

CORPORATION OF HARPERS FERRY

Budget & Finance Committee

AGENDA

REGULAR Meeting

Monday, October 27, 2025

2:00 p.m.

Town Hall • 1000 Washington Street, 2nd Floor, Harpers Ferry, West Virginia 25425

Call to Order

Approval of Agenda

Public comments on agenda items only. Public comment shall be limited to three minutes per speaker and fifteen minutes total.

1. Harpers Ferry Water Works

- a. Discussion & Action regarding the WDA grant project
- b. Discussion & Action regarding the water meter CDS project
- c. Discussion & Action regarding CDS funding for future years
- d. Discussion & Action regarding maintenance of mains contracting
- e. Discussion & Action regarding service area street paving
- f. Discussion & Action regarding Water Works billing
- g. Discussion & Action regarding Water Works personnel capacity

2. Unfinished Business

- a. Discussion & Action regarding opioid funds
- b. Discussion & Action regarding Tree Commission budget
- c. Discussion & Action regarding town street paving
- d. Discussion & Action regarding Historic Landmarks Commission request for funds to hire an editor
- e. Discussion & Action regarding Police Department vehicles and equipment
- f. Discussion & Action regarding town logo, colors, and website project
- g. Discussion & Action regarding monthly invoice review
- h. Discussion Only: Update regarding the Alpha Engineering proposal for Henry Clay Street
- i. Discussion & Action regarding bank account management

- j. Discussion & Action regarding General Fund FY26 Budget Revision
- k. Discussion Only regarding town bank account management
- l. Discussion Only regarding town bidding categories and thresholds
- m. Discussion & Action regarding town permit fees
- n. Discussion & Action regarding IT vendor and new tech needs (may require executive session)
- o. Discussion & Action regarding Post Office lease renewal (may require executive session)

3. New Business

- a. Discussion & Action regarding Harper Cemetery FY26 request for funding
- b. Discussion & Action regarding financial stabilization fund
- c. Discussion Only regarding capital improvement financial planning

Discussion only regarding future meetings.

Adjournment.

Agenda Posted On:
10/22/2025
Posted By: VB