop (The)	FY 2025 Busin...	General		001 General Fu...	15.00	508.00
Deposit	06/11/2024	329	Harpers Ferry Guest ...	FY 2025 Busin...	General		001 General Fu...	15.00	523.00
Deposit	06/11/2024	329	Carrot Top Cottage	FY 2025 Busin...	General		001 General Fu...	15.00	538.00
Deposit	06/11/2024		Boyd Guttering	FY 2025 Busin...	General		002 WVGOPAY...	15.00	553.00
Deposit	06/13/2024		KCI USA INC	FY 2025 Busin...	General		002 WVGOPAY...	25.00	578.00
Deposit	06/17/2024		Digging & Rigging, INC	FY 2025 Busin...	General		002 WVGOPAY...	25.00	603.00
Deposit	06/18/2024	10564...	Coca-Cola	FY 2025 Busin...	General		001 General Fu...	25.00	628.00
Deposit	06/18/2024	28972	Surebets Services, Inc.	FY 2025 Busin...	General		001 General Fu...	15.00	643.00
Deposit	06/18/2024	6359	S&K Enterprises, LLC	FY 2025 Busin...	General		001 General Fu...	15.00	658.00
Deposit	06/18/2024	78950	AC & T Co., Inc.	FY 2025 Busin...	General		001 General Fu...	25.00	683.00
Deposit	06/18/2024	5126	Rankin Painting	FY 2025 Busin...	General		001 General Fu...	15.00	698.00
Deposit	06/18/2024	524	Country Lane Cottage	FY 2025 Busin...	General		001 General Fu...	15.00	713.00
Deposit	06/18/2024	11055	B & G Painting LLC	FY 2025 Busin...	General		001 General Fu...	15.00	728.00
Deposit	06/18/2024	1386	1799 Inn	FY 2025 Busin...	General		001 General Fu...	25.00	753.00
Deposit	06/18/2024	19498	Royal Crown Bottling ...	FY 2025 Busin...	General		001 General Fu...	15.00	768.00
Deposit	06/18/2024	15946...	Comcast Broadband ...	FY 2025 Busin...	General		001 General Fu...	25.00	793.00
Deposit	06/18/2024	15946...	Comcast Business Cl...	FY 2025 Busin...	General		001 General Fu...	25.00	818.00
Deposit	06/18/2024	15946...	Comcast of CA/MD/P...	FY 2025 Busin...	General		001 General Fu...	25.00	843.00
Deposit	06/18/2024		People Tree Ministeri...	FY 2025 Busin...	General		002 WVGOPAY...	15.00	858.00
Deposit	06/18/2024		GordonDC	FY 2025 Busin...	General		002 WVGOPAY...	25.00	883.00
Deposit	06/19/2024		Erixcson, Inc	FY 2025 Busin...	General		002 WVGOPAY...	25.00	908.00
Deposit	06/19/2024		Southern States	FY 2025 Busin...	General		002 WVGOPAY...	15.00	923.00
Deposit	06/19/2024		MC Fence & Deck LLC	FY 2025 Busin...	General		002 WVGOPAY...	25.00	948.00
Deposit	06/20/2024		Beaver Mechanical C...	FY 2025 Busin...	General		002 WVGOPAY...	25.00	973.00
Deposit	06/20/2024		American Electric Ser...	FY 2025 Busin...	General		002 WVGOPAY...	15.00	988.00
Deposit	06/24/2024		Spy House, LLC	FY 2025 Busin...	General		002 WVGOPAY...	15.00	1,003.00

11:08 AM

08/05/24

Corp. of Harpers Ferry Profit & Loss Detail (General, Excluding Water & Coal)

Accrual Basis

June 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Deposit	06/24/2024		Viking Tree Service	FY 2025 Busin...	General		002 WVGOPAY...	15.00	1,018.00
Deposit	06/25/2024		Modern Renovation L...	FY 2025 Busin...	General		002 WVGOPAY...	15.00	1,033.00
Deposit	06/26/2024	1600	Cornerstone Lawn Se...	FY 2025 Busin...	General		001 General Fu...	15.00	1,048.00
Deposit	06/26/2024	10001...	Waste Management ...	FY 2025 Busin...	General		001 General Fu...	15.00	1,063.00
Deposit	06/26/2024	437966	Long Fence Compan...	FY 2025 Busin...	General		001 General Fu...	25.00	1,088.00
Deposit	06/26/2024	63457	North Star Foundatio...	FY 2025 Busin...	General		001 General Fu...	25.00	1,113.00
Deposit	06/26/2024	17673	Direct TV LLC	FY 2025 Busin...	General		001 General Fu...	25.00	1,138.00
Deposit	06/26/2024	23518	Home Depot	FY 2025 Busin...	General		001 General Fu...	25.00	1,163.00
Deposit	06/26/2024	3336	Vintage Lady (The)	FY 2024 Busin...	General		001 General Fu...	265.00	1,428.00
Deposit	06/26/2024		Global Environmental...	FY 2025 Busin...	General		002 WVGOPAY...	15.00	1,443.00
Deposit	06/26/2024		Kellgard General Con...	FY 2025 Busin...	General		002 WVGOPAY...	25.00	1,468.00
Deposit	06/26/2024		Brayman Constructio...	FY 2025 Busin...	General		002 WVGOPAY...	25.00	1,493.00
Deposit	06/27/2024	4786	Crestar Realty	FY 2025 Busin...	General		001 General Fu...	15.00	1,508.00
Deposit	06/27/2024	4658	Hodge Podge	FY 2025 Busin...	General		001 General Fu...	15.00	1,523.00
Deposit	06/27/2024	3218	Greenridge Contractors	FY 2025 Busin...	General		001 General Fu...	25.00	1,548.00
Deposit	06/27/2024	13565	Comstock Plumbing	FY 2025 Busin...	General		001 General Fu...	15.00	1,563.00
Deposit	06/27/2024	2267034	Carter-Jones Lumber ...	FY 2025 Busin...	General		001 General Fu...	25.00	1,588.00
Deposit	06/28/2024		Real Estate Teams L...	FY 2025 Busin...	General		002 WVGOPAY...	15.00	1,603.00
Total 325 - Licenses								1,603.00	1,603.00
326 - Building Permit Fees									
Deposit	06/06/2024	19576...	Slepoy, Raisa	BZA Variance ...	General		001 General Fu...	50.00	50.00
Deposit	06/26/2024	107	Shirley Caniford	ZCPA # 2024-...	General		001 General Fu...	75.00	125.00
Total 326 - Building Permit Fees								125.00	125.00
327 - Miscellaneous Permits (Parking)									
Deposit	06/03/2024		Gelillo, Benny	2024 Parking ...	General		001 General Fu...	3.00	3.00
Deposit	06/06/2024		Humes, Barbara A	2024 Parking ...	General		001 General Fu...	2.00	5.00
Deposit	06/17/2024		Shewbridge, Deborah	2024 Parking ...	General		001 General Fu...	3.00	8.00
Deposit	06/18/2024		Elayne Edel	Parking Permit...	General		001 General Fu...	1.00	9.00
Total 327 - Miscellaneous Permits (Parking)								9.00	9.00
340 - Parks and Rec.									
Deposit	06/10/2024		customer	2024 Music on...	Park and ...		HF Parks and R...	800.00	800.00
Total 340 - Parks and Rec.								800.00	800.00
342 - Parking Meter Revenue									
342.1 Parking Meter Revenue									
Deposit	06/17/2024	29822	Parkmobile LLC	May revenue R...	General		001 General Fu...	19,115.07	19,115.07
Total 342.1 Parking Meter Revenue								19,115.07	19,115.07
342.2 Parking Fine Revenue									
Deposit	06/01/2024			Tickets	General		002 WVGOPAY...	160.00	160.00
Deposit	06/02/2024			Tickets	General		002 WVGOPAY...	200.00	360.00
Deposit	06/03/2024			Tickets	General		002 WVGOPAY...	31.00	391.00
Deposit	06/04/2024			Tickets	General		002 WVGOPAY...	270.00	661.00
Deposit	06/04/2024			Tickets	General		General Court F...	170.00	831.00
Deposit	06/05/2024			Tickets	General		002 WVGOPAY...	72.00	903.00
Deposit	06/06/2024			Tickets	General		002 WVGOPAY...	35.00	938.00
Deposit	06/07/2024			Tickets	General		002 WVGOPAY...	70.00	1,008.00
Deposit	06/08/2024			Tickets	General		002 WVGOPAY...	40.00	1,048.00
Deposit	06/09/2024			Tickets	General		002 WVGOPAY...	120.00	1,168.00
Deposit	06/10/2024			Tickets	General		002 WVGOPAY...	30.00	1,198.00
Deposit	06/11/2024			Tickets	General		002 WVGOPAY...	132.00	1,330.00
Deposit	06/11/2024			Tickets	General		General Court F...	190.00	1,520.00
Deposit	06/12/2024			Tickets	General		002 WVGOPAY...	100.00	1,620.00
Deposit	06/13/2024			Tickets	General		002 WVGOPAY...	70.00	1,690.00
Deposit	06/14/2024			Tickets	General		002 WVGOPAY...	20.00	1,710.00
Deposit	06/14/2024			Tickets	General		General Court F...	70.00	1,780.00
Deposit	06/16/2024			Tickets	General		002 WVGOPAY...	20.00	1,800.00
Deposit	06/17/2024			Tickets	General		002 WVGOPAY...	60.00	1,860.00
Deposit	06/18/2024			Tickets	General		002 WVGOPAY...	2.00	1,862.00
Deposit	06/18/2024			Tickets	General		General Court F...	90.00	1,952.00
Deposit	06/19/2024			Tickets	General		002 WVGOPAY...	170.00	2,122.00
Deposit	06/20/2024			Tickets	General		002 WVGOPAY...	150.00	2,272.00
Deposit	06/21/2024			Tickets	General		002 WVGOPAY...	90.00	2,362.00
Deposit	06/22/2024			Tickets	General		002 WVGOPAY...	70.00	2,432.00
Deposit	06/23/2024			Tickets	General		002 WVGOPAY...	50.00	2,482.00
Deposit	06/24/2024			Tickets	General		General Court F...	50.00	2,532.00
Deposit	06/24/2024			Tickets	General		002 WVGOPAY...	84.00	2,616.00
Deposit	06/25/2024			Tickets	General		002 WVGOPAY...	253.00	2,869.00
Deposit	06/25/2024			Tickets	General		General Court F...	80.00	2,949.00
Deposit	06/26/2024			Tickets	General		002 WVGOPAY...	179.00	3,128.00
Deposit	06/27/2024			Tickets	General		002 WVGOPAY...	130.00	3,258.00
Deposit	06/28/2024			Tickets	General		002 WVGOPAY...	60.00	3,318.00
Check	06/28/2024	16548	Laura Everett	refund overpay...	General		001 General Fu...	-175.00	3,143.00
Check	06/28/2024	16549	Peter Driscoll	Refund of over...	General		001 General Fu...	-30.00	3,113.00
Check	06/28/2024	16550	Emily Ingalls	Refund overpa...	General		001 General Fu...	-20.00	3,093.00
Check	06/28/2024	16551	Tatiana Reyes and/or ...	Refund of over...	General		001 General Fu...	-32.00	3,061.00
Check	06/28/2024	16552	Gladys Zambrano Mu...	Refund of over...	General		001 General Fu...	-50.00	3,011.00
Check	06/28/2024	16553	Thomas Fitzsimmons	Refund of over...	General		001 General Fu...	-10.00	3,001.00
Check	06/28/2024	16554	Ken Petrie	Refund for ove...	General		001 General Fu...	-40.00	2,961.00
Check	06/28/2024	16555	Diana Galicia and/or ...	Refund of over...	General		001 General Fu...	-290.00	2,671.00
Check	06/28/2024	16556	EAN Holdings LLC	Refund of over...	General		001 General Fu...	-300.03	2,370.97
Check	06/28/2024	16557	Selena MacArthur	Refund for ove...	General		001 General Fu...	-7.00	2,363.97
Check	06/28/2024	16558	Pallavi Namala and/o...	Refund for ove...	General		001 General Fu...	-5.00	2,358.97
Check	06/28/2024	16559	Lasure, Theresa	Refund for ove...	General		001 General Fu...	-24.00	2,334.97
Check	06/28/2024	16560	Timothy Gerst	Refund for ove...	General		001 General Fu...	-24.00	2,310.97
Check	06/28/2024	16561	Roy Myers	Refund for ove...	General		001 General Fu...	-24.00	2,286.97

