

CORPORATION OF HARPERS FERRY

Town Council

Special Meeting

Thursday, 21 August 2025

7:00 p.m.

Town Hall • 1000 W Washington Street, Harpers Ferry, West Virginia 25425

The meeting was called to order at 7:00 p.m. by Mayor Vaughn.

Member	Title	Status
Greg Vaughn	Mayor	Present
Kevin Carden	Recorder	Present
Chris Craig	Councilmember	Present
Greg “Storm” DiCostanzo	Councilmember	Present
Jesse Z. Melton	Councilmember	Present
Christian Pechuekonis	Councilmember	Present
David Simmons	Councilmember	Present

The agenda was accepted as amended. Item 1 is stricken.

1. Discussion and action regarding Harpers Ferry Non-Discrimination Assurances and Policy.

Stricken from this agenda.

2. Discussion and action regarding purchase of Police Department equipment and maintenance contract.

This item was discussed during executive session.

Motion	Motion to approve \$3,167.10 payment to Axon for body camera equipment maintenance and equipment, for FY 2025, out of Police Department – Supplies.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	7
NO	0
Result	MOTION APPROVED

3. Discussion and action regarding advertisement of bid for Contract #3 Phase II: Water Meter Replacement.

This item was discussed during executive session.

Motion	Motion to post and advertise Contract #3 Phase II – Water Meter Replacement in the Spirit of Jefferson and Martinsburg Journal for two weeks beginning 27 August 2025, and send it to all known vendors, with a bid opening date of 1 st October 2025.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	7
NO	0
Result	MOTION APPROVED

4. Discussion and action regarding advertisement for bid for Corporation of Harpers Ferry and Harpers Ferry Water Works paving contract.

This item was discussed during executive session.

Motion	Motion to post and advertise the bid for paving, as amended, by posting it under glass at Town Hall on 25 August 2025, posting it on the Town website, and contacting a wide range of known regional paving companies, with the bid opening on 10 September 2025 at 2:00 p.m.
Motion by	Storm DiCostanzo
Second	Chris Craig
YES	7
NO	0
Result	MOTION APPROVED

Motion	Motion to assign Steve Paradis, Jesse Melton, Storm DiCostanzo, and Deb Kelly as the bid evaluation team, with one member participating in the bid conference on 3 September at 10:00 a.m., with the bid evaluation to take place on 10 September 2025 at 2:00 p.m., with Town Council convening to vote on the recommendation no later than 11 September 2025.
Motion by	Storm DiCostanzo
Second	Jesse Melton
YES	7
NO	0
Result	MOTION APPROVED

Motion	Motion to enter executive session, pursuant to WV Code § 6-9A-4(b)(9) <i>(for agenda items 2, 3, and 4).</i>
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Motion by	Chris Craig
Second	Christian Pechuekonis
Result	MOTION APPROVED. Executive session began at 7:02 p.m.

The meeting returned to open session at 8:10 p.m.

Motion to adjourn by Jesse Melton, second by Christian Pechuekonis. Meeting adjourned at 8:15 p.m.

The above minutes are true and correct, as approved.

Mayor: _____

Date: _____

Recorder: Kevin Carden.

Date: 8 SEP 2025