

**Corporation of Harpers Ferry Town Council**  
**Special Meeting, Sept. 11, 2025**  
**Harpers Ferry Town Hall**  
**DRAFT MINUTES**

**Councilmembers Present:** Storm DiCostanzo, presiding  
Chris Craig, taking minutes  
Christian Pechuekonis  
Jesse Melton

**Councilmembers Absent:** Mayor Greg Vaughn  
Recorder Kevin Carden  
David Simmons

**Also participating:** Financial Officer Deb Kelly  
Zach Morse, Chair of Planning Commission

**Call to Order, Leadership, Agenda:**

The meeting was called to order at 5:31 by Storm DiCostanzo.

*Jesse Melton moved to have Storm DiCostanzo preside. Chris Craig seconded; passed 4-0.*

*Storm DiCostanzo moved to have Chris Craig record minutes. Christian Pechuekonis seconded; passed 4-0.*

*Christian Pechuekonis moved to accept the agenda, moving item #2 to the end. Jesse Melton seconded; passed 4-0.*

**1. Discussion and action regarding lot line adjustment approval for 189 High Street.**

Zach Morse presented background on this adjustment, which was approved by the prior council pending documentation of approval by the adjacent landowners. That documentation was presented.

*Jesse Melton moved to approve the lot line adjustment for 189 High Street as presented. Chris Craig seconded; passed 4-0.*

**2. Discussion and action regarding Corporation of Harpers Ferry RFQ#202501 Paving Contract.**

This item was moved to the end of the agenda and discussed in executive session, allowed on matters of involving town contracts.

*Storm DiCostanzo moved to discuss item 2 in executive session. Jesse Melton seconded; passed 4-0.*

Coming out of executive session at 6:43 pm,

*Storm DiCostanzo moved to not make any award to the contract Corporation of Harpers Ferry RFQ#202501 Paving Contract at this time. Jesse Melton seconded; passed 4-0.*

**3. Discussion and action regarding Harpers Ferry Non-Discrimination Assurances.**

Finance Officer Deb Kelly stated the draft policy was supplied by the EPA for federal contracting purposes. It is not in conflict with Harpers Ferry's present non-discrimination ordinances.

*Chris Craig moved to adopt the EPA draft Non-Discrimination Assurance statement. Christian Pechuekonis seconded; passed 4-0.*

**4. Discussion and action regarding updated budgeting of WDA Distribution System Project.**

Finance Officer Kelly reported that due to the lower cost of paving and valve work on this project, she expects the project will be completed for around \$150,000 under budget. After seeing the final numbers and receiving guidance from the WDA, the town will likely have additional funds for other water works projects.

**5. Discussion and action regarding Eastern Federal Land Access Program Project Application.**

Background was presented on this grant, which requires no matching funds from the town. The Mayor has urged Council support, which is required for the National Park's cooperation.

*Chris Craig moved to adopt the Resolution of the Corporation of Harpers Ferry in support of a Federal Lands Access Program grant application for the design, engineering, and construction of the High Street Sidewalk Project and direct the mayor to execute the application. Jesse Melton seconded; passed 4-0.*

**6. Discussion and action regarding cellular reception in Harpers Ferry.**

*Jesse Melton moved to form an ad hoc committee to study the state of cellular service in Harpers Ferry and create recommendations for its plan and improvement. Christian Pechuekonis seconded.*

*Storm DiCostanzo moved to amend the motion for the ad hoc committee to consist of three members, with an eye toward future expansion. Jesse Melton seconded; passed 4-0.*

*The original motion passed as amended 4-0.*

*Jesse Melton moved to name this committee the Telecommunications Reliability Committee. Christian Pechuekonis seconded; passed 4-0.*

*Christian Pechuekonis nominated Jesse Melton to chair the committee. No other nominations were received. Jesse Melton elected 4-0.*

**Adjournment.**

*Chris Craig moved to adjourn. Christian Pechuekonis seconded; passed 4-0.*

The meeting was adjourned at 6:44 pm.