

Harpers Ferry Board of Zoning Appeals

Meeting – June 29, 2022

Meeting Minutes

Location: Town Hall and livestreamed on Corporation of Harpers Ferry YouTube Page.

Call to order and attendees - The meeting was called to order by Chair Dave Simmons at 5:35 pm.

SEAT 1 (term ends January 1, 2024): David Simmons, Chair – PRESENT and leading meeting

SEAT 2 (term ends January 1, 2025): Chad Gauthier - ABSENT

SEAT 3 (term ends January 1, 2025): Lynn Pechuekonis, Secretary – PRESENT, recording minutes

SEAT 4 (term ends January 1, 2023): Ed Wheelless, Vice Chair - PRESENT

SEAT 5 (term ends January 1, 2023): VACANT

ALTERNATE 1 (term ends March 1, 2024): VACANT

ALTERNATE 2 (term ends March 1, 2025): VACANT

ALTERNATE 3 (term ends March 1, 2023): VACANT

GUEST: Kevin Hamilton, Ordinance Compliance Officer

Meeting

Call to Order – The special meeting was called to order by Chair Dave Simmons at 5:30 pm.

The Board discussed information needs and specific variance elements related to variance request for 103 Potomac Street renovation (ZCPA #2022-0016). A list of clarifying questions was prepared for Kevin Hamilton to submit to the applicant in advance of the July 11, 2022, hearing. Appendix A of Article 13 of the Harpers Ferry ordinance was reviewed with respect to the following architectural elements - doors, siding, windows, and deck/porch.

Adjournment – At 6:45 pm, Ed Wheelless moved to adjourn the meeting. Seconded by David. Approved.

Minutes submitted by Lynn Pechuekonis.