



# CORPORATION OF HARPERS FERRY

## Town Council

### MINUTES

**Special Meeting**

**Wednesday, 29 July 2026**

**6:30 p.m.**

**Town Hall • 1000 Washington Street, 2<sup>nd</sup> Floor, Harpers Ferry, West Virginia 25425**

The meeting was called to order at 6:30 p.m. by Mayor Vaughn.

| Member                  | Title         | Status  |
|-------------------------|---------------|---------|
| Greg Vaughn             | Mayor         | Present |
| Kevin Carden            | Recorder      | Present |
| Chris Craig             | Councilmember | Present |
| Greg "Storm" DiCostanzo | Councilmember | Present |
| Jesse Z. Melton         | Councilmember | Present |
| Christian Pechuekonis   | Councilmember | Present |
| David Simmons           | Councilmember | Present |

#### 1. Discussion and action regarding FY 2027 General Fund Budget Revision 1.

|                  |                                                                                             |
|------------------|---------------------------------------------------------------------------------------------|
| <b>Motion</b>    | Motion to approve the FY 2027 General Fund Budget Revision 1 as presented. (ROLL CALL VOTE) |
| <b>Motion by</b> | Storm DiCostanzo                                                                            |
| <b>Second</b>    | Jesse Melton                                                                                |
| <b>YES</b>       | Carden, Craig, DiCostanzo, Melton, Pechuekonis, Simmons, Vaughn                             |
| <b>NO</b>        | <i>none</i>                                                                                 |
| <b>Result</b>    | <b>MOTION APPROVED UNANIMOUSLY</b>                                                          |

|                  |                                                                                                                 |
|------------------|-----------------------------------------------------------------------------------------------------------------|
| <b>Motion</b>    | Motion to move \$25,000 of FY 2027 General Fund water tower rents and concessions to Harpers Ferry Water Works. |
| <b>Motion by</b> | Storm DiCostanzo                                                                                                |
| <b>Second</b>    | Chris Craig                                                                                                     |
| <b>YES</b>       | 7                                                                                                               |
| <b>NO</b>        | 0                                                                                                               |
| <b>Result</b>    | <b>MOTION APPROVED</b>                                                                                          |

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| <b>Motion</b> | Motion to move \$95,000 from the downstairs buildout assigned fund to be unassigned within the General Fund, to be returned to the assigned fund once able. |
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| <b>Motion by</b> | Storm DiCostanzo       |
| <b>Second</b>    | Chris Craig            |
| <b>YES</b>       | 7                      |
| <b>NO</b>        | 0                      |
| <b>Result</b>    | <b>MOTION APPROVED</b> |

|                  |                                                           |
|------------------|-----------------------------------------------------------|
| <b>Motion</b>    | Motion to approve the purchasing thresholds as presented. |
| <b>Motion by</b> | Storm DiCostanzo                                          |
| <b>Second</b>    | Chris Craig                                               |
| <b>YES</b>       | 7                                                         |
| <b>NO</b>        | 0                                                         |
| <b>Result</b>    | <b>MOTION APPROVED</b>                                    |

## 2. Discussion and action regarding FY 2027 Water Works Budget Revision 1.

|                  |                                                                           |
|------------------|---------------------------------------------------------------------------|
| <b>Motion</b>    | Motion to approve the FY 2027 Water Works Budget Revision 1 as presented. |
| <b>Motion by</b> | Storm DiCostanzo                                                          |
| <b>Second</b>    | Chris Craig                                                               |
| <b>YES</b>       | 7                                                                         |
| <b>NO</b>        | 0                                                                         |
| <b>Result</b>    | <b>MOTION APPROVED</b>                                                    |

## 3. Discussion and action regarding Town Hall, Police Department and Water Works staffing.

|                  |                                                                                                |
|------------------|------------------------------------------------------------------------------------------------|
| <b>Motion</b>    | Motion to separate the employment relationship with Virlissa Breeden, effective 3 August 2026. |
| <b>Motion by</b> | Storm DiCostanzo                                                                               |
| <b>Second</b>    | Jesse Melton                                                                                   |
| <b>YES</b>       | 7                                                                                              |
| <b>NO</b>        | 0                                                                                              |
| <b>Result</b>    | <b>MOTION APPROVED</b>                                                                         |

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| <b>Motion</b>    | Motion to authorize increasing the weekly hours of the Finance Officer from 32 hours per week to 35 hours, effective 1 August 2026. |
| <b>Motion by</b> | Storm DiCostanzo                                                                                                                    |
| <b>Second</b>    | Chris Craig                                                                                                                         |
| <b>YES</b>       | 7                                                                                                                                   |
| <b>NO</b>        | 0                                                                                                                                   |
| <b>Result</b>    | <b>MOTION APPROVED</b>                                                                                                              |

|               |                                                                   |
|---------------|-------------------------------------------------------------------|
| <b>Motion</b> | Motion to enter executive session, pursuant to WV Code §§ 6-9A-4. |
|---------------|-------------------------------------------------------------------|

|                  |                                                              |
|------------------|--------------------------------------------------------------|
| <b>Motion by</b> | Jesse Melton                                                 |
| <b>Second</b>    | Chris Craig                                                  |
| <b>Result</b>    | <b>MOTION APPROVED. Executive session began at 6:32 p.m.</b> |

Executive session ended at 7:26 p.m.

Motion to adjourn by Jesse Melton, second by Chris Craig. Meeting adjourned at 7:29 p.m.

*The above minutes are true and correct, as approved.*

Mayor: \_\_\_\_\_ Date: \_\_\_\_\_

Recorder: \_\_\_\_\_ Date: \_\_\_\_\_