11:08 AM

08/05/24

Accrual Basis

Corp. of Harpers Ferry Profit & Loss Detail (General, Excluding Water & Coal)

June 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	06/28/2024	16562	Virginia Gambrell	Refund for ove...	General		001 General Fu...	-5.00	2,281.97
Check	06/28/2024	16563	Maxime Raynal	Reimburseme...	General		001 General Fu...	-30.00	2,251.97
Check	06/28/2024	16564	Robert Kemp	Reimburseme...	General		001 General Fu...	-20.00	2,231.97
Check	06/28/2024	16565	Hans Hoffmeyer	Refund for ove...	General		001 General Fu...	-30.00	2,201.97
Check	06/28/2024	16566	Elise Buskirk	Refund for Ove...	General		001 General Fu...	-30.00	2,171.97
Check	06/28/2024	16567	Elizabeth Phillips	Refund of Over...	General		001 General Fu...	-30.00	2,141.97
Check	06/28/2024	16568	Alyssa Larson	Refund for Ove...	General		001 General Fu...	-5.00	2,136.97
Deposit	06/29/2024			Tickets	General		002 WVGOPAY...	130.00	2,266.97
Deposit	06/30/2024			Tickets	General		002 WVGOPAY...	100.00	2,366.97
Total 342.2 Parking Fine Revenue								2,366.97	2,366.97
Total 342 · Parking Meter Revenue								21,482.04	21,482.04
345 · Rents & Concessions									
Deposit	06/03/2024	15016...	US Cellular	June 2024 Re...	General		001 General Fu...	1,935.99	1,935.99
Deposit	06/03/2024	33255...	AT&T_c	June 2024 Re...	General		001 General Fu...	1,259.71	3,195.70
Deposit	06/03/2024	32295...	US Post Office	May 2024 Rent...	General		001 General Fu...	2,357.58	5,553.28
Total 345 · Rents & Concessions								5,553.28	5,553.28
376 · Table Gaming Income									
Deposit	06/17/2024		State of WV	Greenbrier	General		001 General Fu...	27.09	27.09
Deposit	06/17/2024		State of WV	Table Games	General		001 General Fu...	1,060.07	1,087.16
Total 376 · Table Gaming Income								1,087.16	1,087.16
380 · Interest Earned on Investments									
Deposit	06/28/2024			Interest	General		General Capital ...	86.80	86.80
Deposit	06/28/2024			Interest	Hotel Occ ...		Hotel Motel Tax	11.03	97.83
Deposit	06/28/2024			Interest	Park and ...		HF Parks and R...	1.24	99.07
Deposit	06/28/2024			Interest	Police		Police Equipt R...	3.74	102.81
Deposit	06/28/2024			Interest	General		252PS · JSB P...	12.50	115.31
Deposit	06/28/2024			Interest	General		SWaN Escrow ...	106.71	222.02
Deposit	06/28/2024			Interest	Police		HF/Bolivar Drug...	0.63	222.65
Deposit	06/28/2024			Interest	General		Opioid Settlement	1.59	224.24
Deposit	06/28/2024			Interest	Police		General Court F...	90.72	314.96
Deposit	06/28/2024			Interest	General		001 General Fu...	282.65	597.61
Total 380 · Interest Earned on Investments								597.61	597.61
397 · Lottery									
Deposit	06/07/2024		State of WV	Video Lottery	General		001 General Fu...	1,104.76	1,104.76
Deposit	06/10/2024		State of WV	CT Race June	General		001 General Fu...	960.28	2,065.04
Deposit	06/17/2024		State of WV	CT Race June	General		001 General Fu...	931.62	2,996.66
Deposit	06/24/2024		State of WV	CT Race	General		001 General Fu...	991.39	3,988.05
Deposit	06/26/2024		State of WV	Video Lottery	General		001 General Fu...	80.75	4,068.80
Deposit	06/30/2024		State of WV	CT Race	General		001 General Fu...	938.54	5,007.34
Deposit	06/30/2024		State of WV	CT Race Track...	General		001 General Fu...	194.79	5,202.13
Total 397 · Lottery								5,202.13	5,202.13
Total General								50,195.59	50,195.59
Total Income								50,195.59	50,195.59
Gross Profit								50,195.59	50,195.59
Expense									
001.760 Parking									
Payroll-Parking									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	637.88	637.88
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	433.13	1,071.01
Total Payroll-Parking								1,071.01	1,071.01
PR Taxes-Parking									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	57.41	57.41
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	38.98	96.39
Total PR Taxes-Parking								96.39	96.39
001.761 Parking Expenses									
Credit Card Charge	06/03/2024	MAY 2...	US Cellular	APR usage pa...	General		P-Card	58.98	58.98
Total 001.761 Parking Expenses								58.98	58.98
Total 001.760 Parking								1,226.38	1,226.38
Culture & Rec Exp									
900 · Parks									
Contracted Services Pa									
Check	06/06/2024	324	Woodshedders, The	2024 Music on...	Hotel Occ ...		Hotel Motel Tax	1,500.00	1,500.00
Total Contracted Services Pa								1,500.00	1,500.00
Materials & Supplies Pa									
Check	06/06/2024	224	Harpers Ferry Parks ...	Cash for draw...	Park and ...		HF Parks and R...	100.00	100.00
Deposit	06/10/2024		Harpers Ferry Parks ...	return cash for ...	Park and ...		HF Parks and R...	-100.00	0.00
Credit Card Charge	06/10/2024	507848	Wal Mart	Morse, Music ...	General		P-Card	82.73	82.73
Credit Card Charge	06/10/2024	42506	Dollar Tree	Morse, Music ...	General		P-Card	5.00	87.73
Credit Card Charge	06/10/2024	41643	Martin's Supermarket	Morse, Music ...	General		P-Card	69.55	157.28
Credit Card Charge	06/10/2024	786507	Kentucky Fried Chicken	Morse, Music ...	General		P-Card	24.59	181.87
Total Materials & Supplies Pa								181.87	181.87

11:08 AM

08/05/24

Accrual Basis

Corp. of Harpers Ferry
Profit & Loss Detail (General, Excluding Water & Coal)
June 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Utilities Pa									
Bill	06/01/2024	00035...	Harpers Ferry Water ...	May usage, Ju...	General		20000 · Accoun...	38.50	38.50
Bill	06/06/2024	11008...	Potomac Edison	May usage To...	General		20000 · Accoun...	15.20	53.70
Total Utilities Pa								53.70	53.70
Total 900 · Parks								1,735.57	1,735.57
906 · Arts & Humanities -H									
Check	06/27/2024	325	Rohrersville Band	4th of July mu...	Hotel Occ ...		Hotel Motel Tax	300.00	300.00
Check	06/28/2024	326	Harpers Ferry Bolivar ...	FY 2024 fundin...	Hotel Occ ...		Hotel Motel Tax	3,410.00	3,710.00
Total 906 · Arts & Humanities -H								3,710.00	3,710.00
Total Culture & Rec Exp								5,445.57	5,445.57
001.402 · Economic Development									
Bill	06/03/2024	52600	AC & T Co., Inc.	INV 52600 202...	General		20000 · Accoun...	113.00	113.00
Bill	06/08/2024	24-1056	Welsh Sound	2024 Music on...	General		20000 · Accoun...	2,650.00	2,763.00
Credit Card Charge	06/10/2024	507848	Wal Mart	Morse, Music ...	General		P-Card	15.00	2,778.00
Check	06/13/2024	16534	EAsern Panhandle T...	FY 2024 Fundi...	General		001 General Fu...	3,000.00	5,778.00
Total 001.402 · Economic Development								5,778.00	5,778.00
001.409 · Office of Mayor									
Office of the Mayor - Other									
Check	06/30/2024	16541	Greg F. Vaughn_c	Mileage and re...	General		001 General Fu...	600.88	600.88
Total Office of the Mayor - Other								600.88	600.88
PR Taxes Employer M									
General Journal	06/28/2024			payroll 2023 6/...	General		001 General Fu...	127.50	127.50
Total PR Taxes Employer M								127.50	127.50
Salary M									
General Journal	06/28/2024			payroll 2023 6/...	General		001 General Fu...	1,666.67	1,666.67
Total Salary M								1,666.67	1,666.67
Total 001.409 · Office of Mayor								2,395.05	2,395.05
001.410 · Members of Council									
Salary Co									
General Journal	06/28/2024			payroll 2023 6/...	General		001 General Fu...	5,000.00	5,000.00
Total Salary Co								5,000.00	5,000.00
Total 001.410 · Members of Council								5,000.00	5,000.00
001.411 · Office of Recorder									
Salary R									
General Journal	06/28/2024			payroll 2023 6/...	General		001 General Fu...	1,500.00	1,500.00
Total Salary R								1,500.00	1,500.00
Total 001.411 · Office of Recorder								1,500.00	1,500.00
001.413 · Office of Treasurer									
Group Ins. T									
Check	06/17/2024	EFT	PEIA	Treasurer PEI...	General		Harpers Ferry P...	625.00	625.00
Total Group Ins. T								625.00	625.00
Pension Expense T									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	236.00	236.00
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	281.77	517.77
General Journal	06/30/2024			payroll 2024 7/...	General		001 General Fu...	27.00	544.77
Total Pension Expense T								544.77	544.77
PR Taxes Employer T									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	177.72	177.72
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	216.65	394.37
General Journal	06/30/2024			move 'water' p...	General		-SPLIT-	-364.38	29.99
General Journal	06/30/2024			payroll 2024 7/...	General		001 General Fu...	22.95	52.94
Total PR Taxes Employer T								52.94	52.94
Salary T									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	2,622.18	2,622.18
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	3,130.80	5,752.98
General Journal	06/30/2024			move 'water' p...	General		PR Taxes Empl...	-5,665.51	87.47
General Journal	06/30/2024			payroll 2024 7/...	General		001 General Fu...	300.00	387.47
Total Salary T								387.47	387.47
Total 001.413 · Office of Treasurer								1,610.18	1,610.18
001.415 · Office of City Clerk									
Health Insurance CC									
Check	06/17/2024	EFT	PEIA	Clerk PEIA Pre...	General		Harpers Ferry P...	638.88	638.88
Total Health Insurance CC								638.88	638.88

