

Harpers Ferry Board of Zoning Appeals

Hearing – July 11, 2022

Meeting Minutes

Location: Town Hall and livestreamed on Corporation of Harpers Ferry YouTube Page.

Call to order and attendees - The meeting was called to order by Chair Dave Simmons at 5:35 pm.

SEAT 1 (term ends January 1, 2024): David Simmons, Chair – PRESENT and leading meeting

SEAT 2 (term ends January 1, 2025): Chad Gauthier - PRESENT

SEAT 3 (term ends January 1, 2025): Lynn Pechuekonis, Secretary – PRESENT, recording minutes

SEAT 4 (term ends January 1, 2023): Ed Wheelless, Vice Chair - PRESENT

SEAT 5 (term ends January 1, 2023): VACANT

ALTERNATE 1 (term ends March 1, 2024): VACANT

ALTERNATE 2 (term ends March 1, 2025): VACANT

ALTERNATE 3 (term ends March 1, 2023): VACANT

Administrative Meeting – July 11, 2022

Call to Order – The administrative meeting was called to order by Chair Dave Simmons at 5.45 pm.

Approval of minutes – Ed Wheelless proposed two minor revisions to the minutes of the June 6, 2022, meeting.

David Simmons moved to accept the minutes as amended. Lynn Pechuekonis seconded. Passed unanimously. David then moved to accept the minutes of meeting of June 29, 2022; Ed seconded; Chad abstained, as he was not present at that meeting. Approved unanimously.

Adjournment – At 6:55 pm the administrative meeting was adjourned.

Hearing – July 11, 2022

The Hearing was called to order at 6:55 pm. The meeting was interrupted by a brief technical difficulty and resumed at 7 pm.

Variance Request for Zoning Compliance Permit Application for renovations (siding, roofing, windows, doors) using materials that are not sufficiently similar to an Exterior Architectural Feature explicitly listed as permissible under this Zoning Ordinance [Article 1303.03(c)(2)D]:

103 Potomac Street, Harpers Ferry, WV

The applicant was unable to attend and had not fully addressed outstanding questions regarding the application. She did provide a photograph of the proposed French doors and confirmed that the replacement windows were the same size as the current windows.

Guy Hammar, chair of the Historic Landmarks Commission, submitted a letter and historic photo of the back of the house. It provided evidence that the addition where the proposed changes would be made is the result of an enclosure of early first- and second-story porches, possibly as late as the 1930s.

Hearing Continued - Because the Board still lacked details required to make an informed decision, especially regarding the deck and railing replacement, David moved to continue the hearing. Chad seconded. Approved unanimously. The meeting was immediately adjourned at 6:20 pm.

Minutes submitted by Lynn Pechuekonis.