

MINUTES
Harpers Ferry Water Commission
Town Hall
May 20, 2020
7:02 PM

Participants Christy Huddle, Chair; Marie Uehling; Barbara Humes, Council Liaison; Bill Robinson

Also Present Angela Cummings, Water Clerk, Brandon Chuvalas, Water Superintendent, Tanner Haid, WVRC, and Robert Nelson

Call to Order The meeting was called to order by Chair Christy Huddle at 7:02 PM.

Approval of Prior Minutes The minutes from the meeting of February 19, 2019 were reviewed; motion to approve as amended made by Marie Uehling, seconded by Bill Robinson; unanimously approved.

Next Meeting Date June 17, 2020

Water Clerk Report No cutoffs, due to suspension of cutoffs and penalties for COVID-19.

While no penalties are being assessed, amounts are being tracked to properly ascertain amounts that otherwise would have been collected, in the event of needing to establish losses for potential recoupment from federal aid packages in the future.

Discussion on how and when to resume normal billing practices, awaiting state-level PSC guidance with respect thereto.

Water Superintendent's Report Brandon Chuvalas provided his report, which included a water loss of 56%, due to several small leaks (repaired), and one major leak on the outside distribution that has not yet been located, but for which a concerted effort is underway to find and repair. Brandon further indicated that there were no violations to report.

Financial Review and discussion of proposed 2021 budget, motion to recommend approval to Town Council by Bill Robinson, seconded by Marie Uehling, and unanimously approved.

Guest Presentation Tanner Haid, of the West Virginia Rivers Coalition updated the Commission regarding ongoing sourcewater protection efforts throughout the region, including land acquisition efforts and grant proposals underway.

Executive Session

Motion was made by Marie Uehling, seconded by Bill Robinson, to enter executive session under 6-9a-4b-2a, matters arising from employment, approved unanimously.

Executive session ended at 8:___ PM

Bill Robinson moved, and Marie Uehling seconded the following motion, which was unanimously approved:

“The Harpers Ferry Water Commission recommends to the Town Council that it approve an increase of the hourly pay rate of the Water Clerk by two (2) dollars/hour, effective July 1, 2020”

Public Comment

[None]

Board Membership

Marie Uehling submitted her resignation, effective after this meeting

Adjournment

Marie Uehling moved for adjournment, seconded by Bill Robinson, motion unanimously approved and meeting adjourned at 8:16 PM.