Corp. of Harpers Ferry
Profit & Loss Detail (General, Excluding Water & Coal)
June 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Pension Expense CC									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	186.19	186.19
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	199.41	385.60
General Journal	06/28/2024			payroll 2023 6/...	General		001 General Fu...	114.75	500.35
Total Pension Expense CC								500.35	500.35
PR Taxes Employer CC									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	129.05	129.05
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	140.28	269.33
Total PR Taxes Employer CC								269.33	269.33
Salary CC									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	2,068.75	2,068.75
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	2,215.63	4,284.38
General Journal	06/28/2024			payroll 2023 6/...	General		001 General Fu...	382.50	4,666.88
Total Salary CC								4,666.88	4,666.88
Total 001.415 - Office of City Clerk								6,075.44	6,075.44
001.440 - City Hall									
Payroll Processing-C									
General Journal	06/05/2024			payroll process...	General		001 General Fu...	29.45	29.45
General Journal	06/20/2024			payroll process...	General		001 General Fu...	28.72	58.17
General Journal	06/28/2024			payroll process...	General		001 General Fu...	64.15	122.32
General Journal	06/30/2024			payroll process...	General		001 General Fu...	70.75	193.07
Total Payroll Processing-C								193.07	193.07
Bldg. & Equip-Rents									
Bill	06/03/2024	15493...	Sunbelt Rentals	INV 15493601...	General		20000 - Accoun...	514.82	514.82
Bill	06/03/2024	15493...	Sunbelt Rentals	INV 15493601...	General		20000 - Accoun...	330.00	844.82
Total Bldg. & Equip-Rents								844.82	844.82
Contracted Services C									
Bill	06/01/2024	80425	Advantage Technolog...	INV 80425 Sup...	General		20000 - Accoun...	274.75	274.75
Credit Card Charge	06/04/2024	42682	Merry Maids	Breeden, clean...	General		P-Card	218.28	493.03
Credit Card Charge	06/18/2024	1017080	Merry Maids	Breeden, office...	General		P-Card	218.28	711.31
Bill	06/27/2024	18688	Revize LLC	InV 18688 Initi...	General		20000 - Accoun...	4,090.00	4,801.31
Bill	06/30/2024	81613	Advantage Technolog...	INV 81613 Add...	General		20000 - Accoun...	475.00	5,276.31
Total Contracted Services C								5,276.31	5,276.31
Data Processing C									
Check	06/30/2024	16574	Kevin Carden	FY 2024 Q4 W...	General		001 General Fu...	300.00	300.00
Total Data Processing C								300.00	300.00
Insurance and Bonds									
Bill	06/03/2024	110284	WV Corp	Q1 2025	General		20000 - Accoun...	1,453.61	1,453.61
Bill	06/05/2024	20005...	Cincinnati Insurance ...	Bonds - Town ...	General		20000 - Accoun...	100.00	1,553.61
Bill	06/11/2024	Q7254...	ENCOVA Insurance	Worker's Com...	General		20000 - Accoun...	596.97	2,150.58
Bill	06/20/2024	20004...	Cincinnati Insurance ...	Bonds - Town ...	General		20000 - Accoun...	75.00	2,225.58
Total Insurance and Bonds								2,225.58	2,225.58
Leased Equipment C									
Check	06/10/2024	EFT	Leaf	June Copier le...	General		001 General Fu...	104.50	104.50
Total Leased Equipment C								104.50	104.50
Maint & Repairs to Bldgs. C									
Bill	06/01/2024	56927...	Shenandoah Air Con...	INV 56927251 ...	General		20000 - Accoun...	10,182.08	10,182.08
Bill	06/24/2024	SIN25...	Oracle Elevator	INV SIN25662...	General		20000 - Accoun...	754.00	10,936.08
Bill	06/30/2024	86707	State Certified Pest &...	Quarterly Pest ...	General		20000 - Accoun...	125.00	11,061.08
Total Maint & Repairs to Bldgs. C								11,061.08	11,061.08
Pension Expense C									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	190.38	190.38
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	219.61	409.99
General Journal	06/30/2024			payroll 2024 7/...	General		001 General Fu...	27.00	436.99
Total Pension Expense C								436.99	436.99
Postage C									
Credit Card Charge	06/18/2024	85772	US Post Office	Breeden, post...	General		P-Card	136.00	136.00
Total Postage C								136.00	136.00
PR Taxes Employer C									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	246.99	246.99
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	268.39	515.38
General Journal	06/30/2024			move 'GF' porti...	General		-SPLIT-	595.41	1,110.79
General Journal	06/30/2024			payroll 2024 7/...	General		001 General Fu...	22.95	1,133.74
Total PR Taxes Employer C								1,133.74	1,133.74
Professional Services C									
Bill	06/03/2024	32876	CoxHollidayyoung PLLC	MAR 2024 Acc...	General		20000 - Accoun...	694.20	694.20
Bill	06/30/2024	33380	CoxHollidayyoung PLLC	Jun 2024 Acco...	General		20000 - Accoun...	835.12	1,529.32
Total Professional Services C								1,529.32	1,529.32

11:08 AM

08/05/24

Accrual Basis

Corp. of Harpers Ferry
Profit & Loss Detail (General, Excluding Water & Coal)
June 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Salaries & Wages C									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	3,228.71	3,228.71
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	3,508.34	6,737.05
General Journal	06/30/2024			move 'GF' porti...	General		PR Taxes Empl...	8,508.10	15,245.15
General Journal	06/30/2024			payroll 2024 7/...	General		001 General Fu...	300.00	15,545.15
Total Salaries & Wages C								15,545.15	15,545.15
Telephone C									
Credit Card Charge	06/03/2024	MAY 2...	US Cellular	APR usage, ce...	General		P-Card	223.62	223.62
Bill	06/12/2024	062024	Frontier	Telephone JU...	General		20000 - Accoun...	196.27	419.89
Bill	06/20/2024	07305...	Frontier	Telephone JU...	General		20000 - Accoun...	65.66	485.55
Total Telephone C								485.55	485.55
Utilities C									
Bill	06/01/2024	00010...	Harpers Ferry Water ...	May Usage To...	General		20000 - Accoun...	27.34	27.34
Bill	06/06/2024	11008...	Potomac Edison	May usage To...	General		20000 - Accoun...	116.60	143.94
Bill	06/06/2024	11008...	Potomac Edison	May usage To...	General		20000 - Accoun...	147.00	290.94
Bill	06/06/2024	11014...	Potomac Edison	May usage To...	General		20000 - Accoun...	22.84	313.78
Bill	06/25/2024	34082...	Waste Management ...	JUNE 2024 To...	General		20000 - Accoun...	195.19	508.97
Total Utilities C								508.97	508.97
341 G - Materials & Supplies C									
Bill	06/03/2024	32876	CoxHollidayoung PLLC	MAR 2024 RN ...	General		20000 - Accoun...	63.34	63.34
Credit Card Charge	06/03/2024	66913	Adobe Pro	Kelly, adobe	General		P-Card	21.19	84.53
Check	06/10/2024	16533	Kevin Carden	reimbursement...	General		001 General Fu...	105.99	190.52
Credit Card Charge	06/10/2024	G0473...	MicroSoft	Kelly, visio sub...	General		P-Card	5.30	195.82
Credit Card Charge	06/10/2024	26015...	Zoom Video Commu...	Kelly zoom	General		P-Card	84.97	280.79
Bill	06/11/2024	061124	Crystal Springs	MAY usage	General		20000 - Accoun...	1.50	282.29
Credit Card Charge	06/11/2024	56135	Wal Mart	Breeden, office...	General		P-Card	21.45	303.74
Credit Card Charge	06/14/2024	543089	Amazon.com	Kelly, rolodex	General		P-Card	15.85	319.59
Credit Card Charge	06/22/2024	352369	Amazon.com	Breeden, faste...	General		P-Card	56.99	376.58
Credit Card Charge	06/26/2024	43382	Amazon.com	Breeden, folders	General		P-Card	49.87	426.45
Credit Card Charge	06/27/2024	36480	Amazon.com	Breeden, label ...	General		P-Card	39.99	466.44
Bill	06/30/2024	33380	CoxHollidayoung PLLC	Jun 2024 RN a...	General		20000 - Accoun...	63.34	529.78
Total 341 G - Materials & Supplies C								529.78	529.78
Total 001.440 - City Hall								40,310.86	40,310.86
001.700 - Police Dept									
Contracted Services-P									
Bill	06/01/2024	80425	Advantage Technolog...	INV 80425 Sup...	Police		20000 - Accoun...	274.75	274.75
Bill	06/30/2024	81613	Advantage Technolog...	INV 81613 Add...	Police		20000 - Accoun...	23.75	298.50
Total Contracted Services-P								298.50	298.50
Departmental Supplies-P									
Auto Supplies and Fuel - P									
Check	06/05/2024	EFT	Fuelman	NP66574520 ...	Police		001 General Fu...	1,195.75	1,195.75
Total Auto Supplies and Fuel - P								1,195.75	1,195.75
Payroll Processing-P									
General Journal	06/05/2024			payroll process...	Police		001 General Fu...	29.45	29.45
General Journal	06/20/2024			payroll process...	Police		001 General Fu...	28.72	58.17
Total Payroll Processing-P								58.17	58.17
Office Supplies and Materials									
Bill	06/03/2024	32876	CoxHollidayoung PLLC	MAR 2024 RN ...	Police		20000 - Accoun...	63.33	63.33
Credit Card Charge	06/11/2024	56135	Wal Mart	Breeden, office...	Police		P-Card	10.72	74.05
Credit Card Charge	06/19/2024	631328	Amazon.com	Breeden, paper	Police		P-Card	27.50	101.55
Credit Card Charge	06/26/2024	31124	US Post Office	Breeden, post...	Police		P-Card	68.92	170.47
Bill	06/30/2024	33380	CoxHollidayoung PLLC	Jun 2024 RN a...	Police		20000 - Accoun...	63.33	233.80
Total Office Supplies and Materials								233.80	233.80
Departmental Supplies-P - Other									
Credit Card Charge	06/01/2024	42061	Home Depot	Breeden, padl...	Police		P-Card	144.88	144.88
Total Departmental Supplies-P - Other								144.88	144.88
Total Departmental Supplies-P								1,632.60	1,632.60
PEIA/Workers Comp-P									
Check	06/17/2024	EFT	PEIA	POLIC PEIA Pr...	Police		Harpers Ferry P...	4,101.26	4,101.26
Total PEIA/Workers Comp-P								4,101.26	4,101.26
Maintenance and Repairs-Auto-P									
Bill	06/07/2024	2024-9...	CARS	INV 992 2020 ...	Police		20000 - Accoun...	132.40	132.40
Total Maintenance and Repairs-Auto-P								132.40	132.40
Pension-P									
General Journal	06/06/2024			payroll 2024 6/6	Police		001 General Fu...	770.29	770.29
General Journal	06/20/2024			payroll 2024 6/...	Police		001 General Fu...	683.39	1,453.68
General Journal	06/30/2024			payroll 2024 7/...	Police		001 General Fu...	168.75	1,622.43
Total Pension-P								1,622.43	1,622.43

