

**Corporation of Harpers Ferry Town Council
Special Meeting, Sept. 11, 2025
Harpers Ferry Town Hall
Minutes**

Councilmembers Present: Storm DiCostanzo, presiding
Chris Craig, taking minutes
Christian Pechuekonis
Jesse Melton

Councilmembers Absent: Mayor Greg Vaughn
Recorder Kevin Carden
David Simmons

Also participating: Financial Officer Deb Kelly
Zach Morse, Chair of Planning Commission

Call to Order, Leadership, Agenda:

The meeting was called to order at 5:31 by Storm DiCostanzo.

Jesse Melton moved to have Storm DiCostanzo preside. Chris Craig seconded; passed 4-0.

Storm DiCostanzo moved to have Chris Craig record minutes. Christian Pechuekonis seconded; passed 4-0.

Christian Pechuekonis moved to accept the agenda, moving item #2 to the end. Jesse Melton seconded; passed 4-0.

1. Discussion and action regarding lot line adjustment approval for 189 High Street.

Zach Morse presented background on this adjustment, which was approved by the prior council pending documentation of approval by the adjacent landowners. That documentation was presented.

Jesse Melton moved to approve the lot line adjustment for 189 High Street as presented. Chris Craig seconded; passed 4-0.

2. Discussion and action regarding Corporation of Harpers Ferry RFQ#202501 Paving Contract.

This item was moved to the end of the agenda and discussed in executive session, allowed on matters of involving town contracts.

Storm DiCostanzo moved to discuss item 2 in executive session. Jesse Melton seconded; passed 4-0.

Coming out of executive session at 6:43 pm,

Storm DiCostanzo moved to not make any award to the contract Corporation of Harpers Ferry RFQ#202501 Paving Contract at this time. Jesse Melton seconded; passed 4-0.

3. Discussion and action regarding Harpers Ferry Non-Discrimination Assurances.

Finance Officer Deb Kelly stated the draft policy was supplied by the EPA for federal contracting purposes. It is not in conflict with Harpers Ferry's present non-discrimination ordinances.

Chris Craig moved to adopt the EPA draft Non-Discrimination Assurance statement. Christian Pechuekonis seconded; passed 4-0.

4. Discussion and action regarding updated budgeting of WDA Distribution System Project.

Finance Officer Kelly reported that due to the lower cost of paving and valve work on this project, she expects the project will be completed for around \$150,000 under budget. After seeing the final numbers and receiving guidance from the WDA, the town will likely have additional funds for other water works projects.

5. Discussion and action regarding Eastern Federal Land Access Program Project Application.

Background was presented on this grant, which requires no matching funds from the town. The Mayor has urged Council support, which is required for the National Park's cooperation.

Chris Craig moved to adopt the Resolution of the Corporation of Harpers Ferry in support of a Federal Lands Access Program grant application for the design, engineering, and construction of the High Street Sidewalk Project and direct the mayor to execute the application. Jesse Melton seconded; passed 4-0.

6. Discussion and action regarding cellular reception in Harpers Ferry.

Jesse Melton moved to form an ad hoc committee to study the state of cellular service in Harpers Ferry and create recommendations for its plan and improvement. Christian Pechuekonis seconded.

Storm DiCostanzo moved to amend the motion for the ad hoc committee to consist of three members, with an eye toward future expansion. Jesse Melton seconded; passed 4-0.

The original motion passed as amended 4-0.

Jesse Melton moved to name this committee the Telecommunications Reliability Committee. Christian Pechuekonis seconded; passed 4-0.

Christian Pechuekonis nominated Jesse Melton to chair the committee. No other nominations were received. Jesse Melton elected 4-0.

Adjournment.

Chris Craig moved to adjourn. Christian Pechuekonis seconded; passed 4-0.

The meeting was adjourned at 6:44 pm.

The above minutes are true and correct, as approved.

Mayor: _____ Date: _____

Recorder: _____ Date: _____