

**Harpers Ferry Water Commission Special Meeting
Meeting Minutes – Monday, November 21, 2022, 5 p.m.
Harpers Ferry Town Hall, 1000 Washington Street,
Harpers Ferry, WV 25425**

Present: Laurel Drake (chair), Steve Paradis (public works admin), Gino Sisco (Bolivar rep), Donnie Hampshire, Mack McCarty (commissioners)

Remarks from Chairperson

Gino Sisco has been voted to be the Bolivar representative to the Water Commission by the Town Council on Nov. 14, 2022, for a term ending Dec. 31, 2024.

Old Business

Water Clerk Report - A temp worker has been hired to perform the duties of the Water Clerk while Angie Cummings is on medical leave.

Public Works Administrator Report

Steve Paradis reported that he is in his 4th week as public works administrator. The water plant is nearing completion. The schedule of 10 hours of water processing a day may allow all the water processing to be handled by our two Class II water operators.

Water Works Infrastructure Project Update

The next Progress Meeting will be held at Town Hall on Dec. 8, at 9 am.

Financials

The Budget vs Actual for July-Sept 2022 worksheet was reviewed and the Profit and Loss in Water Budget for Sept. 2022 was also reviewed.

Lead and Copper survey

Matt Wiseman of the WV RCAP has been readying our file of some 750 residential locations in our water district so that the composition of the service lines can be added later on.

Elk Run and our Spring

Eli LaFlamme of Alvarez was able to show that we do have spring water entering the intake of the plant along with Elk Run water. We will still have to add automatic pressure valves to the pipes leading to the spring in order to maximize the flow.

New Business

- Gino Sisco was nominated to be the Vice-Chairman of the Water Commission and received a unanimous vote.
- There was discussion in the Water Commission concerning PFA's, which are a class of chemicals for which there may be standards for their maximum concentration in the near future. Right now, West Virginia does not require testing for PFA's but there is an increased focus on this chemical and it may be part of future testing and regulation.
- **Discussion on Uniforms for Water Department Staff.**
We looked at the different uniform policies of several nearby water utilities and passed on this information to the PWA.
- **Next Regular Meeting: Wed., Dec. 21, 2022.**

Adjournment