

## Harpers Ferry Board of Zoning Appeals

Hearing – October 14, 2022

Meeting Minutes

Location: Town Hall

**Call to order and attendees** - The meeting was called to order by Vice Chair Ed Wheelless at 6:05 pm.

SEAT 1 (term ends January 1, 2024): David Simmons, Chair – ABSENT

SEAT 2 (term ends January 1, 2025): Chad Gauthier - PRESENT

SEAT 3 (term ends January 1, 2025): Lynn Pechuekonis, Secretary – PRESENT, recording minutes

SEAT 4 (term ends January 1, 2023): Ed Wheelless, Vice Chair - PRESENT and leading meeting

SEAT 5 (term ends January 1, 2023): VACANT

ALTERNATE 1 (term ends March 1, 2024): VACANT

ALTERNATE 2 (term ends March 1, 2025): VACANT

ALTERNATE 3 (term ends March 1, 2023): VACANT

GUESTS : Kevin Hamilton, OCO

### Administrative Meeting

**Call to Order** – The administrative meeting was called to order by Ed Wheelless at 5 pm.

**Approval of minutes** – Ed Wheelless moved to accept the minutes of the meeting on September 13, 2022. Lynn Pechuekonis seconded. Passed unanimously.

**Adjournment** – At 5:04 pm the administrative meeting was adjourned.

### Continued Hearing

The Hearing continued from July 11, 2022, was called to order at 5:05 pm:

Variance Request for Zoning Compliance Permit Application for renovations (siding, roofing, windows, doors) using materials that are not sufficiently similar to an Exterior Architectural Feature explicitly listed as permissible under this Zoning Ordinance [Article 1303.03(c)(2)D]:

103 Potomac Street, Harpers Ferry, WV

After a brief discussion of the applicant's revisions to the original application dated October 6 and 7, 2022, the hearing was closed. Lynn Pechuekonis made a motion to move to deliberation on the matter. Chad Gauthier seconded. Approved unanimously.

Ed made a motion to approve the Zoning Compliance Permit Application, as amended by email on October 6 and 7, 2022, with the condition that all treated wood on the porch and posts be painted after an appropriate period allowed for curing. Lynn seconded; approved unanimously.

**Adjournment** – At 5:35 pm Ed moved to adjourn, seconded by Chad; approved unanimously.

Minutes submitted by Lynn Pechuekonis.