

**Harpers Ferry Water Commission Special Meeting
Meeting Minutes – Thursday, October 20, 2022, 5 p.m.
Harpers Ferry Town Hall, 1000 Washington Street,
Harpers Ferry, WV 25425**

Present: Laurel Drake (chair), Donnie Hampshire, Mack McCarty (commissioners), Gino Sisco (prospective Bolivar rep), Chris Styer (superintendent), Deb Kelly (Financial Officer)

Remarks from Chairperson

Gino Sisco is a prospect for nomination to be the Bolivar rep to the Water Commission at the Nov. 14 Town Council meeting.

Water Superintendent Report

Chris Styer reported that the plant construction is almost complete. The pavement has been completed and the fencing around the pre-sed area was completed. Alvarez is still working on the office/new bathroom area.

Water Works Infrastructure Project Update

- The next Progress Meeting will be held at Town Hall on Dec. 8, at 9 am.

Financials

Laurel made a motion to approve the FY 2023 Water Works Budget Revision #3, seconded by Mack. The motion passed 3-0.

Lead and Copper survey

The 20 samples for lead and copper testing were collected and submitted to Pace Labs by the Water Commission. The results came back and were submitted to the state of West Virginia. The individual results were given to the residents who contributed the 20 samples. All results were below the state minimum level for lead and copper.

There was a discussion about the creation of a service line inventory with the help of WV RCAP that the Water Works must complete by October 2024. The rules for how to determine each residential service line's composition have not been determined.

Elk Run 8" Main project - This project has been completed.

Elk Run and our Spring -

Eli LaFlamme has reported to us that he was able to determine that the spring water does flow into the intake of our water plant along with the water from Elk Run. Chris Eckenrode has advised us that because dissolved oxygen escapes from flowing water in the pipe, we will still need the automatic vent valves for the pipe that leads to the spring.

New Business

- **Discussion and Action on MOU with WV Rivers**

Laurel made a motion to approve an MOU with WV Rivers. The motion was seconded by Donnie and it passed 3-0. This MOU sets up an agreement between WV Rivers, the HFWW and the Potomac Audubon Society to give tours at the HFWW plant to school children and make a video of it.

- **Discussion on Uniforms for Water Department Staff**

It was decided for each member of the Water Commission to get in contact with a different nearby water utility to find out what uniforms each utility has for its employees and bring the information to the next meeting.

- **Next Regular Meeting: Wed., Nov. 16, 2022.**

Adjournment