



CORPORATION OF HARPERS FERRY

Town Council

AGENDA

Regular Meeting

Monday, June 10, 2024

7:00 p.m.

Harpers Ferry Town Hall, 1000 Washington Street, 2nd floor, Harpers Ferry, West Virginia 25425

Call to order and Pledge of Allegiance.

Approval of agenda.

Public comments on agenda items only. Specify specific agenda item to be addressed on the signup sheet. Public comment shall be limited to three minutes per speaker and fifteen minutes total.

1. Mayor's announcements.

2. Recorder comments and updates.

3. Community Announcements.

- a. Hilltop Hotel.
- b. National Park Service.
- c. Other.

4. Approval of minutes.

- a. Regular meetings: 13 May 2024.
- b. Special meetings: 21 May 2024

5. Town reports.

- a. Budget and Finance Committee.
 - i. Discussion and action regarding second reading of Bond Ordinance for Harpers Ferry Water Revenue Bonds Series 2024.
 - ii. Discussion and action regarding Town logo design services funding.
 - iii. Discussion and action regarding Town website services funding.
 - iv. Discussion and action regarding Town and Water Works computer network and system upgrades.
 - v. Discussion and action regarding Water Works and Town paving contract.
 - vi. Discussion and action regarding funding for June 2024 Pride Event for the Towns of Harpers Ferry and Bolivar.
 - vii. Discussion and action regarding FY 24 EPTA funding.
 - viii. Discussion and action regarding FY 24 Fire Department funding.
 - ix. Discussion and action regarding 4th of July band funding.
 - x. Discussion and action regarding JCPRC 4th of July funding .
 - xi. Discussion and action regarding FY 24 Library funding.
 - xii. Discussion and action regarding employee pay scale and COLA adjustments.
 - xiii. Discussion and action regarding employee Continuous Service Recognition program.
 - xiv. Discussion and action regarding FY 24 General Fund Revision 6.
 - xv. Discussion and action regarding opioid settlement monies for authorized spending.

- xvi. Discussion and action regarding bid for radio read meter vendor selection.
 - xvii. Discussion and action regarding FY 24 Water Works Budget Revision 4.
 - xviii. Discussion and action regarding Appalachian Chamber Music Festival FY 25 funding.
 - xix. Discussion and action regarding maintenance of mains contracting.
 - xx. Discussion and action regarding surge protectors on all HVAC units at Town Hall and Water Plant.
- b. Treasurer's reports and approvals.
 - i. Review and approval of financial reports: April 2024.
 - ii. Approval of invoices and purchases.
- c. Police Department.
 - i. Police report for the month of May 2024.
 - ii. Discussion on Harpers Ferry Police Department grant opportunities.
 - iii. Discussion and action regarding Harpers Ferry Police Department Pension Fund.
- d. Ordinance Compliance Officer.
 - i. Report for the month of May 2024.
- e. Water Department.
 - i. General report from Public Works Administrator.
 - ii. Water Commission report.
- f. Historic Landmark Commission.
 - i. Historic Landmark's Commission report.
 - ii. Discussion and action regarding acceptance of SHPO Grant related to the Weaver House.
- g. Planning Commission.
 - i. Planning Commission report.
 - ii. Discussion and action on an appointment of Planning Commission member to the Dark Skies Committee.
- h. Ordinance Review Committee.
 - i. Ordinance Review Committee report.
 - ii. Discussion and action regarding the second and final reading of a revision definition of Structure in Town Ordinance 1302.
 - iii. Discussion and action for the first reading of a text amendment to the definition of short-term rental.
- i. Internal Operations Committee.
 - i. IOC general report.
 - ii. Discussion regarding Town logo.
 - iii. Discussion regarding the Town website.
- j. Board of Zoning Appeals.
 - i. Discussion and action regarding an appointment to the Board of Zoning Appeals.

6. Unfinished business.

- a. Update, if any, on Henry Clay Street #2 Fuel oil spill.
- b. Discussion and action regarding the approval of a Resolution for the Corporation of Harpers Ferry authorizing participation in the Eastern Panhandle HOME Consortium of WV for the period 7/1/24 – 6/30/27.
- c. Discussion and action regarding the approval of a Cooperative Agreement, "Housing Consortium Cooperative Agreement by & Between the City of Martinsburg and the Counties of Berkeley,

Jefferson and Morgan, WV and the Corporation of Harpers Ferry, WV for the period 7/1/24 – 6/30/27.

7. New business.

- a. Farmer's Market update.

Adjournment.

This Agenda Posted On: 6/5/24
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