

**CORPORATION OF HARPERS FERRY**  
**Budget & Finance Committee**  
**AGENDA**

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<b>SPECIAL Meeting</b>	<b>Monday, October 6, 2025</b>	<b>2:00 p.m.</b>
Town Hall • 1000 Washington Street, 2 <sup>nd</sup> Floor, Harpers Ferry, West Virginia 25425		

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**Call to Order**

**Approval of Agenda**

**Public comments on agenda items only. Public comment shall be limited to three minutes per speaker and fifteen minutes total.**

**1. Harpers Ferry Water Works**

- a. Discussion & Action regarding the WDA grant project
- b. Discussion & Action regarding the water meter CDS project
- c. Discussion & Action regarding CDS funding for future years
- d. Discussion & Action regarding maintenance of mains contracting
- e. Discussion & Action regarding service area street paving
- f. Discussion & Action regarding Water Works billing
- g. Discussion & Action regarding pressure boosting equipment purchase (may require executive session)
- h. Discussion & Action regarding FY26 Water Works Budget

**2. Unfinished Business**

- a. Discussion & Action regarding Parks & Rec's 2025 Art in the Park event
- b. Discussion & Action regarding Parks & Rec's 2025 Halloween event
- c. Discussion & Action regarding Parks & Rec's 2025 Pumpkin Roll event
- d. Discussion & Action regarding Parks & Rec's 2025 Cookie Walk event
- e. Discussion & Action regarding Parks & Rec's 2025 Tree Lighting event
- f. Discussion & Action regarding opioid funds
- g. Discussion & Action regarding Tree Commission budget
- h. Discussion & Action regarding snow and ice removal for the 2025-26 season
- i. Discussion & Action regarding town street paving
- j. Discussion Only: Update regarding the Alpha Engineering proposal for Henry Clay Street

- k. Discussion & Action regarding Police Department equipment
- l. Discussion & Action regarding bank account management
- m. Discussion & Action regarding monthly invoice review
- n. Discussion & Action regarding town logo, colors, and website project
- o. Discussion & Action regarding General Fund FY26 Budget Revision 3
- p. Discussion & Action regarding town permit fees

### **3. New Business**

- a. Discussion & Action regarding Historic Landmarks Commission request for funds to hire an editor
- b. Discussion & Action regarding municipal insurance
- c. Discussion & Action regarding bid for annual town audit
- d. Discussion & Action regarding State Auditor training
- e. Discussion & Action regarding municipal court compensation rates (may require executive session)
- f. Discussion & Action regarding IT vendor and new tech needs (may require executive session)
- g. Discussion & Action regarding Post Office lease renewal (may require executive session)
- h. Discussion & Action regarding cell tower lease (may require executive session)

Discussion only regarding future meetings.

Adjournment.

This Agenda Posted On: 10/2/25  
Posted By: pm