



CORPORATION OF HARPERS FERRY

Town Council

MINUTES

Special Teleconference Saturday, 21 March 2020 9:00 a.m.
Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425

Called to order at 9:00 a.m. by Mayor Bishop. Due to the COVID-19 pandemic, this meeting was held by teleconference and live-streamed on social media, in compliance with the State's emergency guidance on the Open Governmental Meetings Act.

Member	Title	Status
Wayne Bishop	Mayor	Present
Kevin Carden	Recorder	Present
Barbara Humes	Councilmember	Present
Hardwick S. Johnson, Jr.	Councilmember	Absent
Christian Pechuekonis	Councilmember	Present
Jay Premack	Councilmember	Present
Charlotte Thompson	Councilmember	Present

1. Discussion regarding the Corporation of Harpers Ferry's operations during the COVID-19 coronavirus outbreak.

Jefferson County Health Department recommends against installing temporary toilets while the Park is shut down. The Town must encourage everyone to stay home. Mayor Bishop said he will do podcasts, which may involve the Chief of Police, the fire department, Jefferson County Sheriff's Office, the health department, and other agencies. He has been in contact with the City of Charles Town for coordination. The Recorder will be in charge of all communications regarding the COVID-19 crisis (except Facebook, which will be shared with the Town Clerk). The Water System Manager gave an overview of water personnel staffing. Barbara Humes will check to see if we can utilize water system personnel from other states, if necessary. The fire department may be able to assist with meal deliveries for those in need. Susan Waters will be compensated an additional \$50.00 each week to clean Town Hall twice each day from Monday through Friday.

Motion to adjourn by Charlotte Thompson, second by Jay Premack. Meeting adjourned at 9:56 a.m.

The above minutes are true and correct, as approved.

Mayor: _____ Date: _____

Recorder: _____ Date: _____