



CORPORATION OF HARPERS FERRY

Town Council

MINUTES

Special Meeting

Monday, 28 February 2022

5:30 p.m.

Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425

Called to order at 5:30 p.m. by Mayor Vaughn. This meeting was live-streamed for the public on YouTube, in compliance with the State's emergency guidance on the Open Governmental Meetings Act.

Member	Title	Status
Greg Vaughn	Mayor	Present
Kevin Carden	Recorder	Present
Chris Craig	Councilmember	Present
Greg "Storm" DiCostanzo	Councilmember	Absent
Laurel Drake	Councilmember	Present
Jim Jenkins	Councilmember	Present (<i>via Zoom Webinar</i>)
Christian Pechuekonis	Councilmember	Present

The agenda was approved as received.

Mayor Vaughn announced that the US 340 rockslide project has been postponed to next year. He also noted the recent passing of Barbara Pusateri, who owned several properties in the Lower Town business area.

1. Discussion and action regarding bid for removal, transport, and disposal of post-processing sludge at water plant.

Motion	Motion to approve the updated Request for Proposals, as presented and amended on 28 February 2022, to be posted via Bid Express, with the opening date as soon as possible, for a period of at least two weeks, to be awarded on 25 March 2022.
Motion by	Christian Pechuekonis
Second	Chris Craig
YES	6
NO	0
Result	MOTION APPROVED

2. Discussion and action regarding CUSI email billing module.

After some questions that arose during deliberation, further discussion and possible action on this item was postponed until the next Town Council meeting.

3. Discussion and action regarding COVID-19 employee policy related to prevention and illness, including leave.

Motion	Motion to approve Draft #4, as amended, of the Corporation of Harpers Ferry COVID-19 Employee Policy.
Motion by	Chris Craig
Second	Laurel Drake
YES	6
NO	0
Result	MOTION APPROVED

4. Discussion and action on appointment to the Tree Committee.

The following applicant was nominated for appointment to the Tree Committee, as recommended by the Planning Commission:

Applicant
Tyler Mayhew

Nominated by
Chris Craig

Action	Appointment to the Tree Committee.
TYLER MAYHEW	Carden, Craig, Drake, Jenkins, Pechuekonis, Vaughn
Result	TYLER MAYHEW appointed to the Tree Committee for the term expiring 31 Dec 2023.

5. Discussion and action on appointment to the Water Commission.

This item was discussed in executive session.

The following applicant was nominated for appointment to the Water Commission:

Applicant
Donnie Hampshire

Nominated by
Laurel Drake

Action	Appointment to the Water Commission.
DONNIE HAMPSHIRE	Carden, Craig, Drake, Jenkins, Pechuekonis, Vaughn
Result	DONNIE HAMPSHIRE appointed to the Water Commission for the term expiring 31 Dec 2024.

Motion	Motion to enter executive session, pursuant to WV Code § 6-9A-4(b)(2)(A) <i>(for agenda item 5)</i> .
Motion by	Chris Craig
Second	Laurel Drake
Result	MOTION APPROVED. Executive session began at 6:08 p.m.

The meeting returned to open session at 6:42 p.m.

Motion to adjourn by Jim Jenkins, second by Chris Craig. Meeting adjourned at 6:44 p.m.

The above minutes are true and correct, as approved.

Mayor: _____ Date: _____

Recorder: _____ Date: _____