

CORPORATION OF HARPERS FERRY

Town Council

AGENDA

Regular Meeting

Monday, July 8, 2024

7:00 p.m.

Harpers Ferry Town Hall, 1000 Washington Street, 2nd floor, Harpers Ferry, West Virginia 25425

A. Call to order and Pledge of Allegiance.

B. Approval of agenda.

C. Public comments on agenda items only. Specify specific agenda item to be addressed on the signup sheet. Public comment shall be limited to three minutes per speaker and fifteen minutes total.

1. Legal Matters.

- a. Public Hearing regarding Bond Ordinance for Harpers Ferry Water Revenue Bonds Series 2024.
- b. Discussion and action on passage of Bond Ordinance for Harpers Ferry Water Revenue Bonds Series 2024 and Final Reading putting Bond Ordinance into effect, may be read by title only.
- c. Discussion and action regarding Supplemental Resolution to administer the issuance of the Harpers Ferry Water Works Revenue Bonds Series 2024 within parameter set forth in Supplemental Resolution.

2. Mayor's announcements.

3. Recorder comments and updates.

4. Community Announcements.

- a. Hilltop Hotel.
- b. National Park Service.
- c. Other.

5. Approval of minutes.

- a. Regular meetings: 10 June 2024.
- b. Special meetings: 12 June 2024; 3 July 2024.

6. Town reports.

- a. Budget and Finance Committee.
 - i. Discussion and action regarding FY24 Library arts funding.
 - ii. Discussion and action regarding Woman's Club funding.
 - iii. Discussion and action regarding disposal of Maintenance Department equipment.
 - iv. Discussion and action regarding purchase of surge protectors for Town Hall HVAC systems.
- b. Treasurer's reports and approvals.
 - i. Review and approval of financial reports: May 2024.
 - ii. Discussion and action regarding FY25 Purchasing Threshold Guidelines.
 - iii. Approval of invoices and purchases.
- c. Police Department.

- i. Police report for the month of June 2024.
- d. Ordinance Compliance Officer.
 - i. Report for the month of June 2024.
- e. Water Department.
 - i. General report from Public Works Administrator.
 - ii. Water Commission report.
 - iii. Discussion and action regarding Water Works software upgrade to CUSI UB4.
- f. Parks & Recreation.
 - i. Parks & Rec report.
- g. Historic Landmark Commission.
 - i. Historic Landmark's Commission report.
- h. Planning Commission.
 - i. Planning Commission report.
 - ii. Discussion and action on Town Council's input regarding lot line adjustment variances under Article 1727.01 for proposed lot line adjustment Block B, Washington Street.
- i. Ordinance Review Committee.
 - i. Ordinance Review Committee report.
 - ii. Discussion and action for the second and final reading of a text amendment to the definition of short-term rental.
- j. Internal Operations Committee.
 - i. IOC general report.
- k. Tree Commission.
 - i. Discussion and action regarding an appointment to the Tree Commission.
- l. Board of Zoning Appeals.
 - i. Discussion and action regarding appointment to the Board of Zoning Appeals.
- m. Dark Skies Committee.
 - i. Committee Update.
- n. Olde Tyme Christmas (OTC) Committee.
 - i. Discussion and action regarding appointments to the OTC.
- 7. Unfinished business.**
 - a. Update on Henry Clay Street #2 Fuel oil spill.
- 8. New business.**

Adjournment.

This Agenda Posted On: <u>7/3/24</u> Posted By: <u>pm</u>
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