



# CORPORATION OF HARPERS FERRY

## Town Council

### AGENDA

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**Regular Meeting**

**Monday, May 13, 2024**

**7:00 p.m.**

**Harpers Ferry Town Hall, 1000 Washington Street, 2<sup>nd</sup> floor, Harpers Ferry, West Virginia 25425**

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Call to order and Pledge of Allegiance.

Approval of agenda.

Public comments on agenda items only. Specify specific agenda item to be addressed on the signup sheet. Public comment shall be limited to three minutes per speaker and fifteen minutes total.

**1. Mayor's announcements.**

**2. Recorder comments and updates.**

**3. Community Announcements.**

- a. Hilltop Hotel.
- b. National Park Service.
- c. Other.

**4. Approval of minutes.**

- a. Regular meetings: 8 April 2024.
- b. Special meetings: 10 April 2024; 12 April 2024; 16 April 2024.

**5. Treasurer's reports and approvals.**

- a. Review and approval of financial reports: March 2024.
- b. Approval of invoices and purchases.

**6. Town reports.**

- a. Budget and Finance Committee.
  - i. Discussion and action regarding first reading of Bond Ordinance.
  - ii. Discussion and action regarding update on WDA grant.
  - iii. Discussion and action regarding bid advertisement for contracted Water Works Distribution system work.
  - iv. Discussion and action regarding an update on Congressionally Directed Spending (CDS).
  - v. Discussion and action regarding FY '24 Revision 3 Water Budget and FY '25 Water Budget.
  - vi. Discussion and action regarding update on banking for water department.
  - vii. Discussion and action regarding gravel for the Woodpecker Woods parking area along Old Furnace Road.
  - viii. Discussion and action regarding FY '24 Flip Flop Festival expenses.
  - ix. Discussion and action regarding funding for the 2024 Music on the Ridge event.
  - x. Discussion and action regarding Post Office HVAC unit.
  - xi. Discussion and action on reallocating funding for Harpers Ferry-Bolivar Historic Town Foundation.

- b. Police Department.
  - i. Police report for the month of April 2024.
- c. Ordinance Compliance Officer.
  - i. Report for the month of April 2024.
- d. Water Department.
  - i. General report from Public Works Administrator.
  - ii. Water Commission report.
  - iii. Discussion and action regarding PFAS update in upcoming Consumer Confidence Report (CCR).
- e. Historic Landmark Commission.
  - i. Historic Landmark's Commission report.
- f. Planning Commission.
  - i. Planning Commission report.
  - ii. Discussion and action on Town Council's approval of Preliminary Plat for proposed lot line adjustment on Block LL, Lots 5 & 8 and Lots 4 & 9 on Fillmore Street.
  - iii. Discussion and action on Town Council's approval regarding walking trail adjustments on Cliff paper Street (north) by Trail and Town Alliance.
- g. Ordinance Review Committee.
  - i. Ordinance Review Committee report.
  - ii. Discussion and action regarding First Reading of a revision definition of Structure in Town Ordinance 1302.
- h. Internal Operations Committee.
  - i. IOC general report.

**7. Unfinished business.**

- a. Update on Henry Clay Street #2 Fuel oil spill.

**8. New business.**

- a. Discussion and action regarding the approval of a Resolution for the Corporation of Harpers Ferry authorizing participation in the Eastern Panhandle HOME Consortium of WV for the period 7/1/24 – 6/30/27.
- b. Discussion and action regarding the approval of a Cooperative Agreement, "Housing Consortium Cooperative Agreement by & Between the City of Martinsburg and the Counties of Berkeley, Jefferson and Morgan, WV and the Corporation of Harpers Ferry, WV for the period 7/1/24 – 6/30/27.
- c. Discussion and action on a LGBTQ Pride event in June.
- d. Discussion and action regarding salary adjustment(s) for town employee(s). *(This item may require executive session.)*

Adjournment.

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