



CORPORATION OF HARPERS FERRY

Budget & Finance Committee

Special Meeting

Thursday, December 18, 2025 - 2 p.m.

Town Hall - 1000 Washington Street

AGENDA

1. Harpers Ferry Water Works

- a. Discussion & Action regarding the WDA grant project
- b. Discussion & Action regarding the water meter CDS project
- c. Discussion & Action regarding CDS funding for future years
- d. Discussion & Action regarding maintenance of mains contracting
- e. Discussion & Action regarding Water Works billing
- f. Discussion & Action regarding Water Works personnel capacity (may require executive session)
- g. Discussion & Action regarding Water Works budget revision (may require executive session)

2. Unfinished Business

- a. Discussion & Action regarding monthly invoice review
- c. Discussion & Action regarding town permit fees
- d. Discussion Only: Update regarding the Alpha Engineering proposal for Henry Clay Street
- e. Discussion & Action regarding Post Office lease renewal (may require executive session)
- f. Discussion & Action regarding town street paving
- g. Discussion Only regarding capital improvement financial planning
- h. Discussion & Action regarding Police Department vehicles and equipment

- j. Discussion & Action regarding financial stabilization fund
- k. Discussion & Action regarding bank account management
- l. Discussion & Action regarding General Fund FY26 Budget Revision
- m. Discussion & Action regarding opioid funds
- n. Discussion Only regarding town bank account management
- o. Discussion Only regarding town bidding categories and thresholds
- p. Discussion & Action regarding IT vendor and new tech needs (may require executive session)
- q. Discussion & Action regarding a centralized customer service system

3. New Business

- a. Discussion & Action regarding town logo merchandise

Discussion only regarding future meetings.

Adjournment

Approved and Posted On:

12-15-25

Posted By: PM