



CORPORATION OF HARPERS FERRY

Town Council

AGENDA

Regular Meeting **Monday, February 12, 2024** **7:00 p.m.**
Harpers Ferry Town Hall, 1000 Washington Street, 2nd floor, Harpers Ferry, West Virginia 25425

Call to order and Pledge of Allegiance.

Approval of agenda.

Public comments on agenda items only. Specify specific agenda item to be addressed on the signup sheet. Public comment shall be limited to three minutes per speaker and fifteen minutes total.

- 1. Mayor's announcements.**
- 2. Recorder comments and updates.**
- 3. Community Announcements.**
 - a. Hilltop Hotel.
 - b. National Park Service.
 - c. Other.
- 4. Approval of minutes.**
 - a. Regular meetings: 11 December 2023; 8 January 2024.
 - b. Special meetings: 18 January 2024; 5 February 2024.
- 5. Treasurer's reports and approvals.**
 - a. Review and approval of financial reports: December 2023.
 - b. Approval of invoices and purchases.
- 6. Town reports.**
 - a. Police Department.
 - i. Police report for the month of January 2024.
 - b. Ordinance Compliance Officer.
 - i. Report for the month of January 2024.
 - c. Budget and Finance Committee.
 - i. Discussion and action regarding opioid settlement funds financial compliance.
 - ii. Discussion and action regarding FY 2024 GF Budget revision #3.
 - iii. Discussion and action regarding Post Office parking lot repair.
 - iv. Discussion and action regarding Maintenance Department equipment.
 - v. Discussion and action regarding payment for work performed at Harper Cemetery.
 - vi. Discussion and action regarding FY 2024 Water Budget revision #2.
 - vii. Discussion and action regarding Water Works annual Maintenance of Mains Contract.
 - d. Water Department.
 - i. General report from Public Works Administrator.
 - ii. Water Commission report.
 - iii. Discussion and action regarding RFP for WDA project financing.

- iv. Discussion and action regarding Bond Reimbursement Resolution.
 - v. Discussion and action regarding appointments to the Water Commission.
- e. Tree Commission.
 - i. Tree Commission annual report.
 - ii. Discussion and action regarding proposed revisions to the 2013 Tree Plan and Standards.
- f. Parks and Recreation Commission.
 - i. Discussion and action regarding an appointment to the Parks and Recreation Commission.
- g. Historic Landmarks Commission.
 - i. Historic Landmark's Commission report.
- h. Planning Commission.
 - i. Planning Commission report.
- i. Ordinance Review Committee.
 - i. Ordinance Review Committee report.
 - ii. Discussion and action regarding a meeting of Town Council with the Town Attorney concerning Commission and Committee Ordinance revisions.
 - iii. Discussion and action regarding a meeting of Town Council with the Town Attorney concerning Home Rule ability to alter ordinances to address discrepancies with WV Code.
 - iv. Discussion and action regarding information the ORC requests regarding the discussions between Mayor Vaughn or any other Council Member(s) and with the Town Attorney regarding the issues and discrepancies pointed out by these Articles 131, 133, 134, 135, 140, 901, 1104.
 - v. Discussion and action on the current draft of proposed new Article 1306 – Light Pollution, Energy Conservation and Night Sky Conservation to be sent to the Town Attorney for legal review, as well as any subsequent revision received, so ORC can prepare for 1st and 2nd reading of proposed article.
 - vi. Discussion and action regarding the current draft of the Proposed Article 1306 – Light Pollution, Energy Conservation, and Night Sky Conservation to be issued for public notice in the local newspaper(s) and made available at Town Hall.
 - vii. Discussion and action regarding scheduling a public workshop regarding the draft proposal for Article 1306 Light Pollution, Energy Conservation and Night Sky Conservation.
- j. Internal Operations Committee.
 - i. Discussion and action regarding Town Social Media Policy.
 - ii. Discussion and action regarding the Town website.
 - iii. Discussion and action regarding the Town logo.
 - iv. Discussion and action regarding Town employee Audit.
- k. Board of Zoning Appeals.
 - i. Discussion and action regarding an appointment to the Board of Zoning Appeals.
- l. Parking Committee.

- i. Discussion and action regarding reappointing the two community members of the Parking Committee that were serving as members on December 1, 2023.
- ii. Discussion and action to fill the 2 resident positions on the Parking Committee.
- iii. Discussion and action regarding appointing a Town Council member to the Parking Committee.

7. Unfinished business.

- a. Discussion and action on Mission statements for the three major standing Town Council committees.

8. New business.

- a. Discussion and action regarding the adoption of the updated 5-year Hazard Mitigation Plan Resolution.
- b. Discussion and action regarding declaration of Agnes Mae Green Twyman Day.
- c. Discussion and action on the establishment of a Dark Skies Committee.
- d. Discussion and action on adjustment to Town project approval process to include HLC Certificate of Appropriateness as provided in Article 131.09.
- e. Discussion and action on the establishment of an Olde Tyme Christmas Committee.

Adjournment.

This Agenda Posted On: <u>2/7/24</u> Posted By: _pm
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