11:08 AM

08/05/24

Accrual Basis

Corp. of Harpers Ferry
Profit & Loss Detail (General, Excluding Water & Coal)
June 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
PR Taxes Employer -P									
General Journal	06/06/2024			payroll 2024 6/6	Police		001 General Fu...	910.97	910.97
General Journal	06/20/2024			payroll 2024 6/...	Police		001 General Fu...	776.04	1,687.01
General Journal	06/30/2024			payroll 2024 7/...	Police		001 General Fu...	189.34	1,876.35
Total PR Taxes Employer -P								1,876.35	1,876.35
Printing-Leased Equip. - P									
Check	06/06/2024	EFT	DDL Business	June lease pri...	Police		001 General Fu...	71.50	71.50
Total Printing-Leased Equip. - P								71.50	71.50
Property Ins and Bonds-P									
Bill	06/03/2024	110284	WV Corp	Q1 2025	Police		20000 - Accoun...	3,254.15	3,254.15
Bill	06/11/2024	Q7254...	ENCOVA Insurance	Worker's Com...	Police		20000 - Accoun...	795.96	4,050.11
Total Property Ins and Bonds-P								4,050.11	4,050.11
Salaries and Wages-P									
General Journal	06/06/2024			payroll 2024 6/6	Police		001 General Fu...	11,965.17	11,965.17
General Journal	06/20/2024			payroll 2024 6/...	Police		001 General Fu...	10,201.05	22,166.22
General Journal	06/30/2024			payroll 2024 7/...	Police		001 General Fu...	2,475.00	24,641.22
Total Salaries and Wages-P								24,641.22	24,641.22
Telephone-P									
Credit Card Charge	06/03/2024	MAY 2...	US Cellular	APR usage, ce...	Police		P-Card	223.62	223.62
Bill	06/12/2024	062024	Frontier	Telephone JU...	Police		20000 - Accoun...	196.27	419.89
Bill	06/20/2024	07305...	Frontier	Telephone JU...	Police		20000 - Accoun...	65.66	485.55
Total Telephone-P								485.55	485.55
Utilities-P									
Bill	06/01/2024	00010...	Harpers Ferry Water ...	May Usage To...	Police		20000 - Accoun...	27.34	27.34
Check	06/03/2024	eft	ADT Security	2024 June	Police		001 General Fu...	70.49	97.83
Bill	06/06/2024	11008...	Potomac Edison	May usage, po...	Police		20000 - Accoun...	150.58	248.41
Bill	06/25/2024	34082...	Waste Management ...	JUNE 2024 to ...	Police		20000 - Accoun...	71.72	320.13
Total Utilities-P								320.13	320.13
Wireless-P									
Bill	06/05/2024	28733...	AT&T	ACCT 287334...	Police		20000 - Accoun...	419.55	419.55
Total Wireless-P								419.55	419.55
WV, Friendship									
Check	06/04/2024	EFT	State of WV	May 2024 Fines	Police		General Court F...	142.00	142.00
Total WV, Friendship								142.00	142.00
345 P - Uniforms-P									
Bill	06/27/2024	096378	Golden Rule Creations	Inv 096378 - S...	Police		20000 - Accoun...	703.36	703.36
Total 345 P - Uniforms-P								703.36	703.36
Total 001.700 - Police Dept								40,496.96	40,496.96
001.706 - Fire Dept Contribution									
Check	06/13/2024	16536	Friendship Fire Comp...	FY 2024 Publi...	General		001 General Fu...	3,000.00	3,000.00
Total Contribution								3,000.00	3,000.00
Total 001.706 - Fire Dept								3,000.00	3,000.00
001.750 - Street Department Equipment Rent St									
Bill	06/19/2024	27733...	AC & T Co., Inc.	INV 27733BV ...	General		20000 - Accoun...	80.00	80.00
Total Equipment Rent St								80.00	80.00
Group Ins. St									
Bill	06/03/2024	110284	WV Corp	Q1 2025	General		20000 - Accoun...	1,251.53	1,251.53
Bill	06/11/2024	Q7254...	ENCOVA Insurance	Worker's Com...	General		20000 - Accoun...	154.77	1,406.30
Total Group Ins. St								1,406.30	1,406.30
Maint & Repair to Autos St									
Credit Card Charge	06/14/2024	186661	340 Oil-N-Lube	Waters, Oil ch...	General		P-Card	79.45	79.45
Total Maint & Repair to Autos St								79.45	79.45
Material and Supplies St									
Credit Card Charge	06/14/2024	621142	Home Depot	Waters, Trash ...	General		P-Card	180.67	180.67
Credit Card Charge	06/21/2024	460530	Tractor Supply	Waters, Water...	General		P-Card	259.98	440.65
Credit Card Charge	06/21/2024	460613	Tractor Supply	Waters, water ...	General		P-Card	6.99	447.64
Credit Card Charge	06/24/2024	758157	Home Depot	Waters, Lower...	General		P-Card	30.68	478.32
Total Material and Supplies St								478.32	478.32
Pension Expense St									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	221.21	221.21
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	192.90	414.11
General Journal	06/30/2024			payroll 2024 7/...	General		001 General Fu...	27.00	441.11
Total Pension Expense St								441.11	441.11

11:08 AM

08/05/24

Accrual Basis

Corp. of Harpers Ferry
Profit & Loss Detail (General, Excluding Water & Coal)
June 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
PR Taxes Employer St									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	188.03	188.03
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	163.97	352.00
General Journal	06/30/2024			payroll 2024 7/...	General		001 General Fu...	22.95	374.95
Total PR Taxes Employer St								374.95	374.95
Salaries & Wages St									
General Journal	06/06/2024			payroll 2024 6/6	General		001 General Fu...	2,457.84	2,457.84
General Journal	06/20/2024			payroll 2024 6/...	General		001 General Fu...	2,143.30	4,601.14
General Journal	06/30/2024			payroll 2024 7/...	General		001 General Fu...	300.00	4,901.14
Total Salaries & Wages St								4,901.14	4,901.14
Utilities St									
Bill	06/01/2024	00020...	Harpers Ferry Water ...	May Usage Hy...	General		20000 · Accoun...	240.00	240.00
Total Utilities St								240.00	240.00
Total 001.750 · Street Department								8,001.27	8,001.27
001.751 · Street Lights									
Utilities SI									
Bill	06/04/2024	11008...	Potomac Edison	May Usage, St...	General		20000 · Accoun...	1,356.08	1,356.08
Bill	06/06/2024	11011...	Potomac Edison	May usage Pot...	General		20000 · Accoun...	36.05	1,392.13
Total Utilities SI								1,392.13	1,392.13
Total 001.751 · Street Lights								1,392.13	1,392.13
001.759 · Public Transit									
Check	06/13/2024	16535	EAsern Panhandle T...	FY 2024 Publi...	General		001 General Fu...	4,500.00	4,500.00
Total 001.759 · Public Transit								4,500.00	4,500.00
Total Expense								126,731.84	126,731.84
Net Ordinary Income								-76,536.25	-76,536.25
Net Income								-76,536.25	-76,536.25

11:09 AM

08/05/24

Accrual Basis

Corp. of Harpers Ferry Profit & Loss Detail (Water Only)

