



CORPORATION OF HARPERS FERRY

Town Council

MINUTES

Special Meeting

Monday, 24 March 2022

5:00 p.m.

Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425

Called to order at 5:00 p.m. by Mayor Vaughn. This meeting was live-streamed for the public on YouTube, in compliance with the State’s emergency guidance on the Open Governmental Meetings Act.

| Member | Title | Status |
|-------------------------|---------------|---------|
| Greg Vaughn | Mayor | Present |
| Kevin Carden | Recorder | Present |
| Chris Craig | Councilmember | Present |
| Greg “Storm” DiCostanzo | Councilmember | Present |
| Laurel Drake | Councilmember | Present |
| Jim Jenkins | Councilmember | Absent |
| Christian Pechuekonis | Councilmember | Present |

The agenda was approved as amended. Item 3 was moved after item 7.

1. Discussion and action regarding FY 2023 General Fund and Coal Fund Budget approval.

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| Motion | Motion to approve the FY 2023 General Fund and Coal Fund budgets. (ROLL CALL VOTE) |
| Motion by | Christian Pechuekonis |
| Second | Storm DiCostanzo |
| YES | Carden, Craig, DiCostanzo, Drake, Pechuekonis, Vaughn |
| NO | none |
| Result | MOTION APPROVED |

2. Discussion and action regarding purchase of computer for the Harpers Ferry Police Department.

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| Motion | Motion to approve the purchase of four computers from Advantage Technologies as presented in Quote #18606 for up to \$7,600, from Line 700 Police Department Supplies. |
| Motion by | Christian Pechuekonis |
| Second | Storm DiCostanzo |
| YES | 6 |
| NO | 0 |
| Result | MOTION APPROVED |

3. Discussion and action on approval of permit application at 371 Henry Clay Street.

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| Motion | Motion to approve request for alteration of the Town's right-of-way at 371 Henry Clay Street to provide room for residential parking. |
| Motion by | Chris Craig |
| Second | Storm DiCostanzo |
| YES | 6 |
| NO | 0 |
| Result | MOTION APPROVED |

4. Discussion and action regarding application to WV Drinking Water State Revolving Fund.

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| Motion | Motion to submit an application of interest to the West Virginia Drinking Water State Revolving Fund based on building out the entire portion of the water distribution system upgrade that was not funded through the USDA loan, up to the updated price from the water system engineer. |
| Motion by | Christian Pechuekonis |
| Second | Storm DiCostanzo |
| YES | 6 |
| NO | 0 |
| Result | MOTION APPROVED |

5. Discussion and action regarding the award of bid for removal, transport, and disposal of post-processing sludge from water plant.

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| Motion | Motion to award bid to Commonwealth Disposal as the contractor for removal, transport, and disposal of post-processing sludge at the water plant, with an estimated cost of \$35,200, up to \$47,000, pending legal review. |
| Motion by | Storm DiCostanzo |
| Second | Chris Craig |
| YES | 6 |
| NO | 0 |
| Result | MOTION APPROVED |

6. Discussion and action regarding Change Order #1 for Water Treatment Plant upgrade.

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| Motion | Motion to approve Change Order #1 as submitted by the engineer for the water treatment plant upgrade. |
| Motion by | Storm DiCostanzo |
| Second | Chris Craig |
| YES | 6 |
| NO | 0 |
| Result | MOTION APPROVED |

7. Discussion and action regarding invoice to water customer for work performed by Water Works department.

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| Motion | Motion to approve and submit invoice #100 from the Harpers Ferry Water Works as presented. |
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| Motion by | Storm DiCostanzo |
| Second | Laurel Drake |
| YES | 6 |
| NO | 0 |
| Result | MOTION APPROVED |

**8. Discussion and action on second and final reading for approval of Ordinance 2022-01
Fences and Retaining Walls.**

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| Motion | Motion to approve second and final reading for approval of Ordinance 2022-01 Fences and Retaining Walls. |
| Motion by | Storm DiCostanzo |
| Second | Chris Craig |
| YES | 6 |
| NO | 0 |
| Result | MOTION APPROVED |

**9. Discussion and action on second and final reading for approval of Ordinance 2022-02
Vacant and Uninhabitable Vacant Structures.**

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| Motion | Motion to approve second and final reading for approval of Ordinance 2022-02 Vacant and Uninhabitable Vacant Structures. |
| Motion by | Chris Craig |
| Second | Laurel Drake |
| YES | 6 |
| NO | 0 |
| Result | MOTION APPROVED |

**10. Discussion and action on second and final reading for approval of Ordinance 2022-03
Temporary Special Event Vendor License.**

Discussion was raised on the definition of “vendor” and how a “special event” is determined. The Ordinance Review Committee will work with the Office Coordinator on these points.

Motion to adjourn by Chris Craig, second by Christian Pechuekonis. Meeting adjourned at 6:16 p.m.

The above minutes are true and correct, as approved.

Mayor: _____ Date: _____

Recorder: _____ Date: _____