



CORPORATION OF HARPERS FERRY

Ordinance Review Committee

AGENDA

Special Meeting

August 30, 2024

3:00 p.m.

Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425

NOTE: Meeting will have ability of virtual format for all members to attend.

NOTE: The meeting will take place in the Harpers Ferry Town Hall Conference Room.

Please continue to practice COVID restrictions and social distancing, if you are more comfortable. Masks may be required.

To make a public comment on the agenda items posted below, please arrive a few minutes early to sign up. Public comments will be limited to three minutes per speaker. Topics are limited to agenda items only. The total public comment period is limited to no more than 15 minutes of the meeting's time.

Confirmation of Quorum.

Call to Order.

Approval of Agenda.

1. Order of Business.

- a. Review of revised DRAFTS of Meeting Minutes –
 - i. January 26, 2024
 - ii. April 26, 2024

2. Unfinished Business.

- a. Discussion and Action – Ord# 2024-03 – Text Amendment for definition of “Short-Term Rental”. Ordinance to be discussed and action to present revised DRAFT for 2nd reading based on changes made at Town Council Meeting on August 12, 2024.
- b. Discussion and Action – Concerns regarding Article 130, ORC to discuss and take action on recommendations to Town Council regarding improvements and possible text amendment, based on changes made at Town Council Meeting on August 12, 2024.
- c. Discussion and Action – Continue progress regarding recommendations to review several of the Codified Ordinances of Harpers Ferry relative to commission and committee membership nominations, appointments, and confirmations of members, and filling of vacancies. Request is to review and develop a unified, consistent method and process, and recommend ordinance changes to the following Articles 131, 133, 134, 135, 140, 901, 1104. Development of Questions to Town Attorney. ORC to prepare final questions for Town Attorney. (In progress awaiting meeting time with the Town Attorney.)
- d. Discussion and Action regarding Harpers Ferry Code of Ordinances, PART FIVE – General Offenses Code, Article 527 Noise. Concentration of discussion on Sections 527.01 and 527.02. Present revised DRAFT of Ord# 2024-04 for 2nd reading based on changes made at Town Council Meeting on August 12, 2024.

3. New Business.

- a. Discussion and Action – Review of ORC Mission Statement. ORC’s responsibility to maintain and update the Harpers Ferry Code of Ordinances and other responsibilities.
- b. Discussion and Action – Prepare Agenda Item Requests for Town Council Regular Meeting on October 14, 2024. Agenda Item Requests (AIR) due noon by October 04, 2024.

4. Open discussion for future agenda items. (allow approx. 10 minutes)

- a. Discussion and Action – Future items and old business.
- b. Discussion and Action – Prepare Agenda Item Requests for ORC Special Meeting on date TBD.

5. Additional Meeting Schedule.

- a. Discussion and Action – Schedule date(s) for monthly meetings for September.

Adjournment.

This Agenda Posted On: 8-28-24
Posted By: PAJ