June 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Ordinary Income/Expense									
Income									
400 - Water Department Income									
Bond Renewal & Repl 2.5% trnfr									
General Journal	06/28/2024			Reserves	Water		127 - Bond Ren...	1,800.00	1,800.00
Total Bond Renewal & Repl 2.5% trnfr								1,800.00	1,800.00
421 - Non Utility Income									
419. - Interest									
Deposit	06/28/2024			Interest	Water		SB 234 Checkin...	62.91	62.91
Deposit	06/28/2024			Interest	Water		HF Water Work...	7.92	70.83
Deposit	06/28/2024			Interest	Water		Water Improve...	0.10	70.93
Deposit	06/28/2024			Interest	Water		Water Rev Ren...	81.64	152.57
Deposit	06/28/2024			Interest	Water		Water Fund Ch...	53.93	206.50
Total 419. - Interest								206.50	206.50
Total 421 - Non Utility Income								206.50	206.50
461 - Customers - Water Bill Payments									
462 - Customer Hydrants									
Deposit	06/04/2024			Fire Protection	Water		Water Fund Ch...	18.77	18.77
Deposit	06/14/2024			Fire Protection	Water		Water Fund Ch...	240.00	258.77
Deposit	06/18/2024			Fire Protection	Water		Water Fund Ch...	270.00	528.77
Deposit	06/24/2024			Fire Protection	Water		Water Fund Ch...	17.06	545.83
Deposit	06/25/2024			Fire Protection	Water		Water Fund Ch...	37.86	583.69
Total 462 - Customer Hydrants								583.69	583.69
461 - Customers - Water Bill Payments - Other									
General Journal	06/28/2024		Harpers Ferry_v	To adjust A/R ...	Water		141 Accounts R...	79,128.89	79,128.89
Total 461 - Customers - Water Bill Payments - Other								79,128.89	79,128.89
Total 461 - Customers - Water Bill Payments								79,712.58	79,712.58
Total 400 - Water Department Income								81,719.08	81,719.08
Total Income								81,719.08	81,719.08
Gross Profit								81,719.08	81,719.08
Expense									
400. - Water Department									
Bond Interest									
427.3 - Bonds Payable - Series C									
Check	06/13/2024	EFT	USDA	June 2024	Water		Water Fund Ch...	1,523.00	1,523.00
Total 427.3 - Bonds Payable - Series C								1,523.00	1,523.00
428 - USDA 2021 - Bonds Payable									
Check	06/11/2024	eft	USDA		Water		Water Fund Ch...	19,530.00	19,530.00
Total 428 - USDA 2021 - Bonds Payable								19,530.00	19,530.00
Total Bond Interest								21,053.00	21,053.00
631.1 - Prof Services-Accounting-Water									
Bill	06/03/2024	32876	CoxHollidayoung PLLC	MAR Accoutin...	Water		20000 - Accoun...	347.05	347.05
Bill	06/03/2024	33035	CoxHollidayoung PLLC	INV 33035 Rul...	Water		20000 - Accoun...	6,000.00	6,347.05
Bill	06/30/2024	33380W	CoxHollidayoung PLLC	Jun 2024 Acc...	Water		20000 - Accoun...	416.93	6,763.98
Total 631.1 - Prof Services-Accounting-Water								6,763.98	6,763.98
341.2 Capital Outlay - Auto									
Check	06/18/2024	ach	Bank of Charles Town		Water		Water Fund Ch...	602.97	602.97
Check	06/24/2024	EFT	Bank of Charles Town	Water Truck lo...	Water		Water Fund Ch...	647.24	1,250.21
Total 341.2 Capital Outlay - Auto								1,250.21	1,250.21
675.3 Uniforms									
Credit Card Charge	06/13/2024	60877	Amazon.com	Spalding, nam...	Water		P-Card	126.87	126.87
Credit Card Charge	06/13/2024	750053	Amazon.com	Spalding, lany...	Water		P-Card	24.97	151.84
Total 675.3 Uniforms								151.84	151.84
Maintenance of Mains									
620.6 - Materials and Supplies									
Credit Card Charge	06/03/2024	684209	Cornerstone Lawn Se...	Veney, stone	Water		P-Card	59.74	59.74
Credit Card Charge	06/04/2024	71734	Southern States	Veney, grass	Water		P-Card	64.24	123.98
Credit Card Charge	06/06/2024	73545	Cornerstone Lawn Se...	Veney, stone	Water		P-Card	59.74	183.72
Credit Card Charge	06/07/2024	94498	Cornerstone Lawn Se...	Veney, mains ...	Water		P-Card	59.74	243.46
Bill	06/07/2024	94762	Sisler's Stone Inc	INV 94762 Cru...	Water		20000 - Accoun...	95.84	339.30
Credit Card Charge	06/07/2024	46197	Cornerstone Lawn Se...	Veney, stone	Water		P-Card	29.87	369.17
Credit Card Charge	06/11/2024	69435	Cornerstone Lawn Se...	Veney, stone	Water		P-Card	52.29	421.46
Credit Card Charge	06/11/2024	96322	Tractor Supply	Veney, tools	Water		P-Card	120.68	542.14
Credit Card Charge	06/13/2024	17489	Tractor Supply	Veney, tools	Water		P-Card	52.45	594.59
Total 620.6 - Materials and Supplies								594.59	594.59
Total Maintenance of Mains								594.59	594.59
127 - Bond Renewal & Replacement Fund									
General Journal	06/28/2024			Reserves	Water		Bond Renewal ...	1,800.00	1,800.00

11:09 AM

08/05/24

Accrual Basis

Corp. of Harpers Ferry Profit & Loss Detail (Water Only)

June 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Total 127 · Bond Renewal & Replacement Fund								1,800.00	1,800.00
408.12 · PR Taxes Employer Expense									
General Journal	06/06/2024			payroll 2024 6/6	Water		001 General Fu...	958.55	958.55
General Journal	06/20/2024			payroll 2024 6/...	Water		001 General Fu...	779.92	1,738.47
General Journal	06/30/2024			move 'GF' porti...	Water		PR Taxes Empl...	-595.41	1,143.06
General Journal	06/30/2024			move 'water' p...	Water		PR Taxes Empl...	364.38	1,507.44
General Journal	06/30/2024			payroll 2024 7/...	Water		001 General Fu...	126.23	1,633.67
Total 408.12 · PR Taxes Employer Expense								1,633.67	1,633.67
427.3_ · Municipal Bond Commission									
Check	06/04/2024	EFT	West Virginia Munici...	HAF-W-86-B-J...	Water		Water Fund Ch...	4,492.97	4,492.97
Total 427.3_ · Municipal Bond Commission								4,492.97	4,492.97
601.3 · Plant - Salaries & Wages									
General Journal	06/06/2024			payroll 2024 6/6	Water		001 General Fu...	9,130.31	9,130.31
Check	06/18/2024	15018	Jack Spanos	Final Paychec...	Water		Water Fund Ch...	800.00	9,930.31
Check	06/18/2024	15019	Estate of Christopher ...	Final Paychec...	Water		Water Fund Ch...	1,132.20	11,062.51
General Journal	06/20/2024			payroll 2024 6/...	Water		001 General Fu...	6,064.17	17,126.68
General Journal	06/30/2024			payroll 2024 7/...	Water		001 General Fu...	1,650.00	18,776.68
Check	06/30/2024	15025	Estate of Christopher ...	FY 2024 Conti...	Water		Water Fund Ch...	315.81	19,092.49
Total 601.3 · Plant - Salaries & Wages								19,092.49	19,092.49
601.7 · Office - Salaries & Wages									
General Journal	06/06/2024			payroll 2024 6/6	Water		001 General Fu...	3,540.66	3,540.66
General Journal	06/20/2024			payroll 2024 6/...	Water		001 General Fu...	4,255.78	7,796.44
General Journal	06/30/2024			move 'GF' porti...	Water		PR Taxes Empl...	-8,508.10	-711.66
General Journal	06/30/2024			move 'water' p...	Water		PR Taxes Empl...	5,665.51	4,953.85
Total 601.7 · Office - Salaries & Wages								4,953.85	4,953.85
604.8 · Pension Exp									
General Journal	06/06/2024			payroll 2024 6/6	Water		001 General Fu...	999.38	999.38
General Journal	06/20/2024			payroll 2024 6/...	Water		001 General Fu...	928.80	1,928.18
General Journal	06/30/2024			payroll 2024 7/...	Water		001 General Fu...	148.50	2,076.68
Total 604.8 · Pension Exp								2,076.68	2,076.68
605.8 · Employee PEIA Benefits									
Check	06/17/2024	EFT	PEIA	Water PEIA Pr...	Water		Harpers Ferry P...	3,071.96	3,071.96
Total 605.8 · Employee PEIA Benefits								3,071.96	3,071.96
615.3 · Utilities W									
Bill	06/01/2024	00010...	Harpers Ferry Water ...	May Usage To...	Water		20000 · Accoun...	27.32	27.32
Bill	06/06/2024	11008...	Potomac Edison	May usage wat...	Water		20000 · Accoun...	2,661.72	2,689.04
Bill	06/06/2024	11015...	Potomac Edison	May water tan...	Water		20000 · Accoun...	26.91	2,715.95
Bill	06/06/2024	11008...	Potomac Edison	May usage Pot...	Water		20000 · Accoun...	21.93	2,737.88
Bill	06/25/2024	34082...	Waste Management ...	JUNE 2024 To...	Water		20000 · Accoun...	71.72	2,809.60
Total 615.3 · Utilities W								2,809.60	2,809.60
618.3 · Plant Chemicals									
Bill	06/20/2024	10026...	CITCO Water	INV 10026056...	Water		20000 · Accoun...	1,549.28	1,549.28
Bill	06/26/2024	10026...	CITCO Water	INV 10026233...	Water		20000 · Accoun...	234.28	1,783.56
Total 618.3 · Plant Chemicals								1,783.56	1,783.56
620.3 · Plant - Material & Supplies									
Credit Card Charge	06/05/2024	2114745	Wal Mart	Paradis, gloves	Water		P-Card	28.88	28.88
Credit Card Charge	06/10/2024	159943	7-Eleven	Paradis, ice	Water		P-Card	3.49	32.37
Credit Card Charge	06/12/2024	2705551	Wal Mart	Spalding, plant...	Water		P-Card	75.98	108.35
Credit Card Charge	06/12/2024	2705551	Wal Mart	Spalding, plant...	Water		P-Card	3.24	111.59
Total 620.3 · Plant - Material & Supplies								111.59	111.59
620.7 · Postage And Cust Acctg Supplies									
Credit Card Charge	06/03/2024	71910	US Post Office	Slusher, postage	Water		P-Card	9.60	9.60
Bill	06/14/2024	20240...	Bank of Charles Town	Jun billing, Ma...	Water		20000 · Accoun...	480.24	489.84
Total 620.7 · Postage And Cust Acctg Supplies								489.84	489.84
620.8 · Office Supplies & Expenses									
631.2 · Payroll Processing-Water									
General Journal	06/05/2024			payroll process...	Water		001 General Fu...	29.45	29.45
General Journal	06/20/2024			payroll process...	Water		001 General Fu...	28.71	58.16
Total 631.2 · Payroll Processing-Water								58.16	58.16
620.8 · Office Supplies & Expenses - Other									
Bill	06/01/2024	80425W	Advantage Technolog...	INV 80425W S...	Water		20000 · Accoun...	274.70	274.70
Bill	06/03/2024	32876	CoxHollidayyoung PLLC	MAR RN access	Water		20000 · Accoun...	63.33	338.03
Credit Card Charge	06/05/2024	775527	Amazon.com	Spalding, Enve...	Water		P-Card	110.68	448.71
Bill	06/11/2024	061124	Crystal Springs	MAY usage	Water		20000 · Accoun...	0.00	448.71
Credit Card Charge	06/12/2024	2705551	Wal Mart	Spalding, offic...	Water		P-Card	5.91	454.62
Credit Card Charge	06/18/2024	25444	Amazon.com	Breeden, paper	Water		P-Card	45.99	500.61
Bill	06/30/2024	33380W	CoxHollidayyoung PLLC	Jun 2024 RN ...	Water		20000 · Accoun...	63.33	563.94
Total 620.8 · Office Supplies & Expenses - Other								563.94	563.94
Total 620.8 · Office Supplies & Expenses								622.10	622.10
631.3 · Lab Services									

11:09 AM

08/05/24

Accrual Basis

Corp. of Harpers Ferry Profit & Loss Detail (Water Only)

