



CORPORATION OF HARPERS FERRY

Town Council

DRAFT MINUTES

Special Meeting

Wednesday, 8 July 2026

6:30 p.m.

Town Hall • 1000 Washington Street, 2nd Floor, Harpers Ferry, West Virginia 25425

The meeting was called to order at 6:30 p.m. by Mayor Vaughn.

Member	Title	Status
Greg Vaughn	Mayor	Present
Kevin Carden	Recorder	Present
Chris Craig	Councilmember	Present
Greg “Storm” DiCostanzo	Councilmember	Present
Jesse Z. Melton	Councilmember	Present
Christian Pechuekonis	Councilmember	Present
David Simmons	Councilmember	Absent

Unfinished business.

1. Discussion and action regarding Water Distribution System Phase II data collection points and terms.

Motion	Motion to grant the Mayor the authority to sign the lease agreement with Potomac Appalachian Trail Club, Inc. in connection with the Harpers Ferry Water Works water meter upgrade project.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	MOTION APPROVED

2. Discussion and action regarding employee staffing.

This item was discussed in executive session. No action was taken.

New business.

1. Discussion and action regarding Water Distribution System Phase I easements.

This item was discussed in executive session.

Motion	Motion to grant the Town Attorney the authority to negotiate Gilbert Street easements and authorize the Mayor to act as the grantee.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	MOTION APPROVED

2. Discussion and action regarding FY 2027 Continuous Service compensation.

Motion	Motion to approve FY 2027 Continuous Service compensation as submitted.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	MOTION APPROVED

3. Discussion and action regarding FY 2027 COLA wage increase.

Motion	Motion to approve FY 2027 COLA wage increase as submitted.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	6
NO	0
Result	MOTION APPROVED

4. Discussion and action regarding employee(s) compensation.

This item was discussed in executive session.

Motion	Motion to change the Finance Officer's compensation from Step 7 to Step 9 effective 1 July 2026.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	6
NO	0
Result	MOTION APPROVED

Motion	Motion to enter executive session, pursuant to WV Code §§ 6-9A-4(b)(9).
Motion by	Chris Craig
Second	Christian Pechuekonis

Result	MOTION APPROVED. Executive session began at 6:33 p.m. Included with the Council were Attorney Kin Sayre, Police Chief John Brown, Finance Officer Deb Kelly, and Public Works Administrator Steve Paradis.
---------------	---

The executive session ended at 7:15 p.m.

Motion to adjourn by Jesse Melton, second by Chris Craig. Meeting adjourned at 7:20 p.m.

The above minutes are true and correct, as approved.

Mayor: _____ Date: _____

Recorder: _____ Date: _____