

**Minutes
Corporation of Harpers Ferry
Regular Tree Commission Meeting
Thursday, March 23, 2023
Town Hall 1000 Washington Street
Harpers Ferry, West Virginia 25425**

Call to Order 7 pm

Present: Tyler Mayhew, Chair; Christy Huddle, Vice Chair; Paul Thomas, Planning Commission Liaison; Robert Nelson, volunteer, recording

Approval of Agenda. Motion to approve the agenda by Christy, Paul second, passed 3 to 0.

Approval of Minutes. Motion by Paul to approve the minutes of the special meeting of July 19, 2022 and to approve all the minutes of the past. Second by Christy, passed 3 to 0.

Unfinished Business.

Date and possible locations for 2023 Arbor Day celebration. A motion to have the Arbor Day Celebration on April 22 at noon was made by Christy, second by Paul, passed 3 to 0. A tree will be planted east of 599 Fillmore. Two trees were received for Arbor Day; one was too small to plant as a street tree and will remain in a pot to be planted at a later date.

New Business.

- 1. Replacement of tree in Woman's Park – Franklin/Washington streets.** No action taken. More information is needed before a decision is made as to what tree would be suitable for the Woman's Park. Paul will check with Meadows Farms for tree recommendations in this park.

- 2. Notification provisions under Article 1104.7(e) of the Harpers Ferry Tree Conservation Ordinance.** Discussion of the removal of trees and the notification of property owners. The ordinance now states that property owners be notified 14 days in advance of tree removals. The next Tree Commission meeting will (1) address the possibility of a town employee notifying owners and (2) address a possible change in the wording of the tree ordinance. Christy suggested having a sign put on any trees to be removed and posting a notice on the town web page.

Commission Member Comments. Christy responded to a request to possibly remove a tree that is leaning over Paul Mayhew's property from the adjoining paper street. Christy said there was no money in this fiscal year's budget for tree removal.

Adjournment. Motion by Christy to adjourn. Second by Tyler, passed 3 to 0. Meeting ended 7:40 PM