June 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Bill	06/11/2024	WAT2...	West Virginia DHHR	INV WAT24-32...	Water		20000 · Accoun...	23.00	23.00
Bill	06/14/2024	WAT2...	West Virginia DHHR	INV WAT24-33...	Water		20000 · Accoun...	46.00	69.00
Bill	06/25/2024	ENV24...	West Virginia DHHR	INV ENV24-996	Water		20000 · Accoun...	20.00	89.00
Total 631.3 · Lab Services								89.00	89.00
631.4PM · Plant Maintenance CS									
Check	06/04/2024	15014	H&H Technologies	46.75 hrs @\$30	Water		Water Fund Ch...	1,402.50	1,402.50
Check	06/04/2024	15014	H&H Technologies	6 trips @ \$15	Water		Water Fund Ch...	90.00	1,492.50
Check	06/18/2024	15020	H&H Technologies	80.25 hrs @\$30	Water		Water Fund Ch...	2,407.50	3,900.00
Check	06/18/2024	15020	H&H Technologies	10 trips @ \$15	Water		Water Fund Ch...	150.00	4,050.00
Bill	06/27/2024	329	Homewood Lawn Care	6/14/24, 6/27/2...	Water		20000 · Accoun...	575.00	4,625.00
Total 631.4PM · Plant Maintenance CS								4,625.00	4,625.00
642.8 · Leased Equipment W									
Bill	06/03/2024	34033...	Waste Management ...	INV 3403319-2...	Water		20000 · Accoun...	110.92	110.92
Bill	06/10/2024	42493...	AC & T Co., Inc.	INV 42493AE ...	Water		20000 · Accoun...	50.00	160.92
Total 642.8 · Leased Equipment W								160.92	160.92
650.8 · Auto & Transportation Expenses									
Bill	06/03/2024	NP665...	Fuelman	May usage	Water		20000 · Accoun...	606.00	606.00
Credit Card Charge	06/05/2024	2114745	Wal Mart	Paradis, auto	Water		P-Card	6.74	612.74
Credit Card Charge	06/14/2024	44575	Apple Valley Tire	Veney, auto	Water		P-Card	188.88	801.62
Credit Card Charge	06/18/2024	96415	Auto Zone	Veney, auto	Water		P-Card	13.77	815.39
Credit Card Charge	06/18/2024	696589	Auto Zone	Veney, auto	Water		P-Card	9.53	824.92
Total 650.8 · Auto & Transportation Expenses								824.92	824.92
656.8 · Ins-Property, Liability, Workers									
Bill	06/03/2024	110284	WV Corp	Q1 2025	Water		20000 · Accoun...	4,520.21	4,520.21
Bill	06/11/2024	Q7254...	ENCOVA Insurance	Worker's Com...	Water		20000 · Accoun...	663.30	5,183.51
Total 656.8 · Ins-Property, Liability, Workers								5,183.51	5,183.51
660.8 · Advertising & Legal Publication									
Bill	06/08/2024	WV24-...	Miss Utility	May 2024 Calls	Water		20000 · Accoun...	18.55	18.55
Bill	06/17/2024	A3BD8...	Journal, The	Distro system ...	Water		20000 · Accoun...	266.50	285.05
Bill	06/19/2024	67393	Jefferson Publishing ...	Inv 67393 Leg...	Water		20000 · Accoun...	109.18	394.23
Total 660.8 · Advertising & Legal Publication								394.23	394.23
675.8 · Telephone W									
Credit Card Charge	06/03/2024	MAY 2...	US Cellular	APR usage, ce...	Water		P-Card	223.78	223.78
Bill	06/12/2024	062024	Frontier	Telephone JU...	Water		20000 · Accoun...	196.26	420.04
Bill	06/17/2024	02272...	Comcast Internet	Telephone JUNE	Water		20000 · Accoun...	153.15	573.19
Bill	06/20/2024	07305...	Frontier	Telephone JU...	Water		20000 · Accoun...	65.67	638.86
Total 675.8 · Telephone W								638.86	638.86
Total 400. · Water Department								84,668.37	84,668.37
Total Expense								84,668.37	84,668.37
Net Ordinary Income								-2,949.29	-2,949.29
Net Income								-2,949.29	-2,949.29

Checks over Purchasing Threshold for approval				
Town Council Meeting 8/12/2024				
Check #	Vendor	INV #		Amount
15039	Public Sevice Commission	295	Annual Assessment	\$ 2,263.01
15042	Gwin Dobson & Forman	90089	WDA project	\$ 8,422.48
15041	Law Office of Hoy Shingleton	4535	WDA project	\$ 2,502.50
15064	Advantage	80905	CUSI Temp station	\$ 1,008.35
16587	Advantage	80940	New Network equipment	\$ 2,216.43
15058	Cummins	H4-29778	Annual maintenace generator	\$ 1,135.88
16593	Shenandoah AC & Heating	57950106	Post Office unit coil installation	\$ 4,635.58
1054	Greenridge Contractors	10294159. 10294160	Renew Replace Mains Repairs	\$ 12,292.73
15070	Greenridge Contractors	10294161	Mains Repair Gilbert St, claim	\$ 4,046.00
115071	Greenridge Contractors	10294158	Ne w Line installation	\$ 7,919.79

JUNE 2024 POLICE REPORT

ACCIDENTS **0**

CALL OUTS **2**

ASSISTS **6**

CITATIONS **175**

FTO - Stop Sign	1
Insurance	1
MVI	4
Parking	161
Registration	5
Speeding	3

INCIDENTS **471**

Alarm	2
Assist Other Departments	6
Attempt to Locate	1
Building Check	18
Citizen Assist	7
Directed Patrol	97
Disabled Vehicle	2
EMS Assist	1
Disturbance	1
Fight	1
Foot Patrol	8
Fraud	1
Indecent Activity	2
Out of Car	10
Parking	201
Public Service	2
Road Patrol	79
Suspicious Activity	1
Suspicious Person	2
Suspicious Vehicle	1
Threat	1
Traffic Stop	26
Walk-In	1

Attachment
Item 5 d.i.

CORPORATION OF HARPERS FERRY

Ordinance Compliance Officer

Town Council Monthly Report

Town Hall • 1000 Washington Street, P.O. Box 217, Harpers Ferry, West Virginia 25425

PH: (304) 535-2206

TC Meeting Date: 8/12/24

Report on activities for the Month of July 2024

Permit Applications received for the month of July:

Date Received	Applicant Name and Project Site Address	Type of Application	Action Taken (sent to BZA, LM, PC, Legal, TC)	Application in Progress	Date Permit Issued
7/9/24	R. Brzostowski 957 Washington Street	ZCPA #2024-0021 Installation of windows and siding.	Application met all criteria.	No	7/11/24

Updates for the month of July on open applications:

Date Received	Applicant Name and Project Site Address	Type of Application	Action Taken (sent to BZA, LM, PC, Legal, TC)	Application in Progress	Date Approved
6/6/24	R. Slepoy 388 Washington St.	#2024-0018 Variance Request	JULY UPDATE: BZA denied the variance. The applicant has removed the work that was started and restored the front yard to its original condition. June: BZA has scheduled a public hearing for July 16 th at 6:00 pm	No	Filed closed 7/17/24
6/24/24	S. Caniford 675/639 Cliff St.	#2024-0020	JULY UPDATE: PC will review this request at their August meeting. June: Requesting a lot line adjustment between two homes. This application was sent to PC on 6/26/24 for consideration.	Yes	
5/20/24	R. Slepoy 388 Washington St.	ZCPA #2024-0016 – Install patio in front of home.	JULY UPDATE: As the variance was denied, the homeowner removed the patio. June: Applicant requested BZA Variance Hearing. May: Issued a stop work order on this project. Homeowner then submitted permit; permit will require BZA approval for a variance as the patio does not meet the setbacks.	No	Filed closed 7/17/24
5/28/24	A Sabar 180 High St.	Sign Permit #2024-0017 Wild Crystals	JULY UPDATE: The sign application met all requirements. June: No documents received. May: Application incomplete. Waiting for drawing and specs.	No	File Closed 7/10/24

4/18/24	S. Succar Block MM, Lot 3, Fillmore Street	ZCPA #2024-0015 – New Home Construction	JULY UPDATE: June: HLC meeting was cancelled due to lack of quorum. Waiting for the rescheduled date. May: Landmarks will review the plans at their special meeting scheduled for 6/5/24. April: Applicant sent a preliminary plan for review. I have sent back many comments and waiting for their response.	Yes	Permit Issued 7/24/24
1/23/24	M. Zeleke 828 Washington St.	ZCPA #2024-0002 Installation of driveway	JULY UPDATE: No progress. June: Applicant working with the State to resolve right-of-way in question. May: Continue working with applicant to close this project out. April Update: Applicant working with DOH regarding driveway apron. Waiting for DOH remarks. March: Provided applicant the State contact information for a driveway cut into the road. PC is waiting for State approval.	Yes	
8/29/23	B. Zampino Old Furnace Road	Sign Permit – Pine Grove Cemetery	JULY UPDATE: Sign has not been installed yet. June: Sign has not been installed. May: Sign has not been installed. April Update: Sign has not been installed yet. March: Sign has not been installed yet. Feb: Project in progress; almost completed. Jan: Project in progress.	Yes	

Other Information to report during the month of July 2024:

Continue working with residents on 1109 Ordinance.

7/1/24 Provided letter of occupancy for ZCPA #2023-0005 1150 W. Ridge Street.

7/10/24 Responded to a complaint regarding trees being cut down on Zachary Taylor paper Street. Upon inspection, the trees in question are on private property.

7/10/24 Contracted owner of 898 Fillmore Street regarding parking complaints at the home.

7/17/24 Responded to owner of 898 regarding proposed driveway options.

7/24/24 Met with A&A Homes regarding construction of new home on Fillmore Street, Block LL, Lot 3.

7/31/24 Submitted check request for partial refund of fee for ZCPA # 2024-0016.

7/31/24 Sent email to property owner 898 Washington Street regarding a potential sign application.

7/31/25 Contacted owner of A La Mode, Potomac Street regarding sign/business license.

7/31/24 Sent letter to a business owner regarding food truck license.

Submitted by: Kevin Hamilton

Kevin Hamilton, OCO

Rev 3-6-19

CORPORATION OF HARPERS FERRY, WEST VIRGINIA
ORDINANCE # 2024 - 03

An ordinance of The Corporation of Harpers Ferry, West Virginia, amending, the Code of Ordinances of Harpers Ferry, PART THIRTEEN – PROJECT AND ZONING CODE, ARTICLE 1302 Words, Terms and Phrases; amending and adopting revised definition for “Short-Term Rental.” Repealing all ordinances or parts of ordinances in conflict therewith; providing for severability; providing an effective date.

NOW THEREFORE BE it enacted and ordained by the Town Council of The Corporation of Harpers Ferry, that ARTICLE 1302 Words, Terms and Phrases definition for “Short-Term Rental” of the Codified Ordinances of Harpers Ferry shall be amended and re-enacted to read as follows:

Short-Term Rental. The Use of a house or Dwelling Unit offered for rent for overnight occupancy for ~~transient occupancy~~ by tenants for a tenancy of 30 days or less, ~~excluding a Motel, Hotel, Rooming House, Boarding House or~~ , including Bed and Breakfast Inns, and Hostels, but not Hotels or Motels.

Strike-throughs indicate language that would be stricken from the present ordinance, and underscoring in red indicates new language that would be added or corrected.

That all ordinances or parts of ordinances in conflict therewith are hereby repealed to the extent of any conflict.

That if any portion of this ordinance is, for any reason, held to be invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance and such invalid portion(s) thereof shall

CORPORATION OF HARPERS FERRY, WEST VIRGINIA
ORDINANCE # 2024 - 03

be severable.

Be it further ordained that this ordinance shall take effect upon second reading.

Passed FIRST READING the 12th day of AUGUST, 2024.

Passed SECOND and FINAL READING the _____ day of _____, 2024.

Gregory Vaughn, Mayor

date

Nina Armstrong, Recorder

date

PART THIRTEEN—ZONING AND SUBDIVISION CODE

Appendix B

Standards for Project Activities

*Including Construction, Reconstruction, Alteration, Enlargement, Demolition
and Relocation*

CROSS REFERENCES

The following sections of Harpers Ferry Ordinances apply: Sec.

1304 – Site Development Standards

Revised 24 March 2022

Revised xx Month 2024 (enter date of 2nd Reading)

17 Table of Contents

18 HOW TO USE THE STANDARDS1

19 REQUIREMENTS OF THE SITE LOGISTICS PLAN.....1

20 STANDARDS FOR THE MAINTENANCE OF THE PROJECT SITE2

21 PERMITTED HOURS FOR EXTERIOR WORK3

22 STANDARDS FOR COMPLIANCE WITH LOCAL, STATE, AND FEDERAL REGULATIONS3

23 STANDARDS FOR COMPLIANCE WITH LOCAL SAFETY REQUIREMENTS.....3

24 A. Safety Conditions Required for Permit Approval.....3

25 B. Safety Conditions Required during the Construction Phase of the Project.....4

26 STANDARDS FOR THE PRESERVATION OF TREES.....5

27 TEMPORARY EMERGENCY WAIVERS5

28

29

30

31

32

33

34

35

36

37

38

39

HOW TO USE THE STANDARDS

These standards are required under Section 1304, Site Development Standards:

- (a) for all projects valued over \$100,000 other than those which are exempted in Section 1303.03(c);
- (b) unless a specific standard is waived by the appropriate authority; and
- (c) in whole or in part, as a condition of approval for projects where the total value is less than \$100,000 when required by the Ordinance Compliance Officer or the Board of Zoning Appeals.

In all instances, requests for and authorizations of conditions of approval shall be submitted in writing and reference the relevant sections of this document.

As a part of the application process for any Project for which a permit is required, the applicant will provide a basic schedule that represents all phases of the projected work. Depending on the complexity of the project, a Site Logistics Plan (see below) may also be required by the Ordinance Compliance Officer or the Board of Zoning Appeals.

During a Project, the Ordinance Compliance Officer or the Board of Zoning Appeals may determine that previously waived standards are needed and is authorized to apply them. Such requirements will be provided to the owner in writing together with a written explanation of the reasons for such a determination.

All Project-related decisions made by the Ordinance Compliance Officer or the Mayor's designee may be appealed to the Board of Zoning Appeals within 30 days of receipt of the written decision and will receive a decision within the 30 days following. All Project-related decisions made by the Board of Zoning Appeals may be appealed to the Circuit Court of Jefferson County within 30 days of receipt of the written decision.

REQUIREMENTS OF THE SITE LOGISTICS PLAN

Based on the nature of the proposed project, the Ordinance Compliance Officer or Mayor's designee, Planning Commission or Board of Zoning Appeals may require any or all of the following in the site logistics plan.

The details and locations of:

- (1) office or temporary trailer locations;
- (2) temporary site utilities;
- (3) crane locations;
- (4) wash rack locations;

Note that when a wash rack is required, the wash rack shall be designed by a professional engineer and shall include a hydrant to clean all vehicle and equipment tires prior to their leaving the site. Stone and or gravel placement details, designed by a professional engineer, shall be installed from the wash rack to the street exit.

- (5) material and equipment storage areas;
- (6) debris collection and removal areas and a plan for regular disposal of debris;
- (7) concrete truck washout area(s);
- (8) gates, fences, sheeting and shoring areas;
- (9) temporary bathroom facilities;
- (10) a plan for dust control and concrete removal;
- (11) arrangements for parking for construction workers and/or arrangements for van or bus drop-off and collection.

Note that for projects where the Ordinance Compliance Officer or the Board of Zoning Appeals determines that there is limited on-street parking for construction workers and for residents in the vicinity of the Project, evidence of public transportation and van or bus drop-off arrangements shall be provided and evidence of a parking agreement or lease agreement for off-site parking and/or loading

87 *facilities shall be required.*

88

89

90 **STANDARDS FOR THE MAINTENANCE OF THE PROJECT SITE**

91 The property owner will ensure that:

- 92 (a) the Project site is kept clean and free of trash;
- 93 (b) the Project site is regularly treated to control dust;
- 94 (c) lavatory facilities are clean and regularly maintained to keep odor away from residences and
- 95 businesses in the Town;
- 96 (d) open excavation trenches and exposed construction are secured to protect the general public on
- 97 the streets and rights of way;
- 98 (e) there is proper pedestrian signage around the Project site and clearly defined access to
- 99 neighboring businesses and residences.

100

101 It is the property owner's responsibility to ensure that work, including staging of materials and equipment, is

102 confined to the limits of land or area disturbance indicated on the site logistics plan and on the approved

103 Permit Application.

104 Where safety issues indicate, the Ordinance Compliance Officer or the Board of Zoning Appeals may require

105 that the property owner enclose the outer limits of the construction area with a quality construction fence. In

106 those areas exposed to view by Town residents and the visiting public, a temporary stockade type fence may

107 be required by the Ordinance Compliance Officer or the Board of Zoning Appeals.

108 In areas that are contiguous with public property, the property owner shall ensure that walkways and view

109 sheds remain accessible to the general public to the greatest extent possible while assuring public safety in

each construction phase.

Temporary construction fences are allowed pursuant to the following standards:

- (a) A temporary construction fence is to be installed on the front, side, and rear property lines, or as otherwise specified by the Ordinance Compliance Officer.
- (b) Permitted fence types include chain link fences or substitutes approved by the Ordinance Compliance Officer.
- (c) A maximum height of 12 feet and a minimum height of 6 feet is allowed for a temporary construction fence. An appropriate fence height is to be determined by the Ordinance Compliance Officer.
- (d) A permit for a temporary construction fence expires with the associated Zoning Compliance Permit or Conditional Use Permit as outlined in Ordinance Section 1303.07. The temporary construction fence must remain on the property until the completion of construction activities as directed by the Ordinance Compliance Officer or Proper Authority.

PERMITTED HOURS FOR EXTERIOR WORK

- (a) Mondays – Fridays: 7 a.m. to 6 p.m.
- (b) Saturdays: 9 a.m. to 6 p.m.
- (c) ~~There will be no external work or noise on Sundays.~~ **Sundays: Exterior work strictly prohibited.**
- ~~(d) Workers will not arrive at the site before 7 a.m. Monday through Friday and before 9 a.m. on Saturdays.~~
- ~~(e)~~ **(d)** No work ~~will~~ **shall** be done on ~~these~~ **the following** holidays: **New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day.** ~~when the Town offices~~

~~are closed.~~

(Ordinance # 2024-04, Passed xx-xx-2024) (Date to be entered at 2nd reading)

STANDARDS FOR COMPLIANCE WITH LOCAL, STATE, AND FEDERAL REGULATIONS

The property owner shall provide, and amend as necessary, a plan and schedule for the storage, abatement, removal, and proper disposal of flammable, combustible, corrosive, explosive, or hazardous materials. The property owner shall provide documentation of compliance with all applicable local, state, and federal requirements governing these materials upon request by the Ordinance Compliance Officer or the Mayor's designee, Planning Commission or Board of Zoning Appeals. The Ordinance Compliance Officer or Mayor's designee, Planning Commission or Board of Zoning Appeals may require a detailed hazardous materials management plan prior to the removal and disposal of flammable, combustible, corrosive, explosive, or hazardous materials.

The property owner shall provide written documentation that relevant agencies have approved the work before any demolition, abatement or debris removal. Those agencies include but may not be limited to: The West Virginia Department of Environmental Protection Division of Air Quality, The U.S. Environmental Protection Agency, West Virginia Department of Environmental Protection Division of Water and Waste Management, and the West Virginia Bureau for Public Health. Proof of adherence to all State and Federal regulations regarding asbestos abatement must be provided, as applicable.

As a condition of Permit approval, the property owner shall provide documentation of compliance with the Storm Water Management Ordinance (Article 1713) and, for projects that are exempt from this Ordinance, the property owner shall provide evidence of compliance with Article 1713.01 D (3).

STANDARDS FOR COMPLIANCE WITH LOCAL SAFETY REQUIREMENTS

A. Safety Conditions Required for Permit Approval.

The items listed below may be required of the property owner as a condition for Permit approval for any Project for which a permit is required:

- (a) A construction traffic plan, approved in writing by the Police Chief and by the Ordinance Compliance Officer or the Board of Zoning Appeals, that minimizes the use of secondary residential streets. Daily use of secondary streets shall require a permit issued by the Ordinance Compliance Officer or the Board of Zoning Appeals.
- (b) A written or depicive life safety plan for the construction phase to include a location plan, approved in writing by the Police Chief and the fire department chief, and by the Ordinance Compliance Officer or the Board of Zoning Appeals that details:
 - (1) clear access for fire truck and emergency vehicles;
 - (2) the location(s) for any temporary fire riser stand pipes;
 - (3) the location(s) of any existing fire hydrants that will be disconnected during the construction phase.

B. Safety Conditions Required during the Construction Phase of the Project.

All contractors and workers shall adhere to Part Three, Traffic Code of Harpers Ferry. The conditions listed below may be required of the property owner throughout the construction phase of the project as needed:

- (a) Trained flagmen who shall be present as needed to control construction traffic;

- 178 (b) Warning signs and/or danger signs which shall be approved by the Ordinance Compliance
179 Officer and posted by the property owner as warranted;
- 180 (c) The use of secured covers on all dump trucks, demolition trucks, and vehicles hauling debris in order
181 to limit spillage;
- 182 (d) The daily cleaning of Town streets, using a sweeper truck as needed, to remove mud, debris,
183 sediment or spillage that occurs off the project site;
- 184 (e) Formal notification, made to the Ordinance Compliance Officer, for all requests for utility shut downs
185 or interruptions; notification shall be made at least seven (7) days in advance of the shut downs or
186 interruptions to allow adequate time to notify the police, fire and rescue, Town employees, and the
187 Town residents who might be affected.
- 188 (f) Formal notification to and approval by the Ordinance Compliance Officer at least seven (7) days in
189 advance of any blasting on the project site. Notification is required in advance so that the police
190 department, the fire and rescue department, Town officials and employees, and residents can be
191 notified. If blasting will occur on more than one consecutive day, it shall occur during regular week-
192 day work hours at a time agreed upon by the owner and his/her contractor(s), the Ordinance
193 Compliance Officer, and the Mayor. Any and all blasting operations shall implement a system such as
194 a seismograph to monitor existing residential structures in designated locations across the Town, as
195 agreed upon by the Ordinance Compliance Officer, the property owner, and the contractor(s). The
196 property owner shall provide the results of the monitoring to the Ordinance Compliance Officer on a
197 daily basis.
- 198 (g) Formal application to the Mayor for approval of the use of the Harpers Ferry Police Department for
199 traffic management, security, or other circumstances. If unusual needs are persistent, payment for
200 these services may be required of the owner.
- 201

STANDARDS FOR THE PRESERVATION OF TREES

In compliance with the Comprehensive Plan as adopted in 2007 and amended by the Town Council from time to time, and with Part 11, Section 1104 and Part 13, Section 1304.04(c)(4) of the Town Ordinances:

- (a) During construction, the property owner shall protect all trees and the Critical Root Zones of all trees on any street or other publicly owned property contiguous with the site from land disturbance as a result of any excavation or construction of any Building or Structure. Trees shall be protected with a substantial fence, frame, or box that indicates the Critical Root Zone. All building materials, dirt, or other debris, liquid chemicals, equipment, and fill shall be kept outside this construction tree guard [See 1104.06 (b)]. The protective barriers shall remain in place at all times. Any proposed land disturbances within the Critical Root Zone of any public tree contiguous with the project site shall be submitted to the Planning Commission for approval.
- (b) Public trees that are damaged or killed as a result of inadequate protection from construction shall be replaced in kind and the proposed replacement trees shall be approved by the Tree Committee.
- (c) The property owner shall ensure that her/his contractor(s) and workers do not remove, cut, prune, transplant, or otherwise disturb any tree on any public property without first filing a written request and procuring written permission from the Harpers Ferry Tree Committee [See 1106.04 (c)].
- (d) The owner of property who applies for a Project Permit for new construction shall, as a condition of Project Permit approval, provide a plan for preservation of trees on town property that are contiguous with the project site to the Tree Committee for approval [See 1104.06 (a)].
- (e) When required [See 1304.04(d)(4)], the owner shall provide a tree plan for designated trees on the project site.

225

226 **TEMPORARY EMERGENCY WAIVERS**

227 The Mayor or the Mayor's duly designated representative may grant a temporary waiver to these regulations
228 in the event of concern for public health, safety, welfare, or the rights of the abutting property owners or
229 residents provided that such a decision is for a fixed period of time and reported to both the Town Council
230 and Planning Commission in writing as soon as practical.

DRAFT - FIRST READING

ARTICLE 527

Noise

527.01 Noise control.

527.02 Noise prohibited.

527.03 Enforcement.

527.04 Penalties.

527.05 Exclusions.

527.06 Appeals.

527.07 Civil cause of action not precluded.

CROSS REFERENCES

West Virginia Code 8-12-5 (23) provides municipalities with the authority to eliminate hazards to public health and safety and to abate public nuisances, which in the opinion of the Council of the Corporation of Harpers Ferry, includes excessive noise.

The following sections of Harpers Ferry ordinances apply:

Ord. 505.04—Barking or howling

Ord. 509.06—Breach of Peace

Ord. 509.01—Disorderly Conduct

527.01 Noise control.

No person shall, within the limits of the Municipality, make, continue or cause to be made or continued, any loud, unnecessary or unusual noise or any noise which does or is likely to either

annoy, disturb, injure or endanger the comfort, repose, health, peace or safety of reasonable persons of ordinary sensibilities.

527.02 Noise prohibited.

The following acts and emissions of noise are declared to be loud, disturbing and unnecessary noises prohibited by Section 527.01, but such enumeration shall not be deemed to be exclusive, namely:

(a) Horns, Signaling Devices. The sounding of any horn or signaling device on any automobile, motorcycle or other vehicle on any street or public place of the municipality, except as a danger warning, in a manner which is plainly audible at a distance of fifty (50) feet from said vehicle.

(b) Vehicles. Noise from the use of any automobile, truck, motorcycle or other vehicle within the Municipality which either:

(1) emits a noise above the level of 90 decibels, as measured by a Sound Level Meter properly calibrated under standards of the U.S. Environmental Protection Agency, as measured from the edge of the road carrying the vehicle; or

(2) emits a noise above 65 decibels if between the hours of 10 p.m. to 8 a.m.

(Ord. 06-10. Passed 10-9-2006.)

(c) Sound Amplifying Devices. The using, operating or permitting to be played, any device for the producing or reproducing or amplifying of sound, in such manner so as to disturb the peace, quiet and comfort of the neighboring inhabitants which exceeds 65 decibels, or fifty five (55) decibels if between the hours of 10 p.m. to 8 a.m., as measured fifty (50) feet from the building or vehicle from where the noise emanates.

(d) Power Tools, and Equipment. The use of power tools, landscaping or

yard maintenance equipment that produce an audible sound at or above the level of 65 decibels, measured from the property line of the property from which the sound is emanating, between the hours of 10 p.m. to 8 a.m.

Permitted construction activities shall follow guidelines as listed in Appendix B.

(Ordinance # 2024-04, Passed xx-xx-2024) *(Date to be entered at 2nd reading)*

527.03 Enforcement.

Any certified law enforcement officer who encounters evidence of a violation of this ordinance is empowered to issue a summons to a person or persons whom the law enforcement officer believes has violated this ordinance. The summons shall summon the individual or individuals to appear before the municipal court at a stated time and place to answer charges of a violation of this ordinance as stated in the summons.

527.04 Penalties.

- (a) The municipal court, having found that an individual has violated any provision of Article 527, may order the perpetrator to abate the public nuisance and may order the perpetrator to pay a civil penalty of not less than \$50.00 nor more than \$300.00
- (b) The municipal court having found that an individual has committed a subsequent violation of Article 527 within twelve (12) months after being adjudged to have committed his / her last violation, may order the perpetrator to pay a civil penalty of not less than \$150.00 nor more than \$500.00.
- (c) Each violation of this ordinance, which occurs on a separate day shall constitute a separate offenses under this ordinance.

73

74 **527.05 Exclusions.**

75 The provisions of Article 527 are not applicable to noise from the following sources:

76 (a) Emergency or public safety vehicles;

77 (b) Emergency repair activity directed at vital services;

78 (c) Any public or private emergency or alarm device;

79 (d) Noise emanating from any place of worship;

80 (e) Trains or railway devices;

81 (f) Sporting events;

82 (g) Authorized public activities which have been authorized by the Town Council or Mayor.

83

84 **527.06 Appeals.**

85 Appeals to the Jefferson County Circuit Court may be made pursuant to Rule 18 of the West Virginia

86 Rules of Civil Procedure for Magistrate Courts.

87

88 **527.07 Civil cause of action not precluded.**

89 Nothing contained in this ordinance shall be construed to limit or preclude the right of any

90 individual, entity or municipality from pursuing any civil cause of action otherwise authorized by law

91 for either injury or damage arising from any noise which creates either public or private nuisance

92 under law. (Passed 11-14-2005.)

CORPORATION OF HARPERS FERRY, WEST VIRGINIA
ORDINANCE # 2024 - 04

An ordinance of The Corporation of Harpers Ferry, West Virginia, amending, the Code of Ordinances of Harpers Ferry, PART THIRTEEN: PROJECT AND ZONING CODE, Appendix B Standards for Project Activities, PERMITTED HOURS PER EXTERIOR WORK, as per EXHIBIT '1' attached, AND PART FIVE: GENERAL OFFENSES CODE, ARTICLE 527 Noise, SECTION 527.02 – Noise prohibited as per EXHIBIT '2' attached; amending and adopting text amendments as presented. Repealing all ordinances or parts of ordinances in conflict therewith; providing for severability; providing an effective date.

NOW THEREFORE BE it enacted and ordained by the Town Council of The Corporation of Harpers Ferry, that PART THIRTEEN: PROJECT AND ZONING CODE, Appendix B Standards for Project Activities, PERMITTED HOURS PER EXTERIOR WORK, of the Codified Ordinances of Harpers Ferry shall be amended and re-enacted to read as per EXHIBIT '1' attached; AND PART FIVE: GENERAL OFFENSES CODE, ARTICLE 527 Noise, SECTION 527.02 – Noise prohibited., of the Codified Ordinances of Harpers Ferry shall be amended and re-enacted to read as per attached EXHIBIT '2' attached.

Strike-throughs in red indicate language that would be stricken from the present ordinance, and bold lettering, and underscoring in red indicates new language that would be added or corrected.

That all ordinances or parts of ordinances in conflict therewith are hereby repealed to the extent of any conflict.

That if any portion of this ordinance is, for any reason, held to be invalid by a court of competent jurisdiction,

**CORPORATION OF HARPERS FERRY, WEST VIRGINIA
ORDINANCE # 2024 - 04**

such decision shall not affect the remaining portions of this ordinance and such invalid portion(s) thereof shall be severable.

Be it further ordained that this ordinance shall take effect upon second reading.

Passed FIRST READING the 12TH day of AUGUST, 2024.

Passed SECOND and FINAL READING the _____ day of _____, 2024.

_____ Gregory Vaughn, Mayor	_____ date	_____ Nina Armstrong, Recorder	_____ date
--------------------------------	---------------	-----------------------------------	---------------

ATTACHEMENTS: EXHIBIT '1', EXHIBIT '2'

Article 130.01 Removal

Removal of members of commissions, committees and boards. The Town Council may remove a member of any commission, committee or board for cause such as inactivity, neglect of duty (e.g. excessive absences, especially without notification), or malfeasance (e.g. theft or misuse of public funds, assault or threats made to individuals, falsifying town information, misusing sensitive public information for personal benefit), or to achieve compliance with West Virginia Code and Harpers Ferry Codified Ordinances. The reasons for removal must be provided to the person being removed in a written statement, and the person must be given an opportunity to be heard on the matter at a ~~regular~~ meeting of the Town Council **before the removal is effected by a motion and a majority vote of the Town Council members present.**